



TITLE: Consider/Discuss/Act on a Resolution Approving the Selection of an Owner's Representative Services Firm and Authorizing Negotiations of a Professional Services Contract for the McKinney Hotel and Events Center Project

MEETING DATE: January 15, 2013

DEPARTMENT: City Manager

CONTACT: Jason Gray, City Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution.

ITEM SUMMARY:

- This Resolution authorizes the selection of an owner's representative services firm and authorizes negotiations of a professional services contract with the selected firm for the McKinney Hotel and Events Center Project.

BACKGROUND INFORMATION:

- The City of McKinney is in the process of executing a development agreement related to the design, construction, financing and management necessary to complete the McKinney Hotel and Events Center project.
- A request for qualifications was advertised in November 2012 and seven owner's representative firms submitted their statements of qualifications in December 2012.
- The statements of qualifications were reviewed and evaluated by a team that included representatives from the City Manager's office, Purchasing, Development Services, and the McKinney Community Development Corporation.
- The interview team recommends Aguirre Roden to provide owner's representative services for the following reasons:
 - They have successfully provided owner's representation on multiple public projects.
 - They have the necessary depth of resources within multiple disciplines within the firm.
 - They have the workload capacity and resources available to meet the project needs.

- They have well-reasoned and proven project management and project documentation systems.
- Their proposed project personnel have a wealth of owner's representation experience.
- They have the ability to provide effective communication between the owner and the rest of the project team.
- This Resolution authorizes contract scope and fee negotiations with Aguirre Roden.
- Upon completion of the contract negotiations, a resolution authorizing a contract with Aguirre Roden will be submitted to the Council for their consideration.

FINANCIAL SUMMARY:

- Funding for the contract will be available in the Capital Improvements Program.

BOARD OR COMMISSION RECOMMENDATION:

- N/A