

## HISTORIC PRESERVATION ADVISORY BOARD

OCTOBER 1, 2015

The Historic Preservation Advisory Board of the City of McKinney, Texas met in regular session in the Council Chambers of the Municipal Building on Thursday, October 1, 2015 at 5:30 p.m.

Board Members Present: Chairperson Kevin McGraw, Vice-Chairperson Shannon Burton, Amber Douzart, Kate White, and Karen Zupanic

Board Members Absent: Peter Bailey and Kelly Buettner

Staff Present: Interim City Manager Tom Muehlenbeck, Assistant to the Interim City Manager Chandler Merritt, City Secretary Sandy Hart, Planning Manager Matt Robinson, Historic Preservation Officer Guy Giersch, and Administrative Assistant Terri Ramey

There were four guests present.

Chairperson McGraw called the meeting to order at 5:30 p.m. after determining a quorum was present.

### **15-914 Oath of Office**

Ms. Sandy Hart, City Secretary for the City of McKinney, gave the Oath of Office to Shannon Burton and Karen Zupanic.

### **15-915 November 3, 2015 Bond Election Presentation**

Mr. Tom Muehlenbeck, Interim City Manager for the City of McKinney, presented the November 3, 2015 Bond Election Propositions.

### **15-916 Election of Chair and Vice-Chair**

The Board approved the motion by Vice-Chairperson Burton, seconded by Board Member Zupanic, to re-elect Kevin McGraw as Chairperson, with a vote of 5-0-0.

The Board approved the motion by Board Member Zupanic, seconded by Board Member Douzart to re-elect Shannon Burton as Vice-Chairperson, with a vote of 5-0-0.

Chairperson McGraw continued the meeting with the Consent Agenda. The Board unanimously approved the motion by Board Member Douzart, seconded by Board Member White, to approve the following consent item, with a vote of 5-0-0:

### **15-917 Minutes of the Historic Preservation Advisory Board Regular Meeting of September 3, 2015**

**END OF CONSENT**

Chairperson McGraw continued the agenda with the Discussion items.

**15-918      Discuss Historic Home Recognition Program Calendar  
for 2016-17**

Mr. Guy Giersch, Historic Preservation Officer for the City of McKinney, stated that the 2015-2016 Historic Home Recognition Program Calendars had been received from the printer and had received praise from Mr. Michael Quint, Director of Development Services. Mr. Giersch briefly discussed the Music In Motion event being held on October 10, 2015 where the calendar would be unveiled.

Mr. Giersch asked the Board Members to submit their nominations for the 2016-2017 Historic Home Recognition Program Calendar by October 26, 2015. He stated the nominations would be voted on at the November 5, 2015 Historic Preservation Advisory Board meeting. Mr. Giersch stated that the various calendar duties would be assigned to the Board Members at the November meeting. Mr. Giersch asked the Board Members to be prepared the make recommendations for any changes they would like to see made to the 2016-2017 Historic Home Recognition Program Calendar. Board Member White suggested looking into accepting nominations of properties that had been featured in the calendar previously. Vice-Chairperson Burton suggested looking into revising the prices charged for the various advertisements available in the calendar, since the prices had not changed in years and the cost of printing had gone up.

**END OF DISCUSSION ITEM**

There being no further business, Chairperson McGraw declared the meeting adjourned at 6:13 p.m.

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KEVIN McGRAW  
Chairperson