

**MINUTES
CITY OF MCKINNEY, TEXAS
COMMUNITY GRANTS ADVISORY COMMISSION
THURSDAY, NOVEMBER 17, 2011 AT 6:30 PM
COMMUNITY SERVICES CONFERENCE ROOM**

The Community Grants Advisory Commission (CGAC) of the City of McKinney, Texas, met in regular session in the Community Services Conference Room, 314 S. Chestnut, Thursday, November 17 at 6:30 p.m.

Commission members present included: Rachelle Campbell, Jeremiah Hammer, Kim Hubbard-Hall, Celso Martinez and Myra Taylor. Grants Administrator, Janay Tieken; CDBG Administrator, Shirletta Best and CDBG Coordinator, Christine Lawton represented City staff.

Ms. Campbell called the meeting to order at 6:36 p.m.

The first item was the approval of the minutes from the October 20, 2011 Meeting. Chairperson Campbell asked if members had changes or additions to the minutes, in which there were none. Chairperson Campbell motioned for approval of the minutes and Ms. Taylor seconded.

Next on the agenda was considering, discussing and acting on the 2010-2011 CDBG Consolidated Annual Performance Evaluation and Report (CAPER). Ms. Best presented the CAPER to the Commission and stated the CAPER is a summary of the previous year's activities that is presented to the U.S. Department of Housing and Urban Development HUD on a yearly basis. The CAPER is presented to the public for a 15 day comment period before presenting the CAPER to City Hall and prior to submission to HUD. Chairperson Campbell motioned for approval of the CAPER and Ms. Hubbard-Hall seconded.

The next agenda item was to consider, discuss and act on preparation for the Community Support Grant Presentations for the December 7 and 8, 2011. Ms. Best presented application binders to the Commission to review prior to the public hearings. Ms. Best explained the order of the agencies and stated each applicant will have approximately five minutes for their presentation and five minutes for questions and answers the night of the public hearings. Chairperson Campbell motioned for approval and Ms. Hubbard-Hall seconded.

Nest on the Agenda was the Community Events Review. Ms. Best summarized the P.R.I.D.E. meeting that was conducted November 10, 2011 in which the Mayor as well as approximately fifty members of the P.R.I.D.E. community attended.

Chairperson Campbell thanked everyone for their participation and motioned to close the meeting. The meeting adjourned at 7:30 p.m.

Chairperson Campbell