



Worksheet for Identifying Funding Program Information

1. Grant title: Office of the Governor , Criminal Justice Division Funding Announcement:
General Victim Assistance Direct Services Program

2. Federal/State program name:

Victims of Crime Act (VOCA). The Office for Victims of Crime provides an annual grant from the Crime Victims Fund to each State and eligible territory for the financial support of services to crime victims by eligible crime victim assistance programs.

3. Award number:

Not yet known

3. Agency:

OOG/CJD Division see#1

4. *Catalog of Federal Domestic Assistance* (CFDA) (www.cfda.gov) and Award number

16.575

5. Award period (indicate if the award is multi-year):

Grant must begin by 12/1/2017. Period of one year. Eligible for two year extension at end of first grant period

6. Have there been any extensions (e.g. no-cost) or amendments to this grant? If so, please describe:

No

7. Is this grant for research and development programs? If so, identify major subdivision of Agency:

No

8. Name of pass-through entity (if applicable):

Office of the Governor, Criminal Justice Division State of Texas

9. Pass-through entity's identifying number (if applicable):

10. Amount awarded: \$



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Salary, Taxes and Benefits	\$ 73,474
Equipment (computer, furniture, office supplies)	\$ 10,425
Training	\$ 1,484
Certification	\$ 95
TOTAL BUDGET	\$ 85,478

11. Is the Federal award noncash assistance? Yes _____ No

12. Is this a loan or loan guarantee program? Yes _____ No

13. What basis does the grant permit cash draws? Advance ___ Reimbursement

If Advance, grantees on the Advance basis (per the grant) may elect to draw funds on the Reimbursement basis. What is the policy for actually drawing funds?
Advance _____ or Reimbursement quarterly _____

If Advance, are grantees required to pay interest on Advance amount? If yes, how is interest calculated?_

14. Has the federal agency or the pass-through entity requested that this program be audited as major under the provisions of the Office of Management and Budget Circular 101 (over \$750,000)?

Yes No _____

If yes, please provide additional information (e.g. agency requestor, program name, CFDA number, documentation of request):

15. Is FFATA Reporting Required? Yes _____ No



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18. Check the compliance requirements identified in Appendix XI in the most current edition of the *OMB Circular 2 CFR 200 Uniform Grant Guidance* applicable to the program and identify personnel responsible for compliance:

<u>Type of Compliance Requirement</u>	<u>Person(s) Responsible</u>
<input type="checkbox"/> A. Activities allowed or unallowed	
<input type="checkbox"/> B. Allowable costs/cost principles	
<input type="checkbox"/> C. Cash management	
<input type="checkbox"/> D. Davis-Bacon Act	
<input type="checkbox"/> E. Eligibility	
<input type="checkbox"/> F. Equipment & real property management	
<input type="checkbox"/> G. Matching, level of effort, & earmarking	
<input type="checkbox"/> H. Period of availability of federal funds	
<input type="checkbox"/> I. Procurement and suspension & debarment	
<input type="checkbox"/> J. Program income	
<input type="checkbox"/> K. Real property acquisition & relocation assistance	
<input type="checkbox"/> L. Reporting	
<input type="checkbox"/> M. Subrecipient monitoring	
<input type="checkbox"/> N. Special tests and provisions	

Please identify other relevant information.

Financial and Progress Reports: At the end of each quarter of the state fiscal year during the grant period, grantees will be required to submit a financial status report via eGrants and quarterly progress reports via <https://cjd.tamu.edu/> in the format required by CJD.

Christina Weinrich will submit quarterly activity reports

Janay Tieken will do quarterly reimbursement requests

Xochilt Medina will audit reimbursement requests and submit quarterly FSR

Prepared by _____ Date _____