

Community Grants Advisory Commission
Public Hearing:

Substantial Amendment to the
FY 2019-2020 Annual Action Plan

Wednesday, February 12, 2020
222 N. Tennessee St., McKinney, TX 75069
City Council Chambers

Community Development Block Grant Schedule

PRESENTATIONS
Community Lifeline Center
City of McKinney

Presenters required to be present by 6:30 PM



Summary:

Substantial Amendment Summary to the FY 2019-2020 Annual Action Plan Under the Community Development Block Grant (CDBG)

Substantial Amendment: Scope of Work

Item: Use of Funds for Homeless Prevention Program to provide beneficiaries rental or utility Emergency assistance. Awarded amount was in the amount of \$ 7,514 under the FY 2019-2020 Annual Action Plan, approved by McKinney City Council and HUD under the PY 2019 Program year of CDBG funding.

New Request: Changing use of funds under Community Lifeline Center, per agency request, to use funds for summer feeding program for youth, June – August, 2020 in the amount of \$7,000. (See attachment).

Substantial Amendment: Scope of Work

Approved: Use of Funds for Homeless Prevention Program to provide beneficiaries rental or utility Emergency assistance. Awarded amount was \$ 7, 514.

Request: Use of CDBG funds in the amount of \$500 as leveraged public services for city's Rapid Rehousing Program, which provide housing to individuals experiencing homelessness.

Summary: The city anticipates the award of funds under the Metro Dallas Homeless Alliance (MDHA) to employ a Coordinated Assessment System Coordinator, who will conduct client intake to coordinate housing in Collin County for those experiencing homelessness. The Coordinated Assessment System Coordinator (CASC) will office four hours (4) per week at the Roy & Helen Hall Library during the CDBG program year, October 1, 2019 – September 30, 2020. The agreement

is estimated to continue through the year 2022, per annual review and approval. The substantial amendment only applies to FY 2019-2020.

Under an executed grant agreement as required, CDBG funding is proposed to be used as a leveraged program resource for the CASC position to assist clients to end their homelessness by becoming McKinney residents.

The activity is within the scope of the city's Public Services program and would be listed as a new activity. At minimum, five (5) persons must be confirmed with within a McKinney address housing unit under zip codes 75069, 75070, 75071 or 75072 during the program term agreement. The activity is subject to meet all CDBG program compliance, in addition to the MOU that details program objectives, including subjection to the 15% public services cap and all federal reporting requirements under the CDBG program.

The Community Grants Advisory Commission will conduct a public hearing on February 12, 2020, in which the public is invited to give comment. In addition, the city will conduct a 30-day public comment period, during the period of February 16, 2020 to March 17, 2020 and the citizens will be invited to provide written comments to the Community Services Administrator.

In addition, the McKinney City Council will hold a public hearing on March 17, 2020 to allow citizens a final opportunity to comment before the amendment requests are submitted to the U.S. Department of Housing and Community Development (HUD) for review and final approval.

Performance of the amended programs, if approved, will be included in the City's year-end report, 90 days after the end of the reporting period, which ends September 30, 2020 and will be available for review.

Requests for translation services and accommodations for persons with disabilities may be made with advanced notice per city requirements.



Ms. Shirletta Best
City of McKinney
Housing and Community Development Department
222 N. Tennessee St.
McKinney, TX 75069

Ms. Best,

This letter is to confirm that Community Lifeline Center will not use the anticipate grant funds of \$7,000.00 for providing rent and utility payments for clients experiencing temporary crisis. Although this program has allowed us to help a number of our clients, we propose a different use for the grant funds.

We are developing a new summer feeding program for 2020, addressing food insecurity among children who do not have access to school-provided meals during the summer. We would use the funds for food acquisition. Our estimate is that \$7000.00 could provide at least 10,000 meals and 5,000 snacks. This is based on a \$7 per sack cost estimate, with each sack containing supplies for ten meals and five snacks per child.

Over 30% of McKinney Independent School District children qualify for free or reduced lunch. Our intention is to provide meals for students attending the four to six elementary schools that have the greatest percentage of students qualifying for free and reduced lunch. Although we cannot help all students experiencing summer food insecurity, our goal for our first year is provide five breakfasts, five lunches, and five snacks, per child, per week for the weeks of summer break. In subsequent years, our plan is to extend the program each year.

If I can answer questions, I would be glad to do so.

Sincerely,

A handwritten signature in black ink that reads "Scott Elliott". The signature is written in a cursive style.

Scott Elliott
Executive Director, Community Lifeline Center



**City of McKinney
Housing & Community Development Department
Grant/Contact Budget Modification Form**

Title of Contract/Grant: Community Lifeline Center
 Grant Award Amount/Agreement Number: \$7,000.00
 Grant Period (Dates): January 1, 2020 to July 31, 2020
 Total Amount of Contract/Grant: \$7,000

Please select one of the following:

Item 1) Explanation/Reason for Budget Adjustment

We are requesting a different use of funds, rather than a budget adjustment.

Item 2) Explanation/Reason for Grant Scope of Work Adjustment

CLC has previously used grant funds for rent and utility payments for clients in crisis. While we were able to help a group of our clients with these payments, we believe redirecting the requested funds will greatly extend our reach.

We are developing a new summer feeding program for 2020, addressing food insecurity among children who do not have access to school-provided meals during the summer. We would use the funds for food acquisition. Our estimate is that \$7000.00 could provide at least 10,000 meals and 5,000 snacks. This is based on a \$7 per sack cost estimate, with each sack containing supplies for ten meals and five snacks.

Breakdown of Cost Adjustment (Applicable for Item 1)

Budget Category	Current Budget	Requested Adjustment (Increase/Decrease) Amount	Explanation
Personnel	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
Fringe Benefit	\$ -	\$ -	
Travel	\$ -	\$ -	
Supplies	\$0.00	\$7000.00	Redirect to provide food for summer program
Contractual	\$ -	\$ -	
Overhead	\$ -	\$ -	
Equipment	\$ -	\$ -	
Other	\$7000.00	\$0.00	Previously used for rent/utility payments
Total	\$ -	\$ -	

Does the grant require approval of budget modification by Grant Sponsor?



Memorandum of Understanding

City of McKinney
 Metro Dallas Homeless Alliance
 Coordinated Assessment System Case Manager
 January 1, 2020 through September 30, 2022

Metro Dallas Homeless Alliance (MDHA) serves as the lead agency and collaborative applicant when applying to the Department of Housing and Urban Development (HUD) on behalf of Dallas and Collin Counties.

MDHA envisions that homelessness in Dallas and Collin Counties, become and remain rare, brief, and nonrecurring. This would benefit not only these individuals, but the community itself. The most immediate benefit would be a reduction of cost, as housing unsheltered clients is cheaper than serving them while they remain homeless.

MDHA also manages the Homeless Management Information System (HMIS) for the Continuum, which is used to collect and analyze data for our continuum.

MDHA is also responsible for coordinating the Annual Point in Time (PIT) Count, with Collin and Dallas Counties. Data from the Count is used to assess gaps within our Continuum's homeless system. During the 2019 Point in Time Count, 37% of the total homeless counted in Collin County, were in McKinney.

As a result of the current increase in homelessness in the City of McKinney, MDHA would like to offer the Collin County CAS Specialist (case manager) one day per week to provide case management and services to the literally homeless of the City of McKinney.

The CAS Specialist will be housed in McKinney, one full day per week, at a location easily accessible by the literal homeless of McKinney and determined by City of McKinney staff.

Services	Goal	Outcome
Case Management	Provide resource & referral information to the literal homeless of McKinney	Clients will be linked to services which can be helpful to mental health, income increases & self-sufficiency. The City of McKinney will support mileage reimbursement

		to/ from Primary Plano office to McKinney location. At minimum, five (5) persons per program year must be served and placed in McKinney housing within 30 days of case management services. Program reports will be monthly as required. Activity subjects MDHA to all requirements as a CDBG subrecipient, per regulation requirements and program requirements.
Coordinated Assessment System/Housing Placement List (HPL)*	Each client will be assessed for disability, vulnerability and length of stay and prioritized for housing. <i>*(Based on need, a separate HPL will be developed for Collin County homeless to offer client choice and to better serve this population)</i>	<ul style="list-style-type: none"> • Referrals to housing programs within Collin County. • Housing Navigation to assist with identifying affordable housing.
Flex Fund	The flex fund serves as an unrestricted fund that assists with the following: <ul style="list-style-type: none"> • Critical Documents • Employment & Training • Healthcare • Housing • Transportation 	This service removes barriers that many clients face when seeking housing.
HMIS	All client data will be entered in HMIS for data tracking and analyzing. A project profile will be created in HMIS for City of McKinney homeless only.	Ability to run reports, track services, and analyze data specifically for those homeless in McKinney.

The case manager's salary for a day of work in McKinney, will be paid by MDHA which pays biweekly. Travel time from the current location to the identified location in McKinney, will be paid by the City of McKinney funded under the Community Development Block Grant, at a rate of \$ 57.5 per mile during the period of January 2020 through December 2020. This rate has been determined by the Internal Revenue Service and will be revised per IRS requirements in the next calendar year.

Metro Dallas Homeless Alliance

A handwritten signature in blue ink, reading "Carl W. Falconer", is written over a horizontal line.

Carl W. Falconer, President and CEO