

COMMUNITY GRANTS ADVISORY COMMISSION

OCTOBER 22, 2014

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the Community Services Conference Room, 314 South Chestnut, Suite 101, McKinney, Texas on October 22, 2014 at 6:30 p.m.

Commissioners Present: Myra Cisneros Taylor, Trae Gardner, Carla Bolds, Amy Evans, Kelly Maier, Maritza Spainhouer

Absent: Mark Phillips

Guests Present: Steve Spainhouer

Staff Present: Community Services Administrator, Shirletta Best; Community Services Coordinator, Will Honea; Administrative Assistant, Judy Hawkins; and City Secretary, Sandy Hart.

Ms. Shirletta Best noted the presence of a quorum and called the meeting to order at 6:38 p.m.

14-1051 Oaths of Office

City Secretary Sandy Hart administered the Oath of Office to Commissioners Amy Evans, Maritza Spainhouer, and Kelly Maier.

14-1052 Election of Chair and Vice-Chair

There were no openings at this time.

14-1053 Board Orientation and Responsibilities of the Community Grants Advisory Commission.

Ms. Best provided orientation to members of the Community Grants Advisory Commission (CGAC). Commissioners were given orientation notebooks that include a schedule of meetings for the year. Funding for the two grant cycles reviewed by Commissioners include both federal and city sources. The Community Development Block Grant (CDBG) cycle includes federal funds received through the U.S. Department of Housing and Urban Development (HUD) for Housing and Community Development programs to fund programs, staffing, and grants in the areas of: public services, housing, economic development, public education, and grant administration. The CDBG cycle

typically begins in the spring and subject to budget review, application process, Commissioners public hearings, a 30-day citizen participation process, and city council public hearings before recommendations are submitted to HUD for final approval. The City's CDBG application process for approval began March, 2014 through August, 2014 for submittal to HUD. The CDBG approved allocation for October 1, 2014 – September 30, 2014 is \$ 730, 747.

The grant cycle for city funds under the Community Support Grant typically begins in the fall; city funds provide grants to non-profit agencies in the areas of

- a. Disaster aid: relief to victims of disaster and to help people prevent, prepare for, and respond to emergencies
- b. Basic needs: food and clothing
- c. Housing/Shelter: non-financial assistance
- d. Health and medical treatment, including mental health
- e. Housing: financial assistance
- f. Transportation: the sole service being provided
- g. Recreation and athletics/sports

The Community Support Grant funding for FY 2014-15 is \$119,700. Public hearings will be held November 12 and November 13. Recommendations are typically forwarded to City Council In December. The minimum CSG award is \$3,000. The application process ends October 27, 2014 at 4:00 PM.

For both programs, applications are vetted by staff members prior to presentation to the CGAC to determine if eligibility requirements are met. The Following public hearings, the CGAC will deliberate to decide funding amounts that will be recommended to the City Council.

CONSENT ITEMS

- 14-1054** Minutes of the Community Grants Advisory Commission Meeting of June 11, 2014.

Commissioners unanimously approved the motion by Commission Trae Gardner, seconded by Commissioner Carla Bolds, to approve the minutes of the Community Grants Advisory Commission meeting of June 11, 2014.

CITIZEN COMMENTS

Steve Spainhouer asked how Council decides the amount of funding allocated for grants. CSG funding is based on City Council determination of the annual allocation during the city's annual budget process. The City of McKinney receives notice of its CDBG allocation from HUD. McKinney receives an annual CDBG allocation once the city reached a population of 50,000 and as it continues to meet federal requirements, including benefit to low-to-moderate income persons. For eligible cities and counties, HUD determines the amount of each grant by using a formula comprised of varied factors of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag relative to other metropolitan areas.

ADJOURN

Commissioners unanimously approved the motion by Commissioner Evans, seconded by Commissioner Maier, to adjourn. Chair Taylor adjourned the meeting at 7:31 p.m.

MYRA CISNEROS TAYLOR
Chairperson