MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

Grant Application

Fiscal Year 2014

IMPORTANT:

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- Application is available at <u>www.mckinneycdc.org</u>; by calling 214.544.0296 or by emailing cqibson@mckinneycdc.org
- Please call to discuss your plans for submitting an application in advance of completing the form provided. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

 If you are interested in a preliminary review of your project proposal or idea, please complete and submit the Letter of Inquiry form, available at <u>www.mckinneycdc.org</u>, by calling 214.544.0296 or emailing <u>cgibson@mckinneycdc.org</u>.

Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.

Please indicate the type of funding you are requesting:

X Project Grant

Quality of Life projects that advance the mission of MCDC and are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines).

Promotional Activity or Community Event Grant (maximum \$15,000)

Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

Promotional Activity and/or Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: December 20, 2012	January 2013	February 2013
Cycle II: June 28, 2013	July 2013	August 2013

Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification		
Cycle I: January 31, 2013	February 2013	March 2013		
Cycle II: April 30, 2013	May 2013	June 2013		
Cycle III: July 31, 2013	August 2013	September 2013		

APPLICATION

ORGANIZATION INFORMATION					
Name: Dallas Off-Road Bicycle Association	1				
Federal Tax I.D.: 75-2669066					
Incorporation Date: September 11, 1996					
Mailing Address: PMB 619 633 E. N	Mockingbird Suite 147				
City Dallas	ST: Texas	Zip: 75214-2692			
Phone: N/A	Fax: N/A	Email: info.dorba@gmail.org			
Website: www.dorba.org					
Check One:					
Nonprofit – 501(c) Attach a copy Governmental entity For profit corporation Other	of IRS Determination Letter				
Professional affiliations and organizations to which your organization belongs: International Mountain Bike					
Association (IMBA)					
REPRESENTATIVE COMPLETING APPLICATION:					
Name: Rich Szecsy					
Title: Assistant Trail Steward – Erwin Park					

ST: TX

-2-

Fax: N/A

Mailing Address: 4807 Arbor Glen

City: McKinney

Phone:214-202-1379

Zip: 75070

Email: szecsy1@sbcglobal.net

BETWEEN MCDC A	ND ORGANIZATION:
ST: Texas	Zip: 75070
Fax: N/A	Email: szecsy1@sbcglobal.net
//COMMUNITY EVI Completion Da	
ded as an attachment	
as an attachment)	
	ST: Texas Fax: N/A Y/COMMUNITY EVI Completion Da

Using the outline below, provide a written narrative no longer than 7 pages in length:

I. Applying Organization

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotional Activity/Community Event for which funds are requested.

II. Project or Promotional Activity/Community Event (whichever is applicable)

- Outline details of the Project/Promotional Activity/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- **For Promotional Grants/Community Events** describe how this initiative will promote the City of McKinney for the purpose of business development and/or tourism.
- Describe how the proposed Project/Promotional Activity/Community Event fulfills strategic goals and objectives for the organization.
- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.
- What is the venue/location for Project/Promotional Activity/Community Event?
- Provide a timeline for the Project/Promotional Activity/Community Event.
- Detail goals for growth/expansion in future years.

Project Grants – please complete the section below:

•	An expansion/improvement?	X	Yes	_ No
•	A replacement/repair?	Χ	Yes	☐ No
•	A multi-phase project?		Yes	X No
•	A new project?		Yes	No

Has a feasibility study or market analysis been completed for this proposed project? *If so, please attach a copy of the Executive Summary.*

Provide specific information to illustrate how this Project/Promotional Activity/Event will enhance quality of life and further business development in the City of McKinney, and support one or more of MCDC's goals:

- Develop and strengthen community amenities to improve quality of life
- Support projects eligible for Type B support under state law
- Contribute to economic development within McKinney
- Strengthen relationships with our partners
- Maintain financial sustainability

	Has a request for for submitted to MCDC		notional Activity/Community Event, been
	Yes	X No	
III.	Financial		
	 Provide an overvie 	ew of the organization's financial	status including the impact of this grant request.
	•	budget for the current year and ncials are not available, please in	d audited financial statements for the preceding ndicate why.
	What is the estimate	ed total cost for this Project	:/Promotional Activity/Community Event?
	\$2600 (<u>Please include a</u> <u>Activity/Commun</u>	budget for the proposed F ity Event.)	Project/Promotional
		plicant? \$0 with the exception	ty/Community Event funding will be on of volunteer labor at outlined in the
	Are Matching Funds	s available? 🗌 Yes	X No
	Cash \$ In-Kind \$	Source Source	% of Total % of Total
	Are other sources o	f funding available? If so, pl	ease list source and amount.
		eral, state, or municipal enti se list entity, date of request and	ties or foundations been approached for diamount requested.
IV.		ans and outreach strategies for vent for which you are requestin	your organization and for the Project/Promotional g funding – and how they are designed to help
V.		at will be used to evaluate succe rent. If funding is awarded, a fi	ss of the proposed Project/Promotional nal report will be required summarizing success in
Ackn	owledgements		
			rectors, Applicant will assure: for which financial assistance is sought will be

administered by or under the supervision of the applying organization;

• All funds awarded will be used exclusively for the purpose described in this application;

Acknowledgements - continued

- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotional Activity/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed Performance Agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotional Activity/Community Event for which funds were received.
- A final report detailing the success of the Project/Promotional Activity/Community event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotional Activity/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion
 of the Project/Promotional Activity/Community Event with submission of invoices/receipts to MCDC.
 The final 20% will be forwarded upon MCDC's receipt of unpaid invoices/receipts; documentation of
 fulfillment of obligations to MCDC; and final report on the Project/Promotional Activity/Community
 Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

President (DORBA)

Della Bird Printed Name

Signature

11-12-13

Date

Representative Completing Application

Signature

Richard S. Szecsy Printed Name

11-12-13

Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date:

MAY 0 62007

THE DALLAS OFF ROAD BICYCLE
ASSOCIATION
C/O SANDI COOLEY
6333 E MOCKINGBIRD LN STE 147
DALLAS, TX 75214

Employer Identification Number: 75-2669066
DLN: 17053096021047
Contact Person: DEL TRIMBLE ID# 31309
Contact Telephone Number:

Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
September 11, 1996
Contribution Deductibility:
Yes

(877) 829-5500

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section- 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Robert Choi Director, Exempt Organizations

Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

C O M B S

P.O.Box 13528 + AUSTIN, TX 7871 J-3528



June 12,2007

Ms. Sandi Cooley The Dallas Off Road Bicycle Association 6333 E. Mockingbird Lane, Suite 147 Dallas, Texas 75214-2672

Dear Ms. Cooley:

Effective Sept. 11, 1996, The Dallas Off Road Bicycle Association is exempt from Texas franchise tax and sales and use tax as a 501(c)(3) organization. The exemption does not extend to hotel occupancy tax.

The organization has a Texas sales and use tax permit, and the Texas taxpayer number assigned to the organization is 17526690668. Please reference this number in correspondence with us. Exempt organizations must collect taxes on most of their sales. Please give our Tax Assistance Section a call at (800) 252-5555 if you have questions about your sales tax responsibilities.

The sales tax exemption extends to goods and services purchased for use by your organization. The exemption does not apply if the purchase is for the personal benefit of an individual or private party, or is not related to the organization's exempt purpose. For more information, please see our publication # 96-122, Exempt Organizations - Sales and Purchases.

The enclosed exemption certificate can be issued instead of paying tax when buying taxable items related to the exempt purpose of the organization. Make as many copies of the exemption certificate as you need. The exemption certificate does not need a taxpayer number to be valid, but you may provide your taxpayer number if the seller requests it.

Changes to the organization's registered agent and registered office address must be filed with the Texas Secretary of State. The changes can be made online at http://www.sos.state.tx.us/coip/sosda/index.shtml or you can download the forms and instructions from http://www.sos.state.tx.us/cor^/forms_option.shtml. You can also contact them at corpinfo@sos.state.tx.us or by calling (512) 463-5582. It is important to maintain current registered agent information, because this is how we will contact you if we have reason to believe that your organization no longer qualifies for exemption.

Our goal is to provide you with prompt, professional service. Please take a moment to complete the enclosed survey. If it is more convenient, you may complete our on-line survey at http://aixtep.epa.state.tx.us/surveys/tpsurv2/index.html.

If you have any questions, write to us at exempt.orgs@cpa.state.tx.us, or call us toll-free at (800) 531-5441, ext., 66922. Also, our publications and other helpful information are online at http://www.window.state.tx.us/taxinfo/exempt.

Sincerely,

Wy n. lle Vat

Exempt Organizations Section

TEXAS SALES AND USE TAX PERMIT

This permit is not transferable, and this side must be prominently displayed in your place of business.

for sales tax unless you have	t replace a resale or exemption certificate. You will be responsib a valid resale/exemption certificate on file.		permit if there is a change of or business location name.
TAXPAYER NAME, BUSIN	ESS LOCATION NAME, and PHYSICAL LOCATION ———	Type of parmit	1
THE DALLAS OFF ROAD BIC	CLE ASSOCIATION	1 '''	AND USE TAX
		Taxpayer number	
THE DALLAS OFF ROAD BICY	CLE ASSOCIATION	1-75	-2669066-8
M 4515 LBJ FWY		Location number	
FARMERS BRANCH	TX 75244-5905		00002
		First business date	
NAICS CODE: 713990	DESCRIPTION ON NEXT LINE:		01/01/2005
All Other Amusement and Recrea	ation Industries		
WE SHOW THIS BUSINESS IN THE	FOLLOWING LOCAL SALES TAX AUTHORITIES:		
CITY: FARMERS BRANCH	EFF: 01/01/2005		
TRANSIT: DALLAS MTA	EFF: 01/01/2005	SUSAN COMBS	
		Comptroller of Public	Accounts

YOU MAY NEED TO COLLECT SALES AND/OR USE TAX FOR OTHER LOCAL TAXING AUTHORITIES DEPENDING ON YOUR TYPE OF BUSINESS. It you have any questions regarding sales tax, you may contact the Texas State Comptroller's field office in your area or call 1-800-252-5555, toll free, nationwide. The Austin number is 512/463-4600.

DETACH HERE AND PROMINENTLY DISPLAY YOUR PERMIT ONLY

IS THE INFORMATION PRINTED ON THIS PERMIT INCORRECT?

The information printed on your permit must be accurate and current. To make corrections, you may detach and complete ONLY the infor*ali*r/pijifi the form below which is incorrect, and mail it to COMPTROLLER OF PUBLIC ACCOUNTS, 111 E. 17th Street, Austin, TX 78774-0100.

MAKING CHANGES TO LOCAL TAXING AUTHORITIES OR BUSINESS DESCRIPTION LISTED ON THIS PERMIT

- · You will need to contact us to correct the local taxing authorities for this business location. Contact your city/transit authority/county/special purpose district if you are unsure if your business is located within that taxing jurisdiction. We can assist you in determining your local sales and use tax responsibilities, and the appropriate rate for each local taxing authority. Publication 94-105, "Guidelines for Collecting Local Sales and Use Tax" and Publication 96-132, "Texas Sales and Use Tax Rates" are available on the Comptroller's web site at www.window.state.tx.us/taxinfo/local/.
- · Visit us online at www.window.state.tx.usAaxinfo/sales/naics_coding.html if you need to correct the description of your business printed on the front of

MORE INFORMATION ABOUT YOUR PERMIT

- You must prominently display this permit in your place of business.
- · The information on your permit is public information.
- · You cannot use this permit or a copy of it as a resale or exemption certificate.
- · If the location specified on this permit is closed, return this permit to the Comptroller of Public Accounts and indicate the date of the last business fransaction
- · Depending on your type of business, you may need to collect sales and/or use tax for other local taxing authorities not listed on this permit.

TEXAS SALES AND USE TAX PERMIT

Taxpayer name shown on the permit					
THE DALLAS OFF ROAD BICYCLE AS	SSOCIATION				
Taxpayer number shown on the permit Location number shown on the permit					
. 17526690668	. 0000	12			
Correct business location name					
•					
Correct business location (no P.O. Box or directions accepte	sď)	Observed with a state of the second state of t			
		Change your mailing address and phone number,			
City 1 State	ZIP code	add a business location, change a business address, or			
City	ZIP CODE	close one or more business locations online at			
•		https:Awww.window.state.tx.us/accmaint,changeaddress.html			
Correct taxpayer name		Daytime phone (Area code and number)			
•					
Correct mailing address					
•					
City	State ZIP code	Federal Employer Identification number			
•					
		1			

If you are no longer in business, enter the date of your last business transaction.

sign $^{\Lambda}$ Taxpayer or authorized agent here f

Date





McKinney Community Development Corporation Supporting Narrative for:

The 2.5 Mile Trail Reroute in Erwin Park

Executive Summary

During the Spring of 2014 the Dallas Off-Road Bicycle Association (DORBA) will begin construction on a 2.5 mile trail reroute for the 8.0 mile trail in Erwin Park. DORBA has been given trail stewardship for the 8.0 miles off-road multi-user for the past 10 plus years. Approximately 2.5 miles of that trail are in need of rerouting because of erosion. This will involve cutting new trail as well as rehabilitating the old sections of the trail that will be closed. All this this work will be done entirely with volunteers. To accomplish this 500+ hour project, DORBA will need additional resources in the form of tools and supporting equipment to accomplish both the reroute and the rehabilitation of the existing trail that will be taken out of service. Because of the relationship that ODRBA has enjoyed with both the City of McKinney and the MCDC in the past, we are again asking for support in the form of a \$2600 grant request to support this community project.

Organization Background

The Dallas Off-Road Bicycle Association (DORBA) has been in existence since 1989. The organization was founded with a five point mission:

- Provide cycling education programs that advance a cyclists knowledge and skill level in a fun and encouraging atmosphere;
- Host non-competitive cycling events that foster a sense of fellowship and camaraderie that appeals to the diversity that is found within mountain biking community;
- Advocate for competitive cycling events catering to XC, endurance, and racers of all racing skill levels;
- Adhere to national IMBA guidelines for trail development and other insurance requirements;
- Create and maintain open, direct, and legal partnerships with land managers that can serve as models for new trails.

Since DORBA's inception it has become responsible for designing, developing, and maintaining over 25 different trail heads and 200 miles of trails in the North Texas region. DORBA volunteer members contribute over 10,000 hours of volunteer labor on an annual basis to maintain these trails. With a



membership of over 1000, and the volume of trails, programs, and equipment DORBA maintains, a certain amount of expense is incurred. To offset this expense, DORBA uses three different revenue streams: membership dues, grant funding, and net proceeds from hosting various competitive races.

DORBA has managed and maintained a relationship with the City of McKinney for over 14 years. To say that relationship has been a success is an understatement. We often use the relationship DORBA has with the McKinney Parks and Recreation Department as a model when we are asked to move into another municipality for management of a trail. The maintenance of the multiuse trail in Erwin Park is done solely by DORBA. DORBA annually contributes 100+ volunteer hours to maintaining the trail within Erwin Park. The following is a list of hours that DORBA has contributed to Erwin Park in the past 10 years:

2012 IRS Volunteer rate =	\$	22.16
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Year	Hrs	Value		
2003	357	\$ 7,911		
2004	181	\$	4,011	
2005	108	\$	2,393	
2006	142	\$	3,147	
2007	66	\$	1,463	
2008	252	\$	5,584	
2009	237	\$	5,252	
2010	487	\$	10,792	
2011	151	\$	3,346	
2012	541	\$	11,989	
2013	292	\$	6,471	

This does not include the amount of materials that DORBA has either funded or had donated to support various projects within the park that exceed \$25,000 over the last 10 years.

2814

62,358

Total =

Erwin Park is one the "crown jewels" to North Texas mountain biking (and was the potential site for mountain biking when Dallas was vying for the Olympics). Besides the trail being fun, challenging, and of sufficient length, the setting is idyllic within the park. Trail counters have shown that over a warm spring weekend that the trail can easily see over 1000 riders and pedestrians.

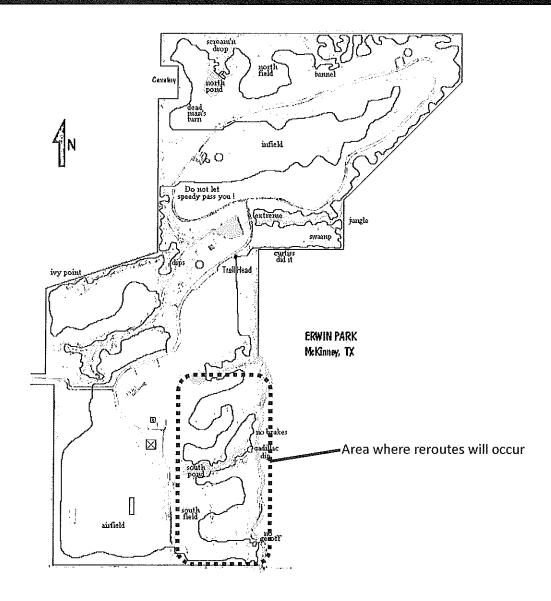
With the increased growth that McKinney is undergoing and for the foreseeable future, the trail is in need of some strategic reroutes to handle the future traffic, as well as correct some of the erosion issues that have steadily occurred over the past 10 years. All of the work will be accomplished by



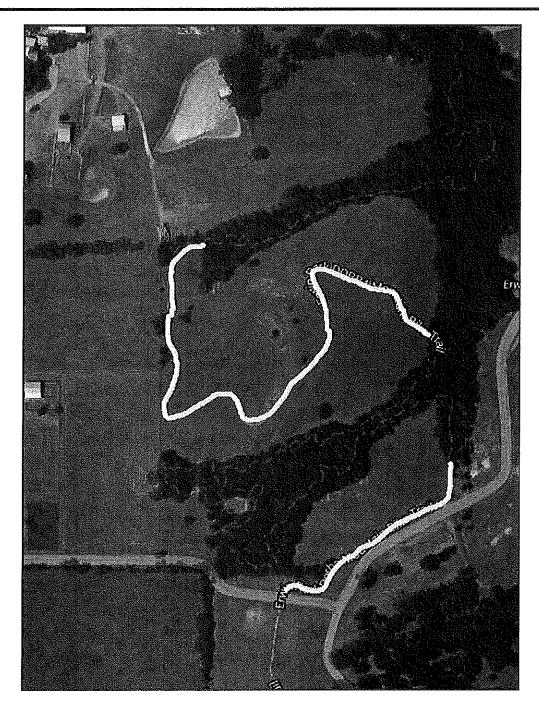
the dedicated volunteers that have continued to support the efforts in the past. The project is expected to begin in the Spring of 2014 and take about 500 hours of volunteer time.

DORBA is asking for MCDC support to fund equipment purchases that will be used in the project.

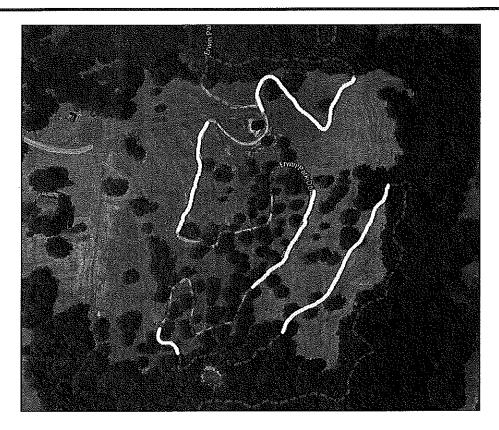
Park Map and Reroute Locations

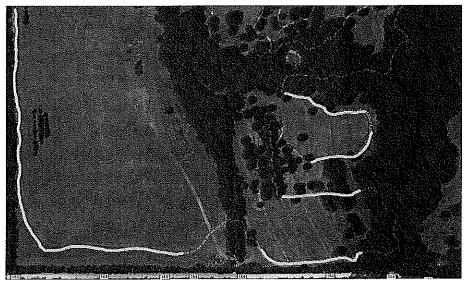














Financial Overview

The following is the budget for the project. Additional documentation to support the budget request can be found in the Appendix:

TOOLS						
ltem	Qty		Per	Total		
Steel rake	5	\$	13.23	\$	66.15	
Long handle shovel	5	\$	7.55	\$	37.75	
Short shovel	5	\$	27.22	\$	136.10	
Mattock	8	\$	31.19	\$	249.52	
Rogue Hoe	5	\$	40.75	\$	203.75	
Macleod	10	\$	44.88	\$	448.80	
Tamper	3	\$	56.93	\$	170.79	
•	Subtotal TOOLS =		\$	1,312.86		
EQUIPMENT						
Pin flags	3	\$	11.76	\$	35.28	
Loder rental	1	\$1,	00.00	\$	1,000.00	
Sı	Subtotal EQUIPMENT =		\$	1,035.28		
SUPPLIES						
Food/drinks per workday	5	\$	50.00	\$	250.00	
	Subtota	al SUPI	PLIES =	\$	250.00	
	Grant re	quest	total =	\$	2,598.14	

Summary

DORBA has become and integral part of the volunteer support system that maintains the trail within Erwin Park. The majority of the work is self-funded. AS the needs for the park increase with a growing population, the resources that DORBA needs to help maintain the trail also increase. DORBA is asking the MCDC to continue to support DORBA's efforts with a project grant fund of \$2600 to support a 2.5 mile trail reroute scheduled to begin in Spring 2014.



Key Contact

Rich Szecsy, 214-202-1379, szecsy1@sbcglobal.net

Board of Directors and Leadership Staff

Della Bird, DORBA President (2014-2016), president.dorba@gmail.com

Drew Tucker, Vice-President of Operations (2012-2014), vpoperations.dorba@gmail.com

Cash Lopper, Vice-President of Trails and Advocacy (2014-2016), vptrails@gmail.com

Liz Sandusky, Treasurer (2013-2014), treasurer.dorba@gmail.com

Gina Porter, Secretary (2014), secretary.dorba@gmail.com

Tyler Hancock, 2-Yr Director (2014-2016), 2yrdirector.dorba@gmail.com

Thomas Hanselman, 1-Yr Director (2012-2014), 1yrdirector.dorba@gmail.com



