

## **McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD**

**NOVEMBER 15, 2012**

The McKinney Public Library System Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library, 101 East Hunt Street, McKinney, Texas on November 15, 2012 at 5 p.m.

Board members present: Jo Dell'Antonia, Amanda Frady, Judy Gay, Kevin Magavern, Marilyn Moore, Jonathan Perera, Himanshu Sharma.

Absent: None

Staff present were Janet Cox, Systems Coordinator, as facilitator. Beth Scudder, Director, was at a conference. Linda Long, Library Administrative Assistant as transcriber.

### **CONSENT ITEMS**

**12-1031** Minutes of the Library Advisory Board Meeting of October 18, 2012

Board members unanimously approved the motion by Board member Jo Dell'Antonia, seconded by Board member Judy Gay, to approve the minutes as presented.

**12-1032** Consider/Discuss/Act on Canceling the December 20, 2012 Library Advisory Board Meeting

Board members unanimously approved the motion by Board member Judy Gay, seconded by Board member Jo Dell'Antonia to cancel the December 20, 2012 Library Advisory Board meeting.

### **REPORTS**

**12-1033** Tech Services Report

Mrs. Cox introduced herself to the members of the Library Advisory Board. Mrs. Cox supervises and oversees the online catalog, book ordering and processing.

The fall is a busy time for the Tech Services department. Staff spends September closing out our budget and the beginning of October entering our new budget into the acquisitions portion of Polaris, the library's

integrated library system. Polaris allows us to track orders made by librarians and to also receive and invoice items.

In September we were happy to receive the news that the John and Judy Gay Library would be opening to the public full time this winter. This meant Tech Services would acquire a new position – an adult services librarian. This individual will oversee some collection development for both libraries, help patrons with the downloadable books and audio, and help develop adult programming at JJGL. At the time of the opening, the library system had several people on staff that had completed the Master of Library Science coursework so the position was opened to internal applicants. The job was offered to Stephanie Harrison, a current Tech Services staff member.

The library now had a full-time library technician position opening. Angie Morales, from JJGL, was hired to fill this position. Angie trained for two weeks. We are excited about the Tech Services department having a new full-time librarian at JJGL.

In October, Mike Smith, Technology Librarian, and Mrs. Cox attended the Polaris Users Group Conference in Syracuse, New York. The conference allowed us to learn about new products and services Polaris will be offering. The library is planning an upgrade for December 10. There will be notable changes to the online catalog.

Our downloadable audio and eBook collection through OverDrive Media continues to be a sought after collection with library patrons. By the end of the year we had more than 3,000 items in our OverDrive collection.

During the month of October we had 2,645 checkouts – 784 audiobooks and 1,861 eBooks. We had 961 items placed on hold – 234 were audiobooks and 717 were eBooks. eBook demand is high.

Mrs. Cox distributed OverDrive brochures to the Board members. Mrs. Cox explained that prices on eBooks have tripled. We have not ordered as many, but do keep up with new releases.

Librarians continue to weed the library collection on a regular basis so our materials can be up to date and allow space for new materials. Beginning next year we will be sending librarians from Hall to JJGL to weed and assess their collection area. We will also have JJGL librarians come to Hall to maintain their collection and to gain a better idea of what they should be ordering.

**12-1034** Discuss Director's Report

Mrs. Cox reported for Director Scudder in her absence.

Thanks to Board members Jon Perera, Kevin Magavern and Jo Dell'Antonia for attending the Boards and Commissions Town Hall meeting. If you would like to see a copy of the Powerpoint presentation, Director Scudder has a thumb drive you can borrow.

The libraries will close at 6 p.m. on Wednesday, November 21<sup>st</sup> and will be closed Thursday and Friday, November 22<sup>nd</sup> and 23<sup>rd</sup>.

Monday, November 26<sup>th</sup>, JJGL goes to seven days a week service.

Both libraries will be closed Monday, December 10<sup>th</sup> for Staff Development Day.

Board members unanimously approved the motion by Board member Jon Perera and seconded by Board member Marilyn Moore to adjourn at 5:15 p.m.

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KEVIN MAGAVERN  
Chair