

## MINUTES

### MCKINNEY AIRPORT DEVELOPMENT CORPORATION

October 14, 2010

The McKinney Airport Development Corporation (MADC) Board met October 14, 2010, 9:00 a.m., in the MEDC Dowdy Board Room, 321 N. Central Expwy., McKinney, Texas 75070

Board Members present were: Chairman John Wroten, Vice Chair/Treasurer Andy Cowan, Harry McKillop, Fritz Mowery, Mark David and Daniel Jones. Glynn Raymer was absent.

Officials/Consultants/Staff present were: City Council Liaison Don Day, Greg Sims and Abby Liu of MEDC, Finance Director Jennifer Fung, Assistant Finance Director Jason Weeks, John Sullivan of Welsh-Sullivan Group, Cindy North with Schuler Development, and Airport staff Executive Director Kenneth Wiegand and Coordinator Cindy Rowe.

#### CALL TO ORDER

Chairman Wroten called the meeting to order at 9:00 a.m. after determining that a quorum was present.

The oaths of office for reappointed members Cowan, David and Jones were administered by the City Secretary Sandy Hart. Note: Member Raymer is out of town and will take the oath upon his return.

**Minutes:** Board minutes from the September 9, 2010 meeting were approved on a motion by Member McKillop and seconded by Member David. The motion was unanimously approved, 4-0. Note, Members Jones and Mowery arrived after the vote.

#### REPORTS

**Chairman:** John Wroten announced that Member Fritz Mowery was appointed to the TIRZ 2 Board of Directors by City Council.

**Security Committee:** The Security Assessment Subcommittee led by Thomas Collins from Hewlett-Packard Company reported on their meeting review on August 24, 2010 to assess the findings from the airport security assessment performed by the Welsh-Sullivan Group last March 2010. The board stated that they would like to see a police presence on the airport and directed the airport director to follow up with drivers training.

**Business Development:** Member David stated that the committee met two weeks ago and is waiting on major economic decisions which will greatly impact the business plan. More information will be discussed during Executive Session.

**Compliance Committee:** Member Andy Cowan reported that committee members Fritz Mowery, Glynn Raymer and himself met and reviewed the airport's Minimum Standards. They plan to present a draft for board review next month. The committee is also going to review the land lease rates and the fuel flowage rates.

**Financial:** Jason Weeks reviewed the August 2010 monthly financial reports. He stated that the annual City Audit would begin next month.

**City Council Liaison:** Don Day stated that he would update members during Executive Session.

**MEDC:** Director of Business Retention and Expansion Greg Sims updated members on economic development matters. He introduced Abbey Liu hired as Director of International Development.

**FBO update:** General Manager Mike Livezey with Cutter Aviation reported that his company now employs thirty-five people at the airport since bringing the maintenance

department from Dallas. Fuel volume was up for the month of September. He stated that Cutter Aviation will have a display at the upcoming NBAA national event in Atlanta the week of October 18, 2010.

**Airport Executive Director:** Ken Wiegand updated members on the runway and tower construction projects. He informed members of the Airport Layout Plan Update project.

Member McKillop urged staff to advertise shuttle service during the Super Bowl and to make airport security a priority.

Vice Chairman Cowan asked that staff address the emergency issue in regards to the current runway becoming the taxiway after the new runway is completed.

**Discussion Item:** International garbage collection discussion was tabled.

There were no Citizen Comments.

Regular session was adjourned at 10:15 a.m. followed by a brief break. Members convened into executive session at 10:23 a.m.

#### EXECUTIVE SESSION

In accordance with Texas Government Codes:

Section 551.071: Consultations with Board Attorney on any special or regular session agenda item requiring confidential, attorney/client advice necessitated by the deliberation or discussion of said items (as needed);

Section 551.072: Real Property, Airport Land Acquisition, Projects 08-02, 09-01, and 09-02;

Section 551.087: Economic Development, Projects 08-03, 09-03, 10-01, 10-02, 10-03.

The Executive Session adjourned at 10:50 a.m.

#### REGULAR MEETING

Members reconvened into regular session at 10:50 a.m. with no action required from Executive Session.

The regular meeting was adjourned at 10:51 a.m. on a motion by Member Jones and seconded by Member Cowan.