McKINNEY COMMUNITY DEVELOPMENT CORPORATION Project Grant Application Fiscal Year 2022

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive. Contact us to discuss your plans and schedule a meeting with the Projects Subcommittee prior to completing the application.

Please submit application, including all supporting documentation, via email or on a thumb drive for consideration by the MCDC to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

Attn: Cindy Schneible (cschneible@mckinneycdc.org)

2022 Project Grant Application Schedule

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: December 31, 2021	January 27. 2022	February 24, 2022
Cycle II: March 31, 2022	April 28, 2022	May 26, 2022
Cycle III: June 30, 2022	July 28, 2022	August 25, 2022

APPLICATION

Project Grants support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children's Sports
- Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Mass Transit-Related Facilities (facilities and/or equipment)
- Airport Facilities

McKinney Community Development Corporation – Overview

In 1996 McKinney voters approved the creation of a 4B (now Type B) sales tax corporation to support community and economic development projects and initiatives to enhance quality of life improvements and economic growth for McKinney residents. MCDC receives revenue from a half-cent sales tax and awards grant funds for projects, promotional activities and community events that showcase the City of McKinney and support business development and tourism.

Guided by a City Council-appointed board of seven McKinney residents, the impact of investments made by MCDC can be seen throughout the community.

Projects eligible for funding are authorized under The Development Corporation Act and Chapters 501 to 505 of the Texas Local Government Code.

McKinney Community Development Corporation – Mission

To proactively work, in partnership with others, to promote and fund community, cultural and economic development projects that maintain and enhance the quality of life in McKinney and contribute to business development.

Guiding Principles:

- Serve ethically and with integrity
- Provide responsible stewardship
- Embrace our role and responsibility
- Honor the past provide innovative leadership for the future
- Make strategic and transparent decisions that best serve the community

McKinney Community Development Corporation – Goals

- Ensure application/project eligibility for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (see information below)
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Provide support for cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and increased McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Demonstrate informed financial planning addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact that local dining and shopping has on investment in quality of life improvements in McKinney

General Guidelines

- Applications must be completed in full, and provide all information requested, to be considered by the MCDC board.
- Applicant must have been in business (preferably within the City of McKinney) for a minimum of two (2) years. The MCDC board may waive this requirement for economic development projects.

General Guidelines - continued

- The land, building or facility where the proposed project will be located should be owned by the Applicant. However, if the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed use of the property or facility; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- **Preference may be given** to Applicants who have **not** received funding from MCDC within the previous 12-month period.
- Performance agreements are required for all approved grants.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding for ten (10) years.
- Grant recipients must maintain financial books and records of the funded project and of their operations
 as a whole for at least two years, should MCDC or the City of McKinney require an audit. The books and
 records must be available upon request, and create a clear audit trail documenting revenues and
 expenses of the funded project.
- Within 30 days of completion of the funded project, the grant recipient is required to submit a final report that includes detailed information on the activity; visual documentation of pre and post-project completion; and any outstanding receipts for expenditures included under the scope of the grant.
- Grant recipient must recognize McKinney Community Development Corporation as a sponsor/funder of the project improvements. MCDC will provide a logo for grant recipient use.

Process

The McKinney Community Development Corporation Board of Directors are responsible for reviewing and voting on applications for grant funding, in accordance with requirements of the Texas Local Government Code.

- A completed application form must be submitted to MCDC in accordance with the schedule outlined above.
- The application will be evaluated to determine eligibility for MCDC funding under State law.
- Once eligibility for consideration is confirmed, a public hearing will be conducted, during a regularly scheduled MCDC board meeting, on the grant application submitted.
- Prior to the public hearing, notice will be published and posted in accordance with the requirements of the Open Meetings Act and the Texas Local Government Code. The application, along with all documents/attachments will become public information once submitted to MCDC.
- Following the public hearing, grant requests will be referred to a subcommittee of the MCDC board for evaluation and recommendation of approval or denial to the full board.
- Board action on the grant application will be scheduled for the board meeting the month following the public hearing.

- If a grant is approved, a performance agreement will be drafted for execution between MCDC and applicant.
- Funds awarded for approved applications are provided on a reimbursement basis, following submission of receipts and documentation of payment for qualified expenditures.
- The final 20% of the award may be withheld until a final project report is submitted to MCDC and compliance with all requirements of the executed performance agreement are confirmed.

APPLICANT INFORMATION			
Name:			
Company: Adriatica Master Associatio	n, Inc.		
Federal Tax I.D.: 36-4976865			
Incorporation Date: 11/9/2020			
Mailing Address: 6841 Virginia Pkwy,	Suite 103-305		
City: McKinney	ST: TX		Zip: 75071
Phone: (469) 215-5321	Fax:	Email:	customercare@greenhousemgt.com
Website:			
Check One:			
☐ Corporation☐ Governmental entity☐ Nonprofit – 501(c) Attach a☐ Other	☐ Partnership a copy of IRS Determination		e Proprietorship
PROJECT INFORMATION:			
Project/Business Name: Adriatica Ma	ster Association, Inc.		
Location of Project: The site for the plocated at 6603 Mediterranean Dr (CAPkwy (CAD ID: 2608235). There is cu	AD ID: 2581541) and a lease	d sectio	n of common area located on Adriatic
Physical Address: Adjacent to 6603 N	Mediterranean Dr and Adriati	c Pkwy	
City: McKinney	ST: TX		Zip: 75071
Property Size: 2.5 acres	Collin CAD Property I	D: Comi	mon areas not broken out by CCAD

AnA iA i	ide the information expansion/improvemereplacement/repair multi-phase project new project	-	✓ Yes✓ Yes✓ Yes✓ Yes	No No No No	
PROPERTY (OWNER INFORMATI	ON (if different from)	Applicant info a	above):	
Name:					
Company: Ac	driatica Master Associa	tion, Inc.			
Mailing Addre	ss: 6841 Virginia Pkw	y, Suite 103-305			
City: McKinne	у	ST: TX	Zip: 7	75071	
Phone: (469) Cell:	215-5321	Fax:	Email:	: <u>customercare@gr</u>	eenhousemgt.com
DETAILED P	ROJECT INFORMAT	ION:			
area, providin	s and Proposed Use: (og a greatly enhance pl nat utilize the area.				
Estimated Da	te of Project Completic	n: 180 days from gra	nt approval		
Days/Hours o	f Business Operation:	8 am to 10 pm, 7 days	s/week		
Estimated Ani	nual Taxable Sales:N/A				
	nised Value of Property): N/A Common Areas		s Estima	ated Appraised Valu	ie (<i>Post-</i>
Estimated Co	nstruction Cost for Tota	al Project: \$94,136			
Total Estimate	ed Cost for Project Imp	provements included in	grant request	t: \$98,392	
Total Grant A	mount Requested: \$98	3,392			
Will funding b Grant)?	e requested from any □Yes	other City of McKinney ⊠No	rentity (e.g. T	TRZ Grant, City of M	1cKinney 380, CDBG

Has a request for grant funding been submitted to MCDC in the past?

If yes, please provide details and funding requested:

☐ Yes	⊠ No			
Date(s):				
Will the project be comp	petitively bid?			
	☐ No			
If ves, please attach bids fo	or the project (See attac	ched project budget`)	

Has a feasibility study or market analysis been completed for this proposed project? If so pla

Has a feasibility study or market analysis been completed for this proposed project? If so, please attach a copy of the Executive Summary. No

Additional Information – please attach the following

- Business plan
- Current financial report
- Audited financials for previous two years (if not available, please indicate why)
- Plat/map of property extending 200' beyond property in all directions (if applicable to your project)
- Detailed budget for the project
- Describe planned support activities; use; admission fees if applicable
- Timeline and schedule from design to completion
- Plans for future expansion/growth

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant acknowledges the following:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying individual/company.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed infrastructure improvements will be made.
 If the Applicant does not own the land, written acknowledgement/approval from the property owner must
 be included with the application. The letter must document the property owner is aware of the proposed
 improvements and use of the property or building; and the property owner has reviewed the project plan
 and application, approves and supports the efforts of the Applicant.
- MCDC will be recognized as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Individual/company representative who has signed the application is authorized to submit the application.
- Applicant will comply with the Grant Guidelines in executing the Project for which funds were awarded.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding from Grant for ten (10) years.

Acknowledgements - continued

- A final report detailing the successful completion of the Project will be provided to MCDC no later than 30 days following completion of the Project.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses.
- Up to 20% of the grant funds awarded may be withheld until a final report on completion of the Project is provided to MCDC.
- A performance agreement will be required that may outline requirements for acknowledging MCDC funding support for the project. Additionally, it will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

[The Remainder of this Page Intentionally Left Blank]

BY SIGNING THIS APPLICATION, I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY OR THAT I AM AUTHORIZED TO REPRESENT AND ACT ON THE BEHALF OF THE OWNER OF THE ABOVE REFERENCED PROPERTY. I ALSO CERTIFY THAT ALL OF THE INFORMATION PROVIDED HEREON IS ACCURATE AND TRUE SO FAR AS I AM AWARE AND UNDERSTAND THAT I AM LEGALLY RESPONSIBLE FOR THE ACCURACY OF THIS APPLICATION. I FURTHER UNDERSTAND THAT I AM NOT GUARANTEED A GRANT.

Applicant's Signature

Signature

Al Perry, Greenhouse Management Assoc

Printed Name

6/30/2022

Date

Property Owner's Signature

Signature

Wes Eubanks, Adriatica Master Assoc

Printed Name

6/30/2022

Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT. FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

The Adriatica Master Association, Inc.

The Adriatica Master Association, Inc is a property owner's association with 38 members that provide housing, office, and retail services for McKinney residents. The Association's mission is to bring commerce and community to Adriatica Village by maintaining and improving the attractive features and landscape of the Village. By making Adriatica Village a beautiful place for McKinney residents to live, work and play, we encourage others to move their families and businesses to our city.

Project Details

Adriatica Village is likely the most photographed location in McKinney, as the Croatian-inspired scenery and lake offers an especially romantic backdrop. Every weekend, hundreds of visitors choose Adriatica to photograph and celebrate life events such as birthdays, anniversaries, graduations, marriage proposals, homecoming, proms, and weddings. The large open field is frequently a take-off or landing area for hot air balloons and the lake is a popular spot for fishing, canoeing and paddle boarding. The Harbor area also includes a beautiful dove sculpture and fountain as well as a stage jutting out into the lake. The scenic view of the lake from the stage makes it a favorite for photographers.

The Adriatica Business Association hosts 12-15 community events in the Village each year, including wine walks, car shows, chili cook-offs, pumpkin patch festivals, picnics, Easter egg hunts and Christmas in Adriatica. These events have attracted as many as 1,000 visitors in the past. Event proceeds have been donated to local charities such as The Lion's Club, The Boys and Girls Club, The SPCA and The Love Life Foundation.

In short, the Adriatica Harbor area and multi-acre open green space is recognized and utilized as a McKinney "park" amenity by residents from all over the city, and beyond. Over the years, the Adriatica Associations have completed numerous projects outside the developer scope to enhance the area and provide better connectivity to the existing paths and walkways in Stonebridge, all that connect to a more comprehensive city pedestrian path network. These projects have included approximately 3,000 linear feet of cobblestone stamped concrete walkways and the grading, turf seeding and irrigation of approximately 2 acres of open space. Additionally, all these amenities are maintained by the Adriatica associations. To date, over \$200,000 has been spent on the improvements enjoyed by many community residents, before considering the maintenance expense.

Currently, there remains one additional project phase that would complete the Harbor "park" area, providing a greatly enhanced aesthetic appeal, and importantly, provide a much safer environment for the thousands of residents and visitors who utilize the area. The amphitheater-style sloped bowl area facing the stage constantly erodes and creates dangerous conditions for the heavy foot traffic. The desired solution is to build amphitheater-style seating

into the slope with multi-level 18" retaining wall seating, and grade level observation decks to the south of the seating area. There is also approximately 320 lineal feet of remaining cobblestone stamped walkway to complete all traffic pattern connections, and additional irrigation and sodding of the impacted improvement areas.

Timeline and Schedule

This is the final phase of a larger project that has been ongoing for years. The estimated construction costs for what has been completed to date is over \$200,000. We expect to have this final phase completed 180 days from grant approval.

Plans for Future Expansion and Growth

Every weekend, we have, on average, 500 to 600 people visit Adriatica Village to gather, celebrate, and document major life events. From maternity shoots, to weddings, to prom pictures, Adriatica Village is known by McKinney residents as a beautiful backdrop for creating memories. Just recently, a film crew flew in from LA to use Adriatica Village as the set for their movie, a feature-length film that has sparked further interest in using McKinney as a backdrop for Hollywood productions.

This enhancement will undoubtedly have a positive effect on the community and the businesses within it, attracting more awareness, traffic, and commerce to the City of McKinney. The Director of Parks and Recreation, Mike Kowski, lends his support for this project, and looks forward to incorporating Adriatica Village into city programming.

8446 WINGED FOOT DR. FRISCO, TEXAS 75034

www.7d4.net

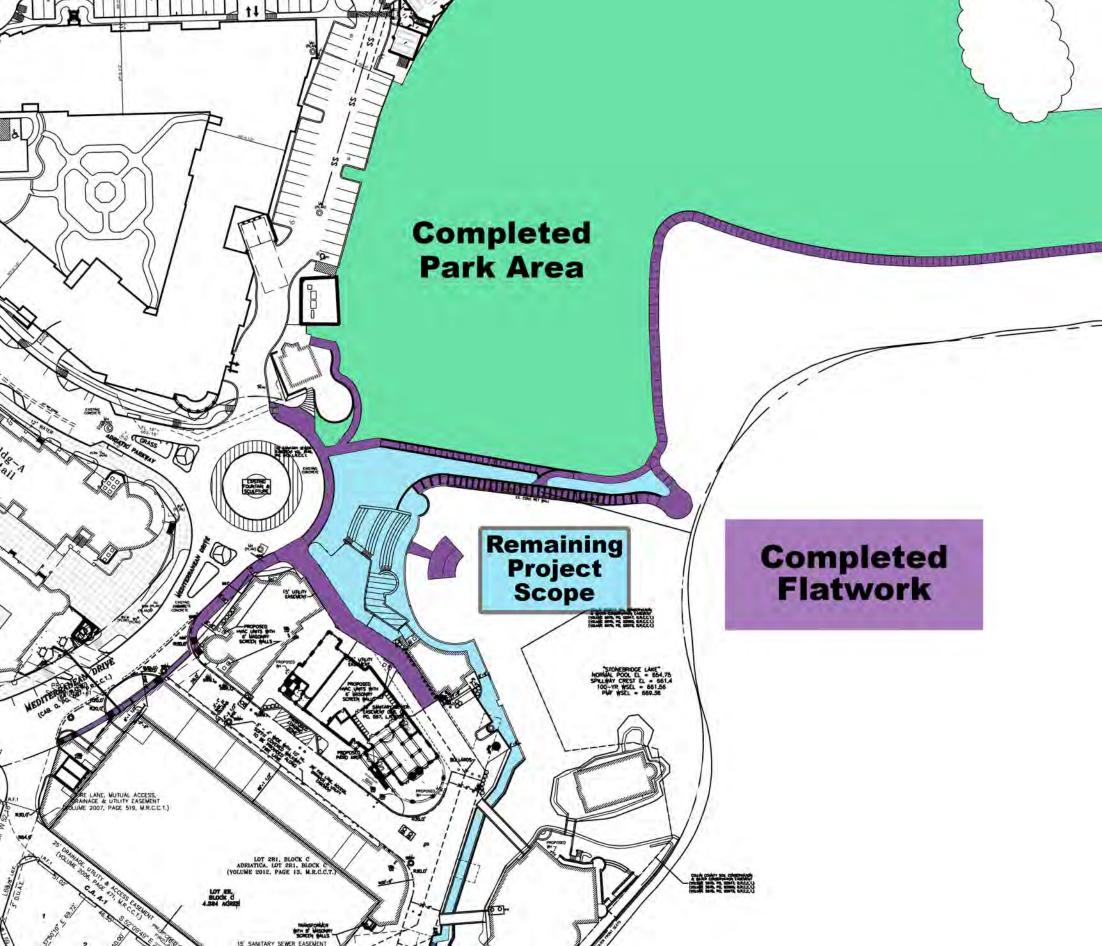


Adriatica McKinney, Texas

No. Date Revision Description

DESIGNS AND LAYOUTS SUBJECT TO CHANGE

MAR. 2, 2020



Adriatica Master Association

Project Budget - Harbor Amphitheater & Sidewalk Expansion

Description	Qty	Unit	Rate	Total
Five-foot Sidewalk to complete connection to				
· ·				
Stonebridge walk path and Adriadica Village	2,250	SF	\$ 7.00	\$ 15,750.00
- Pump Truck	1	EA	\$ 2,200.00	\$ 2,200.00
Handrail around stage	138	FT	\$ 100.00	\$ 13,800.00
Overlook Retaining Wall	630	SF	\$ 21.00	\$ 13,230.00
18" Seating Wall	450	SF	\$ 21.00	\$ 9,450.00
Excavation/Backfill & Drainage Filter Fabric				ć F 400 00
Set 100 amp dedicated meter with pedestal				\$ 5,400.00
outlets				\$ 7,400.00
Engineering				\$ 1,950.00
Building Permit				\$ 350.00
Grading, Sod and Irrigation				\$ 19,200.00
Subtotal				\$ 88,730.00
Tax				\$ 5,406.23
Total				\$ 94,136.23
Contingency 6%				\$ 4,256.17
Grand Total:				\$ 98,392.40

The pricing is based on current market rates in consultation with various general contractors and vendors. If project is approved, several competitive bids will be solicited on each facet of the project with no bids exceeding budgeted amounts.

Financial Statements

The Association is a non-profit that does not carry cash balances. If the grant is approved, the Association requests MCDC to disburse grant funds against draw requests accompanied by invoices and affidavits of bills paid. If this is not acceptable, the Association will secure a line of credit with a local bank to pay for the improvements prior to reimbursement from MCDC.



Balance Sheet

As of 5/31/2022, Accrual Basis

Prepared By: Greenhouse Management Association 470 Adriatic Parkway #1401 McKinney, TX 75072

\$47,657.74

Adriatica Master Association, Inc.

Total Liabilities & Equity

Adriatica Master Association, Inc.	
Assets	
Current Asset	
Accounts Receivable	571.60
Adriatica Master Operating Account	37,807.09
Adriatica Master Reserve Account	7,087.18
Prepaid Insurance	2,191.83
Total Current Asset	\$47,657.74
Total Assets	\$47,657.74
Liabilities	
Current Liability	
Accounts Payable	1,062.27
Unearned Assessments	35,842.3
Total Current Liability	\$36,904.58
Total Liabilities	\$36,904.58
Equity	
Retained Earnings	6,627.32
Net Income	4,125.84
Total Equity	\$10,753.16

Generated 06/17/2022 16:31:27 Page 1 of 1



Income Statement

1/1/2022 - 5/31/2022, By Year, Cash basis

Prepared By: Greenhouse Management Association 6841 Virginia Parkway Suite 103-305 McKinney, TX 75071

Adriatica Master Association, Inc.

Account	01/01/2022 - 05/31/2022	Total
Income		
Association Fee Income	25,619.01	25,619.01
Interest Income	0.66	0.66
Total Income	\$25,619.67	\$25,619.67
Expense		
Fountain		
Fountain Maintenance	829.15	829.15
Total for Fountain	\$829.15	\$829.15
Grounds Maintenance	820.00	820.00
Insurance		
Insurance - Other	2,237.90	2,237.90
Total for Insurance	\$2,237.90	\$2,237.90
Landscaping		
Color Refresh	0.00	
Irrigation Repairs	105.00	105.00
Landscape Maintenance	3,036.90	3,036.90
Vineyard Maintenance	4,135.41	4,135.4
Total for Landscaping	\$7,277.31	\$7,277.3
Management Fees		
Management Fees - Other	7,500.00	7,500.00
Total for Management Fees	\$7,500.00	\$7,500.00
Postage and Delivery	34.20	34.20
Supplies		
Supplies - Other	50.00	50.00
Total for Supplies	\$50.00	\$50.00
Taxes		
Taxes - Other	68.18	68.18
Total for Taxes	\$68.18	\$68.18
Transaction Fees	1.00	1.00
Utilities		
Electric	645.57	645.57
Water	944.75	944.75
Total for Utilities	\$1,590.32	\$1,590.32
Total Expense	\$20,408.06	\$20,408.06
Net Operating Income	\$5,211.61	\$5,211.6
Net Income	\$5,211.61	\$5,211.61



Adriatica Master Association, Inc.

Total Current Liability

Repair and Replacement Reserves

Total Liabilities

Retained Earnings

Total Liabilities & Equity

Net Income

Total Equity

Equity

Balance Sheet

As of 12/31/2021, Accrual Basis

Prepared By: Greenhouse Management Association 6841 Virginia Parkway Suite 103-305 McKinney, TX 75071

\$33,350.54

\$33,350.54

5,000.00

\$6,627.32

\$39,977.86

0.00 1,627.32

Assets	
Current Asset	
Accounts Receivable	595.10
Adriatica Master Operating Account	29,949.78
Adriatica Master Reserve Account	5,003.2
Prepaid Insurance	4,429.77
Total Current Asset	\$39,977.86
Total Assets	\$39,977.86
Liabilities	
Current Liability	
Convenience Fees Payable	4.89
Prepayments	33,345.65



Income Statement

1/1/2021 - 12/31/2021, By Year, Cash basis

Prepared By: Greenhouse Management Association 6841 Virginia Parkway Suite 103-305 McKinney, TX 75071

Adriatica Master Association, Inc.

Net Income	\$1,032.22	\$1,032.22
Net Operating Income	\$1,032.22	\$1,032.22
Total Expense	\$44,636.22	\$44,636.22
Total for Utilities	\$4,417.44	\$4,417.44
Water	2,173.11	2,173.1
Electric	2,244.33	2,244.33
Utilities		
Total for Supplies	\$25.62	\$25.62
Miscellaneous Supplies	25.62	25.62
Supplies		
Total for Repair & Replacement	\$5,000.00	\$5,000.00
Repair & Replacement Reserves	5,000.00	5,000.00
Repair & Replacement		
Postage and Delivery	77.60	77.60
Total for Management Fees	\$18,000.00	\$18,000.00
Management Fees - Other	18,000.00	18,000.00
Management Fees		
Total for Legal and Professional Fees	\$950.00	\$950.00
Legal and Professional Fees - Other	950.00	950.00
Legal and Professional Fees		
Total for Landscaping	\$7,828.22	\$7,828.22
Landscaping - Other	7,828.22	7,828.2
Landscaping	<u> </u>	
Total for Insurance	\$941.23	\$941.23
Insurance - Other	941.23	941.2
Insurance	41,000	\$7,000
Total for Fountain	\$7,396.11	\$7,396.1
Fountain - Other	7,396.11	7,396.1
Expense Fountain		
Total Income	\$45,668.44	\$45,668.44
Interest Income	3.21	3.2
Association Fee Income	45,665.23	45,665.2
ncome		
Account	2021	Tota