

McKINNEY COMMUNITY DEVELOPMENT CORPORATION
Project Grant Application
Fiscal Year 2022

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive. Contact us to discuss your plans and schedule a meeting with the Projects Subcommittee prior to completing the application.

Please submit application, including all supporting documentation, via email or on a thumb drive for consideration by the MCDC to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

Attn: Cindy Schneible (cschneible@mckinneycdc.org)

2022 Project Grant Application Schedule

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: December 31, 2021	January 27, 2022	February 24, 2022
Cycle II: March 31, 2022	April 28, 2022	May 26, 2022
Cycle III: June 30, 2022	July 28, 2022	August 25, 2022

APPLICATION

Project Grants support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children’s Sports
- Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Mass Transit-Related Facilities (facilities and/or equipment)
- Airport Facilities

McKinney Community Development Corporation – Overview

In 1996 McKinney voters approved the creation of a 4B (now Type B) sales tax corporation to support community and economic development projects and initiatives to enhance quality of life improvements and economic growth for McKinney residents. MCDC receives revenue from a half-cent sales tax and awards grant funds for projects, promotional activities and community events that showcase the City of McKinney and support business development and tourism.

Guided by a City Council-appointed board of seven McKinney residents, the impact of investments made by MCDC can be seen throughout the community.

Projects eligible for funding are authorized under The Development Corporation Act and Chapters 501 to 505 of the Texas Local Government Code.

McKinney Community Development Corporation – Mission

To proactively work, in partnership with others, to promote and fund community, cultural and economic development projects that maintain and enhance the quality of life in McKinney and contribute to business development.

Guiding Principles:

- Serve ethically and with integrity
- Provide responsible stewardship
- Embrace our role and responsibility
- Honor the past – provide innovative leadership for the future
- Make strategic and transparent decisions that best serve the community

McKinney Community Development Corporation – Goals

- Ensure application/project eligibility for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (see information below)
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Provide support for cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and increased McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact that local dining and shopping has on investment in quality of life improvements in McKinney

General Guidelines

- Applications must be completed in full, **and provide all information requested**, to be considered by the MCDC board.
- Applicant must have been in business (preferably within the City of McKinney) for a minimum of two (2) years. The MCDC board may waive this requirement for economic development projects.

General Guidelines - continued

- The land, building or facility where the proposed project will be located should be owned by the Applicant. However, if the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed use of the property or facility; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- **Preference may be given** to Applicants who have **not** received funding from MCDC within the previous 12-month period.
- Performance agreements are required for all approved grants.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding for ten (10) years.
- Grant recipients must maintain financial books and records of the funded project and of their operations as a whole for at least two years, should MCDC or the City of McKinney require an audit. The books and records must be available upon request, and create a clear audit trail documenting revenues and expenses of the funded project.
- Within 30 days of completion of the funded project, the grant recipient is required to submit a final report that includes detailed information on the activity; visual documentation of pre and post-project completion; and any outstanding receipts for expenditures included under the scope of the grant.
- Grant recipient must recognize McKinney Community Development Corporation as a sponsor/funder of the project improvements. MCDC will provide a logo for grant recipient use.

Process

The McKinney Community Development Corporation Board of Directors are responsible for reviewing and voting on applications for grant funding, in accordance with requirements of the Texas Local Government Code.

- A completed application form must be submitted to MCDC in accordance with the schedule outlined above.
- The application will be evaluated to determine eligibility for MCDC funding under State law.
- Once eligibility for consideration is confirmed, a public hearing will be conducted, during a regularly scheduled MCDC board meeting, on the grant application submitted.
- Prior to the public hearing, notice will be published and posted in accordance with the requirements of the Open Meetings Act and the Texas Local Government Code. **The application, along with all documents/attachments will become public information once submitted to MCDC.**
- Following the public hearing, grant requests will be referred to a subcommittee of the MCDC board for evaluation and recommendation of approval or denial to the full board.
- Board action on the grant application will be scheduled for the board meeting the month following the public hearing.

- If a grant is approved, a performance agreement will be drafted for execution between MCDC and applicant.
- Funds awarded for approved applications are provided on a reimbursement basis, following submission of receipts and documentation of payment for qualified expenditures.
- The final 20% of the award may be withheld until a final project report is submitted to MCDC and compliance with all requirements of the executed performance agreement are confirmed.

APPLICANT INFORMATION

Name: Rich Szecsy

Company: McKinney Parks Foundation

Federal Tax I.D.: 82-3513537

Incorporation Date: Sept 2017

Mailing Address: 1205 Tucker St.

City McKinney

ST: TX

Zip: 75069

Email: mckinneyparksfoundation@gmail.com

Cell: 214-202-1379

Website: www.mckinneyparksfoundation.org

Check One:

- Corporation
 Partnership
 Sole Proprietorship
 Governmental entity
 Nonprofit – 501(c) Attach a copy of IRS Determination Letter
 Other

PROJECT INFORMATION:

Project/Business Name: Additional Tools for Community Tool Shed

Location of Project: McKinney Parks Foundation Community Tools Shed

Physical Address: 1550 S College St

City: McKinney

ST: TX

Zip: 75069

Property Size: 1 acres

Collin CAD Property ID: A0558

Please provide the information requested below:

- An expansion/improvement Yes No
- A replacement/repair Yes No
- A multi-phase project Yes No
- A new project Yes No

PROPERTY OWNER INFORMATION *(if different from Applicant info above):*

Name:

Company:

Mailing Address:

City:

ST:

Zip:

Phone

Fax:

Email:

Cell:

DETAILED PROJECT INFORMATION:

Project Details and Proposed Use: PLEASE SEE ATTACHED NARRATIVE AND DOCUMENTATION

Estimated Date of Project Completion: May 2022

Days/Hours of Business Operation: N/A

Estimated Annual Taxable Sales: N/A

Current Appraised Value of Property: N/A Estimated Appraised Value (*Post-Improvement*): N/A

Estimated Construction Cost for Total Project: \$15,599.98

Total Estimated Cost for Project Improvements included in grant request: \$15,599.98

Total Grant Amount Requested: \$15,599.98

Will funding be requested from any other City of McKinney entity (e.g. TIRZ Grant, City of McKinney 380, CDBG Grant)?

Yes

No

If yes, please provide details and funding requested:

Has a request for grant funding been submitted to MCDC in the past?

Yes

No

Date(s): Feb 2021, Feb 2020, Feb 2019

Will the project be competitively bid?

- Yes No

If yes, please attach bids for the project

Has a feasibility study or market analysis been completed for this proposed project? *N/A*

Additional Information – please attach the following

- Business plan
- Current financial report
- Audited financials for previous two years (if not available, please indicate why)
- Plat/map of property extending 200' beyond property in all directions (if applicable to your project)
- Detailed budget for the project
- Describe planned support activities; use; admission fees if applicable
- Timeline and schedule – from design to completion
- Plans for future expansion/growth

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant acknowledges the following:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying individual/company.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed infrastructure improvements will be made. If the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed improvements and use of the property or building; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- MCDC will be recognized as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Individual/company representative who has signed the application is authorized to submit the application.
- Applicant will comply with the Grant Guidelines in executing the Project for which funds were awarded.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor’s Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding from Grant for ten (10) years.

Acknowledgements - *continued*

- A final report detailing the successful completion of the Project will be provided to MCDC no later than 30 days following completion of the Project.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses.
- Up to 20% of the grant funds awarded may be withheld until a final report on completion of the Project is provided to MCDC.
- A performance agreement will be required and will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

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BY SIGNING THIS APPLICATION, I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY OR THAT I AM AUTHORIZED TO REPRESENT AND ACT ON THE BEHALF OF THE OWNER OF THE ABOVE REFERENCED PROPERTY. I ALSO CERTIFY THAT ALL OF THE INFORMATION PROVIDED HEREON IS ACCURATE AND TRUE SO FAR AS I AM AWARE AND UNDERSTAND THAT I AM LEGALLY RESPONSIBLE FOR THE ACCURACY OF THIS APPLICATION. I FURTHER UNDERSTAND THAT I AM NOT GUARANTEED A GRANT.

Applicant's Signature

Property Owner's Signature



Signature

Rich Szecsy
Printed Name

12/29/21
Date

Signature

Printed Name

Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT. FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.



McKinney Community Development Corporation
Supporting Narrative for:
Zero Turn Mower

Executive Summary

During the Fall of 2021, The McKinney Parks Foundation (MPF) in partnership with North Texas Municipal Water District, Texas A& M Forest Service, McKinney Parks and Recreation Department, Blackland Prairie Texas Master Naturalist Chapter, Texas Master Gardeners, and the Texas Forest Service Firefighters, led an effort to plant 1600 trees in a single day as a part of the Restore the Canopy Campaign. This effort included an additional 200 volunteers. Now that those trees have been planted, weekly and monthly care must be part of the ongoing success for the project. Part of that effort will be the management of the native field grasses, vegetation, and removal of invasive species of weeds. To do that and take great care for the newly planted trees, the MPF is asking for the funds to purchase a Bad Boy Renegade zero turn mower.

Additionally, this mower can be used for the management and maintenance of the newly acquired Gray Branch Park. The McKinney PARD has asked in partnership with the MPF to design and develop a 6 mile natural surface trail inside of the Gray Branch Park. The zero turn mower will be invaluable in with the development and management of that trail.

The equipment will be stored and secured at the current MPF Community Tool Shed located on City of McKinney Property within Gray Branch Park.

The MPF is asking for \$15, 599.98 for the purchase of a Bad Boy Renegade mower from the local McKinney supplier, Landmark Equipment.



Organization Background

The McKinney Parks Foundation has been in existence since 2017 with three main functions:

- Organizing volunteers to help with projects in conjunction with the McKinney PROS Department;
- Encourage engagement by residents in park activities and programs;
- Provide a structure for organizing educational opportunities about the natural environment.

The MPF coordinates teams of volunteers to work on projects in the parks such as maintenance of hike and bike trails, building nature trails, upkeep of parks and open spaces, and adding amenities. The MPF partners with other local organizations (e.g. Master Naturalists, Crepe Myrtle Trail, DORBA) to provide education to school children and other McKinney residents and visitors that are interested in learning about nature and the ecology of North Texas. The MPF Board of Directors is comprised of McKinney residents who have served on the Parks Advisory Board, a Master Naturalist, a licensed professional engineer, and others who have a keen interest in community involvement and enhancing the quality of life in McKinney.

In 2021 the McKinney Parks Foundation put over 2000+ hours into the Community Center Trail, McKinney Greens, Erwin Park, and other City of McKinney park properties:

2021 Independent Sector Volunteer Rate =

\$	28.54
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Year	Hours	Value
2017	50	\$ 1,427
2018	110	\$ 3,139
2019	617	\$ 17,609
2020	1,050	\$ 29,967
2021	2,020	\$ 57,651

Total =

3,847	\$ 109,793
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This does not include the amount of materials that the McKinney Parks Foundation has either funded or had donated to support various projects.

Project Item



Figure 1. Photo of a 2021 Bad Boy Renegade. Additional photos located in the Appendix.

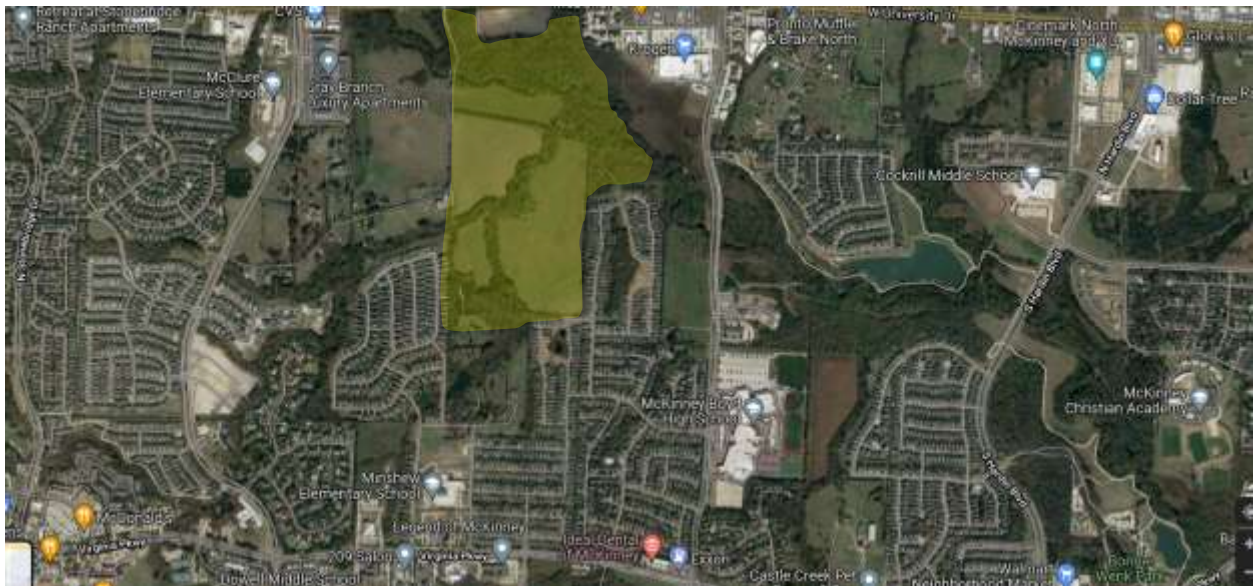


Figure 2. Gray Branch Park location



Figure 3. Gray Branch Park trail proposed design



Figure 3. Exterior of shipping container and fenced area where the mower will be securely stored.



Figure 4. Exterior of shipping container and fenced area where the mower will be securely stored.



Figure 5. Exterior of shipping container and fenced area where the mower will be securely stored.



Financial Overview

MATERIALS

Item	Qty	Per Total	Total
N/A	0	\$ -	\$ -
Subtotal MATERIALS =			\$ -

EQUIPMENT

Item	Qty	Per Total	Total
2022 Bad Boy Renegade	1	\$ 15,599.98	\$ 15,599.98
Subtotal EQUIPMENT =			\$ 15,599.98

SUPPLIES

Item	Qty	Per Total	Total
N/A	0	\$ -	\$ -
			\$ -
			\$ -
Subtotal SUPPLIES=			\$ -
2022 MCDC Grant Request =			\$ 15,599.98



Summary

The McKinney Parks Foundation has become an integral part of the volunteer support system that maintains numerous Parks Department properties within the City. As the City begins more ambitious projects with its green space, the needs for the McKinney Parks Foundation (MPF) grows as well. That partnership puts the MPF in a need for continued support from the MCDC.

The McKinney Parks Foundation is asking the MCDC to continue to support the MPF's efforts with a project grant fund of \$15,599.98 to support the purchase of a zero turn mower in Spring of 2022.

Key Contact

Rich Szecsy, 214-202-1379, rich.szecsy@gmail.com

Board of Directors and Leadership Staff

Rick Moreno, Treasurer, drmoreno@yahoo.com

Rich Szecsy, President, rich.szecsy@gmail.com

Greg Smith, Vice-President Operations, lg.smith2412@att.net

Ellen Ataie, Secretary and Communications, ellenlataie@gmail.com

Andy Hudson, Director and Assistant Treasurer, n3tap0lis@gmail.com

APPENDIX



McKinney Parks Foundation
1205 Tucker St.
McKinney, Texas 75069
www.mckinneyparksfoundation.org

