



TITLE: Consider/Discuss/Act on a Resolution Authorizing a Professional Services Contract for Owner's Representative Services for the Gateway Hotel and Events Center Project

MEETING DATE: February 19, 2013

DEPARTMENT: City Manager

CONTACT: Jason Gray, City Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of resolution.

ITEM SUMMARY:

- This resolution authorizes a professional services contract for owner's representative services with Aguirre Roden for the Gateway Hotel and Events Center Project, for an amount not to exceed \$350,000.

BACKGROUND INFORMATION:

- The City of McKinney nears completion on all aspects of a development agreement related to the design, construction, financing and management necessary to complete the Gateway Hotel and Events Center Project.
- A request for qualifications for owner's representative services was advertised in November 2012 and seven firms submitted their statements of qualifications in December 2012.
- The statements of qualifications were reviewed and evaluated by a team that included representatives from the City Manager's Office, Purchasing, Development Services and the McKinney Community Development Corporation.
- On January 15, 2013, by City Council resolution, staff was authorized to negotiate the contract scope and fee with Aguirre Roden.
- Aguirre Roden has submitted a proposal for owner's representative services for this project.

FINANCIAL SUMMARY:

- This resolution authorizes the City Manager to execute a contract with Aguirre Roden for owner's representative services for the Gateway Hotel and Events Center Project, for an amount not to exceed \$350,000.

- Funding for this contract will be available upon approval of the concurrent agenda item authorizing a budget amendment in the Capital Improvements Program in FC3249.

BOARD OR COMMISSION RECOMMENDATION:

- N/A