

COLLIN COUNTY AIRPORT DEVELOPMENT CORPORATION

OCTOBER 11, 2012

The Collin County Airport Development Corporation met in regular session in the Dowdy Board Room, 5900 S. Lake Forest Drive, McKinney, Texas, on October 11, 2012 at 9:00 a.m.

Board members Present: Daniel Jones, Glynn Raymer, Mark David, Andy Cowan, Frederick Mowery, John Wroten, and Steve McCarter. Absent: None

- 12-839** Oath of Office. City Secretary Hart issued the Oath of Office to Members Wroten, Mowery and McCarter.
- 12-831** Minutes of the Collin County Airport Development Meeting of September 13, 2012. Board members unanimously approved the motion by Board Member Mowery, seconded by Member Cowen, to approve the minutes.
- 12-832** Financial Report. Trudy Mathis presented the September 2012 (end-of-year) financial report for airport operations. Chairman Wroten asked about the City's actual contribution to the airport, which appeared to be \$532,799. Ms. Mathis explained that several adjustments must be made like the RAMP grant receipts from TxDOT-Aviation.
- 12-833** Marketing Report. Member Mowery reported on the Collin County Student Aviation Initiative's high school Home Coming fly-overs and NBC coverage. He also informed the Board of his discussion with a family that is relocating to McKinney from out of state to take advantage of the program.
- 12-834** Business Development Report. Member David asked Executive Director Wiegand to report on the Business Development Committee's *GA Terminal Complex Decisions and Actions* paper. Wiegand reported that five of the nine action items have been completed except that CCADC has not submitted a formal request for funding because the initiative has been stalled by other developmental initiatives.

- 12-835** City Report. No City Officials were present.
- 12-836** MEDC Report. Vice President Liu reported that MEDC staff is in pursuit of several prospects and they are prepared to support our needs for projects Propeller and Humpback. Chairman Wroten asked if the MEDC Board had discussed or approved an incentive package for Humpback. Ms. Liu responded that City Manager Gray is coordinating the incentive package. Chairman Wroten asked to be on the MEDC's next meeting agenda to discuss incentives.
- 12-837** Cutter Aviation Report. General Manager Mike Livezey informed the Board that Landmark Aviation at Addison has been asked to leave because they are not meeting minimum sales volume. Mr. Livezey is trying to lure their tenants to Collin County Regional Airport (TKI). He also reported that Cutter received a Governor's award for excellence in a small business. Cutter and the airport staff are working together to incent pilots to fly between the hours of 6 a.m. and 7 a.m. each Saturday in an effort to increase the average number of operations in that time frame for 90 days to qualify for federal contract tower funding. The airport's operating budget pays approximately \$36,000 for the one hour service 365 days a year. There was some discussion about marketing. Director Mowery asked the staff to work on ads in alumni magazines of Universities that might be attending sporting events at Cowboy's Stadium or other venues in the Region.
- 12-838** Airport Executive Director Report. Mr. Wiegand reported that State Aviation Director Dave Fulton and his direct-report Scott Leonard, who is one of five officials who report to TxDOT's Executive Director, visited TKI last Tuesday to look at projects that were funded in part with TxDOT's program of financial assistance to airports. Mr. Fulton informed Mr. Leonard that we are contemplating a new terminal complex. Both were

shown the proposed site. Wiegand also explained the CCADC options for terminal development. Wiegand asked Director of Operations Gould to update the Board on the Runway construction project. Mr. Mowery asked about mosquito control in areas where there might be standing water.

There were no citizen comments.

Chairman Wroten recessed the regular meeting at 10:30 a.m. and convened in accordance with the Texas Government Code: 1) Section 551.072: Deliberation about Real Property: Airport Land Acquisition Projects: 12-01, 2) Section 551.087: Deliberation Regarding Economic Development Negotiations: Projects: 09-03, 10-03, 12-02, 12-03, 12-04, and 12-05.

Board members reconvened into open session at 11:30 a.m. with no action resulting from the executive session. Members unanimously approved a motion to adjourn by Member David and seconded by Member Cowan.

MARK DAVID, SECRETARY or
ANDY COWAN, VICE CHAIR