

MINUTES

COLLIN COUNTY AIRPORT DEVELOPMENT CORPORATION

May 10, 2012

The Collin County Airport Development Corporation (CCADC) Board met May 10, 2012 at 9:00 a.m. in the MEDC conference room at 5900 Lake Forest Dr., McKinney, Texas 75070.

Board Members present were: Chairman John Wroten, Vice Chair Andy Cowan, Secretary Mark David, Fritz Mowery, and Harry McKillop. Security Committee Chairman John Sullivan was also present. Absent: Daniel Jones and Glynn Raymer.

Officials/Consultants/Staff present were: City Manager Jason Gray, Deputy City Manager Joe Williams, Budget Director Jason Cooley, John Valencia with MEDC, Paul Cristina with Kimley-Horn, Tower Director Dave Roesch, Mike Livezey with Cutter Aviation, Anabel Castillo-Soto with Workforce Solutions, Adam Wilbourn with Town of Fairview, Cindy North with Schuler Development, and Airport staff Executive Director Kenneth Wiegand, Operations Director Steve Gould, and Cindy Rowe.

CALL TO ORDER

Chairman Wroten called the meeting to order at 9:00 a.m. after determining that a quorum was present.

Minutes: A motion by Member McKillop to approve the minutes from the April 12, 2012, meeting was made and seconded by Member David. Motion passed unanimously, 5-0.

REPORTS

Financial: Finance Budget Director Jason Cooley reviewed the April 2012 financial report. Airport staff will review the airport budget today with the City budget staff at 3:00 pm. Jason Cooley was asked by Vice-Chair Cowan to show the City's net contribution to the budget summary page and the City Manager asked that the Ad Valorem taxes collected be added also. The budget will go to City Council in July, but final approval will be in September 2012.

City: Jason Gray announced that City Council approved the name of the board to Collin County Airport Development Corporation on May 1, 2012.

Marketing: Fritz Mowery updated members on the upcoming May 17, 2012 Regional Breakfast meeting with surrounding cities to promote the airport. Fritz, along with staff, is attending a weekly joint marketing meeting with other departments at the City. Preparations for a groundbreaking for the new runway are underway and will be held in the fall.

A discussion was held regarding changing the airports URL from www.flymckinney.com to www.flyTKI.com to reflect the change toward a more regional approach. A motion was made by Fritz Mowery to change the URL to flyTKI.com and it was seconded by Vice-Chair Cowan. The motion passed 4-1 with Member McKillop in opposition.

Security: John Sullivan reported on the last meeting with the Security Committee held March 27, 2012. Chairman Sullivan suggested that the committee conduct a self assessment once a year and a third party assessment once every three years.

Cutter Aviation: Mike Livezey reported that the month of April was very slow. He reported that Schuler Development was starting an apron repair project between the T-hangars that would continue until August 2012. Hangar tenants will be affected but Cutter Aviation will relocate them as needed.

Cutter will be hosting the Challenge Air event that has been rescheduled for May 19, 2012.

Airport Executive Director: Ken Wiegand presented a PowerPoint presentation prepared for City Council to update members on the Runway Project. He reviewed information

from the AAAE Conference that he attended the end of April 2012. Ken was appointed to the editorial board of the Airport Improvement magazine.

CONSIDER/DISCUSS/ACT:

Airport Expansion Options: Chairman Wroten asked members for input on prioritizing the list of projects (PAL 1) that was included in the ALP. A motion was made by Vice-Chair Cowan to proceed with Projects 1a and 1b and add the FM 546 relocation project request. The motion was seconded by Member Mowery and passed unanimously 5-0.

Citizen Comments: None

The regular session was adjourned at 10:55 a.m. followed by a brief break.

EXECUTIVE SESSION:

Members convened into executive session at 11:00 a.m. in accordance with Texas Government Codes:

- 1) Section 551.072: Deliberation About Real Property:
Airport Land Acquisition Projects: 11:03
- 2) Section 551.087: Deliberation Regarding Economic Development Negotiations:
Projects: 09-03, 10-03

The Executive Session adjourned at 11:45 a.m.

REGULAR MEETING

Members reconvened immediately into regular session with no action resulting from Executive Session.

The meeting was adjourned at 11:45 a.m.