

COLLIN COUNTY AIRPORT DEVELOPMENT CORPORATION

AUGUST 9, 2012

The Collin County Airport Development Corporation met in regular session in the Dowdy Board Room, 5900 S. Lake Forest Drive, McKinney, Texas, on August 9, 2012 at 9:00 a.m.

Board members present: Chairman John Wroten, Vice-Chair Andy Cowan, Secretary Mark David, Harry McKillop, Glynn Raymer and Fritz Mowery. Absent: Daniel Jones.

CONSENT ITEMS

- 12-605** Minutes of the Collin County Airport Development Corporation meeting of July 10, 2012. Board members unanimously approved the motion by board member Harry McKillop, seconded by board member Glynn Raymer, to approve the minutes.
- 12-606** Financial Report. Budget Director Jason Cooley reviewed the July financial reports.
- 12-607** Marketing Report. Fritz Mowery recapped the First Flight event at the airport on 7/26/12 and noted good coverage by the media. Staff is working with a company in Richardson on a new booth to use at various events.
- 12-608** Business Development Report. Mark David reported that they are still working on a plan and program for a new terminal complex.
- 12-609** City Report. Joe Williams updated members on the status of the FY13 budget proposed to City Council. Rob Daake stated that negotiations were on-going on the Gateway project. Chairman Wroten inquired about the TIRZ funds.
- 12-610** MEDC Report. John Valencia gave an update on the various projects that MEDC is involved in.
- 12-611** Cutter Aviation Report. Mike Livezey reported that fuel sales were down for July, but that August was looking up.
- 12-612** Airport Executive Director Report. Ken Wiegand reported that he cleared

up a lot of miscommunication with the Town of Fairview at their council meeting on August 7, 2012. He stated that he and Deputy City Manager Joe Williams visited TxDOT Aviation in Austin on July 17, 2012 to inquire about funding. The final stage of the runway construction is going well and should be completed by the end of November 2012. Staff is planning for a big ceremony to dedicate the new runway in early November. Ken attended the Contract Tower Association conference the end of July and found very useful information concerning the additional hour that is paid by the City to have the tower manned from 6:00-7:00 a.m. as well as the ASOS interface.

12-613 Consider/Discuss/Action on Selection of Engineer of Record. Board members unanimously approved the motion by Board member Andy Cowan, seconded by Board member Glynn Raymer, to recommend KSA Engineers as the airport's Engineer of Record to City Council.

12-614 Consider/Discuss/Act on Office Lease Renewal. Board members unanimously approved the motion by board member Harry McKillop, seconded by board member Mark David, to recommend City Council approves the new airport office lease with McKinney Aviation 1 to commence on August 1, 2012.

Citizen Comments. None.

Chairman Wroten recessed the regular meeting at 10:30 a.m. and convened in accordance with the Texas Government Code into Executive Session. 1) Section 551.072: Deliberation About Real Property: Airport Land Acquisition Projects: 11-03 and 12-01. 2) Section 551.087: Deliberation Regarding Economic Development Negotiations: Projects: 09-03, 10-03, 12-02.

Members reconvened into open session at 11:30 a.m. with no action resulting from the executive session. The meeting was adjourned at 11:31 a.m.

Mark David, Secretary or
Andy Cowan, Vice-Chair