

McKINNEY COMMUNITY DEVELOPMENT CORPORATION
Project Grant Application
Fiscal Year 2021

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive. Contact us to discuss your plans and schedule a meeting with the Projects Subcommittee prior to completing the application.

Please submit application, including all supporting documentation, via email or on a thumb drive for consideration by the MCDC to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

Attn: Cindy Schneible (cschneible@mckinneycdc.org)

2021 Project Grant Application Schedule

| Application Deadline | Presentation to MCDC Board | Board Vote and Award Notification |
|-----------------------------|-----------------------------------|------------------------------------------|
| Cycle I: December 30, 2020 | January 28, 2021 | February 25, 2021 |
| Cycle II: March 31, 2021 | April 22, 2021 | May 27, 2021 |
| Cycle III: June 30, 2021 | July 22, 2021 | August 26, 2021 |

APPLICATION

Project Grants support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children’s Sports
- Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Mass Transit-Related Facilities (facilities and/or equipment)
- Airport Facilities

McKinney Community Development Corporation – Overview

In 1996 McKinney voters approved the creation of a 4B (now Type B) sales tax corporation to support community and economic development projects and initiatives to enhance quality of life improvements and economic growth for McKinney residents. MCDC receives revenue from a half-cent sales tax and awards grant funds for projects, promotional activities and community events that showcase the City of McKinney and support business development and tourism.

Guided by a City Council-appointed board of seven McKinney residents, the impact of investments made by MCDC can be seen throughout the community.

Projects eligible for funding are authorized under The Development Corporation Act and Chapters 501 to 505 of the Texas Local Government Code.

McKinney Community Development Corporation – Mission

To proactively work, in partnership with others, to promote and fund community, cultural and economic development projects that maintain and enhance the quality of life in McKinney and contribute to business development.

Guiding Principles:

- Serve ethically and with integrity
- Provide responsible stewardship
- Embrace our role and responsibility
- Honor the past – provide innovative leadership for the future
- Make strategic and transparent decisions that best serve the community

McKinney Community Development Corporation – Goals

- Ensure application/project eligibility for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (see information below)
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Provide support for cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and increased McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact that local dining and shopping has on investment in quality of life improvements in McKinney

General Guidelines

- Applications must be completed in full, **and provide all information requested**, to be considered by the MCDC board.
- Applicant must have been in business (preferably within the City of McKinney) for a minimum of two (2) years. The MCDC board may waive this requirement for economic development projects.

General Guidelines - continued

- The land, building or facility where the proposed project will be located should be owned by the Applicant. However, if the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed use of the property or facility; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- **Preference may be given** to Applicants who have **not** received funding from MCDC within the previous 12-month period.
- Performance agreements are required for all approved grants.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding for ten (10) years.
- Grant recipients must maintain financial books and records of the funded project and of their operations as a whole for at least two years, should MCDC or the City of McKinney require an audit. The books and records must be available upon request, and create a clear audit trail documenting revenues and expenses of the funded project.
- Within 30 days of completion of the funded project, the grant recipient is required to submit a final report that includes detailed information on the activity; visual documentation of pre and post-project completion; and any outstanding receipts for expenditures included under the scope of the grant.
- Grant recipient must recognize McKinney Community Development Corporation as a sponsor/funder of the project improvements. MCDC will provide a logo for grant recipient use.

Process

The McKinney Community Development Corporation Board of Directors are responsible for reviewing and voting on applications for grant funding, in accordance with requirements of the Texas Local Government Code.

- A completed application form must be submitted to MCDC in accordance with the schedule outlined above.
- The application will be evaluated to determine eligibility for MCDC funding under State law.
- Once eligibility for consideration is confirmed, a public hearing will be conducted, during a regularly scheduled MCDC board meeting, on the grant application submitted.
- Prior to the public hearing, notice will be published and posted in accordance with the requirements of the Open Meetings Act and the Texas Local Government Code. **The application, along with all documents/attachments will become public information once submitted to MCDC.**
- Following the public hearing, grant requests will be referred to a subcommittee of the MCDC board for evaluation and recommendation of approval or denial to the full board.
- Board action on the grant application will be scheduled for the board meeting the month following the public hearing.

- If a grant is approved, a performance agreement will be drafted for execution between MCDC and applicant.
- Funds awarded for approved applications are provided on a reimbursement basis, following submission of receipts and documentation of payment for qualified expenditures.
- The final 20% of the award may be withheld until a final project report is submitted to MCDC and compliance with all requirements of the executed performance agreement are confirmed.

APPLICANT INFORMATION

INFORMATION ABOUT YOUR ORGANIZATION

Name: The Heritage Guild of Collin County

Federal Tax I.D.: 75-1602150

Incorporation Date: 1973

Mailing Address: P.O. Box 583

City McKinney

ST: TX

Zip: 75070

Phone: 972-562-8790

Fax: 972-562-8790

Email: Jaymie@chestnutsquare.org

Website: www.chestnutsquare.org

Cell: 936-524-4743

Check One:

Corporation

Partnership

Sole Proprietorship

Governmental entity

X Nonprofit – 501(c) Attach a copy of IRS Determination Letter

Other

PROJECT INFORMATION:

Project/Business Name: Heritage Guild of Collin County/Chestnut Square

Location of Project: 315 S Chestnut Street

Physical Address:

City: McKinney

ST: TX

Zip: 75069

Property Size: acres

Collin CAD Property ID:

1140401-R-0941-008-0010-1

Please provide the information requested below:

- An expansion/improvement Yes No
- A replacement/repair Yes No
- Yes No
- A multi-phase project Yes No
- A new project Yes No

PROPERTY OWNER INFORMATION *(if different from Applicant info above):*

Name:

Company:

Mailing Address:

City:

ST:

Zip:

Phone

Fax:

Email:

Cell:

DETAILED PROJECT INFORMATION:

Project Details and Proposed Use: Expansion of the Bevel House (wedding reception/party rental), and upgrade of other wedding facilities; Bevel House kitchen & bath, Groom's suite and bathroom in Chapel, Chapel Interior paint, new furniture

Estimated Date of Project Completion: September 2021

Days/Hours of Business Operation: Tues, Thurs, Fri, 9am – 3pm & Saturday, 8:30am-1:30pm

Estimated Annual Taxable Sales: N/A

Current Appraised Value of Property: N/A Estimated Appraised Value (*Post-Improvement*):

Estimated Construction Cost for Total Project: \$137,500

Total Estimated Cost for Project Improvements included in grant request: \$12,500 Cash & In Kind donations or savings

Total Grant Amount Requested: \$ 125,000

Will funding be requested from any other City of McKinney entity (e.g. TIRZ Grant, City of McKinney 380, CDBG Grant)?

Yes

No

If yes, please provide details and funding requested:

The Cause

With a mission of celebrating community, preserving history and inspiring the future, The Heritage Guild of Collin County, a 501(c)(3) nonprofit organization, oversees Chestnut Square Historic Village. The Village is comprised of five historic homes, a historically accurate replica of a one-room schoolhouse, a chapel, a store, a reception house, and a Visitors Center all settled on 2.5 acres just south of the downtown McKinney Square.

Also included on the bucolic grounds are a blacksmith shop, smoke house, a (non-functioning) outhouse, and a reception pavilion and gardens. Buildings feature period artifacts highlighting the lifestyles of people living in Collin County during the nearly 100 years spanning 1854 to 1930.

We accomplish our mission by providing educational programs, tours and picturesque venues for local weddings, meetings and social gatherings of all kinds. Chestnut Square hosts community events that bring people together to celebrate Collin County's heritage such as our Farmers Market which recreates the feel of bygone market days held in the old Jockey lot in downtown McKinney.

In addition, we maintain historic buildings, artifacts and grounds that illustrate and inform people about the past, serving to inform the future. Our educational programming demonstrates and disseminates information about the way people lived from 1850-1940, and we support Collin County and McKinney in achieving a community which owns its singular legacy in stewardship of its prosperous future.

The Challenge

40% of our revenues come from wedding & event rentals – primarily weddings. The biggest challenge to our ability to book weddings is the size limitation – while the Chapel holds 150, the Bevel House can only seat 72. We overcome that as we can by also seating guests in the adjoining pavilion, increasing the seating capacity to 120, weather permitting. When we were able, with your support, to cover and protect the pavilion in 2015, our business increased and we had a good year in 2016. In 2017, construction began on the Davis at the Square complex, surrounding our facilities with orange plastic fencing for the next 18 months.

In 2019 we were hopeful for a good year, and the upward trajectory resulted in 73 events (1.4 per week) and \$150,877 in sales revenues. Then, 2020. Although we held 89 events, (1.7 per week!), the resulting income was a dismal \$103,500 – and – 18 prepaid events had to be rescheduled, taking future dates off the books for new revenues.

| Year | Sales Income | Event# | Avg \$ per event |
|------|--------------|--------|----------------------------------------------------|
| 2016 | \$148,070 | 94 | \$1575 |
| 2017 | \$127,735 | 76 | \$1680 |
| 2018 | \$147,630 | 56 | \$2636 (raised prices after construction was over) |
| 2019 | \$150,877 | 73 | \$2066 |
| 2020 | \$103,500 | 89 | \$1162 |

As we continue to stabilize the buildings on the property and work toward a better maintenance program with fewer emergency situations, growing the wedding business is a viable goal for the organization. We would like for the rental income to cover the personnel costs, so that 100% of our donor and program income can go toward preservation and education.

The Project

We would like to add approximately 500 Square Feet to the reception room in the Bevel House on the east end. Currently able to seat 72, the addition would make it possible to seat 120, closer to the Chapel capacity of 150, especially with the flex space outside. The property is available by reconfiguring the staff parking area and reworking the entrance to the Offices/Visitors Center.

The signature historic characteristics will be unaffected by this expansion. The Craftsman style porches on the west and south sides will remain untouched. The east wall was reconfigured in the first (2000) renovation of the building, to accommodate a large kitchen and restroom facilities to serve large parties.

With the expansion, the restrooms will be relocated to the north east corner behind the kitchen, in order to maximize the reception area space. Our project will include upgraded restroom and kitchen facilities, possible new HVAC, reparation of surrounding landscaping and fresh garden landscaping, new furniture, and interior painting of the Chapel as well.

The Request

We are requesting \$125,000 for this project, 90% of the anticipated cost. Included in the project are upgrades to the kitchen which will be done with the help of our Hands N Hammers partners and our relationships with the Habitat ReStore and Lowes, where we hope to get fixtures and appliances at a discount.

Additionally, if the contractor will allow, our volunteer group will do much of the demo work, resulting in greater savings.

The cost of a Saturday evening wedding package will increase to \$4,000 in 2022. It will take only 30 weddings to realize the ROI. Most years, we host twice that many events, and anticipate making up the investment in a year.

Funding this cycle will allow us to do the majority of the work in August, one of our slowest months. With the expanded interior seating capacity, we anticipate the weather will become less of a challenge in our customary booking schedules.

Has a request for grant funding been submitted to MCDC in the past?

Yes No

Date(s):

Will the project be competitively bid?

Yes No

If yes, please attach bids for the project

At this time we have only one bid. We have had 4 contractors look at the project. We will choose the one that can meet our tight timeline and be the most flexible on working with us.

Has a feasibility study or market analysis been completed for this proposed project? *If so, please attach a copy of the Executive Summary.*

Additional Information – please attach the following

- Business plan
- Current financial report
- Audited financials for previous two years (if not available, please indicate why)
- Plat/map of property extending 200' beyond property in all directions (if applicable to your project)
- Detailed budget for the project
- Describe planned support activities; use; admission fees if applicable
- Timeline and schedule – from design to completion

- Plans for future expansion/growth

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant acknowledges the following:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying individual/company.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed infrastructure improvements will be made. If the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed improvements and use of the property or building; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- MCDC will be recognized as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Individual/company representative who has signed the application is authorized to submit the application.
- Applicant will comply with the Grant Guidelines in executing the Project for which funds were awarded.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding from Grant for ten (10) years.

Acknowledgements - *continued*

- A final report detailing the successful completion of the Project will be provided to MCDC no later than 30 days following completion of the Project.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses.
- Up to 20% of the grant funds awarded may be withheld until a final report on completion of the Project is provided to MCDC.
- A performance agreement will be required and will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

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BY SIGNING THIS APPLICATION, I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY OR THAT I AM AUTHORIZED TO REPRESENT AND ACT ON THE BEHALF OF THE OWNER OF THE ABOVE REFERENCED PROPERTY. I ALSO CERTIFY THAT ALL OF THE INFORMATION PROVIDED HEREON IS ACCURATE AND TRUE SO FAR AS I AM AWARE AND UNDERSTAND THAT I AM LEGALLY RESPONSIBLE FOR THE ACCURACY OF THIS APPLICATION. I FURTHER UNDERSTAND THAT I AM NOT GUARANTEED A GRANT.

Applicant's Signature



Signature

Jaymie Pedigo
Printed Name

Dec 23,2020
Date

Property Owner's Signature

Signature

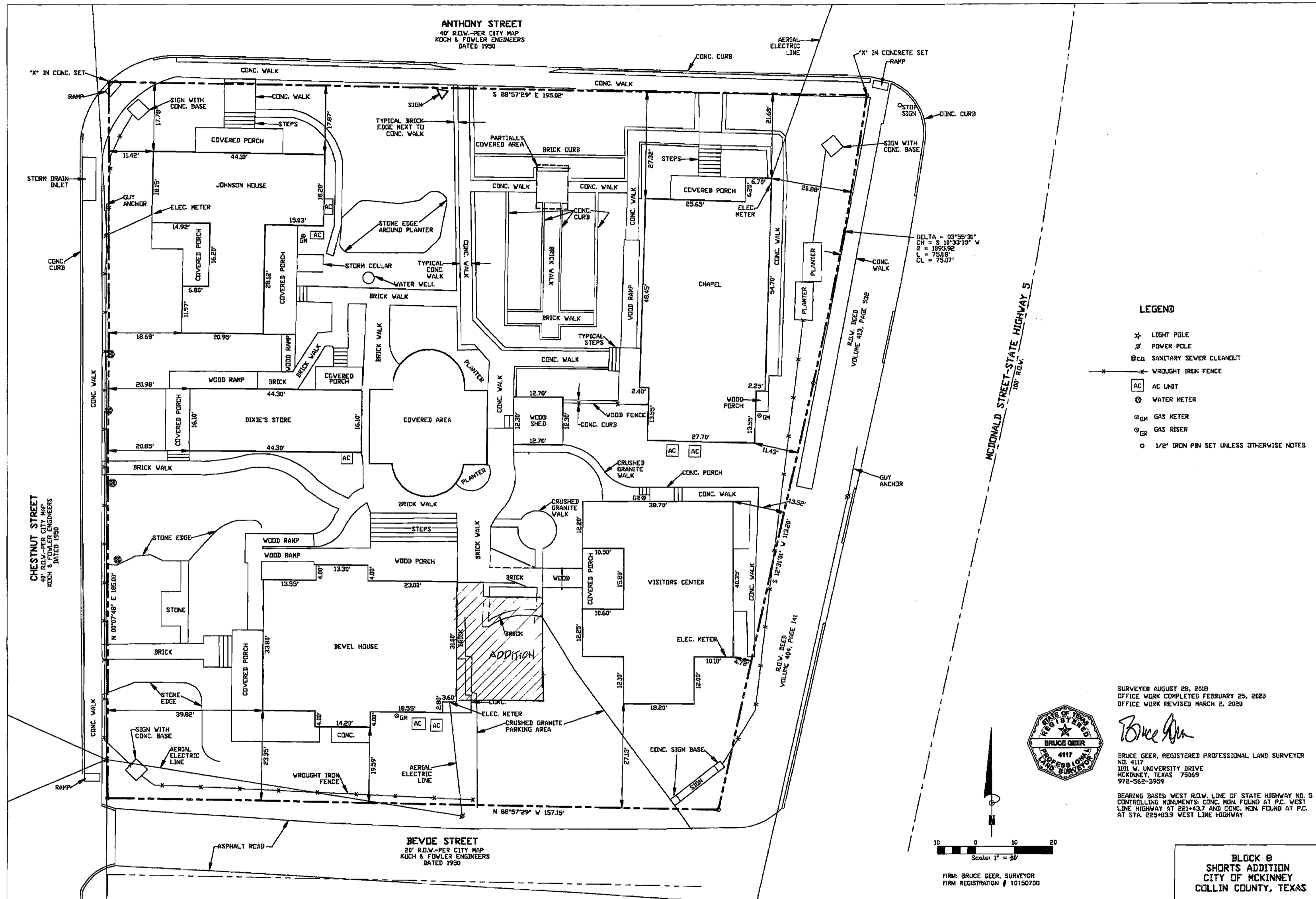
Printed Name

Date

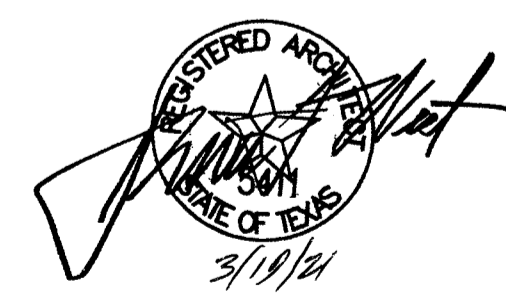
INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT. FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.





BEVEL HOUSE ADDITION
CHESTNUT SQUARE 315 S. CHESTNUT MCKINNEY, TEXAS 75069

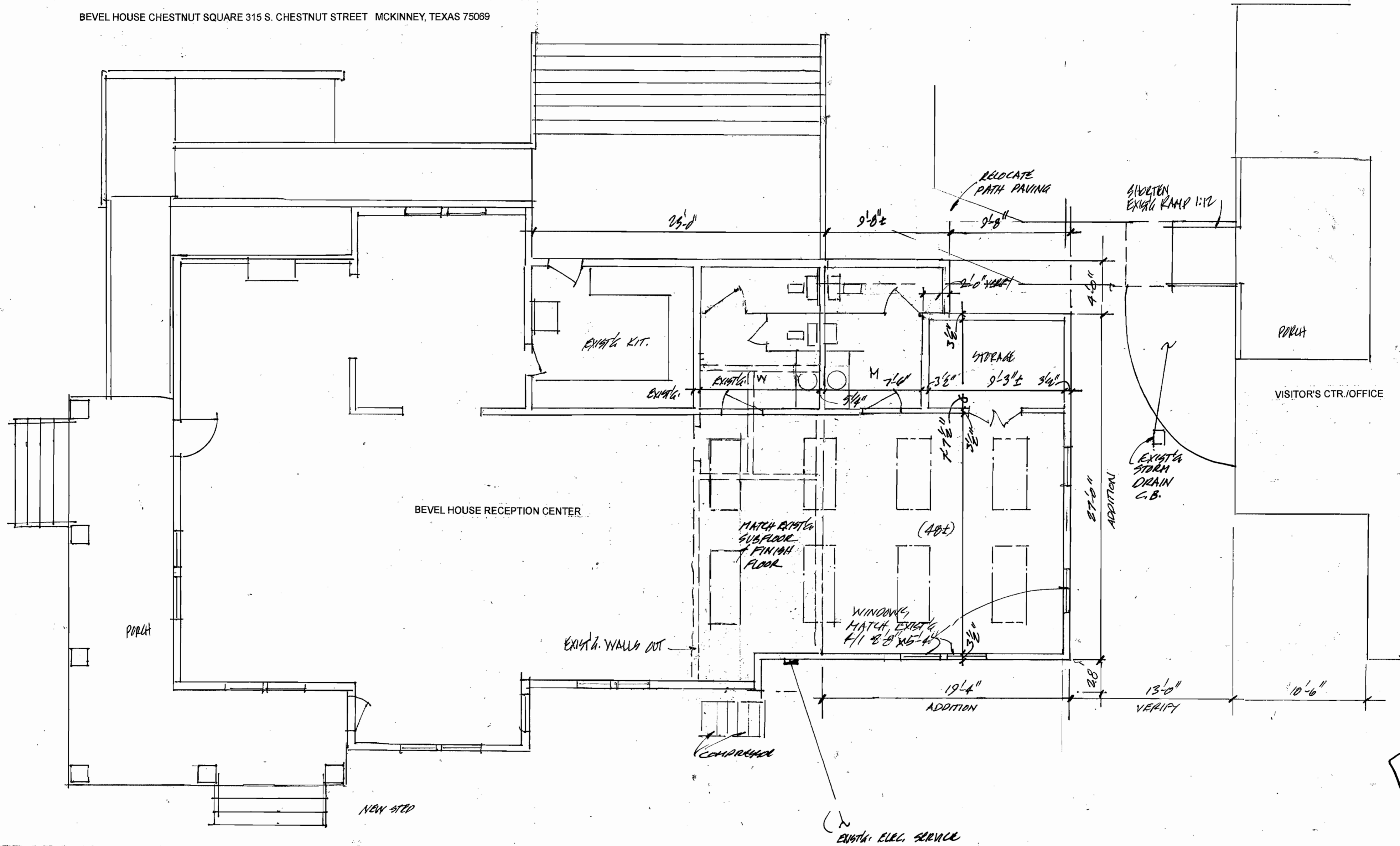


JAMES WEST, ARCHITECT
P.O. BOX 806
MCKINNEY, TEXAS 75070
972.562.3301
tqo75070@tx.rr.com

SD1

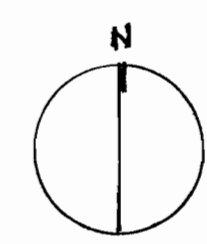
BEVEL HOUSE ADDITION

BEVEL HOUSE CHESTNUT SQUARE 315 S. CHESTNUT STREET MCKINNEY, TEXAS 75069



JAMES WEST, ARCHITECT
P.O. BOX 806
MCKINNEY, TEXAS 75070
972 562-3301
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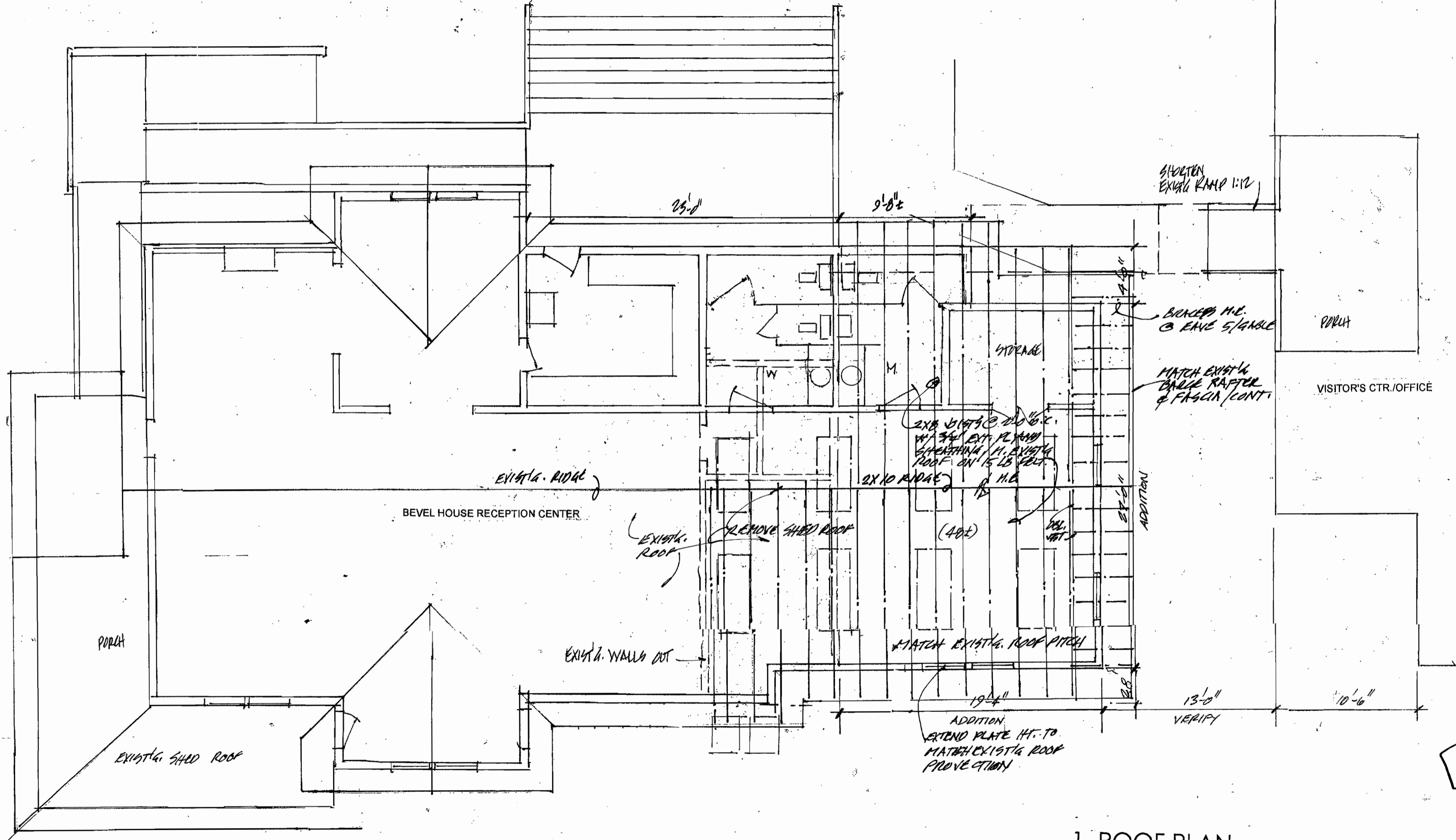
1 PLAN
1/4"=1'-0"



A1

BEVEL HOUSE ADDITION

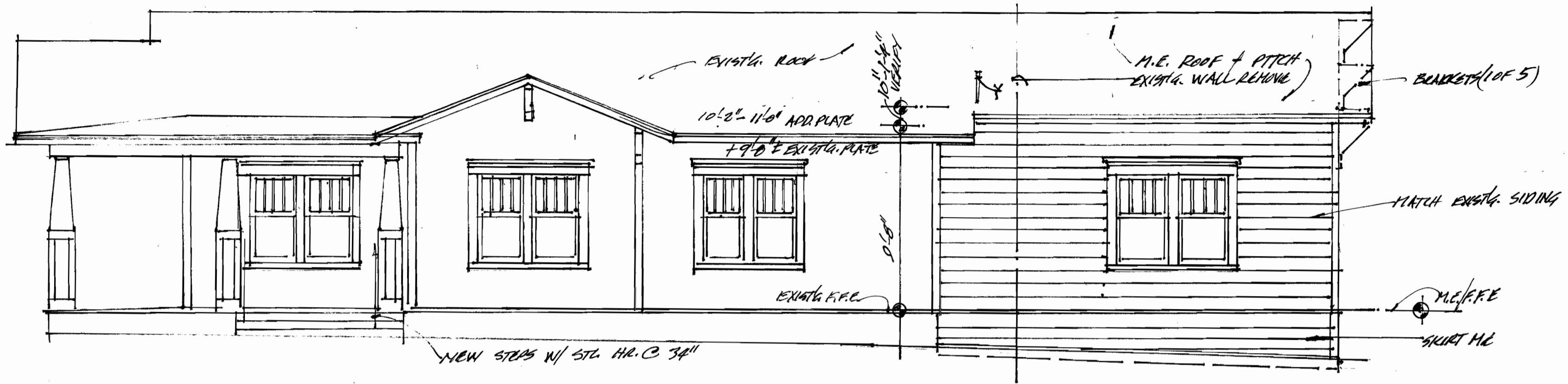
BEVEL HOUSE CHESTNUT SQUARE 315 S. CHESTNUT STREET MCKINNEY, TEXAS 75069



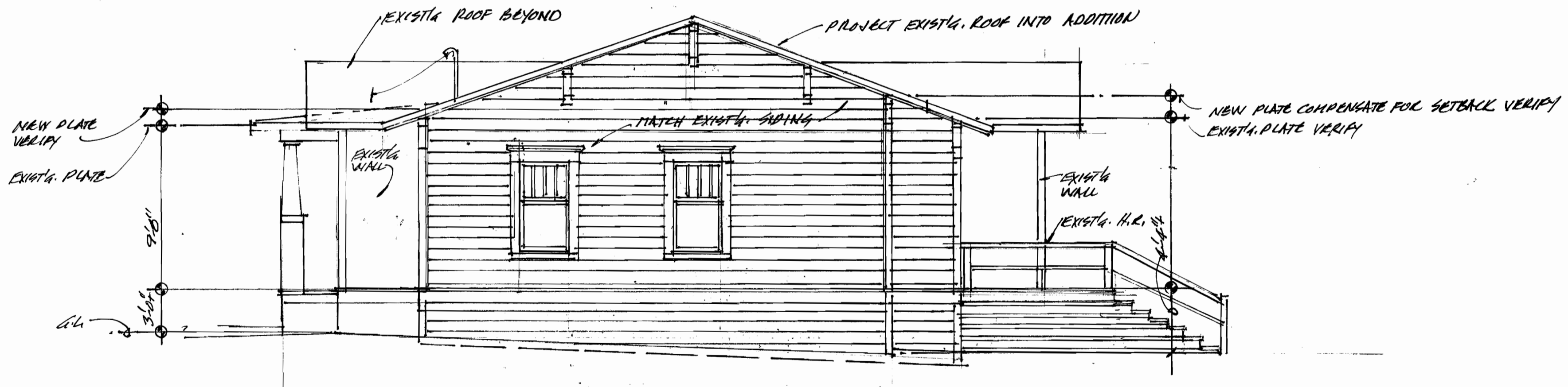
1 ROOF PLAN
1/4"=1'-0"



JAMES WEST, ARCHITECT
P.O. BOX 806
MCKINNEY, TEXAS 75070
972 562-3301
too75070@tx.rr.com



1 SOUTH ELEVATION
1"=1'-0"



2 EAST ELEVATION
1/4"=1'-0"

BEVEL HOUSE ADDITION
CHESTNUT SQUARE 315 S. CHESTNUT MCKINNEY, TEXAS 75069

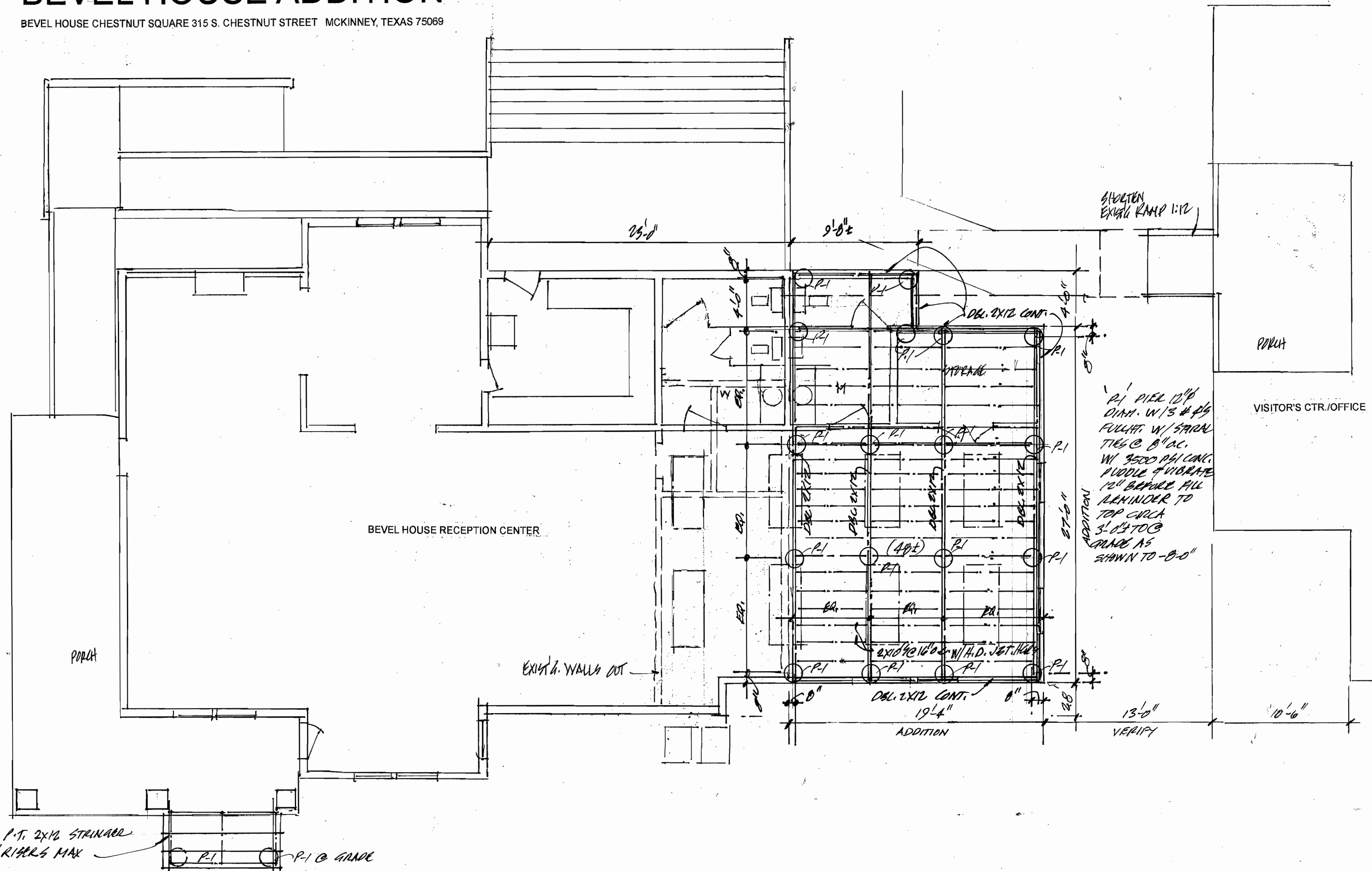


JAMES WEST, ARCHITECT
P.O. BOX 806
MCKINNEY, TEXAS 75070
972 562-3301
tao75070@tx.tl.com

A3

BEVEL HOUSE ADDITION

BEVEL HOUSE CHESTNUT SQUARE 315 S. CHESTNUT STREET MCKINNEY, TEXAS 75069



P-1 PIER 12" Ø DIAM. W/3 #4s FULLY W/ STIRRAL TIES @ 8" OC. W/ 3500 PSI CONC. FIDDLE # VIBRATE 12" BEFORE PULL REMINDER TO TOP CIRCA 3'-0" TO CG GRADE AS SHOWN TO -0'-0"

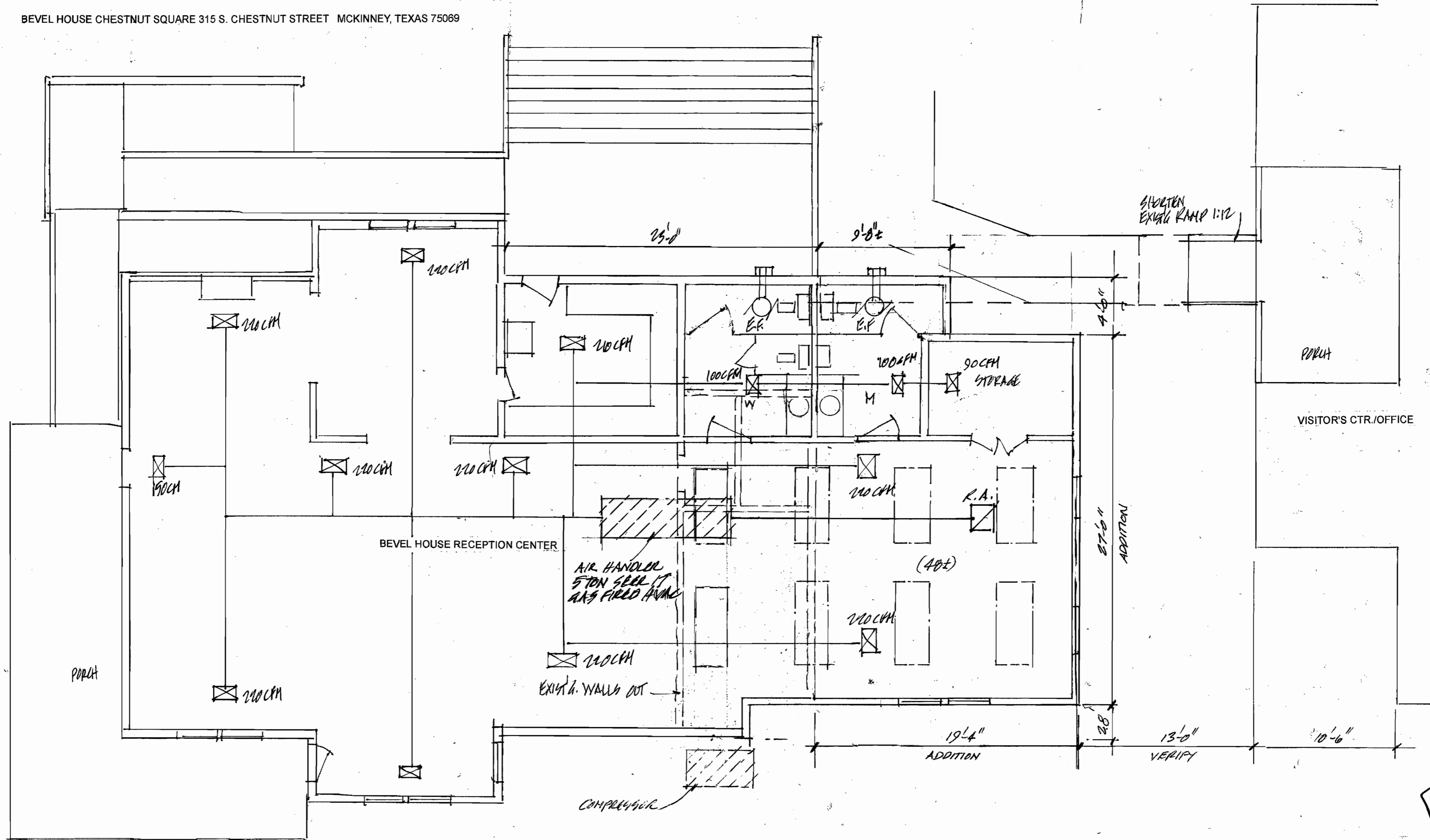


JAMES WEST, ARCHITECT
 P.O. BOX 806
 MCKINNEY, TEXAS 75070
 972 562-3301
 tao75070@tx.ir.com

1 FOUNDATION PLAN
 3/4"=1'-0"

BEVEL HOUSE ADDITION

BEVEL HOUSE CHESTNUT SQUARE 315 S. CHESTNUT STREET MCKINNEY, TEXAS 75069



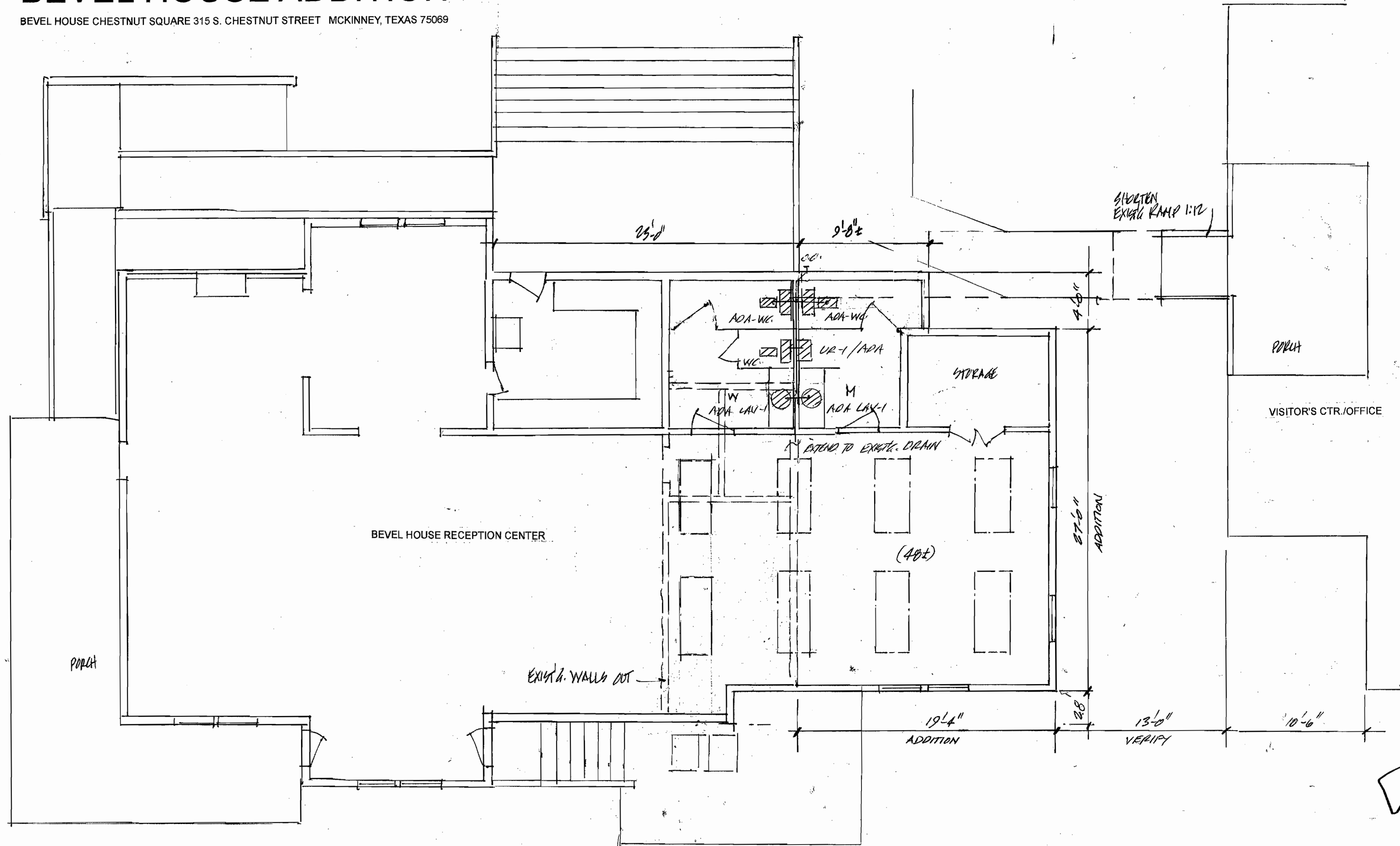
1 MECH.EQUIP.



JAMES WEST, ARCHITECT
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MCKINNEY, TEXAS 75070
972 562-3301
jao75070@tx.ir.com

BEVEL HOUSE ADDITION

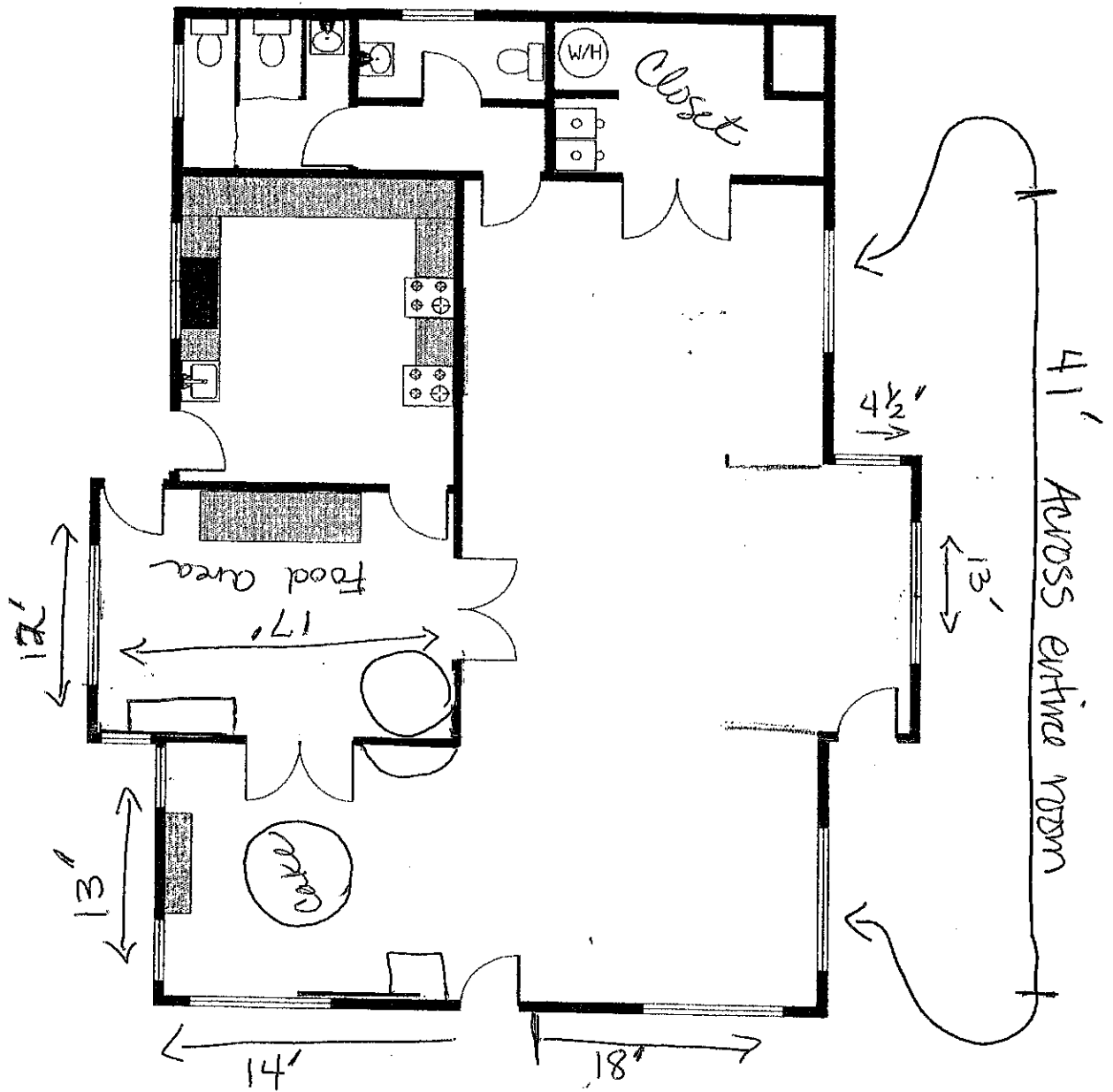
BEVEL HOUSE CHESTNUT SQUARE 315 S. CHESTNUT STREET MCKINNEY, TEXAS 75069



1 PLUMBING
1/4"=1'-0"

JAMES WEST, ARCHITECT
P.O. BOX 806
MCKINNEY, TEXAS 75070
972.562.3301
jao75070@tx.rr.com

A7



SCALE: 1/8"=1'

A-1

Floor
Plan

The Bevel House

405 S. Chestnut St.
Mckinney, TX 75069

**Quiet Mind
Construction Inc.**

762 CR 4642
Trenton, TX 75490
Office: 214.536.8819
Fax: 972.423.4263

2021

Ordinary Income/Expense

| | |
|--------------------------------------------|---------------|
| Income | |
| 41000 - Direct Public Support | |
| 41010 - Membership Dues | 2000 |
| 41020 - Donations, General Public | 9450 |
| 41030 - Corporate Contributions | 15000 |
| Corporate Memberships | 0 |
| 41050 - Special Purpose Gifts | 5000 |
| 41060 - McKinney Heritage Membership | |
| Total 41000 - Direct Public Support | 31450 |
| 42000 - Program Revenues | |
| 42010 - Farmers' Market | 50000 |
| 42020 - Tour de Coop | 0 |
| 42030 - Merchandise Sales | 1500 |
| 42040 - Education Programs | 4500 |
| 42050 - Ghostly Haunting | 4000 |
| 42070 - Prairie Camps | 12000 |
| 42080 - Public Village Tour | 2000 |
| 42090 - Tea & Tour | 3500 |
| 42100 - Trolley Tour | 1500 |
| Total 42000 - Program Revenues | 79000 |
| 42500 - Event & Fundraising Revenues | |
| 42520 - Farm to Table Dinner | 24000 |
| 42540 - Fashion Show | 0 |
| 42550 Ghost Walk | 7500 |
| 42560 - Holiday Home Tour | 35000 |
| 42570 - Ice Cream Crank Off | 6500 |
| 42580 - Murder Mystery | 5000 |
| 42699 - Other Event/Fund Raising Income | 5000 |
| Total 42500 - Event & Fundraising Revenues | 83000 |
| 43000 - Facility Rentals | |
| 43010 - Weddings | 136000 |
| 43020 - Rentals | 6500 |
| Corp Rentals | 2500 |
| Total 43000 - Facility Rentals | 145000 |
| 44000 - Other Operating Income | |
| 44020 - Background Check Fees | |
| 44040 - Miscellaneous Revenue | |
| Total 44000 - Other Operating Income | 250 |
| 45000 - Investments | |
| 45030 - Interest-Savings, Short-term CD | |
| Total 45000 - Investments | |
| Total Income | |
| Gross Profit | 338700 |
| Expense | |

| | | |
|---------------------------------------------|------------------------|--------------|
| 61100 · Wedding Expenses | | |
| 61110 · Wedding Costs | Cleaning & linens | |
| 61100 · Wedding Expenses - Other | | |
| Total 61100 · Wedding Expenses | | 12000 |
| 61200 · Programming Expenses | | 12000 |
| 61210 · Farmers' Market Costs | MJ & Staff | 13000 |
| 61220 · Tour de Coup Costs | | |
| 61230 · Merchandise Costs | | 250 |
| 61240 · Educational Programs Costs | | 1000 |
| 61270 · Tour & Tea Costs | | 1200 |
| Trolley Tour Costs | | 500 |
| 61290 · Prairie Camp Costs | Incl camp staff | 1800 |
| 61200 · Programming Expenses - Other | | 50 |
| Total 61200 · Programming Expenses | | 17800 |
| 61400 · Events & Fundraising Expenses | | |
| 61420 · Farm to Table Dinner Costs | | 10000 |
| 61440 · Fashion Show Costs | | 0 |
| 61450 · Ghost Walk Costs | | 350 |
| 61460 · Holiday Home Tour Costs | | 4000 |
| 61470 · Ice Cream Crank Off Costs | | 3500 |
| 61480 · Murder Mystery Costs | | 1100 |
| 61599 · Other Event Costs | | 500 |
| 61400 · Events & Fundraising Exp - Other | | |
| Total 61400 · Events & Fundraising Expenses | | 19450 |
| 61600 · Business Expenses | | |
| 61610 · Advertising, PR & Marketing | | 10000 |
| 61660 · Rentals (Administrative) | | 0 |
| 61670 · Volunteer Relations | | 500 |
| 61680 · Staff Relations | | 500 |
| Total 61600 · Business Expenses | | 11500 |
| 61700 · Outside Services | | |
| acct | | 1500 |
| 61730 · Fundraising Expenses | | 500 |
| 61740 · Outside Contract Services | Bookkeeping, Marketing | 16200 |
| Total 61700 · Outside Services | | 18200 |
| 62000 · Facilities and Equipment | | |
| 62010 · Building and Equip Maintenance | | |
| 62011 · Yard | | 6500 |
| 62012 · Structures & Equipment | | 9400 |
| 62013 · Cleaning & Maint Supplies | Maintenance staff | 8000 |
| 62010 · Building & Equip Maint - Other | Facilities staff | 2400 |
| Total 62010 · Building and Equip Maint | SUB | |
| 62020 · Curation | | 500 |
| 62030 · Equip Rental & Maintenance | | 0 |
| 62050 · Property Insurance | | 18500 |
| 62060 · Utilities | | 23000 |

| | | |
|----------------------------------------------------|------------|---------------|
| 62000 · Facilities and Equipment - Other | | |
| Total 62000 · Facilities and Equipment | TOT | 68300 |
| 63000 · Office Operations | | |
| 63010 · Books, Subscriptions, Reference | | 100 |
| 63020 · Postage, Mailing Service | | 250 |
| 63025 · Printing and Copying | | 5000 |
| 63030 · Supplies | | 750 |
| 63035 · Telephone, Telecommunications | | 3500 |
| 63040 · IT Expense | | 6500 |
| Total 63000 · Office Operations | | 16100 |
| 64000 · Other Administrative Expenses | | |
| CC Interest | | 500 |
| 64015 · Bank Service Charges | | 150 |
| 64020 · Credit Card Fees | | 7000 |
| 64035 · Insurance, Liability, D & O | | 1550 |
| 64055 · Memberships & Dues | | 500 |
| 64099 · Other Admin Expenses | | |
| Total 64000 · Other Administrative Expenses | | 9700 |
| 65000 · Payroll Expenses | | |
| 65010 · Salaries, Staff | | 104750 |
| 65020 · Salaries, Contract Employees | | |
| 65030 · Salaries, Wedding Coordinator | | 45000 |
| wedding asst | | 2000 |
| 65040 · Payroll Taxes | | 12000 |
| 65050 · Payroll Processing Costs | | 2400 |
| Total 65000 · Payroll Expenses | | 166150 |
| 67000 · Travel Expenses | | |
| 67010 · Conferences & Meetings | | |
| Total 67000 · Travel Expenses | | |
| Total Expense | | 338700 |
| Net Ordinary Income | | |

The Heritage Guild of Collin County

Budget vs. Actuals: FY 2021 - FY21 P&L

January 2021

| | TOTAL | | |
|------------------------------------------------------|--------------------|--------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET |
| Income | | | |
| 40000 Grants | 13,000.00 | 13,000.00 | 0.00 |
| 41000 Direct Public Support | | | |
| 41010 Membership Dues | 360.00 | 500.00 | -140.00 |
| 41020 Donations, General Public | 417.00 | 500.00 | -83.00 |
| 41030 Corporate Contributions | 38.50 | 1,500.00 | -1,461.50 |
| Total 41000 Direct Public Support | 815.50 | 2,500.00 | -1,684.50 |
| 42000 Program Revenues | | | |
| 42010 Farmers' Market | 4,760.00 | 4,500.00 | 260.00 |
| 42030 Merchandise Sales | | 50.00 | -50.00 |
| 42050 Ghostly Haunting | 132.18 | 0.00 | 132.18 |
| 42080 Public Village Tour | 219.04 | 100.00 | 119.04 |
| 42199 Other Program Revenues | 11.66 | | 11.66 |
| Total 42000 Program Revenues | 5,122.88 | 4,650.00 | 472.88 |
| 42500 Event & Fundraising Revenues | | | |
| 42560 Holiday Home Tour | 0.00 | 200.00 | -200.00 |
| Total 42500 Event & Fundraising Revenues | 0.00 | 200.00 | -200.00 |
| 43000 Facility Rentals | | | |
| 43010 Weddings | 6,325.00 | 3,500.00 | 2,825.00 |
| 43020 Rentals | 290.00 | 600.00 | -310.00 |
| Corp Rentals | | 500.00 | -500.00 |
| Total 43020 Rentals | 290.00 | 1,100.00 | -810.00 |
| Total 43000 Facility Rentals | 6,615.00 | 4,600.00 | 2,015.00 |
| 44000 Other Operating Income | -9.90 | 20.83 | -30.73 |
| 45000 Investments | 9.94 | | 9.94 |
| Total Income | \$25,553.42 | \$24,970.83 | \$582.59 |
| GROSS PROFIT | \$25,553.42 | \$24,970.83 | \$582.59 |
| Expenses | | | |
| 61100 Wedding Expenses | 1,029.39 | 1,000.00 | 29.39 |
| 61200 Programming Expenses | | | |
| 61210 Farmers' Market Costs | 758.16 | 750.00 | 8.16 |
| 61230 Merchandise Costs | 60.00 | 0.00 | 60.00 |
| 61240 Educational Programs Costs | 45.22 | 0.00 | 45.22 |
| Total 61200 Programming Expenses | 863.38 | 750.00 | 113.38 |
| 61400 Events & Fundraising Expenses | | | |
| 61460 Holiday Home Tour Costs | 64.16 | 0.00 | 64.16 |
| Total 61400 Events & Fundraising Expenses | 64.16 | 0.00 | 64.16 |
| 61600 Business Expenses | | | |
| 61610 Advertising, PR & Marketing | 2,046.03 | 13,750.00 | -11,703.97 |
| Total 61600 Business Expenses | 2,046.03 | 13,750.00 | -11,703.97 |
| 61700 Outside Services | 1,350.00 | 1,675.00 | -325.00 |

The Heritage Guild of Collin County

Budget vs. Actuals: FY 2021 - FY21 P&L

January 2021

| | | TOTAL | |
|-------------------------------------|--------------------|--------------------|----------------------|
| | ACTUAL | BUDGET | OVER BUDGET |
| 62000 Facilities and Equipment | 5,230.69 | 3,750.00 | 1,480.69 |
| 63000 Office Operations | 956.14 | 1,420.83 | -464.69 |
| 64000 Other Administrative Expenses | 535.96 | 679.17 | -143.21 |
| 65000 Payroll Expenses | 11,374.04 | 13,845.84 | -2,471.80 |
| Sales Tax | 320.02 | | 320.02 |
| Total Expenses | \$23,769.81 | \$36,870.84 | \$ -13,101.03 |
| NET OPERATING INCOME | \$1,783.61 | \$ -11,900.01 | \$13,683.62 |
| NET INCOME | \$1,783.61 | \$ -11,900.01 | \$13,683.62 |

The Heritage Guild of Collin County

Balance Sheet

As of January 31, 2021

| | TOTAL |
|---------------------------------------------|-----------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | \$120,441.28 |
| Accounts Receivable | \$5,538.00 |
| Other Current Assets | \$60.00 |
| Total Current Assets | \$126,039.28 |
| Fixed Assets | \$1,873,745.29 |
| TOTAL ASSETS | \$1,999,784.57 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | \$1,969.12 |
| Other Current Liabilities | |
| 24450 Wedding Damage Deposit | 9,750.00 |
| 24500 Deferred Income Billings | |
| 24510 Weddings | 54,655.80 |
| 24520 Building Rentals | 535.00 |
| Total 24500 Deferred Income Billings | 55,190.80 |
| 27000 Notes Payable | 29,000.00 |
| Total Other Current Liabilities | \$93,940.80 |
| Total Current Liabilities | \$95,909.92 |
| Total Liabilities | \$95,909.92 |
| Equity | |
| 30000 Unrestricted Fund Balance | 1,902,091.04 |
| Net Income | 1,783.61 |
| Total Equity | \$1,903,874.65 |
| TOTAL LIABILITIES AND EQUITY | \$1,999,784.57 |

Internal Revenue Service

Department of the Treasury

District
Director

Heritage Guild of Collin County Texas
909 West Howell
McKinney, TX 75069

Person to Contact
ECMF Tax Examiner
Telephone Number

214-767-1766
Refer Reply to

RM:CSB:1200 DAL

Date NOV 20 1985

ENR: 75-1602150

Gentlemen:

Our records show that Heritage Guild of Collin County Texas is exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code. This exemption was granted September, 1979, and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by Section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of Section 509(a) of the Internal Revenue Code because you are an organization as described in Section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Tax Examiner