

**Sec. 146-167. - Historic preservation officer.**

The director of planning shall appoint a qualified staff person to serve as the historic preservation officer. The following provisions shall apply to the historic preservation officer:

- (1) The historic preservation officer is responsible for coordinating the city's preservation activities with those of state and federal agencies and with local, state and national nonprofit preservation organizations.
- (2) The historic preservation officer shall follow the "Secretary of the Interior's Standards for the Rehabilitation of Historic Buildings" in his consideration of all applications for a certificate of appropriateness within the commercial historic **overlay** district and the "H" overlay district. These standards shall be made available to the property owners within historic districts.
- (3) The historic preservation officer serves as representative to the historic preservation advisory board.