

## MINUTES

### MCKINNEY AIRPORT DEVELOPMENT CORPORATION

**April 12, 2012**

The McKinney Airport Development Corporation (MADC) Board met April 12, 2012 at 9:00 a.m. in the MEDC conference room at 5900 Lake Forest Dr., McKinney, Texas 75070.

Board Members present were: Chairman John Wroten, Vice Chair Andy Cowan, Secretary Mark David, Fritz Mowery, Harry McKillop and Glynn Raymer. Absent: Daniel Jones.

Officials/Consultants/Staff present were: Deputy City Manager Joe Williams, Budget Director Jason Cooley, Paul Cristina with Kimley-Horn, Pete Huff, Tower Director Dave Roesch, Mike Livezey with Cutter Aviation, Adam Wilbourn and Ken Schmidt with Town of Fairview, Cindy North with Schuler Development, and Airport staff Executive Director Kenneth Wiegand, Operations Director Steve Gould, and Cindy Rowe.

#### CALL TO ORDER

Chairman Wroten called the meeting to order at 9:03 a.m. after determining that a quorum was present.

**Minutes:** A motion by Member McKillop to approve the minutes from the March 8, 2012, meeting was made and seconded by Member David. Motion passed unanimously, 6-0.

#### REPORTS

**City:** Joe Williams stated that City Council approved the Gateway project to proceed.

**Cutter Aviation:** Mike Livezey reported that the month of April was starting out slow. He reported on several events coming up at the airport with Challenge Air happening this coming weekend (4-14-12).

**Financial:** Finance Budget Director Jason Cooley reviewed the March 2012 financial report.

**Executive Director:** Ken Wiegand updated members on Phase 3 of the Runway Project. He reviewed information he obtained from the TxDOT Aviation Conference held the end of March 2012. Ken was appointed to the policy board of the National Contract Tower Association. He will be attending an AAAE conference from April 30 – May 3, 2012.

Ken distributed TxDOT's newest Economic Impacts 2011 brochure and the City's new Board & Commissions applications. Members Wroten, McKillop and Mowery current terms end September 2012. Applications are to be completed and returned to the City Secretary at City Hall.

#### CONSIDER/DISCUSS/ACT:

**FY13 Budget:** The proposed budget was reviewed by members and questions answered by Jason Cooley, Joe Williams and staff. Dr. Cooley stated that all department budgets would be reviewed by the City Manager and the Supplemental requests considered based on priority of new projects in the City in the next two weeks.

A motion was made by Vice Chair Cowan to approve the proposed budget and it was seconded by Member Raymer. It passed unanimously 6-0.

**ALP Update:** Paul Cristina with Kimley-Horn reviewed with members the proposed Airport Layout Plan (ALP) and supporting documents that were submitted to the FAA. A motion was made by Secretary Mark David to approve the plan and forward it to City Council for their approval during the April 17, 2012 council meeting. Member Fritz Mowery seconded the motion and it passed 6-0.

This motion was amended later in the meeting after the board discussed the airport Capital Improvement Program and decided to include the land reimbursement costs and re-prioritize several projects. It also passed unanimously 6-0.

**Marketing Regional Initiative:** Marketing Committee Chair Mowery addressed the board's desire to enhance the airport's role as a regional facility. The Marketing Plan was included in the board packet. It was noted that the City Manager presented the board's plan to City Council on April 3, 2012 and it was approved. Letters were sent out by the City Manager to cities/towns in Collin County inviting them to a breakfast meeting at the Airport on May 17, 2012. One of the items on the marketing plan was to change MADC's name to reflect a more regional approach. Three options were presented and discussed. A motion by Chairman Mowery to change the name to "Collin County Airport Development Corporation" was made and seconded by Secretary Mark David. It passed 5-1 with Member McKillop in opposition. The name change will be forwarded to City Council for approval at the May 1, 2012 meeting.

Another item on the plan suggested that board meetings rotate between cities participating in the plan. Chairman Mowery stated that he thought this might cause confusion and all members agreed to keep the monthly board meetings at the same location.

Vice Chair Cowan asked that the board be kept informed of all the changes and when they occur.

Ken Wiegand announced that a City marketing meeting called by the City Manager was scheduled for May 1, 2012, 1:00 p.m. at City Hall. Ken will be out of town. Cindy Rowe and Member Mowery will attend.

Ken also announced that the City is using a new vendor for their websites and that the airport will be changing its website soon.

**Airport Expansion Options:** Chairman Wroten reviewed the TIRZ 2 project and stated that a list of airport projects had been originally submitted with the application. However, he said that the list was not "in stone" and could be changed. He asked members for input on prioritizing a list of projects to be submitted. These projects were discussed with Paul Christina with Kimley-Horn as they relate to the new ALP and a few changes were made to the Implementation Priorities list.

Citizen Comments: None

The regular session was adjourned at 11:19 a.m. followed by a brief break.

#### EXECUTIVE SESSION:

Members convened into executive session at 11:24 a.m. in accordance with Texas Government Codes:

- 1) Section 551.072: Deliberation About Real Property:  
Airport Land Acquisition Projects: 11:03
- 2) Section 551.087: Deliberation Regarding Economic Development Negotiations:  
Projects: 09-03, 10-03

The Executive Session adjourned at 11:34 a.m.

#### REGULAR MEETING

Members reconvened immediately into regular session with no action resulting from Executive Session.

The meeting was adjourned at 11:35 a.m.