

## COMMUNITY GRANTS ADVISORY COMMISSION

MAY 23, 2013

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the Community Services Conference Room, 314 South Chestnut, Suite 101, McKinney, Texas on Thursday, May 23, 2013 at 6:30 p.m.

Commissioners Present: Jeremiah Hammer (Chairperson), Myra Taylor, Rachelle Campbell, and Rachelle Campbell. Staff members present included Shirletta Best, Community Services Administrator; Janay Tieken, Grants Administrator and Christine Lawton, Housing Services Coordinator.

Absent: Kim Hubbard-Hall, Celso Martinez, and Debra Carr. Chairperson called the meeting to order at 7:02 p.m.

**13-527** Minutes of the Community Grants Advisory Commission Board Meeting of May 8, 2013

Commissioners unanimously approved the motion by Commissioner Myra Taylor, seconded by Commissioner Tiffany Russell.

**13-528** Minutes of the Community Grant Advisory Commission of the May 9, 2013 Board Meeting

Commissioners unanimously approved the motion by Commissioner Rachelle Campbell, seconded by Commissioner Jeremiah Hammer.

**13-529** Consider/Discuss on Program Updates, Housing & Community Development Department

Ms. Best and Ms. Tieken provided a summary of recent activities conducted under the Housing and Community Development Department, including the Together We Serve Volunteer Home Repair Initiative, where approximately 300 volunteers participated and the Say YES to Youth Summit, where 140 attendees learned about community needs and began discussions on how to fill the gaps in services to at-risk youth.

**13-530** Consider/Discuss/Act on CDBG FY 2013-14 Funding Recommendations to City Council

The Community Grants Advisory Commission held public hearings on May 8 and May 9 to consider funding requests from agencies for the FY 2014 program year of the Community Development Block Grant.

Under deliberations, members recommended the following activities for funding:

**Activities subject to the Public Service Cap:**

The Samaritan Inn	\$12,000
Case Management Services	
Health Services of North Texas	\$5,375
Mental Health Counseling	
City House	\$6,473
Assistance for At-risk Runaway Youth	
Children and Community Health Center	\$11,000
Medical/Mental Health	
Community Lifeline Center	\$10,000
Emergency Homeless Prevention	
Salvation Army	\$6,750
Emergency Homeless Prevention	
Collin County Committee on Aging	\$11,098
Senior Services, Meals on Wheels	
Community Dental Care	\$10,000
Basic Health Services	
CASA of Collin County	\$8,500
Child Advocacy Services	
Boys & Girls Clubs of Collin County	\$8,500
SmartMoves Program	
Holy Family School	\$5,750
Childcare – Education	

**Activities not subject to the Public Service Cap:**

Habitat for Humanity	\$10,000
Lot Acquisition	

**City Programs and Administration**

Grants Administration	\$127,262
CDBG Econ Development	\$69,407
Community Services	\$69,440
Housing Rehabilitation Program	\$264,757

Ms. Best reminded members funding allocations at this time are only careful estimates. Due to the federal sequester, the City still has not received its funding allocation for FY 2014 at the time of the CGAC's deliberation. Under CDBG requirements, funding of public services must not exceed 15% of the total grant and grant administration funding cannot exceed 20% of the total grant due to statutory law. To ensure the City continues to meet federal reporting and program requirements of the U.S. Department of Housing and Urban Development (HUD), Ms. Best stated flexibility must be allowed distribute any reductions or increases of CDBG funding to the City programs and activities, as it is likely HUD will release allocation of all national funding after the deliberation. It will not impact recommendations to any proposed agency and the City will stay under the required caps. The public will receive all information and any adjustments through the City's CDBG Annual Action Plan, which is always placed under review of public comment for 30 days, prior to the final public hearing at the City Council Regular Meeting on July 16. The U.S. Department of Housing and Urban Development must receive the City's Plan no later than August 15 for consideration. The City will not receive funding until October 1 for FY 2014. Ms. Best stated flexibility may increase or reduce the following activities:

City Programs and Administration	
Grants Administration	\$127,262
CDBG Econ Development	\$69,407
Community Services	\$69,440
Housing Rehabilitation Program	\$264,757

Chairperson Hammer moved to allow staff flexibility to adjust budget funds to city programs accordingly upon notice of HUD allocation and include for approval among

grant funding allocations for FY 2014. Commissioners unanimously approved the motion, seconded by Commissioner Tiffany Russell.

Chairperson thanked all members for their participation and called for the meeting to adjourn. Commissioners unanimously approved the motion by Commissioner Rachelle Campbell, seconded by Commissioner Tiffany Russell. The meeting was adjourned at 7:45 p.m.

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JEREMIAH HAMMER  
Chairperson