



December 9, 2020

Cindy Schneible
McKinney Community Development
Corporation 5900 S Lake Forest Blvd., Ste 110
McKinney, TX 75070

Dear Cindy and Board of Directors,

The Housing and Community Development Department respectfully requests an extension of six months through June 30, 2021 for the project grant #19-09 awarded in the amount of \$150,000.00. This request is due to unforeseen delays due to COVID-19. We have used half the grant and are working diligently to assistance families with the remaining funds during this unprecedented time.

Our partnership is making a difference for our elderly, disabled and low-income households. We look forward to assisting others in need with the remaining funding with your approval!

Thank you very much for your consideration.

A handwritten signature in black ink that reads "Cristel Todd". The signature is written in a cursive, flowing style.

Cristel Todd
Affordable Housing Administrator

Housing & Community Development
