

McKINNEY AIRPORT DEVELOPMENT CORPORATION

AUGUST 21, 2014

The McKinney Airport Development Corporation met in regular session in the Valliance Bank basement conference room, 5900 S. Lake Forest Drive, McKinney, Texas, on August 21, 2014 at 8:00 a.m.

Board members Present: Fritz Mowery, John Wroten, Steve McCarter, Keith Clifton, Kenneth Sipiora, Tom Ferraro, and Terry Johnson. Absent: None

Other City/Staff/Guests present: Mayor Brian Loughmiller, Deputy City Manager Jose Madrigal, John Sullivan, Trevor Minyard, Jim Wehmeier, Ken Wiegand, Mark Jaraczewski, Eric Pratt, and Cindy Rowe.

14-776 Board members unanimously approved and referred the MADC July 2, 2014 minutes to City Council by a motion by Board member John Wroten, seconded by Board member Steve McCarter.

14-777 Trevor Minyard presented the June and July Airport Financial reports. Members and Mayor Loughmiller discussed the importance of how the operating contingency is shown and that it is not due to a shortfall, but part of the future investment into the airport.

14-778 Board Chairman Report. No report given.

14-779 Liaison Updates:

- City: Jose Madrigal acknowledged Ken Wiegand and Mark Jaraczewski for the fine work at the airport. The City is busy completing the FY15 budget and it will go to City Council for approval on September 16, 2014. Mayor Loughmiller stated that the Airport Development Committee needed to meet soon to discuss a business model.
- MEDC: Jim Wehmeier announced the new distribution facility for UPS in McKinney.
- MCDC: No report as they were conducting their monthly board meeting at the same time as the airport board.

14-780 Airport Executive Director Report: Ken stated that he could not talk about the FY15 Airport Budget as it was left off the agenda. However, he did

distribute an Airport Fund income statement for review. Chairman Wroten proposed a special meeting for the FY15 budget approval and asked staff to set it up the first week of September (preferably September 3, 2014). Ken reported that he, the City Manager Tom Muehlenbeck, and Attorney Rich Leidl met with FAA in Washington, DC on August 14, 2014 to discuss the Airport Improvement Program funding.

· McKinney Air Center – Mark Jaraczewski announced that the McKinney Community Development Corporation awarded money for a new hangar at their board meeting held on August 21, 2014. Mark reported that all the hangars and office space in the terminal building were filled to capacity. June and July fuel sales were up at record levels. Encouraging tenants to change to an 11-month lease or less to avoid paying property taxes levied by the Collin County Appraisal District. Mark and staff are working on implementing Total FBO software and going live on October 1, 2014. A written report was included in the board packet.

· Airfield Operations – Eric Pratt reviewed the projects that he and his staff are working on. A written report was included in the board packet.

14-781 Discuss Redefining the Definition of Airport Area Land Lease Rate. Ken Wiegand explained that an Ordinance was submitted for amendments to Chapter 30 of the Airport Minimum Standards regarding the establishment of variable land lease rates for City Council's approval on September 2, 2014.

14-782 Discuss Recommendation to Amend the FY2013-14 Airport Construction Fund Budget and the FY2014-15 Capital Improvement Program to Fund the Pavement Re-Construction and Expansion Project. Ken Wiegand explained that the project requires additional funding to meet the City's local share requirement.

John Sullivan, Chairman of the Security Committee for the airport, discussed the poor feedback from tenants of a previous security self-assessment. John stated that he

would work with Eric Pratt and Mark Jaraczewski to do a one-on-one self-assessment of tenants in the next 3-6 months.

There were no citizen comments.

Chairman Wroten recessed the regular meeting at 9:46 a.m. Board members returned after a brief break for the executive session at 9:54 a.m.

In accordance with the Texas Government Code: A. Section 551.072. Real Estate: Land development from FM 546 to US Hwy. 380 to Hwy. 5 New Hope Road. B. Section 551.087. Economic Development: 1. Project 08-02, 2. Project 09-02, 3. Project 12-03, 4. Project 12-04, 5. Project 14-01, and 6. Project 14-02.

Members reconvened into open session at 10:00 a.m. with no action resulting from the executive session. A motion was made by Chairman Wroten to adjourn the meeting and it was seconded by Member Johnson.

JOHN WROTEN
Chairman