MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

Grant Application

Fiscal Year 2018

IMPORTANT:

 Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.

• The Grant Guidelines and Application are available at www.mckinnevcdc.org; by calling 972.547.7653 or by emailing cschneible@mckinneycdc.org

 Please call to discuss your plans for submitting an application in advance of completing the form. A completed application and all supporting documents are required to be submitted via email or on a thumb drive for consideration by the MCDC board. Please submit the application to:

> McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

• If you are interested in preliminary Board of Directors review of your project proposal or idea, please complete and submit the Letter of Inquiry form, available at www.mckinneycdc.org, by calling 972.547.7653 or emailing cschneible@mckinneycdc.org.

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive, by 5:00 p.m. on the date indicated in schedule below.

Please indicate the type of funding you are requesting:

· · · · · · · · · · · · · · · · · · ·
Projects that are eligible for funding in
accordance with the Type B sales tax
statute (refer to examples in Grant
Guidelines) and that advance the mission

Project Grant

Guidelines) and that advance the mission of MCDC.

Promotional or Community Event **Grant (maximum \$15,000)**

Initiatives, activities or events that promote the City of McKinney for developing new or expanded business opportunities and/or tourism - and enhancing quality of life for McKinney residents.

Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: November 30, 2017	December 2017	January 2018
Cyde II: May 31, 2018	June 2018	July 2018

Project Grants:

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Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 3, 2018	January 2018	February 2018
Cycle II: March 30, 2018	April 2018	May 2018
Cyde III: June 29, 2018	July 2018	August 2018

APPLICATION

INFORMATION ABOUT YOUR O	RGANIZATION				
Name: McKinney Rotary Club Foundati	on				
Federal Tax I.D.: 34-2051592					Web and the second seco
Incorporation Date: 9/10/2007					
Mailing Address: PO Box 552					
City McKinney	ST: TX	Zip:	75070		
Phone: 972-547-2850	Fax: 972-547-28	58	Email:	dannykistner@att.net	:
Website: www.mckinneyrotary.org					
Check One:					
 Nonprofit − 501(c) Attach a c Governmental entity For profit corporation Other 	copy of IRS Determinat	ion Letter			
Professional affiliations and organization	s to which your organi	zation belongs: I	Rotary Int	ernational	
REPRESENTATIVE COMPLETING	APPLICATION:				
Name: Danny Kistner					
Title: Immediate Past President					
Mailing Address: PO Box 552					
City: McKinney ST:	TX	Zip: 75070			
Phone: 972-547-2850	Fax: 972-547-285	8	Email:	dannykistner@att.net	
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CONTACT FOR COMMUN	CATIONS BETWEEN MCI	OC AND ORGANIZATION:
Name: Danny Kistner		
Title: Immediate Past Preside	nt	
Mailing Address: PO Box 552		
City: McKinney	ST: TX	Zip: 75070
Phone972-547-2850	Fax: 972-547-2858	Email: dannykistner@att.net
FUNDING		
Total amount requested: 5,00	0.00	
Matching Funds Available (Y/N	and amount): No	
Will funding be requested from Arts Commission, City of McKin	any other City of McKinney en ney Community Support Grant	tity (e.g. McKinney Convention and Visitors Bureau,)?
☐ Yes	⊠ No	
become the focal event of the and many thousands more in s children and parents from all of continue growing in size with the	Christmas season in McKinney. pectators. The parade brings a McKinney together in the histone ne participation of three high so I packs the local restaurants an	The parade annually has over 1200 participants sense of community to the entire city, bringing oric Downtown Square. The parade is expected to chool bands and drill teams. It also promotes and bars with patrons before and after the parade. organizations and schools.
physical amenities for recreatio can bring their children to ushe	nal and leisure opportunities by r in the holiday season. The pa lowntown McKinney, but also a	C by developing and strengthening the City's providing a free event where McKinney citizens arade is not only a community-wide focal point that attracts multitudes of others from surrounding cities mily friendly event.
begins around 5:00 pm in the p	ublic parking lot at the corner	2016. It lasts approximately one hour. Float staging of Tennessee and Davis St. The parade will proceed ary, then south on Kentucky, ending in the public

The parade is a free event and underwritten through donations and sponsorships of local businesses and organizations. The total cost of the parade is approximately \$13,000.00. Please see the budget in the financial section of the application.

PROJECT/PROMOTIONAL/COMMUNITY EVENT

Start Date: 9/01/18 Completion Date: 1/15/18

BOARD OF DIRECTORS (may be included as an attachment)

PresidentTim BakerPresident ElectCeleste CoxPast PresidentDanny KistnerSecretaryMike BellTreasurerCathie Walner

LEADERSHIP STAFF (may be included as an attachment)

MembershipHamilton DoakYouth ServicesLiesl Friesenhan

Rotary Foundation Bill Cox

Administration Cory St. Aubin

Using the outline below, provide a written narrative no longer than 7 pages in length:

I. Applying Organization

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotional/Community Event for which funds are requested.

II. Project or Promotional/Community Event (whichever is applicable)

- Outline details of the Project/Promotional/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- For Promotional Grants/Community Events describe how this initiative will promote the City of McKinney for the purpose of business development and/or tourism.
- Describe how the proposed Project/Promotional/Community Event fulfills strategic goals and objectives for your organization.
- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.

	ill goals for growth/expansion in future years. Grants - please complete the section below: Expansion/improvement?					
	organization mission and goals.					
F	Provide an overview of the organization's financial status including the impact of this grant request					
	Pate(s): FY17; FY16; FY15					
_						
M	ICDC in the past?					
ir	mprovements in McKinney					
S	ustainability of projects for which funding is requested					
g	rowth for residents in the City of McKinney					
• F	ax revenue lighlight and promote McKinney as a unique destination for residents and visitors alike					
V	Support cultural, sports, fitness, entertainment, community projects and events that attract resident and isitor participation and contribute to quality of life, business development and growth of McKinney sale.					
N	Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refe MCDC Grant Guidelines)					
ore o	e specific information to illustrate now this Project/Promotional/Event aligns with one or f the goals and strategies adopted by McKinney City Council and McKinney Community pment:					
	Has a feasibility study or market analysis been completed for this proposed project? If so,					
•						
•	A market also and a second sec					
,						
1						
1	Detail goals for growth/expansion in future years.					
	•					
(Provide a timeline for the Project/Promotional/Community Event.					

Please attach your organization's budget for the current year and audited financial statements for the
preceding two years. If audited financials are not available, please indicate why.

What is the total estimated cost for this Project/Promotional/Community Event?

\$15,000.00

(<u>Please provide a budget specific to the proposed Project/Promotional/Community Event.</u>)

What percentage of Project/Promotional/Community Event funding will be provided by the Applicant?

The applicant intends to fund 100% of the marketing for this project if the grant is denied. If funded, the grant will be used to fund marketing for the project.

Are Matching Funds available?	Yes	⊠ No
Cash \$	Source	% of Total
In-Kind \$	Source	% of Total

Please provide details regarding other potential sources for funding. Include name of organization solicited; date of solicitation; amount of solicitation and date that notice of any award is expected.

IV. Marketing and Outreach

Describe marketing plans and outreach strategies for your organization, for the Project/Promotional/
Community Event for which you are requesting funding – and how they are designed to help you achieve current and future goals.

V. Metrics to Evaluate Success

Outline the metrics that will be used to evaluate success of the proposed Project/Promotional/ Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project/Promotional/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization.
- All funds awarded will be used exclusively for the purpose described in this application.
- MCDC will be recognized in all marketing, advertising, outreach and public relations as a funder of the Project/Promotional/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Organization's officials who have signed the application are authorized by the organization to submit the
 application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotional/ Community Event for which funds were received.
- A final report detailing the success of the Project/Promotional/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotional/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotional/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotional/Community Event.

motional/Con	nmunity Event.	
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rage /		distribution of particular designation of the particular designati

• The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our-knowledge.

Chief Executive Officer

Signature

Tim Baker Printed Name

TIM BAKER

Date

MAY 17,2018

Representative Completing Application

Daniel T Kistner Printed Name

5/09/2018

Date 5 | 18 | 18

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

1. APPLYING ORGANIZATION

THE MCKINNEY ROTARY CLUB HAS BEEN ACTIVELY SERVING THE COMMUNITY FOR CLOSE TO 100 YEARS.THE ORGANIZATION SPONSORS NUMEROUS SCHOLARSHIPS AND CHARITIES IN THE MCKINNEY COMMUNITY, AS WELL AS ORGANIZING COMMUNITY EVENTS SUCH AS THE CHRISTMAS PARADE. THE CLUB MEETS AT NOON ON FRIDAY IN THE BALLROOM OF THE GRAND HOTEL ABOVE RICK'S CHOPHOUSE IN DOWNTOWN MCKINNEY.

2018 PARADE ADVISOR: DANNY KISTNER 903-258-4651 CELL 972-547-2850 OFFICE

DANNYKISTNER@ATT.NET

2. PROJECT, PROMOTION OF COMMUNITY EVENT

THE 18TH ANNUAL MCKINNEY ROTARY CHRISTMAS PARADE OF LIGHTS HAS BECOME THE FOCAL EVENT OF THE CHRISTMAS SEASON IN MCKINNEY. THE PARADE ANNUALLY HAS OVER 1200 PARTICIPANTS AND MANY THOUSANDS MORE IN SPECTATORS. THE PARADE BRINGS A SENSE OF COMMUNITY TO THE ENTIRE CITY, BRINGING CHILDREN AND PARENTS FROM ALL OF MCKINNEY TOGETHER IN THE HISTORIC DOWNTOWN SQUARE. THE PARADE IS EXPECTED TO CONTINUE GROWING IN SIZE WITH THE PARTICIPATION OF THREE HIGH SCHOOL BANDS AND DRILL TEAMS. IT ALSO PROMOTES MCKINNEY'S DOWNTOWN AREA AND PACKS THE LOCAL RESTAURANTS AND BARS WITH PATRONS BEFORE AND AFTER THE PARADE. PRIZES FOR WINNINGFLOATS PROVIDE VALUABLE FUNDS TO LOCAL YOUTH ORGANIZATIONS AND SCHOOLS.

THIS EVENT HELPS FULFILL THE OBJECTIVES AND PURPOSE OF THE MCDC BY DEVELOPING AND STRENGTHENING THE CITY'S PHYSICAL AMENITIES FOR RECREATIONAL AND LEISURE OPPORTUNITIES BY PROVIDING A FREE EVENT WHERE MCKINNEY CITIZENS CAN BRING THEIR CHILDREN TO USHER IN THE HOLIDAY SEASON. THE PARADE IS NOT ONLY A COMMUNITY-WIDE FOCAL POINT THAT BRINGS THOUSANDS OF PEOPLE TO DOWNTOWN MCKINNEY, BUT ALSO ATTRACTS MULTITUDES OF OTHERS FROM SURROUNDING CITIES AND BEYOND TO EXPERIENCE THE DOWNTOWN SQUARE FOR A SAFE, FAMILY FRIENDLY EVENT.

THE PARADE WILL BEGIN AT 6:30 PM ON SATURDAY, DECEMBER 8, 2018. IT LASTS APPROXIMATELY ONE HOUR. FLOAT STAGING BEGINS AROUND 5:00 PM IN THE PUBLIC PARKING LOTS ADJACENT TO CITY HALL. THE PARADE WILL PROCEED NORTH ON TENNESSEE THROUGH DOWNTOWN, AROUND THE PUBLIC LIBRARY, THEN SOUTH ON KENTUCKY, ENDING IN THE PUBLIC PARKING LOT WHERE IT BEGAN.

THE PARADE IS A FREE EVENT AND UNDERWRITTEN THROUGH DONATIONS AND SPONSORSHIPS OF LOCAL BUSINESSES AND ORGANIZATIONS. THE TOTAL COST OF THE PARADE IS APPROXIMATELY \$15,000.00 PLEASE SEE THE BUDGET IN THE FINANCIAL SECTION OF THE APPLICATION.

3. FINANCIAL

THE MCKINNEY ROTARY CLUB OPERATES THE PARADE THROUGH THE ROTARY FOUNDATION, A 501C (3) NONPROFIT ORGANIZATION (ATTACHMENT).

THE TOTAL COST OF THE PARADE IS APPROXIMATELY \$15,000.00. THE REQUESTED GRANT AMOUNT OF \$5,000.00 REPRESENTS 33% OF THE TOTAL COST. THE REMAINING FUNDS WILL BE GENERATED THROUGH SPONSORSHIPS AND DONATIONS FROM LOCAL BUSINESSES.

THE MCKINNEY ROTARY CLUB'S FISCAL YEAR RUNS JULY 1, 2017 -JUNE 30, 2018. THE BOARD WILL VOTE ON THE FINAL BUDGET AT THE JULY BOARD MEETING.

PARADE BUDGET

PERMITS	\$25.00
SECURITY	\$400.00
SIGNAGE	\$1500.00
ADVERTISING	\$4000.00
PARADE PROGRAM	\$1500.00
FLOAT PRIZES	\$3000.00
MISC.	\$4575.00
TOTAL	\$15,000

TWO YEARS AUDITED FINANCIAL STATEMENTS ARE NOT ATTACHED AS AN AUDIT HAS NOT BEEN COMPLETED. THE TREASURER HAS SUBMITTED A REQUEST FOR AN AUDIT.

4. MARKETING AND OUTREACH

THE MCKINNEY ROTARY CLUB IS PLANNING TO KICK OFF A STRONG ADVERTISING CAMPAIGN IN AUGUST, 2018. THE PARADE WILL BE PROMOTED VIA SOCIAL MEDIA, WEBSITES, LOCAL NEWSPAPERS/MAGAZI NES, SIGNAGE AND POSSIBLY A BILLBOARD. THE LARGEST SINGLE INITIATIVE IS THE PARADE PROGRAM. THIS PROGRAM INCLUDES ADVERTISEMENTS FROM LOCAL SPONSORS AS WELL AS INFORMATION ABOUT THE PARADE AND THE ROTARY CLUB.

5. METRICS TO EVALUATE SUCCESS

THE PARADE HAS INCREASED IN THE NUMBER OF PARTICIPANTS AND SPECTATORS IN EACH OF ITS 17 YEARS. IN 2014, 68 FLOAT ENTRIES COMPRISED OVER 1200 INDIVIDUAL PARTICIPANTS. THE NUMBER FOR 2015 WAS HIGHER, THOUGH WEATHER FORCED AN EVENT CANCELLATION. WE LIMITED PARTICIPATION IN THE 2017 PARADE TO 65 ENTRIES DUE TO THE LIMITED SPACE FOR STAGING. WE EXPECT THE NUMBER OF ENTRIES AT CAPACITY AGAIN THIS YEAR AS WELL AS DRAW RECORD CROWDS TO THE DOWNTOWN AREA. WE ARE ALREADY EXPERIENCING INQUIRIES TO THE DATE OF THE PARADE AND THEME FROM POTENTIAL PARTICIPANTS!

2017 PROMOTIONAL EXPENSES

97.5 KLAK	ADVERTISING	1500.00
THE PRINT LAB	SIGNS, FLYERS, CARDSTOCK	794.16
MCKINNEY COURIER GAZETTE	PRINT AD NEWSPAPER	1298.00
COLORWORKS	MESH BANNERS	739.45
TOTAL		4331.61

8869 - Youth Leadership Expense	3509 - Academic Excellence Expense 8529 - Honor Chords Yotal 5500 - Academic Excellence Expense	\$400 - Community Service \$405 - BIEF Spelling See \$410 - Student of the Month \$420 - Four Way Speech Contest \$425 - Community Charitable Denations \$425 - All Abilities Playground \$430 - Interact \$440 - MEF Scholarship Total \$400 - Community Service	Total 8009 - Other Ravenue Total 1009 - Other Ravenue Total Income Expanses	#200 - Fund Raising Projects #210 - Christmas Parade #215 - Big Wheel Donations #225 - Fing Leases Total #200 - Fund Raising Projects #250 - Other Ravanua #250 - Other Ravanua	8109 - Youth Leedership Revenue 8120 - Participation Fees Total 8100 - Youth Leedership Revenue	Income
3947	2662	513 375 2490 100 3478	842 2657 48265	13316 650 30967 44933	675 875	Jul 74- Jun 25
3000	3000	1000 150 800 5000 9250	2466 2466 60369	25000 500 31500 57000	008	Budget 7/15-6t16
1475	2903 2903	200 480 3115 250 3100 7126	813 3210 57543	14916 900 37543 53358 2397	975 975	7HS-BHS Actual
1525	97	-50 140 -1100 2125	81 -741 2828	10085 (400) 3042 3042	-75 -75	Over(Under)

* 050 @540 A 100 @ 545	Net income	Total Expenses	Total SP40 Flag Expenses	Prypalitage Fees	Administration Control	Sendones				Meeting Costs	Accounting	Bad Debts	Advertising	8900 - Flag Expansas	2	Total 2000 - International Service	4050 - Polio Pius	2046 - District S\$10 Initiative	8840 - Club int'l Service Injitatives	8835 - Habitat for Humanity	8660 - International Service	Total \$700 - Other Foundation Expenses	Antiput of the total series	Control of the second of the s	5765 Office Supplies Capendes	ATTO PROPERTY CONTR	0755 Charles Charges	87-48 - Accounting	8730 - Samaratin trun Mealer	6710 - Chatstrans Parade	8705 - Cump Ryés	8709 Other Foundation Espenses
	11911	36354	8400	322	1	1262	2588	606	1200		1245		416			3425	0 (0	3125	0		15342	0	2	1113			1580	2700	7256	2622	Jul 74- Jun 16
	11589	48800	9900	300		900	2015	250	1500	250	1200		3485		-500	4500	200	200	2000	1000		19150	0		200			1300	0	15000	2650	Budget 7/15-8/16
	18833	38710	7834	667		364	2464	73	972	325	1540		1435		0001	MOCS	200	300	Agen.	1231		12982		202	1419	15		1964		6717	2665	7/16-8/16 Actual
(3)	(7264)	10090	2068	-36 <u>-</u> 3	0	536	449	177	528	-75	- -345 -0	0	2050		-1001-	1000	900	2002	2080			6168	0	-202	-1219	(15)	Φ	-664	0	8283	-15	Over(Under)

2600 - Youth Leadership Expense	8590 - Academic Excellence Expense 8520 - Honor Chords Total 8550 - Academic Excellence Expense	8408 - Community Service 8405 - MEF Spelling Res 8419 - Student of the Morth 8429 - Four Way Speech Confeet 9425 - Community Cheritable Donations 8420 - All Abbition Playground 8430 - Interact 8446 - MEF Scholarship Total 8408 - Community Service	### ##################################	8209 - Fund Raising Projects 8219 - Christmas Parade 8215 - Big Wheel Donations 825 - Flag Leapes Total 8209 - Fund Raising Projects	8109 - Youth Leadership Revenue 8129 - Participation Face Total \$100 - Youth Leadership Rivenue	
1475	2903 2903	200 460 3115 250 3100 7125	2397 0 813 3210 57543	14915 900 37543 • 53358	975 975	Jul 15 Jun 16
3000	00	1000 250 3000 3200	2000 800 2800 70250	25000 500 40950 66450	1000	Budget 7/16-6/17 7/16-6/17 Autu Over(Under)
5452	2051 2051	120 (110) 7584 11488 3000	1859 200 200 953 3012	14789 100 49107 63986	1800	7/18-6/17 Actu (
(2452)	(2061) (2061)	0 1000 130 710 (2584) (8486) 500 200	141 (200) (153) -212	10211 400 -8157 2454	(800)	bras(Under)

Total Expenses Net Income	Website Costs Paypal/Eage Fees Total 8000 Flag Expenses	ring Postage Fing Purchases Fing Sepuises	Accounting Meeting Cods Flag Partners	8990 - Flag Expenses Advertising Bad Dabbs	8849 - Club Int'l Service hitratives 8845 - District 5810 Initiative 8850 - Polio Plus Total 8880 - International Service	Total 8790 - Other Foundedon Expenses 8990 - International Service 8835 - Habbert for Management	8755 - Website Costs 8756 - Website Costs 8766 - Rotary Big Wheel Expenses 8766 - Office Supplies/Postage 8775 - Bad Debt Expense	8700 Other Foundation Expenses 8705 - Camp Ryla 8710 - Christmas Panade 8730 - Sagnathin Inn Meets 8740 - Accounting
38710 18833	661 7834	73 2464 364	1540 325 972	1435	4960 200 0 6391	12982	15 1419 202 0	Jul 15- Jun 16 2665 6717 0 1964
54400 15850	750 9300	250 2750	1750 400 1000	1500	1250 4000 500 1000 6750	21800	50 1500 250 0	Budget 7/16-6/17 2750 15000 0 2250
63756 5052	1124 13659	18 53 2301	2500 2892		1270 7000 1000 9270	11244	(766) 84 50	7/16-8/17 Actiu Over(Under) 2659 91 7119 7881 0 2098 152
-9356 10798	(374)	(1403)	-750 400 (1892)	1500	-2520	10556	50 2266 166	Over(Under) 91 7881 0 152

Cindy Schneible

From:

Danny Kistner

Sent:

Tuesday, June 12, 2018 9:47 AM

To:

Cindy Schneible

Subject:

MCDC Grant Application

Attachments:

McKinney Rotary Financials.pdf

Cindy,

Attached are the past two fiscal year financials. We are still in FY18...closes end of June.

McKinney Rotary understands the funds may only be used for advertising, marketing, and promotion. A higher amount is requested as more activity is anticipated.

I hope this addresses your concerns,

Thank you,

Danny Kistner

Danny Kistner Fire Chief McKinney Fire Department 2200 Taylor Burk Dr McKinney, TX 75071 (972) 547-2850

Let us know how we are doing.





From: Cindy Schneible

Sent: Tuesday, May 29, 2018 9:07 AM

To: Danny Kistner < dkistner@mckinneytexas.org>

Subject: FW: Gran Application

Good morning,

I just saw your email regarding the grant application submitted for the Rotary Parade.

I sent the email below to Britton a couple of weeks ago – not sure you've had a chance to read. Please call or email if you have questions or need additional information.