

# CHESTNUT SQUARE

HISTORIC VILLAGE

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315 South Chestnut Street, McKinney, Texas 75069 972-562-8790

April 29, 2016

Ms. Cindy Schneible  
McKinney Community Development Corporation  
5900 S. Lake Forest Blvd, #110  
McKinney, TX 75070

Cindy –

Thank you for all of your help during the previous grant cycle. Although the work has not begun yet, as we are in our peak wedding season (and rain, unfortunately), we are so excited to have these improvements made and a fresh look for the wedding venue.

I want to point out the effort we have made to strengthen our financial position and our development efforts. As you know, we have engaged Melanie Perkins, a proven professional in the area of development, who has already made great progress in our infrastructure. I'm attaching both our sponsorship plan and overall development plan for you to share with your board. We have also participated in the Communities Foundation Letter of Inquiry process, which as you know will allow us to submit grants to their donor advised funds, as well as participate in North Texas Giving Day.

I am pleased to share that 100% of our board members have committed to support Chestnut Square financially. Additionally, we have outlined a strategy to engage board members in fundraising for the Dulaney House, which we will share with you later. We plan to roll out a campaign to our supporters in the next month.

I am also attaching a report that I have shared with the board, the Summerlee Commission on the Financial Sustainability of History Organizations. We are using it to adopt Best Practices and implement some of the strategies outlined. I am sharing it with you because of the information on page 11, and other places throughout, which discusses the vital role of government funding to historic organizations.

As you consider our proposal, I encourage you to look carefully at our financials, and I will point out the positive difference between March 2015 and March 2016. What you cannot see is that we have also paid down our line of credit by \$5000; we are only \$1200 away from paying it off, which I believe can happen in the next 2 months.

I've also attached a financial report showing that we have spent over twice as much on repair and maintenance the first quarter of this year vs. the first quarter of last year. Last year, we spent a total of \$6297 on structures and equipment; this year we've already spent \$2591, and we project that we will have \$20,000 available.

Additionally, over 250 volunteer hours have been spent on repair projects. I think you will see that we are making great progress in taking care of the property; it is with the major projects that we require help from outside sources like MCDC.

This application covers extensive repairs to the 1875 Dulaney Cottage. As you know, the Dulaney's are an important part of McKinney history; Dr. Dulaney and Lucy Field Dulaney's son Joseph was quite wealthy and a great philanthropist in McKinney and north Texas.

The story behind the relocation of the cottage, to position the larger house on the corner, fascinates our guests. The cottage walls are repurposed wood from packing crates that moved the family from Tennessee to Texas, and the Dulaney's stories of childhood death and other struggles are prime examples of the hardships of that era.

I hope you can all see the value of maintaining this property. It is my understanding that for years it has had structural problems, including multiple entry points for rain and wildlife. Although we have made some progress, there is much work yet to be done to preserve the integrity of the building, and at some point, refurbish the interior as well.

Thank you for your consideration,

A handwritten signature in blue ink that reads "Jaymie Pedigo". The signature is written in a cursive, flowing style.

Jaymie Pedigo  
Executive Director

# MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

## Grant Application

Fiscal Year 2016

### IMPORTANT:

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at [www.mckinneycdc.org](http://www.mckinneycdc.org); by calling 214.544.0296 or by emailing [cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org)
- Please call to discuss your plans for submitting an application **in advance** of completing the form. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation  
5900 S. Lake Forest Blvd., Suite 110  
McKinney, TX 75070

- *If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at [www.mckinneycdc.org](http://www.mckinneycdc.org), by calling 214.544.0296 or emailing [cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org).*

**Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.**

**Please indicate the type of funding you are requesting:**

#### XProject Grant

Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.

#### Promotional or Community Event Grant (maximum \$15,000)

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

### Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 4, 2016	January 2016	February 2016
Cycle II: June 30 2016	July 2016	August 2016

### Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 29, 2016	February 2016	March 2016
Cycle II: April 29, 2016	May 2016	June 2016
Cycle III: July 29, 2016	August 2016	September 2016

## APPLICATION

### ORGANIZATION INFORMATION

Name: The Heritage Guild of Collin County

Federal Tax I.D.: 75-1602150

Incorporation Date: 1973

Mailing Address: P.O. Box 583

City McKinney

ST: TX

Zip: 75070

Phone: 972-562-8790

Fax: 972-562-8790

Email: director@chestnutsquare.org

Website: www.chestnutsquare.org

### Check One:

Nonprofit – 501(c) Attach a copy of IRS Determination Letter

Governmental entity

For profit corporation

Other

Professional affiliations and organizations to which your organization belongs: Go Texan (Tx Dept of Ag), Association of Living History, Center for Non-Profit Management, Texas Assoc of Museums, Collin County Historical Commission, McKinney Chamber of Commerce

### REPRESENTATIVE COMPLETING APPLICATION:

Name: Jaymie Pedigo

Title: Executive Director

Mailing Address: PO Box 583

City: McKinney

ST: TX

Zip: 75069

Phone: 972-562-8790

Fax:

Email: director@chestnutsquare.org

**CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:**

Name: Jaymie Pedigo

Title: Executive Director

Mailing Address: PO Box 583

City: McKinney

ST: TX

Zip: 75069

Phone: 972-562-8790

Fax:

Email: director@chestnutsquare.org

**FUNDING**

Total amount requested: \$175,000

**PROJECT/PROMOTION/COMMUNITY EVENT**

Start Date: 10/2016

Completion Date: 02/2017

**BOARD OF DIRECTORS** *(may be included as an attachment)*

**Hamilton Doak, Chair**

**Stella Stevens, Vice Chair**

**Rick Scauzillo, Treasurer**

**Kathy Moore**

**Carol Ownby**

**Harvey Oaxaca**

**Rick Glew**

**Wayne Hill**

**LEADERSHIP STAFF** *(may be included as an attachment)*

**Jaymie Pedigo, E.D.**

**Alice Yeager, Bookkeeping, Membership & Data Manager**

**Leisha Phipps, Curation**

**LaDonna Doyle, Education**

**Sherri Murphy, Education Marketing Coordinator**

**Kim Ducote, Facilities Sales & Coordinator**

**Mary Lee Homan, Farmers Market Manager**

**Melanie Perkins, Development Director**

**Using the outline below, provide a written narrative no longer than 7 pages in length:**

## **I. Applying Organization**

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotion/Community Event for which funds are requested.

The Heritage Guild was organized in 1973 and is home to Chestnut Square Historic Village. Chestnut Square has grown from two houses to six houses, including the oldest house in McKinney, a general store, an historic chapel, a replica school house, and a Visitors Center. The nine historic buildings span the time period from 1854-1930, and encompass 2.5 acres on two city blocks just southeast of downtown. Our mission, revised in 2013, is to celebrate community, preserve history, and inspire the future.

Chestnut Square Historic Village is open to the public five days a week, with guided tours of the homes provided on Thursdays at 11:00 a.m. and Saturdays at 9:00 a.m. & 11:00 a.m. Group tours may be scheduled by reservation. Trolley tours of McKinney's Historic District area available once a month, beginning and ending at Chestnut Square, showcasing the history of McKinney and the architecture in the Historic District. In 2015, a Munzee audio option was added. Developed with and donated by the staff at Munzee, it allows visitors to Chestnut Square a fun learning experience any day, any time!

Events such as the Historic McKinney Farmers Market, the Killis Melton Ice Cream Crank-Off, The Legends of McKinney Ghost Walk and the Holiday Tour of Homes bring people to McKinney to shop, eat and stay at our local hotels and bed and breakfasts. The Historic McKinney Farmers Market at Chestnut Square was voted the #2 farmers market in Texas in 2015. The Heritage Guild of Collin County is the proud home of Doc & Clyde's Ice Cream Freezer Museum, part of McKinney's heritage, and recognized as the largest ice cream freezer exhibit in the world. Chestnut Square is a significant ingredient in the quality of life for the citizens of Collin County and a tremendous draw for tourists.

Chestnut Square brings "Collin County history to life" through school tours, onsite and off. All structures are open to the public and educational programs are held around an historic theme. Members of the Living History Group, an organization created to support education at Chestnut Square, dress up and provide demonstrations throughout the village. Offsite presentations help reach groups who are unable to visit the property.

During the summer, Prairie Adventure Camp is offered for children ages 6-12. The camp has drawn children from Oklahoma, Louisiana, Houston and Austin. This year, the education department also offers "Farm Days" in April and will continue with "Pumpkin Patch" in October, for Pre-K groups.

Every Saturday morning, April through November, Chestnut Square hosts the Historic McKinney Farmers Market, now in its eighth year. More than 50 vendors participate each week offering locally grown and raised produce, meat, eggs & specialty foods. The market often hosts 1,500 people. In 2009, The Heritage Guild of Collin County opened a satellite Farmers Market at Adriatica on Thursdays from 3:00 – 7:00 p.m. This market is smaller with 10-12 vendors and 300+ visitors each week. In 2015, HGCC joined forces with the McKinney Art Studio Tour, to offer Art in the Garden, proving to be a successful venue for local artists. In April 2016, the Tour de Coop, McKinney's Chicken Coop Tour, became a special offering of the Farmers Market, as an official program of Chestnut Square

The 1908 Foote Baptist Church, now the Chapel at Chestnut Square, can accommodate up to 200 guests for an intimate, historically charming wedding service. The grounds and the Bevel Reception House (circa: 1930) can host over 150 for wedding receptions. In 2015, 190 weddings or special events (private teas, showers, etc) were held at Chestnut Square,

an increase of 12% over the prior year. Wedding and event rental fees are the single largest source of revenues, making up nearly ½ of HHCC's income.

The programs of the Heritage Guild of Collin County and the attractions of Chestnut Square host over 50,000 visitors annually, where "we bring history to life!"

Currently, the staff consists of an Executive Director; Bookkeeper & Membership Manager; Wedding and Events Sales Manager; part-time curator; 2 part-time education staff; and part time Development Officer, and part-time Farmers Market manager. All programs are supported by volunteers, who contribute nearly 10,000 hours each year.

## **II. Project or Promotion/Community Event (whichever is applicable)**

- Outline details of the Project/Promotion/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.
- Include the venue/location for Project/Promotion/Community Event?
- Provide a timeline for the Project/Promotion/Community Event.

Detail goals for growth/expansion in future years.

### **Chestnut Square Dulaney House Project**

#### ***Brief Project History***

In 2013, The Heritage Guild of Collin County submitted a grant request to MCDC for the renovation of the historic Dulaney House and its conversion into a Bed and Breakfast venue, primarily to serve the families and participants of weddings being held at Chestnut Square. Estimated costs for the project were \$232,500. Chestnut Square was awarded a grant from MCDC of \$150,000 for the conversion.

The project developed complications when it was re-classified as an Inn; a commercial operation equivalent to a hotel. This added over \$100,000 in additions to the project cost. In mid - 2015, The HGCC Board reviewed the project, and ultimately determined that the use of the Dulaney House as an Inn was not in the best interest of the organization or the citizens. The scope was then adjusted to support the vision of giving the house back to McKinney as a multi-purpose centerpiece in the community, rather than as a limited use Inn. At that time, Chestnut Square halted the work and forfeited a balance of \$48,500 as the unused portion of the project grant.

As of August 2015, expenditures of \$159,661 had been paid on Dulaney planning and construction, including the following:

#### **Project Work reimbursed by the Grant included costs relating to:**

1. Asbestos Abatement
2. HVAC
3. Electrical
4. Foundation
5. Demolition
6. Fire and Sprinkler Systems Planning

7. First Floor Office Conversion
8. Plumbing in Bathrooms
9. Catering Kitchen Work
10. Removal and storage of items, including antique artifacts

**NOTE:** All reimbursements from the MCDC Grant were for necessary expenditures, although some not anticipated, to the Dulaney House conversion, regardless of future use of the converted property.

### **Project Work not included in the original estimate:**

Completed work, not anticipated in the original estimate, but which was deemed necessary included the following items. HGCC paid \$58,511 toward this work from other resources.

1. Roofing and guttering repair
2. Asbestos Abatement
3. Fire and Sprinkler Systems
4. Electrical

**NOTE:** The only 'lost expense' tied specifically to the Bed and Breakfast initiative was \$3,250 for plans for a Commercial Sprinkler System needed to meet City Code for an (overnight) Inn and for a consultant to review the plans before the City Fire Marshall. All other unexpected costs were necessary work to the Dulaney structure regardless of future use.

### **Current Project Status**

During the 7-month time frame of December 2015 through July 2016, there have been 13 contractors/construction companies vetted for work on the Dulaney House and invited to participate in the bid process for this project. Estimates and bids have been in the low range of \$100,000 upwards to \$400,000+.

The Chestnut Square Board met and voted on a bid totaling \$201,950 from Steve Hoegger and Associates. Aside from the fiscal responsibility of this bid and its assurances, Hoegger & Associates is a good fit for the following reasons:

#### **Passion for the Chestnut Square Mission**

Hoegger aided in the restoration of the chapel and the Bevel House in the past. This company champions the mission and vision of Chestnut Square.

#### **Shared Project Vision**

Hoegger's team spent approximately 40 hours in the Dulaney House, walking the home, communicating with our team, taking pictures, and confirming project direction in order to craft their bid. This was the company that understood and embraced this project for what it is and what it can be for the community. All parameters of this project as defined by Chestnut Square have been met through the bid process.

#### **Respect for Preservation**

Hoegger would aid in the maintenance and preservation of as much historical property as possible in the home. In addition, materials determined for disposal in the previous project will be restored and replaced as much as possible. All new materials will be integrated in a way that mimics the historical components.

#### **Interest in Building Strong Community**

Hoegger has expressed great interest and pride in a project that would be significant to the McKinney's past and future, as well as a commitment to partnership, collaboration, responsibility and sustainability in the stewardship of this project.

### **Significant Note**

There have been several meetings and conversations with representatives of Columbus Realty Partners (developer of the 9 acre adjacent property), their green space designers and prospective tenants of the office space. The mission and



vision of Chestnut Square has been held in high regard by these future neighbors and likewise we have been included in much of the process.

Recent discussions include but have not been limited to: 1) how the families of Chestnut Square buildings can be honored by the development 2) how the Chestnut Square grounds can be enhanced by the development, and 3) how Chestnut Square can be used by Columbus Realty Partners' residential and commercial tenants through innovative & complementary partnerships.

### ***Description of Work to be Done***

Generally speaking, this project aims to put the house back together for use as a multi-purpose community facility. Appropriate and responsible renovation will continue as will sustainable restoration. Highlights of the project are as follows (but not limited to):

The first floor will see the addition of a catering kitchen complete with working appliances and prep space able to service gatherings up to 150 people at a time. The floors will be cleaned and preserved, and as much original plaster as possible will be repaired and painted. Doors will be replaced and the original pocket doors will be restored to functioning order. All hardware, glass, and lighting, original to the home, will be repaired, restored and preserved.

The stairs will stay intact as will the treads, baluster, railings and landing, and will receive cleaning and polishing. An additional rail will be added for safety. Restrooms on both floors will be restored. Both the first and second floor fireplaces are intact and are being preserved. Moldings, woodwork, doors, windows, cabinetry and a small amount of tile work will either remain in place as found or restored and replaced to the respectful location.

The second floor is where the abatement was necessary: most plaster has been removed and drywall will be installed. The exceptions to this is where were areas of historic interest were uncovered during demolition. These designated areas tell a story of when electricity, building methods and craftsmanship were much different. These areas will be preserved and exposed for educational purposes.

Other second floor changes are the renovation of space to accommodate small group gatherings or meetings, costume storage and built-in display, as well as a volunteer docent changing room.

### **See attached:**

- A. Bid for first floor at \$99,889.00
- B. Bid for second floor at \$102,061.00
- C. Project Pictures and notes issued to contractors specifying work to be accomplished in each space of the house. Contractors were asked to use this document along with walk-throughs to craft bids.

### ***Description of the Proposed Use of the Building***

The Dulaney House belongs to the neighbors who call McKinney home, their children, the many families who live elsewhere yet share this place, and those who have yet to discover their place in our city's history.

This renovation is a responsible action to restore the home in a way that can be shared with the city and enhance community and visitor experiences. Furthermore, it will offer a significant opportunity for the Heritage Guild to develop incremental revenue streams across a range of existing and new business ventures to strengthen the sustainability of the organization. Examples of opportunities:

## Existing Ventures

- **Private Events**

Private events would be defined as community and tourism dollars generated from Weddings, Receptions, Bridal Showers, Baby Showers, and Rehearsal Dinners. In previous years, the Dulaney House was offered as additional space during the sales presentation. Records indicate that approximately 25% of weddings purchased this add-on option.

Chestnut Square has been in the position to decline 21 events year-to-date due to lack of space to host said events, and it is not being offered to brides as an option. At an average loss of \$400 per event, unrecognized revenue of those 21 events alone, January – June 2016 is \$8,400.

**Prospective Incremental Revenue = \$20,000**

- **Educational Opportunities & Partnerships**

During the three years that the house has been off limits to tour groups, we have seen a decline in tour activity. Additionally, we have lost multiple chances to host scout workshops and other events due to space limitations as mentioned above. Scouting represents the values of the Chestnut Square mission, and we have had to forego host opportunities for higher revenue events.

## New Ventures

- **Innovative Partnerships & Programming**

As McKinney is gaining a reputation as a hub of Farm To Table venues which partners so well with Chestnut Square's Farmer's Market, having the Dulaney House available creates new opportunities such as but not limited to:

Special hosted meals could be offered intermittently and also paired to complement Main Street Events such as Art Walk or Oktoberfest.

A Farmers Market Breakfast where local and guest chefs offer a reserved breakfast/brunch sourced from the concurrent Farmers Market. A Farmers Market Breakfast would run \$35-\$50 per person with 2 seatings. Offered once a month for 7 months, serving 25-50 each seating this would provide a prospective revenue stream of \$20,000 to \$35,000.

**Prospective Incremental Revenue = \$15,000 - \$25,000**

- **Corporate Retreats & Offsite Meetings**

A restored Dulaney House could serve up to 40-50 people for small corporate meeting or retreat at a rental fee in the range of \$500 - \$1500 per Retreat/Meeting.

This concept has been discussed with Columbus Realty Partners (developer of the adjacent 9 acres) and their prospective corporate tenants, who have expressed great interest in this opportunity.

Other potential users of this space might be local universities, Raytheon, Emerson, Torchmark, Baylor, local banks, churches, etc.

**Prospective Incremental Revenue = \$5,000 - \$10,000**

- **Reciprocal Community Partnerships**

Meeting Space for entities and organizations identified & established as Community Partners such as: MCDC, The Historic District, Main Street Association, City Council, etc.

- **Exhibit Space**

In 2015, we began discussions with the three other museums on how we can partner and leverage a relationship to bring in visitors. This early work has resulted in:

- one collaborative exhibit with the Heard-Craig Center for the Arts,
- a joint effort with the Collin County Historical Society Museum on the occasion of the Collin McKinney Sestercentennial,
- and we are spearheading an activity for the Smithsonian's Museum Day, (Sept 24), including MPAC/Main Street and the Collin County Historical Society Museum.

As we continue to partner with the other downtown exhibit halls, we anticipate that we all share in increased revenues.

Currently there is no space for special interest exhibits, which are key to selling memberships and keeping members: a revenue opportunity that is currently a shortcoming. Whether displaying pieces from our own collection, or bringing in a traveling exhibit, the large rooms and wonderful flow of the house are perfect for this purpose. Additional exhibit space will allow increased participation in partnership presentations, which will maximize exposure and enhance member benefits, resulting in more membership revenues.

**Prospective Incremental Revenue = \$2500**

**NOTE** –As soon as the house is prepared to be furnished, we will net \$526 monthly that we are currently paying for storage.

**Annual Recouped Revenue = \$6312**

### **Revenue Stream Summary**

In short, this request is for \$175,000, approximately 65% of the total project cost of \$250,000 - \$275,000. Completion of the project will afford the possibility of \$25,000 - \$50,000 in annual additional revenue opportunities. A very conservative estimate of \$30,000 assures ROI in six years.

A budget including an additional \$25,000+ would allow HGCC to become more self-sufficient. While no historic organization, particularly one with eight buildings over 100 years old, is likely to ever be self-sustainable, increased revenue-generating options allow for funds for better maintenance, thereby decreasing the large amounts needed to fully repair and restore a building.

"A healthy organization has government support, attendance revenues, membership revenue, proceeds from special events, local business support, and grant funds from local foundations." – Gary N. Smith/Summerlee Commission October 2015

### **Project Grants – please complete the section below:**

- An expansion/improvement?  Yes  No

- A replacement/repair?  Yes  No
- A multi-phase project? Perhaps  Yes  No
- A new project?  Yes  No

**Has a feasibility study or market analysis been completed for this proposed project?** *If so, please attach a copy of the Executive Summary.*

**Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:**

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact local dining and shopping has on investment in quality of life improvements in McKinney

**Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:**

Several of MCDC's goals are supported by Chestnut Square as a tourist attraction, and as a wedding venue, bringing visitors to McKinney as well as business to our partners in the wedding industry, and to downtown McKinney. The restoration of the Dulaney house will only enhance our ability to bring tourists to Chestnut square and McKinney, as well as added business to our partners.

**Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?**

- Yes  No

### III. Financial

- Provide an overview of the organization's financial status including the impact of this grant request on organization mission and goals.  
 HGCC has made significant progress in our financial position. At this time last year, we were \$6000 in debt to a Line of Credit, and our reserve account was at a zero balance. Today, our line of credit is paid off, and we have \$37,877 in reserves. Additionally, we spent only \$5000 all of last year on maintenance and repairs, relying on volunteers to keep our lawns and gardens, and fixing only what was urgent. YTD, we have spent over \$12,000 on repair items from our operating funds, as well as \$3000 on lawn care and upkeep. We have partnered with 2 groups of skilled volunteers, The Hands N Hammers of the First United Methodist Church, and North Texas Job Corps. Combined they have spent over 600 hours at Chestnut Square YTD, a cash equivalent of \$12,600, and repaired, built, painted, beautified or enhanced the property far beyond what we could have afforded otherwise.

- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

**What is the estimated total cost for this Project/Promotion/Community Event?**

**\$250,000 - \$275,000** The bid of \$201,950 includes a verbal assurance that we are being quoted a figure at 25-30% below a "for profit" job. This is believable as we compared some of the other estimates we received.

**(Include a budget for the proposed Project/Promotion/Community Event.)**

**What percentage of Project/Promotion/Community Event funding will be provided by the Applicant?** 30-35%

**Are Matching Funds available?**  Yes  No

Cash \$	Source	% of Total
In-Kind \$	Source	% of Total

**Are other sources of funding available?** *If so, please list source and amount.*

We have procured a pledge for an opening gift of \$25,000, and currently have \$25,000 cash on hand allocated to this project. We have pledged 10% of each fundraising event this year to the project. We have crafted a comprehensive fundraising plan through which we anticipate raising an additional \$25,000+ in the next 6 – 12 months. In addition, we are applying to several private foundations interested in historic preservation.

**Have any other federal, state, or municipal entities or foundations been approached for funding?** *If so, please list entity, date of request and amount requested.*

**IV. Marketing and Outreach**

Describe marketing plans and outreach strategies for your organization, for the Project/Promotion/Community Event for which you are requesting funding – and how they are designed to help you achieve current and future goals.

The restoration of the Dulaney House is vital because we are currently losing revenue opportunities. As mentioned, \$8400 in rental income has been declined YTD. If we can have the house ready for December, we are likely to book 4-6 holiday parties at \$400-\$500 each, plus recoup over \$526 in funds going to pay for storage, for a net gain of \$2126 in one month, with little to no marketing.

We have spoken to our friends in the food service industry who are most excited about the Farmers Market breakfast idea. While it may take some months to execute, the feedback has been very positive.

Much like our wedding and rental structure, we will design a corporate meeting schedule of availability and pricing. A conversation with a potential user provided a positive reaction. We would market this opportunity through the Chamber, and to local corporations as mentioned.

**V. Metrics to Evaluate Success**

Outline the metrics that will be used to evaluate success of the proposed Project/Promotion/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

## Acknowledgements

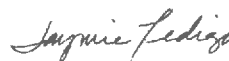
***If funding is approved by the MCDC board of directors, Applicant will assure:***

- The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for the purpose described in this application;
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120<sup>th</sup> day after the date the MCDC notifies the applicant of the violation.

**We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.**

**Chief Executive Officer**

**Representative Completing Application**



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Jaymie Pedigo  
Printed Name

Jaymie Pedigo  
Printed Name

Date 7/28/2017

Date 7/28/2017

***INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.***

**CHECKLIST:**

**Completed Application:**

- Use the form/format provided
- Organization Description
- Outline of Project/Promotion/Community Event; description, goals and objectives
- Indicate the MCDC goal(s) that will be supported by this Project/Promotion/Community Event
- Project/Promotion/Community Event timeline and venue
- Plans for marketing and outreach
- Evaluation metrics
- List of board of directors and staff

**Attachments:**

- Financials: organization's budget for current fiscal year; Project/Promotion/Community Event budget; audited financial statements
- Feasibility Study or Market Analysis if completed (Executive Summary)
- IRS Determination Letter (if applicable)

***A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTION/COMMUNITY EVENT.***

***FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.***

***PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.***



## **McKINNEY COMMUNITY DEVELOPMENT CORPORATION**

### **Final Report**

**Organization:**

**Funding Amount:**

**Project/Promotion/Community Event:**

**Start Date:**

**Completion Date:**

**Location of Project/Promotion/Community Event:**

**Please include the following in your report:**

- Narrative report on the Project/Promotion/Community Event
- Identify goals and objectives achieved
- Financial report – budget as proposed and actual expenditures, with explanations for any variance
- Samples of printed marketing and outreach materials
- Screen shots of online promotions
- Photographs, slides, videotapes, etc.
- Performance against metrics outlined in application

**Please submit Final Report no later than 30 days following the completion of the Project/Promotion/Community Event to:**

McKinney Community Development Corporation  
5900 S. Lake Forest Blvd., Suite 110  
McKinney, TX 75070

Attn: Cindy Schneible  
[cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org)



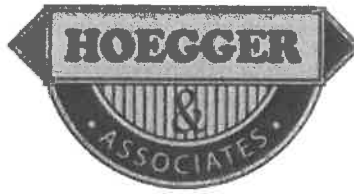


Project:

The Dulaney House  
Restoration

315 Chestnut Street  
McKinney, TX 75069

Submitted by  
Steve Hoegger & Associates, Inc.  
June 23, 2016



## Table of Contents

- I. Cover Letter
- II. Construction Schedule
- III. Bid Documents
- IV. Cost Proposal
- V. Proposed Project Team
- VI. Relevant Experience
- VII. Litigation
- VIII. Licensing
- IX. Qualifications



Steve Hoegger & Associates, Inc.  
2630 North Highway 78  
Wylie, Texas 75098  
June 23, 2016

Kathy Moore  
Dulaney House on Chestnut Square  
315 Chestnut Street  
McKinney, TX 75069  
Email: [kathy@jkmoore.org](mailto:kathy@jkmoore.org)

Dear Ms. Moore:

Please find and accept our Proposal for consideration on the below listed project:

**The Dulaney House on Chestnut Square McKinney, TX – Restoration**

This bid assumes that if it is granted, all parties will work together to develop a mutually agreeable construction schedule. This bid also based on information provided at this time. Any revisions required at later date will be subject to price review at that time. We reserve the right to withdraw this bid if it not accepted within 46 days.

We at Steve Hoegger & Associates appreciate the confidence in our company's ability to provide professional quality construction services. We would like to continue being part of your successful projects. We look forward to working with you to make this project a success.

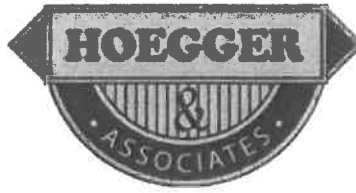
Thank you for giving us this opportunity. We look forward to hearing from you.

Sincerely,

*Dale Hawkins*

Dale Hawkins  
Project Engineer

June 23, 2016



### **Construction Schedule**

The proposed **60**-day construction development plan summarized as follows:

#### **First floor Construction**

- a. Proposed Starting Date: **TBD**
- b. Proposed Date of Substantial Completion: **TBD**

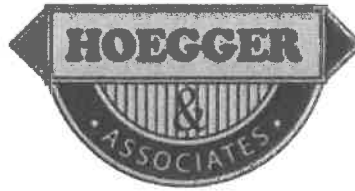
**A detailed schedule will be provided upon award of project:**



### **Bid Documents**

By submitting this Bid Form, Steve Hoegger & Associates, Inc. is aware of all existing conditions affecting the work, and has reviewed the Bid Documents outline, and the limited As-Built Drawings available, including the following addenda to provide a turn-key proposal:

- a. Bid Documents
  - Invitation to Bid – Dated Jan 5, 2016
- b. Pre-Bid Meeting
  - Pre-Bid Meeting – Jan 7, 2016
  - Pre-Bid Meeting – March 18, 2016
  - Pre-Bid Meeting – April 22, 2016
- c. Addendum(s) Posted documents
  - None to Date – June 21, 2016
- d. RFI – Request For Information
  - RFI #1 - Jan 27, 2016
- e. RFI – RFI Log
  - None To Date - June 21, 2016



**Cost Proposal:**

***Steve Hoegger & Associates***

***Estimating***

**Project Name: Dulaney House – Restoration**  
**Date: June 21, 2016**

**Prepared By: Dale Hawkins**

**Project No. #16005**

The following is a feasibility estimate for the above-referenced project. Please see following pages for project breakdown of pricing with qualifications and exclusions.

<b>First Floor Construction</b>	<b>Total \$</b>
Serving Kitchen	\$25,334.00
Back Door Entrance	\$2,543.00
Historical Kitchen	\$14,011.00
Lounge	\$3,016.00
Parlor	\$13,912.00
Music Room	\$6,929.00
Dining Room	\$8,842.00
First Floor Restroom	\$5,060.00
Office	\$17,429.00
Hall/Pass Through	\$2,810.00
<b>Total Estimated Project Value</b>	<b>\$99,889.00</b>

June 23, 2016



**Proposed Project Team:**

Project Manager:	<u>TBD</u>
Superintendent	<u>TBD</u>
Forman	<u>TBD</u>



**Relevant Experience:**

Experience The Hoegger Difference.

With more than 30 years of acclaimed experience, Steve Hoegger & Associates is the Industry standard in hospitality renovations for such esteemed brands as Marriott International, Hotel InterContinental, Hilton and ClubCorp. We bring our signature superior service, quality workmanship and attention to detail to all phases of our projects. From state-of-the-art project management to age-old principals of hard work and integrity, we pledge on-time completion with minimal impact. Dedicated to surpassing your expectations, Steve Hoegger & Associates is your five-star partner for worry-free hospitality renovation.

**Litigation:**

None at This Time

**Licensing:**

Texas General Contractor

Registered Texas General Contractor

Legal Business Name & Address

Steve Hoegger & Associates, Inc

26 N. Hwy 78

Wylie, Texas 75098

Signature of Authorized Agent:

Date:

June 23, 2016

Legal Business Raised Seal:



June 23, 2016





## QUALIFICATIONS:

This proposal follows the below issued Documents;

- a. Field walk and evaluation, along with discussions will be used as primary design & directional scope of work (See Exhibit Attached)

### Standard Qualifications

1. Exclude all environmental (Asbestos & Lead reports), Accessibility Reports & Structural Design.
2. Approving party is responsible for all materials and any associated cost if project is cancelled after executed contract
3. Additional labor or material costs due to unknown or unforeseen conditions and/or obstructions will be addressed per occurrence as a change to the project and pricing
4. Additional labor cost due to delays, work stoppage or job actions caused by others, or breaking the project up into multiple phases
5. Permits are the responsibility of the Owner and will be picked up and billed to the owner as a no mark-up change order. – None are expected
6. Temporary protection & partitions will be utilized to insure separation of construction areas.
7. Excludes all structural footings and foundation conditions not show or considered in scope.

### Project Specific Qualification

8. Estimated engineering, architectural & design fees have been excluded from this proposal.
9. Temporary water penetration prevention measures will be applied to all exposed exterior areas or damaged exterior façade to reduce and control water seepage into construction areas. All other conditions unforeseen will be brought to owner's attention prior to continuing work. All exterior work has been excluded.
10. All Owners Provided kitchen equipment proposed for this project electrical and or gas requirements are an allowance for budgetary purposes until final equipment selection and specifications are provided.
11. Scope provides for new Owner Provided period plumbing and electrical fixtures for project.
12. All HVAC systems in its entirety has been Excluded serving all spaces on main & upper floors.
13. Main electrical supply and associated transformers and main distribution panels are excluded.
14. All furnishings for the property whether furniture, décor or art work will be Owner provided and all work has been excluded from this proposal.

End of Document

June 23, 2016



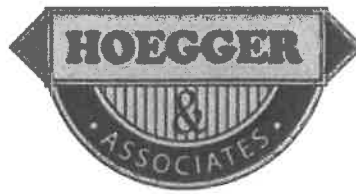


Project:

The Dulaney House  
2<sup>nd</sup> Floor Restoration

315 Chestnut Street  
McKinney, TX 75069

Submitted by  
Steve Hoegger & Associates, Inc.  
July 1, 2016



## Table of Contents

- I. Cover Letter
- II. Construction Schedule
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- IX. Qualifications



Steve Hoegger & Associates, Inc.  
2630 North Highway 78  
Wylie, Texas 75098  
July 1, 2016

Kathy Moore  
Dulaney House on Chestnut Square  
315 Chestnut Street  
McKinney, TX 75069  
Email: [kathy@jkmoore.org](mailto:kathy@jkmoore.org)

Dear Ms. Moore:

Please find and accept our Proposal for consideration on the below listed project:

**The Dulaney House on Chestnut Square McKinney, TX – 2<sup>nd</sup> Floor Restoration**

This bid assumes that if it is granted, all parties will work together to develop a mutually agreeable construction schedule. This bid also based on information provided at this time. Any revisions required at later date will be subject to price review at that time. We reserve the right to withdraw this bid if it not accepted within 46 days.

We at Steve Hoegger & Associates appreciate the confidence in our company's ability to provide professional quality construction services. We would like to continue being part of your successful projects. We look forward to working with you to make this project a success.

Thank you for giving us this opportunity. We look forward to hearing from you.

Sincerely,

*Dale Hawkins*

Dale Hawkins  
Project Engineer

July 1, 2016



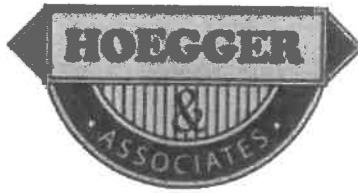
### **Construction Schedule**

The proposed 60-day construction development plan summarized as follows:

#### **First floor Construction**

- a. Proposed Starting Date: **TBD**
- b. Proposed Date of Substantial Completion: **TBD**

**A detailed schedule will be provided upon award of project:**



### **Bid Documents**

By submitting this Bid Form, Steve Hoegger & Associates, Inc. is, aware of all existing conditions affecting the work, and has reviewed the Bid Documents outline, and the limited As-Built Drawings available, including the following addenda to provide a turn-key proposal:

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  - Pre-Bid Meeting – Jan 7, 2016
  - Pre-Bid Meeting – March 18, 2016
  - Pre-Bid Meeting – April 22, 2016
- c. Addendum(s) Posted documents
  - None to Date – July 1, 2016
- d. RFI – Request For Information
  - RFI #1 - Jan 27, 2016
- e. RFI – RFI Log
  - None To Date - July 1, 2016



**Cost Proposal:**

***Steve Hoegger & Associates***

***Estimating***

**Project Name:** Dulaney House – 2<sup>nd</sup> Fl. Restoration    **Prepared By:** Dale Hawkins  
**Date:** July 1, 2016

**Project No.** #16005

The following is a feasibility estimate for the above-referenced project. Please see following pages for project breakdown of pricing with qualifications and exclusions.

<b>First Floor Construction</b>	<b>Total \$</b>
Stairs & Banisters	\$14,706.00
Landing/Attic	\$5,114.00
Bedroom #1/Bathroom	\$27,273.00
Bedroom #2	\$22,023.00
Bedroom #3	\$19,766.00
Lounge/Mud Room	\$19,733.00
Bathroom #3	\$10,487.00
Office	\$4,982.00
<b>Total Estimated Project Value</b>	<b><u>\$102,061.00</u></b>

July 1, 2016





**Proposed Project Team:**

Project Manager:

**TBD**

---

Superintendent

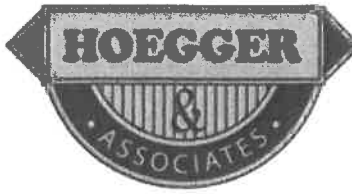
**TBD**

---

Forman

**TBD**

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**Relevant Experience:**

Experience The Hoegger Difference.

With more than 30 years of acclaimed experience, Steve Hoegger & Associates is the Industry standard in hospitality renovations for such esteemed brands as Marriott International, Hotel InterContinental, Hilton and ClubCorp. We bring our signature superior service, quality workmanship and attention to detail to all phases of our projects. From state-of-the-art project management to age-old principals of hard work and integrity, we pledge on-time completion with minimal impact. Dedicated to surpassing your expectations, Steve Hoegger & Associates is your five-star partner for worry-free hospitality renovation.

**Litigation:**

None at This Time

**Licensing:**

Texas General Contractor

Registered Texas General Contractor

Legal Business Name & Address

Steve Hoegger & Associates, Inc

26 N. Hwy 78

Wylie, Texas 75098

Signature of Authorized Agent:

Date:

July 1, 2016

Legal Business Raised Seal:



July 1, 2016



## QUALIFICATIONS:

This proposal follows the below issued Documents;

- a. Field walk and evaluation, along with discussions will be used as primary design & directional scope of work (See Exhibit Attached)

### Standard Qualifications

1. Exclude all environmental (Asbestos & Lead reports), Accessibility Reports & Structural Design.
2. Approving party is responsible for all materials and any associated cost if project is cancelled after executed contract
3. Additional labor or material costs due to unknown or unforeseen conditions and/or obstructions will be addressed per occurrence as a change to the project and pricing
4. Additional labor cost due to delays, work stoppage or job actions caused by others, or breaking the project up into multiple phases
5. Permits are the responsibility of the **Owner** and will be picked up and billed to the owner as a no mark-up change order. – **None are expected**
6. Temporary protection & partitions will be utilized to insure separation of construction areas.
7. Excludes all structural footings and foundation conditions not show or considered in scope.

### Project Specific Qualification

8. Estimated engineering, architectural & design fees have been excluded from this proposal.
9. Temporary water penetration prevention measures will be applied to all exposed exterior areas or damaged exterior façade to reduce and control water seepage into construction areas. All other conditions unforeseen will be brought to owner's attention prior to continuing work. All exterior work has been **excluded**.
10. Scope provides for new **Owner provided** period plumbing and electrical fixtures for project.
11. All HVAC systems in its entirety has been **Excluded** serving all spaces on main & upper floors.
12. Main electrical supply and associated transformers and main distribution panels are excluded.
13. All furnishings for the property whether furniture, décor or art work will be **Owner provided** and all work has been excluded from this proposal.
14. New decorative glass window for stairwell is to be **Owner Furnished** and contractor installed
15. All Ceilings and outer walls will receive new batt insulation where none exists.

End of Document

July 1, 2016



2:50 PM  
 07/27/16  
 Accrual Basis

The Heritage Guild of Collin County  
**Account QuickReport**  
 January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
<b>62000 · Facilities and Equipment</b>						
<b>62010 · Building and Equip Maintenance</b>						
<b>62011 · Yard</b>						
Bill	01/13/2016	1/14/16	Tagg Stone	500lbs-35ft w...	20000 · Accou...	122.89
Bill	02/03/2016	209716	Luis Sereno	Lawn Care N...	20000 · Accou...	500.00
Bill	03/02/2016	209743	Luis Sereno	Lawn Care - ...	20000 · Accou...	400.00
Bill	03/09/2016	Ck R...	Alice Yeager	Gas for Mower	20000 · Accou...	2.78
Bill	03/22/2016	4yds ...	Texas Pure Products	4yds FM Mulch	20000 · Accou...	96.00
Bill	04/05/2016	010630	Luis Sereno	Lawn Care - ...	20000 · Accou...	200.00
Bill	04/05/2016	010630	Luis Sereno	Lawn Care - ...	20000 · Accou...	200.00
Bill	04/23/2016	Ck R...	Alice Yeager	Sand	20000 · Accou...	3.59
Bill	04/27/2016	Ck R...	Jim Pedigo	Hoses	20000 · Accou...	107.28
Bill	05/21/2016	166528	Luis Sereno	Lawn Care - ...	20000 · Accou...	400.00
Bill	05/26/2016	May ...	GROOM & SONS'	F2T Mulch	20000 · Accou...	80.70
Bill	06/03/2016	1735...	SAM'S CLUB	Vinegar&Rou...	20000 · Accou...	51.72
Bill	06/24/2016	Mulch	City of Plano (1)	3yds Mulch f...	20000 · Accou...	82.00
Bill	06/29/2016	Ck R...	Bob Hutchings	Granite for V...	20000 · Accou...	23.40
Bill	07/10/2016	584926	Luis Sereno	Lawn Care - ...	20000 · Accou...	800.00
Total 62011 · Yard						3,070.36
<b>62012 · Structures &amp; Equipment</b>						
Bill	01/06/2016	1/6/15	McKinney Lumber ...	Lumber for J...	20000 · Accou...	199.80
Bill	01/21/2016	6395-5	SHERWIN WILLIA...	1Qrt JH Paint...	20000 · Accou...	18.49
Bill	01/22/2016	6499-5	SHERWIN WILLIA...	2GallonsPorc...	20000 · Accou...	95.94
Bill	01/26/2016	12619	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	01/27/2016	1832	Integrity Plumbing	1st Qrtly Serv...	20000 · Accou...	200.00
Bill	02/01/2016	154761	Joplin's Compresso...	Annual Maint...	20000 · Accou...	850.00
Bill	02/01/2016	4850-6	SHERWIN WILLIA...	1Qrt Paint Vi...	20000 · Accou...	19.39
Bill	02/01/2016	0137...	HOME DEPOT	Shelves/Woo...	20000 · Accou...	33.54
Bill	02/02/2016	CkRei...	Bob Hutchings	Concrete & D...	20000 · Accou...	43.82
Bill	02/10/2016	Ck R...	Bob Hutchings	SH Spicket	20000 · Accou...	16.93
Bill	02/10/2016	Ck R...	Bob Hutchings	Fencing Mate...	20000 · Accou...	85.05
Bill	02/11/2016	12819	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	02/12/2016	Ck R...	Bob Hutchings	CH Door Sup...	20000 · Accou...	31.97
Bill	02/18/2016	5862-0	SHERWIN WILLIA...	Paint for Dula...	20000 · Accou...	40.78
Bill	02/28/2016	0137...	HOME DEPOT	Sckt Extndrs ...	20000 · Accou...	77.81
Bill	03/01/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	26.49
Bill	03/01/2016	Ck R...	Cash (1)	Paint Brushes	20000 · Accou...	16.21
Bill	03/01/2016	1023...	McKinney Lumber ...	CH Doors X2	20000 · Accou...	486.17
Bill	03/02/2016	12979	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	03/04/2016	Flower	Chris Economon	Flower Boxes	20000 · Accou...	120.00
Bill	03/16/2016	Ck R...	Bob Hutchings	Concrete for ...	20000 · Accou...	102.60
Bill	03/22/2016	Ck R...	Bob Hutchings	Concrete for ...	20000 · Accou...	20.16
Bill	03/22/2016	Ck R...	Wendel Seaman	Rebar for Fe...	20000 · Accou...	19.44
Bill	03/28/2016	0137...	HOME DEPOT	Bulbs/Extend...	20000 · Accou...	189.76
Bill	04/03/2016	Ck R...	Bob Hutchings	Nails/Screws ...	20000 · Accou...	21.97
Bill	04/07/2016	Reim...	Bob Hutchings	JH Plumbing ...	20000 · Accou...	49.12
Bill	04/07/2016	Reim...	Bob Hutchings	DC/DH ceme...	20000 · Accou...	7.60
Bill	04/14/2016	2333-0	SHERWIN WILLIA...	Paint for Sout...	20000 · Accou...	180.34
Bill	04/16/2016	Ck R...	Leisha Phipps (1)	Supplies for ...	20000 · Accou...	15.10
Bill	04/19/2016	Ck R...	Wendel Seaman	DC&DH Fenc...	20000 · Accou...	45.23
Bill	04/25/2016	328333	Leonard Terrell	DC Outside ...	20000 · Accou...	700.00
Bill	04/25/2016	335	GROOM & SONS'	Zipties/Flag/...	20000 · Accou...	38.51
Bill	04/27/2016	1854	Integrity Plumbing	2nd Qrtly Ser...	20000 · Accou...	200.00
Bill	04/27/2016	Ck R...	Bob Hutchings	JH Spicket S...	20000 · Accou...	6.94
Bill	04/28/2016	1735...	SAM'S CLUB	Supplies&Ta...	20000 · Accou...	100.43
Bill	05/02/2016	1023...	McKinney Lumber ...	DC Lumber S...	20000 · Accou...	317.14
Bill	05/03/2016	328334	Leonard Terrell	Repairs DC ...	20000 · Accou...	770.00
Bill	05/09/2016	328377	Leonard Terrell	DC Repairs t...	20000 · Accou...	700.00
Bill	05/16/2016	SSB ...	Sportsman's Glass	DC 12X14 Gl...	20000 · Accou...	21.65
Bill	05/20/2016	328338	Leonard Terrell	DC&JH Wind...	20000 · Accou...	630.00
Bill	06/01/2016	13165	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	06/01/2016	1023...	McKinney Lumber ...	DC Supplies ...	20000 · Accou...	59.01
Bill	06/03/2016	0601...	Andy Marrufo	SH Roof Lea...	20000 · Accou...	175.00
Bill	06/07/2016	Ck Req	Celina Custom Cabi...	BH Improve...	20000 · Accou...	0.00
Bill	06/14/2016	Ck R...	Wendel Seaman	DH/DC Fenc...	20000 · Accou...	19.00
Bill	06/17/2016	Ck R...	Bob Hutchings	Shed Door W...	20000 · Accou...	60.46
Bill	06/21/2016	Ck Req	Leonard Terrell	BH Improve...	20000 · Accou...	850.00

2:50 PM

07/27/16

Accrual Basis

## The Heritage Guild of Collin County Account QuickReport January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	06/22/2016	Ck R...	Cash (1)	Screws for R...	20000 · Accou...	5.52
Bill	06/23/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	65.89
Bill	06/23/2016	62316	SunShade Awning ...	Pergola Curt...	20000 · Accou...	1,725.00
Bill	06/23/2016	Bevel...	Certa Pro Painters	Repairs & Pa...	20000 · Accou...	15,915.16
Bill	06/27/2016	2016...	Glenn Tracy, P.E.	Consulting E...	20000 · Accou...	1,050.00
Bill	06/28/2016	47797	Marco Coronilla	Replaced Plu...	20000 · Accou...	435.00
Bill	06/30/2016	477015	Joplin's Compresso...	6/15 AC Serv...	20000 · Accou...	138.00
Bill	07/05/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	49.40
Bill	07/07/2016	Ck R...	Bob Hutchings	Supplies for ...	20000 · Accou...	61.88
Bill	07/13/2016	1887	Integrity Plumbing	3rd Qrtly Ser...	20000 · Accou...	260.00
Bill	07/14/2016	Ck R...	Bob Hutchings	Reimb Safety...	20000 · Accou...	49.63
Bill	07/14/2016	13379	Excel Pest Control	Monthly Pest ...	20000 · Accou...	175.00
Bill	07/15/2016	Chap...	Certa Pro Painters	Painting to C...	20000 · Accou...	10,000.00
Bill	07/18/2016	1888	Integrity Plumbing	Water Line R...	20000 · Accou...	326.00
Bill	07/18/2016	154	Shade Shelter Secl...	Rework&Upd...	20000 · Accou...	8,230.00
Bill	07/22/2016	CkRe...	Bob Hutchings	Materials to ...	20000 · Accou...	123.41
Bill	07/26/2016	Ck R...	Bob Hutchings	Water Pump ...	20000 · Accou...	18.92
Bill	07/26/2016	47797	Marco Coronilla	Pergola; light...	20000 · Accou...	1,500.00
Bill	07/26/2016	47797	Marco Coronilla	BH Hand Dry...	20000 · Accou...	500.00
Total 62012 · Structures & Equipment						48,990.66
<b>62013 · Cleaning &amp; Maintenance Supplies</b>						
Bill	01/02/2016	1775...	LOWES BUSINES...	Paint for Fence	20000 · Accou...	125.97
Bill	01/06/2016	12/31...	D/M Pondell Enterp...	12/31-01/06/...	20000 · Accou...	50.00
Bill	01/07/2016	1/14-...	D/M Pondell Enterp...	1/14-1/20/16 ...	20000 · Accou...	50.00
Bill	01/13/2016	1/7-1/...	D/M Pondell Enterp...	1/7-1/13/16 C...	20000 · Accou...	50.00
Bill	01/15/2016	Jan C...	SAM'S CLUB	Cleaning Sup...	20000 · Accou...	16.40
Bill	01/18/2016	Ck R...	Alice Yeager	Cleaning Sup...	20000 · Accou...	3.77
Bill	01/27/2016	1/21-...	D/M Pondell Enterp...	1/21-1/27/16 ...	20000 · Accou...	50.00
Bill	02/03/2016	1/28-...	D/M Pondell Enterp...	1/28-2/3/16 C...	20000 · Accou...	50.00
Bill	02/08/2016	2/4-2/...	D/M Pondell Enterp...	2/4-2/10/16 C...	20000 · Accou...	50.00
Bill	02/17/2016	2/11-...	D/M Pondell Enterp...	2/11-2/17/16 ...	20000 · Accou...	50.00
Bill	02/24/2016	2/18-...	D/M Pondell Enterp...	2/18-2/24/16 ...	20000 · Accou...	50.00
Bill	02/26/2016	156782	GROOM & SONS'	Grounds Sup...	20000 · Accou...	56.30
Bill	03/02/2016	2/25-...	D/M Pondell Enterp...	2/25-3/2/16 C...	20000 · Accou...	50.00
Bill	03/09/2016	3/3-3/...	D/M Pondell Enterp...	3/3-3/9/16 Cl...	20000 · Accou...	50.00
Bill	03/16/2016	3/10-...	D/M Pondell Enterp...	3/10-3/16/16 ...	20000 · Accou...	50.00
Bill	03/23/2016	3/17-...	D/M Pondell Enterp...	3/17-3/23/16 ...	20000 · Accou...	50.00
Bill	03/23/2016	1735 ...	SAM'S CLUB	Supplies	20000 · Accou...	29.50
Bill	03/26/2016	335	GROOM & SONS'	Sonar Roden...	20000 · Accou...	29.98
Bill	03/26/2016	3/24-...	D/M Pondell Enterp...	3/24-3/30/16 ...	20000 · Accou...	50.00
Bill	04/01/2016	Ck R...	Alice Yeager	Draino for BH	20000 · Accou...	5.27
Bill	04/05/2016	3/31-...	D/M Pondell Enterp...	3/31-4/6/16 C...	20000 · Accou...	50.00
Bill	04/13/2016	4/7-4/...	D/M Pondell Enterp...	4/7-4/13/16 C...	20000 · Accou...	50.00
Bill	04/20/2016	4/14-...	D/M Pondell Enterp...	4/14-4/20/16 ...	20000 · Accou...	50.00
Bill	04/27/2016	4/21-...	D/M Pondell Enterp...	4/21-4/27/16 ...	20000 · Accou...	50.00
Bill	05/02/2016	4/28-...	D/M Pondell Enterp...	4/28-5/4/16 C...	20000 · Accou...	50.00
Bill	05/10/2016	5/5-5/...	D/M Pondell Enterp...	5/5-5/11/16 C...	20000 · Accou...	50.00
Bill	05/18/2016	5/12-...	D/M Pondell Enterp...	5/12-5/18/16 ...	20000 · Accou...	50.00
Bill	05/25/2016	5/19-...	D/M Pondell Enterp...	5/19-5/25/16 ...	20000 · Accou...	50.00
Bill	06/01/2016	5/26-...	D/M Pondell Enterp...	5/26-6/1/16 C...	20000 · Accou...	50.00
Bill	06/03/2016	1735...	SAM'S CLUB	Mat&Cleanin...	20000 · Accou...	47.16
Bill	06/08/2016	6/2-6/...	D/M Pondell Enterp...	6/2-6/8/16 Cl...	20000 · Accou...	50.00
Bill	06/15/2016	6/9-6/...	D/M Pondell Enterp...	6/9-6/15/16 C...	20000 · Accou...	50.00
Bill	06/17/2016	Ck R...	Alice Yeager	Light Bulbs	20000 · Accou...	7.94
Bill	06/22/2016	6/16-...	D/M Pondell Enterp...	6/16-6/22/16 ...	20000 · Accou...	50.00
Bill	06/23/2016	1735 ...	SAM'S CLUB	Bathroom Su...	20000 · Accou...	22.48
Bill	06/28/2016	Ck R...	Robert Starr	Supplies to Fi...	20000 · Accou...	97.73
Bill	06/29/2016	6/23-...	D/M Pondell Enterp...	6/23-6/29/16 ...	20000 · Accou...	50.00
Bill	07/07/2016	6/30-...	D/M Pondell Enterp...	6/30-7/06/16 ...	20000 · Accou...	50.00
Bill	07/12/2016	Ck R...	Alice Yeager	Cleaning Sup...	20000 · Accou...	23.56
Bill	07/13/2016	7/07-...	D/M Pondell Enterp...	7/07-7/13/16 ...	20000 · Accou...	50.00
Bill	07/20/2016	7/14-...	D/M Pondell Enterp...	7/14-7/20/16 ...	20000 · Accou...	50.00
Bill	07/27/2016	7/21-...	D/M Pondell Enterp...	7/21-7/27/16 ...	20000 · Accou...	50.00
Total 62013 · Cleaning & Maintenance Supplies						1,966.06
<b>62010 · Building and Equip Maintenance - Other</b>						
Bill	06/24/2016	0137...	HOME DEPOT	Lightbulbs&O...	20000 · Accou...	43.86

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Accrual Basis

## The Heritage Guild of Collin County Account QuickReport January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	07/06/2016	328341	Leonard Terrell	BH-Cabinet ...	20000 · Accou...	(850.00)
Bill	07/06/2016	328341	Leonard Terrell	BH-Kitchen C...	20000 · Accou...	950.00
Bill	07/06/2016	328341	Leonard Terrell	BH-Bathroom...	20000 · Accou...	300.00
Bill	07/06/2016	328341	Leonard Terrell	BH-Bathroom...	20000 · Accou...	375.00
Bill	07/06/2016	328341	Leonard Terrell	BH-New Trim...	20000 · Accou...	50.00
Bill	07/06/2016	328341	Leonard Terrell	BH-New Bath...	20000 · Accou...	200.00
Bill	07/06/2016	328341	Leonard Terrell	Labor for BH ...	20000 · Accou...	2,888.00
Bill	07/22/2016	CkRe...	Bob Hutchings	Materials to ...	20000 · Accou...	62.21
Bill	07/22/2016	CkRe...	Bob Hutchings	Supplies for ...	20000 · Accou...	14.93
Total 62010 · Building and Equip Maintenance - Other						4,034.00
Total 62010 · Building and Equip Maintenance						58,061.08
<b>62020 · Curation</b>						
Bill	03/30/2016	Ck R...	Leisha Phipps (1)	Sign for Sickl...	20000 · Accou...	37.95
Total 62020 · Curation						37.95
<b>62060 · Utilities</b>						
Bill	01/01/2016	2002...	Progressive Wast S...	1/1-1/31/16 T...	20000 · Accou...	55.36
Bill	01/13/2016	12/10...	ATMOS ENERGY	302 Anthony St	20000 · Accou...	57.01
Bill	01/13/2016	12/10...	ATMOS ENERGY	315 S. Chest...	20000 · Accou...	42.91
Bill	01/13/2016	12/10...	ATMOS ENERGY	405 S. Chest...	20000 · Accou...	59.40
Bill	01/13/2016	12/10...	ATMOS ENERGY	311 S. Chest...	20000 · Accou...	144.74
Bill	01/13/2016	12/10...	ATMOS ENERGY	304 Anthony St	20000 · Accou...	85.82
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	302 Anthony	20000 · Accou...	69.38
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	306 Anthony	20000 · Accou...	16.74
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	51.19
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	405 S Chesnut	20000 · Accou...	69.57
Bill	01/20/2016	12/02...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	42.23
Bill	01/21/2016	2047...	Gexa Energy	313 S Chestnut	20000 · Accou...	19.62
Bill	01/21/2016	2047...	Gexa Energy	405 S Chestnut	20000 · Accou...	58.35
Bill	01/21/2016	2047...	Gexa Energy	315 S Chestnut	20000 · Accou...	10.94
Bill	01/21/2016	2047...	Gexa Energy	311 S Chestnut	20000 · Accou...	31.12
Bill	01/21/2016	2047...	Gexa Energy	304 Anthony	20000 · Accou...	101.65
Bill	01/21/2016	2047...	Gexa Energy	304 S McDon...	20000 · Accou...	228.60
Bill	01/21/2016	2047...	Gexa Energy	302 Anthony	20000 · Accou...	221.84
Bill	01/21/2016	2047...	Gexa Energy	317 S Chestnut	20000 · Accou...	11.97
Bill	01/21/2016	2047...	Gexa Energy	315 S Chestn...	20000 · Accou...	12.56
Bill	02/01/2016	2002...	Progressive Wast S...	2/1-2/29/16 T...	20000 · Accou...	55.36
Bill	02/09/2016	1/12-...	ATMOS ENERGY	311 S Chestnut	20000 · Accou...	166.80
Bill	02/09/2016	1/12-...	ATMOS ENERGY	405 S Chestnut	20000 · Accou...	83.60
Bill	02/09/2016	1/12-...	ATMOS ENERGY	315 S Chesnut	20000 · Accou...	42.91
Bill	02/09/2016	1/12-...	ATMOS ENERGY	304 Anthony	20000 · Accou...	42.91
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	302 Anthony St	20000 · Accou...	100.30
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	30.86
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	405 S Chestnut	20000 · Accou...	35.46
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	43.46
Bill	02/12/2016	1/5-2/...	CITY OF MCKINNE...	306 Anthony	20000 · Accou...	16.74
Bill	02/12/2016	3027...	ATMOS ENERGY	1/12-2/9/16 ...	20000 · Accou...	68.73
Bill	02/19/2016	2065...	Gexa Energy	313 S Chestn...	20000 · Accou...	17.69
Bill	02/19/2016	2065...	Gexa Energy	304 S McDon...	20000 · Accou...	194.27
Bill	02/19/2016	2065...	Gexa Energy	405 S Chestnut	20000 · Accou...	56.15
Bill	02/19/2016	2065...	Gexa Energy	302 Anthony	20000 · Accou...	196.12
Bill	02/19/2016	2065...	Gexa Energy	315 S Chestnut	20000 · Accou...	10.50
Bill	02/19/2016	2065...	Gexa Energy	317 S Chestnut	20000 · Accou...	10.23
Bill	02/19/2016	2065...	Gexa Energy	311 S Chestnut	20000 · Accou...	27.97
Bill	02/19/2016	2065...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.48
Bill	02/19/2016	2065...	Gexa Energy	304 Anthony St	20000 · Accou...	123.93
Bill	03/01/2016	2002...	Progressive Wast S...	3/1-3/31/16 T...	20000 · Accou...	55.36
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	302 Anthony	20000 · Accou...	38.46
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	306 Anthony	20000 · Accou...	16.74
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	43.46
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	405 S Chestnut	20000 · Accou...	31.67
Bill	03/11/2016	2/1-3/...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	27.07
Bill	03/12/2016	02/10...	ATMOS ENERGY	405 S Chesnut	20000 · Accou...	50.13

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Accrual Basis

**The Heritage Guild of Collin County**  
**Account QuickReport**  
**January 1 through July 27, 2016**

Type	Date	Num	Name	Memo	Split	Amount
Bill	03/12/2016	02/10...	ATMOS ENERGY	311 S Chestnut	20000 · Accou...	83.16
Bill	03/12/2016	02/10...	ATMOS ENERGY	302 Anthony ...	20000 · Accou...	49.78
Bill	03/14/2016	2/10...	ATMOS ENERGY	315 S Chestn...	20000 · Accou...	42.91
Bill	03/14/2016	2/10...	ATMOS ENERGY	304 Anthony ...	20000 · Accou...	102.03
Bill	03/19/2016	2083...	Gexa Energy	313 S Chestn...	20000 · Accou...	13.44
Bill	03/19/2016	2083...	Gexa Energy	304 S McDon...	20000 · Accou...	87.76
Bill	03/19/2016	2083...	Gexa Energy	405 S Chestn...	20000 · Accou...	39.91
Bill	03/19/2016	2083...	Gexa Energy	302 Anthony ...	20000 · Accou...	122.72
Bill	03/19/2016	2083...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.15
Bill	03/19/2016	2083...	Gexa Energy	317 S Chestn...	20000 · Accou...	10.96
Bill	03/19/2016	2083...	Gexa Energy	311 S Chestn...	20000 · Accou...	15.21
Bill	03/19/2016	2083...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.51
Bill	03/19/2016	2083...	Gexa Energy	304 Anthony ...	20000 · Accou...	124.01
Bill	04/01/2016	3013...	Progressive Wast S...	4/1-4/30/16 T...	20000 · Accou...	55.36
Bill	04/13/2016	3027...	ATMOS ENERGY	315 S Chestn...	20000 · Accou...	43.82
Bill	04/13/2016	3027...	ATMOS ENERGY	304 Anthony ...	20000 · Accou...	46.54
Bill	04/13/2016	3027...	ATMOS ENERGY	302 Anthony ...	20000 · Accou...	47.45
Bill	04/13/2016	3027...	ATMOS ENERGY	311 S Chestn...	20000 · Accou...	51.99
Bill	04/13/2016	3027...	ATMOS ENERGY	405 S Chestn...	20000 · Accou...	34.88
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	302 Anthony ...	20000 · Accou...	69.38
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	307 S Chestn...	20000 · Accou...	27.07
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	405 S Chestn...	20000 · Accou...	166.59
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	317 S Chestn...	20000 · Accou...	50.01
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	58.92
Bill	04/18/2016	3/2-4/...	CITY OF MCKINNE...	306 Anthony ...	20000 · Accou...	24.32
Bill	04/20/2016	2101...	Gexa Energy	313 S Chestnut	20000 · Accou...	13.27
Bill	04/20/2016	2101...	Gexa Energy	405 S Chestnut	20000 · Accou...	56.46
Bill	04/20/2016	2101...	Gexa Energy	315 S Chestnut	20000 · Accou...	13.36
Bill	04/20/2016	2101...	Gexa Energy	311 S Chestnut	20000 · Accou...	14.47
Bill	04/20/2016	2101...	Gexa Energy	304 Anthony ...	20000 · Accou...	131.58
Bill	04/20/2016	2101...	Gexa Energy	315 S Chestnut	20000 · Accou...	11.61
Bill	04/20/2016	2101...	Gexa Energy	317 S Chestnut	20000 · Accou...	11.51
Bill	04/20/2016	2101...	Gexa Energy	302 Anthony ...	20000 · Accou...	115.67
Bill	04/20/2016	2101...	Gexa Energy	304 S McDon...	20000 · Accou...	70.53
Bill	05/07/2016	2002...	Progressive Wast S...	5/1-5/31/16 T...	20000 · Accou...	55.36
Bill	05/10/2016	3027...	ATMOS ENERGY	304 Anthony ...	20000 · Accou...	42.91
Bill	05/10/2016	3027...	ATMOS ENERGY	315 S. Chest...	20000 · Accou...	42.91
Bill	05/10/2016	3027...	ATMOS ENERGY	302 Anthony ...	20000 · Accou...	42.91
Bill	05/10/2016	3027...	ATMOS ENERGY	311 S. Chest...	20000 · Accou...	43.40
Bill	05/10/2016	3027...	ATMOS ENERGY	405 S Chestnut	20000 · Accou...	24.86
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	302 Anthony ...	20000 · Accou...	46.19
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	306 Anthony ...	20000 · Accou...	39.48
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	58.92
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	317 S Chestnut	20000 · Accou...	50.01
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	405 S Chestnut	20000 · Accou...	204.43
Bill	05/16/2016	4/7-5/...	CITY OF MCKINNE...	307 S Chestnut	20000 · Accou...	42.23
Bill	05/18/2016	2118...	Gexa Energy	313 S Chestn...	20000 · Accou...	12.50
Bill	05/18/2016	2118...	Gexa Energy	304 S McDon...	20000 · Accou...	85.54
Bill	05/18/2016	2118...	Gexa Energy	405 S Chestn...	20000 · Accou...	77.68
Bill	05/18/2016	2118...	Gexa Energy	302 Anthony St	20000 · Accou...	167.54
Bill	05/18/2016	2118...	Gexa Energy	315 S Chestn...	20000 · Accou...	13.71
Bill	05/18/2016	2118...	Gexa Energy	317 S Chestn...	20000 · Accou...	15.64
Bill	05/18/2016	2118...	Gexa Energy	311 S Chestn...	20000 · Accou...	25.14
Bill	05/18/2016	2118...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.32
Bill	05/18/2016	2118...	Gexa Energy	304 Anthony St	20000 · Accou...	169.27
Bill	06/01/2016	591723	Progressive Wast S...	6/1-6/30/16 T...	20000 · Accou...	55.36
Bill	06/09/2016	3027...	ATMOS ENERGY	302 Anthony St	20000 · Accou...	44.78
Bill	06/09/2016	3027...	ATMOS ENERGY	304 Anthony St	20000 · Accou...	44.78
Bill	06/09/2016	3027...	ATMOS ENERGY	405 S Chestn...	20000 · Accou...	24.85
Bill	06/09/2016	3027...	ATMOS ENERGY	311 S Chestn...	20000 · Accou...	44.78
Bill	06/10/2016	3027...	ATMOS ENERGY	5/11-6/9/16 ...	20000 · Accou...	44.78
Bill	06/18/2016	2137...	Gexa Energy	313 S Chestn...	20000 · Accou...	21.66
Bill	06/18/2016	2137...	Gexa Energy	304 S McDon...	20000 · Accou...	128.05
Bill	06/18/2016	2137...	Gexa Energy	405 S Chestn...	20000 · Accou...	139.63
Bill	06/18/2016	2137...	Gexa Energy	302 Anthony St	20000 · Accou...	251.67
Bill	06/18/2016	2137...	Gexa Energy	315 S Chestn...	20000 · Accou...	14.72
Bill	06/18/2016	2137...	Gexa Energy	317 S Chestn...	20000 · Accou...	12.14
Bill	06/18/2016	2137...	Gexa Energy	311 S Chestn...	20000 · Accou...	41.80



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Accrual Basis

**The Heritage Guild of Collin County**  
**Account QuickReport**  
 January 1 through July 27, 2016

Type	Date	Num	Name	Memo	Split	Amount
Bill	06/18/2016	2137...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.32
Bill	06/18/2016	2137...	Gexa Energy	304 Anthony St	20000 · Accou...	232.98
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	58.92
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	306 Anthony St	20000 · Accou...	66.01
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	302 Anthony St	20000 · Accou...	38.46
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	307 S Chestn...	20000 · Accou...	27.07
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	405 S Chestn...	20000 · Accou...	199.70
Bill	06/20/2016	5/4-6/...	CITY OF MCKINNE...	317 S Chestn...	20000 · Accou...	50.01
Bill	07/01/2016	2002...	Progressive Wast S...	7/1-7/31/16 T...	20000 · Accou...	55.36
Bill	07/11/2016	6/10-...	ATMOS ENERGY	304 Anthony St	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	315 S. Chest...	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	302 Anthony St	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	311 S Chestn...	20000 · Accou...	44.85
Bill	07/11/2016	6/10-...	ATMOS ENERGY	405 S Chestn...	20000 · Accou...	28.04
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	304 S McDon...	20000 · Accou...	51.19
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	306 Anthony St	20000 · Accou...	39.48
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	302 Anthony St	20000 · Accou...	77.11
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	307 S Chestn...	20000 · Accou...	34.65
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	405 S Chestn...	20000 · Accou...	259.33
Bill	07/18/2016	6/6-7/...	CITY OF MCKINNE...	317 S Chestn...	20000 · Accou...	50.01
Bill	07/20/2016	2155...	Gexa Energy	313 S Chestn...	20000 · Accou...	54.97
Bill	07/20/2016	2155...	Gexa Energy	304 S McDon...	20000 · Accou...	226.76
Bill	07/20/2016	2155...	Gexa Energy	405 S Chestn...	20000 · Accou...	233.99
Bill	07/20/2016	2155...	Gexa Energy	302 Anthony St	20000 · Accou...	388.29
Bill	07/20/2016	2155...	Gexa Energy	315 S Chestn...	20000 · Accou...	14.89
Bill	07/20/2016	2155...	Gexa Energy	317 S Chestn...	20000 · Accou...	14.89
Bill	07/20/2016	2155...	Gexa Energy	311 S Chestn...	20000 · Accou...	205.07
Bill	07/20/2016	2155...	Gexa Energy	315 S Chestn...	20000 · Accou...	11.40
Bill	07/20/2016	2155...	Gexa Energy	304 Anthony St	20000 · Accou...	321.72
Total 62060 · Utilities						10,040.70
Total 62000 · Facilities and Equipment						68,139.73
<b>TOTAL</b>						<b>68,139.73</b>



The Heritage Guild of Collin County  
**Profit & Loss**  
 January 1 through July 27, 2016

	<u>Jan 1 - Jul 27, 16</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
41000 · Direct Public Support	
41010 · Membership Dues	1,171.00
41020 · Donations, General Public	612.11
41030 · Corporate Contributions	4,892.49
41050 · Special Purpose Gifts	7,330.00
<b>Total 41000 · Direct Public Support</b>	<u>14,005.60</u>
42000 · Program Revenues	
42030 · Dixie Store	2,699.05
42040 · Education Programs	3,299.75
42050 · Ghostly Haunting	920.00
42070 · Prairie Camps	10,740.00
42080 · Public Village Tour	2,433.87
42090 · Tea & Tour	1,430.00
42100 · Trolley Tour	317.94
42199 · Other Program Revenues	72.50
<b>Total 42000 · Program Revenues</b>	<u>21,913.11</u>
42500 · Event & Fundraising Revenues	
42520 · Farm to Table Dinner	29,985.00
42530 · Farmers' Market	37,852.52
42535 · Fun Run	7,155.00
42540 · Fashion Show	1,929.50
42560 · Holiday Home Tour	481.40
42570 · Ice Cream Crank Off	8,598.75
42580 · Murder Mystery	2,374.00
42699 · Other Event/Fund Raising Income	12,859.15
<b>Total 42500 · Event &amp; Fundraising Revenues</b>	<u>101,235.32</u>
43000 · Facility Rentals	
43010 · Weddings	87,930.00
43020 · Rentals	1,475.00
<b>Total 43000 · Facility Rentals</b>	<u>89,405.00</u>
44000 · Other Operating Income	
44020 · Background Check Fees	59.40
<b>Total 44000 · Other Operating Income</b>	<u>59.40</u>
45000 · Investments	
45030 · Interest-Savings, Short-term CD	14.99
<b>Total 45000 · Investments</b>	<u>14.99</u>
<b>Total Income</b>	<u>226,633.42</u>
<b>Expense</b>	
61100 · Wedding Expenses	
61110 · Wedding Costs	10,847.20
<b>Total 61100 · Wedding Expenses</b>	<u>10,847.20</u>
61200 · Programming Expenses	
61230 · Dixie Store Costs	638.80
61240 · Educational Programs Costs	981.80
61270 · Tour & Tea Costs	1,474.18
<b>Total 61200 · Programming Expenses</b>	<u>3,094.78</u>
61400 · Events & Fundraising Expenses	
61420 · Farm to Table Dinner Costs	12,498.17
61430 · Farmers' Market Costs	4,831.79
61435 · Fun Run Expenses & Promo	6,274.82
61440 · Fashion Show Costs	1,284.00
61460 · Holiday Home Tour Costs	57.63
61470 · Ice Cream Crank Off Costs	8,496.28
61480 · Murder Mystery Costs	1,156.05
61599 · Other Event Costs	5,659.87

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 Accrual Basis

The Heritage Guild of Collin County  
**Profit & Loss**  
 January 1 through July 27, 2016

	<u>Jan 1 - Jul 27, 16</u>
Total 61400 · Events & Fundraising Expenses	40,258.61
61600 · Business Expenses	
61610 · Advertising, PR & Marketing	19,641.18
61630 · Board Meeting Expenses	56.90
61660 · Rentals (Administrative)	6,004.00
61670 · Volunteer Relations	673.62
Total 61600 · Business Expenses	26,375.70
61700 · Outside Services	
61730 · Fundraising Expenses	77.12
Total 61700 · Outside Services	77.12
62000 · Facilities and Equipment	
62010 · Building and Equip Maintenance	
62011 · Yard	3,070.36
62012 · Structures & Equipment	48,990.66
62013 · Cleaning & Maintenance Supplies	1,966.06
62010 · Building and Equip Maintenance - Other	4,034.00
Total 62010 · Building and Equip Maintenance	58,061.08
62020 · Curation	37.95
62060 · Utilities	10,040.70
Total 62000 · Facilities and Equipment	68,139.73
63000 · Office Operations	
63010 · Books, Subscriptions, Reference	110.90
63020 · Postage, Mailing Service	388.42
63025 · Printing and Copying	7,248.97
63030 · Supplies	902.96
63035 · Telephone, Telecommunications	1,316.16
63040 · IT Expense	3,352.26
Total 63000 · Office Operations	13,319.67
64000 · Other Administrative Expenses	
64020 · Credit Card Fees	4,787.43
64035 · Insurance, Liability, D & O	15,467.00
64040 · Interest Expense, Loans	129.80
64055 · Memberships & Dues	115.00
Total 64000 · Other Administrative Expenses	20,499.23
65000 · Payroll Expenses	
65010 · Salaries, Staff	47,363.37
65020 · Salaries, Contract Employees	12,207.50
65030 · Salaries, Wedding Coordinator	27,289.68
65040 · Payroll Taxes	9,521.73
65050 · Payroll Processing Costs	1,578.70
Total 65000 · Payroll Expenses	97,960.98
Total Expense	280,573.02
Net Ordinary Income	(53,939.60)
Other Income/Expense	
Other Income	
70000 · Grants (Restricted), Net	
70010 · Restricted Grants Received	5,589.72
70020 · Grant Expenses (Advert & Mktg)	5,400.00
Total 70000 · Grants (Restricted), Net	10,989.72
Total Other Income	10,989.72
Net Other Income	10,989.72
Net Income	<u>(42,949.88)</u>

The Heritage Guild of Collin County  
**Balance Sheet**  
 As of July 27, 2016

	<u>Jul 27, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Petty Cash	(200.00)
10020 · Independent Bank - Operations	(20,572.14)
10030 · Independent Bank - Endowment	37,877.54
10060 · PayPal	(45.89)
<b>Total Checking/Savings</b>	<u>17,059.51</u>
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	4,355.00
<b>Total Accounts Receivable</b>	<u>4,355.00</u>
<b>Other Current Assets</b>	
12000 · Undeposited Funds	1,950.00
<b>Total Other Current Assets</b>	<u>1,950.00</u>
<b>Total Current Assets</b>	<u>23,364.51</u>
<b>Fixed Assets</b>	
15000 · Buildings, Furniture and Equip	
15001 · Buildings, general	1,162,090.05
15010 · Dulaney House	19,353.66
15012 · Johnson House	12,469.90
15013 · Chapel	12,692.55
15014 · Faires House	312.16
15015 · Dixie's Store	7,783.78
15016 · Taylor Inn	36,723.53
15017 · Wilmeth Schoolhouse	89,754.93
15018 · 405 Reception Hall	152,493.94
15019 · Blacksmith Shop	3,931.90
15021 · Landscape/Storage Buildings	15,433.39
15022 · Visitors Center	150,000.00
15030 · Antiques, Furnishings, Artifact	209,208.50
15040 · Assets for Rental Business	1,497.00
<b>Total 15000 · Buildings, Furniture and Equip</b>	<u>1,873,745.29</u>
<b>Total Fixed Assets</b>	<u>1,873,745.29</u>
<b>TOTAL ASSETS</b>	<u><u>1,897,109.80</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	13,718.09
<b>Total Accounts Payable</b>	<u>13,718.09</u>
<b>Other Current Liabilities</b>	
24400 · Deferred Revenue, Dulaney House	1,500.00
24450 · Wedding Damage Deposit	18,250.00
24500 · Deferred Income Billings	
24510 · Weddings	77,505.00
<b>Total 24500 · Deferred Income Billings</b>	<u>77,505.00</u>
25500 · Sales Tax Payable	1.12
26000 · Security Deposits, Other	200.00
27000 · Notes Payable, IB Credit Line	(150.07)
<b>Total Other Current Liabilities</b>	<u>97,306.05</u>
<b>Total Current Liabilities</b>	<u>111,024.14</u>
<b>Total Liabilities</b>	111,024.14
<b>Equity</b>	
30000 · Unrestricted Fund Balance	1,829,035.54

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Accrual Basis

The Heritage Guild of Collin County  
**Balance Sheet**  
As of July 27, 2016

	<u>Jul 27, 16</u>
Net Income	(42,949.88)
Total Equity	<u>1,786,085.66</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>1,897,109.80</u></u></b>

Internal Revenue Service

Department of the Treasury

District  
Director

Heritage Guild of Collin County Texas  
509 West Howell  
McKinney, TX 75069

Person to Contact  
EGMF Tax Examiner  
Telephone Number

214-767-1766  
Refer Reply to

RM:CSB:1200 DAL  
Date NOV 20 1985

EIN: 75-1602150

Gentlemen:

Our records show that Heritage Guild of Collin County Texas is exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code. This exemption was granted September, 1979, and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by Section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of Section 509(a) of the Internal Revenue Code because you are an organization as described in Section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Tax Examiner