

McKINNEY URBAN TRANSIT DISTRICT BOARD

JANUARY 16, 2019

The McKinney Urban Transit District Board met in regular session in the McKinney City Hall Council Chambers on January 16, 2019 at 6:00 p.m.

Non-Voting Members Present: Chairman Brian Loughmiller

Voting Members Present: Vice Chairman Chuck Branch, Secretary Scott Elliott, and Members Tracy Rath, Derek Borg, George Fuller, La'Shadion Shemwell, Charlie Philips, and Corbett Howard

Board Members Absent: Rainey Rogers, Derek Stephens, and Jason Little

Member Branch stepped away from the meeting at 6:57 p.m. not returning.

City of McKinney Staff Present: City Manager Paul Grimes, Assistant City Manager Barry Shelton, Housing & Community Development Manager Janay Tieken, Transit Administrator Anthony Cao, and City Secretary Empress Drane

Guests Present: 6 (six)

Chairman Loughmiller called the meeting to order at 6:00 p.m. upon determining a quorum of the board was present.

Chairman Loughmiller began the meeting by introducing new member Corbett Howard of Celina, Texas, who was appointed to replace departing member Ben Rodriguez. Mr. Howard, a former Celina Council Member and three-term Mayor, currently serves as the Director of Government Affairs for the City of Celina. He was also Director of Celina Economic Development Corporation from 2008-2018. Chairman Loughmiller noted Mr. Howard has been active not only in Celina but also Collin County for a very long time, and they have worked together on several issues including transportation and economic development.

Chairman Loughmiller called for action on the agenda Consent items. The MUTD Board unanimously approved the following items on the motion to approve by Member Fuller, seconded by Member Shemwell:

- 19-0003** Consider/Discuss/Act on the Minutes of the McKinney Urban Transit District Board Meeting of September 12, 2018

Chairman Loughmiller called for the following Reports and Updates:

19-0004 Staff Status Report on FY19 Budget. Transit Administrator Anthony Cao reported the TxDOT State Grant fiscal year 2016 grant was first extended to December 2018, and then extended a second time to May 2019, of which \$147,00 (one hundred forty-seven thousand) remains and should be exhausted on or before May 2019. Upon utilizing the 2016 state grant, 2018 state grant funding will be utilized, of which \$459,000 (four hundred fifty-nine thousand) is available. Mr. Cao noted the unused portion of the 2017 state grant (\$455,000) which expired August 2018 was not extended due to the unspent portion of 2016 and 2018 funding. The available combined total of state and local funding of \$613,000 and federally matched funding totals \$1.2 million.

19-0005 DCTA Transit Service Update. Denton County Transit Authority (DCTA) Vice President of Transit Operations Michelle Bloomer reported on year-to-date information through November 2018, stating increases in the elderly and disabled participants group, as well as increases in the low-income pilot program group. The year-to-date expenditures is \$148,791 averaging approximately ten thousand dollars monthly. There has been an increase in the number of registered participants taking rides, total number of rides, and demand response trips. Ms. Bloomer stated the organization is exploring opportunities to maximize vehicle use during down time by adding new trips; and discussed awareness and attention to concerns about service coordination, demand for service and driver arrival times. Ms. Bloomer stated the public and private sector forums held in November 2018 identified challenges and opportunities for obtaining and maintaining employees in the area and identifying transit hubs along the Highway 121 corridor; and federal grant in support of continued service is pending. DCTA Chief Executive Officer Raymond Suarez discussed the concept of “mobility as a service” and the potential for brokering services and working with providers such as Lyft, Uber and

other vendors to encourage competitive offerings and less expensive transportation options for customers.

Chairman Loughmiller called for the following Regular Agenda Items:

19-0006 Consider/Discuss/Act on the Proposed Board Meeting Dates for Calendar Year 2019. Transit Administrator Tony Cao proposed the following meeting dates for the remainder of calendar 2019, with the ability to call any additional special meeting at the request of at least two board members:

- Wednesday, April 10, 2019 at 6:00 p.m.
- Wednesday, August 14, 2019 at 6:00 p.m.
- Wednesday, November 13, 2019 at 6:00 p.m.

The MUTD Board unanimously approved the motion by Member Shemwell, seconded by Member Branch, to approve the Proposed Board Meeting Dates for Calendar Year 2019.

19-0007 Consider/Discuss/Act on Increasing Rider Monthly Cap. Transit Administrator requested to board direction on increasing the monthly cap which is currently \$400 (four hundred). MUTD currently subsidizes \$300 (three hundred) for each rider leaving an out-of-pocket expense of \$100 for each person. Mr. Cao presented participant data demonstrating the capacity for many riders to expend the cap before the end of the month. Member Rath expressed support for increasing the monthly cap to \$600 (six hundred) per month, based on the data provided. Members Branch, Fuller, and Shemwell also expressed support for an increase. The MUTD Board unanimously approved the motion by Member Fuller, seconded by Member Branch to Increase the Rider Monthly Cap to \$600 (six hundred) per month.

19-0008 Consider/Discuss/Act Integration of the Low-Income Subsidy Pilot Program. Transit Administrator Anthony Cao stated in January 2018 the board approved a 12-month pilot program for low-income riders who are not elderly or disabled which would operate April 2018 to March 2019.

The program obtained 20 registrants of whom 14 are regular riders accounting for 186 trips to date. Despite the initial low participation results, Mr. Cao recognized the underserved population in need of such services and requested approval from the board to incorporate low-income eligibility into the transportation program beyond the pilot deadline. Members Shemwell and Rath expressed support to continuing low-income eligibility for services. The MUTD Board unanimously approved the motion by Member Shemwell, seconded by Secretary Elliott the Integration of the Low-Income Subsidy Pilot Program.

19-0009 Consider/Discuss/Act on the Transfer of Fiscal Year 2016 Section 5307 Funds to the Golden Crescent Regional Planning Commission. Transit Administrator Anthony Cao stated the Golden Crescent Regional Planning Commission (GCRPC) is seeking a financial partner due to current cash flow for assistance to fund programs until the Federal Transit Administration (FTA) approves the FY2019 appropriations. The interim loan in the amount of \$500,000 (five hundred thousand) would be supplied by the MUTD FY2016 federal funds and would be restored upon the approval of FTA FY2019 funds. The FTA and TxDOT are aware of this request, which is not an unusual request. GCRPC received assistance from CCART in 2009 and Port Arthur Transit in 2017. GCRPC serves the Victoria, Texas, urban operating area encompassing an eight-county region. The MUTD Board unanimously approved the motion by Member Fuller, seconded by Member Branch to Transfer Fiscal Year 2016 Section 5307 Funds to the Golden Crescent Regional Planning Commission.

19-0010 Consider/Discuss/Act on the Utilization of Section 5339 Funds. Transit Administrator Anthony Cao stated the board accepted approximately \$160,000 (one hundred sixty thousand) in FTA Bus and Bus Facilities Infrastructure Investment Program funding in May 2018 and requesting approval to purchase a bus with the funding and to revise the previously

approved resolution to correctly state the fund matching requirement for the purchase. The match requirement for the purchase of a low-emission vehicle is 15% (fifteen percent), and 20% (twenty percent) for a standard vehicle. State funds will be used for the matching requirements, so there will be no additional cost considerations for the City. Member Rath expressed support of the purchase, and Member Shemwell expressed support for the purchase of a low-emissions vehicle. The MUTD Board unanimously approved the motion by Member Borg, seconded by Secretary Elliott to Utilize FTA Section 5339 Funds for the purchase of a bus and the revised resolution including the fund matching requirements for the purchase of a standard or low-emissions bus. Member Branch was absent from this vote. Resolution caption reads as follows:

RESOLUTION NO. 2019-01-001 (MUTD)

A RESOLUTION OF THE MCKINNEY URBAN TRANSIT DISTRICT BOARD AUTHORIZING THE CITY MANAGER TO EXECUTE A PROGRAM GRANT AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE BUS AND BUS FACILITIES INFRASTRUCTURE INVESTMENT PROGRAM (5339); AND PROVIDING AN EFFECTIVE DATE

Chairman Loughmiller called for Citizen Comments.

Patrick Jackson, 5120 Sandy Court, McKinney 75072, spoke concerning his disabled son's use of transportation services to work, expressing gratitude for the work of the DCTA, support of the monthly cap increase, and support of potential of innovative transportation options.

Chairman Loughmiller called for Board Member Comments. There were none.

There was no Executive Session.

The MUTD Board unanimously approved the motion by Member Shemwell, seconded by Member Fuller, to adjourn the meeting. Chairman Loughmiller adjourned the meeting at 7:15 p.m.

BRIAN LOUGHMILLER
MUTD Chairman

ATTEST:

SCOTT ELLIOTT
MUTD Secretary