

McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD

SEPTEMBER 20, 2018

The McKinney Public Library System Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library, 101 East Hunt Street, McKinney, Texas on September 20, 2018 at 5:00 p.m.

Board members Present: Coretta Lule, Joann Pond, Joseph Closs, Cheryl Darveaux, Lauren Smith-Carter. Absent: Amanda Hamilton, Peter Samsury

Staff Present: Director of Libraries, Spencer Smith, Manager of Programs, Gary Landeck, Technology Librarian, Michael Smith, Librarian, Ed Veal, and Administrative Assistant, Alicia Quiroz.

There was one guest present.

Vice Chairman Joann Pond called the meeting to order at 5:00 p.m. after determining a quorum was present.

18-800 Minutes of the Library Advisory Board Meeting of July 19, 2018

Board members unanimously approved the motion by Board member Coretta Lule, seconded by Board member Joseph Closs, to approve the Minutes of the Library Advisory Board meeting of July 19, 2018.

18-801 Minutes of the Library Advisory Board Meeting of August 9, 2018

Board members unanimously approved the motion by Board member Joseph Closs, seconded by Board member Coretta Lule, to approve the Minutes of the Library Advisory Board meeting of August 9, 2018 with the following corrections: to change the type of meeting held from regular session to special session.

18-802 Vice Chairman Pond called for the John and Judy Gay Tech Services Report. Librarians Michael Smith and Edward Veal delivered the John and Judy Gay Tech Services Report: The Library has had difficulties the last few months with self-service printing and faxing at our computers labs at both libraries; the problem has been a software miscommunication between the Document Station and the self-service

coin box. Several solutions from the vendor, EnvisionWare, have been applied, and the library agreed to beta-test upgraded software. Though we are still working with EnvisionWare, so far we have no resolution, and in the meantime we have been releasing print jobs under \$5.00 at no cost in order to facilitate speedy public service and to save time at busy service desks that would otherwise be spent accounting for hundreds of small print jobs. In order to investigate alternate solutions, the library has chartered a Print Management Team which will investigate other vendors of library time and print management software and make recommendations by November 1 of possible alternatives. Mike Smith is facilitating a committee of four other staff members from both libraries on this task. Communications has begun working on a tweak of our website, which would make it look and function more like the Apex Center part of the City site; in other words the library site will have a more unique and streamlined look. We'll have meetings with Communications to settle many details. After October 1 Technology Librarian Mike Smith will have some assistance from three staff members in making further improvements to our website, including a new ticketing system for events. Ed Veal and Marci Chen have been working with our Koha ILS vendor on a method in which cloudLibrary eBooks can be directly checked out from the regular catalog. This method would apply only to those cloudLibrary eBooks which the library has purchased for our collection. To access the entirety of the 100,000+ shared eBook collection through the cloudLibrary consortium of area libraries, patrons would need to use the cloudLibrary app or website, but the ease of checking out our own titles through the regular catalog should provide a great convenience to our patrons.

18-803 Vice Chairman Pond called for the Summer Reading Programs and Activities Report. Manager of Programs, Gary Landeck, delivered the Summer Reading Programs and Activities Report: Gary mentioned a

total of 1,164 summer reading completions compared to 864 in 2017 for an increase of 34%. Overall attendance for programs was down for the months of June through August compared to 2017 (8,073 to 10,856). Fewer programs were offered this year but the quality was greatly improved. Gary Landeck mentioned the great success the libraries had with both hired performers and in house programs. The library has received lots of positive feedback from the community about the printed fall events calendar, and we're planning to offer the same high-quality format for future seasons. Calendars will be delivered to MPAC, Old Settler's, Senior Center, Apex and other locations to increase awareness about the library's offerings. Youth Services has planned most of the general events calendar for Spring 2019, and the new Programming Department will have a draft ready for Communications before the end of the month.

18-804 Vice Chairman Pond called for the Director's Report. Library Director, Spencer Smith, delivered his report. Spencer Smith presented his monthly Performance Management Progress Report. The report displays a status of meets and did not meets in several categories in the McKinney Public Library System. Spencer Smith explained the results of those categories.

Board members unanimously approved the motion by Board member Lule, seconded by Board member Darveaux, to adjourn. Vice Chairman, Pond adjourned the meeting at 5:38 p.m.

JOANN POND
Vice Chairman

