

## **COMMUNITY GRANTS ADVISORY COMMISSION**

**NOVEMBER 10, 2014**

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the Community Services Conference Room, 314 South Chestnut, Suite 101, McKinney, Texas on November 10, 2014 at 6:30 p.m.

Commissioners Present: Myra Taylor, Trae Gardner, Carla Bolds, Mark Phillips, Kelly Maier, Maritza Spainhouer

Absent: Amy Evans

Guests Present: Steve Spainhouer

Staff Present: Community Services Administrator Shirletta Best; Community Services Coordinator, Will Honea; Administrative Assistant, Judy Hawkins

Ms. Best noted the presence of a quorum and called the meeting to order at 6:30 p.m.

### **14-1143 Election of Chair and Vice-Chair**

Commissioners unanimously approved the motion by Commissioner Phillips, seconded by Commissioner Maier, to approve the election of Commissioner Taylor as Chair and Commissioner Bolds as Vice-Chair of the Community Grants Advisory Commission.

### **14-1144 Minutes of the Community Grants Advisory Commission Meeting of October 22, 2014**

Commissioners unanimously approved the motion by Commissioner Gardner, seconded by Commissioner Bolds, to approve the minutes of the Community Grants Advisory Commission Meeting of October 22, 2014.

## **DISCUSSION ITEMS**

### **14-1145 Board Orientation for Community Support Grant Hearings**

Coordinator Honea reviewed the procedures of the Public Hearings that will be held in Council Chambers on November 12, and November 13, 2014. Applicants are scheduled five minutes to present and commissioners have five minutes to ask questions of each applicant. Commissioners were encouraged to listen, ask questions, and strive to remain within the allotted time. They were reminded to limit questions to

program–related topics and not to offer advice. Commissioners were further reminded not to discuss the applicants outside the designated meeting.

**ADJOURN**

Commissioners unanimously approved the motion by Commissioner Phillips, seconded by Commissioner Gardner, to adjourn the meeting. Chair Taylor adjourned the meeting at 6:52 p.m.

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MYRA CISNEROS TAYLOR  
Chairperson