

Library Advisory Board

June 15, 2017

Mike Smith (Technology Librarian) Report

The Technology Librarian's duties include oversight of the library's websites (public website, City intranet page for the library department, and Wiki website for library policies and procedures). Duties also include assistance with evaluating and implementing digital resources (such as ReferenceUSA, NoveList, or Atomic Training) as well as helping the public with eContent (eBooks, eAudiobooks, eMagazines). Responsibilities at the John & Judy Gay Library include reference and circulation assistance to the public, ordering of reference and adult nonfiction materials for both libraries, and supervision of three part-time shelvers.

Recent Website Projects

- Developed a Summer Reading Program web page with all relevant information for the public in one place; this information is also linked from the Children's and Teen pages.
- Developed web pages for the 2017 Read Across McKinney selection sponsored by the Friends (*The Book That Matters Most* by Ann B. Hood).
- Added or updated policy and procedure changes on the library's Wiki, especially for useful Koha information as we move forward with our Koha ILS and learn more about upgrades, reports, and customization.
- The Library will be able to customize its website for a somewhat different look and functionality, though it will still be recognizably part of the City website. As we move forward with this project, suggestions of examples of other libraries' successful websites are welcome.

eContent

- Though all staff are encouraged to help with patron eBook/eAudiobook/eMagazine questions, the Technology Librarian can provide more in-depth assistance to the public via email, phone, or in person. We've noted over the past few years that patron questions are becoming more geared to using the library's eContent as opposed to "How do I use my device?" Thus patrons seem to be mastering their tablets and smartphones and less basic help is needed.
- Recorded Books, parent company of OneClickDigital eAudiobooks and Zinio eMagazines, is merging those two platforms into a new one called Rbdigital. The vendor's target date for the platform merge is June 27. Library staff have previewed the new app and the prototype Rbdigital website; the two are designed to look and function similarly, and staff have been impressed with the improvements and ease of use. The OneClickdigital app will be upgraded to the new Rbdigital app; users of the Zinio app will get a notice that they can download the new app.
- *From Librarian Supervisor Marci Chen's May 24 Supervisor's Report about the new consortium among area libraries for sharing cloudLibrary eBooks and eAudiobooks:* CloudLink (cloudLibrary shared collections) is moving forward (contract is going through [City] Document Control), and the target date for going live is mid-June. Several libraries have joined CloudLink. This will substantially increase the number of eBooks and eAudiobooks our patrons can access through cloudLibrary, as anything owned by other CloudLink libraries not currently checked out will show as available to our patrons.

Shelvers at John & Judy Gay Library

- Lauren Dehdari, our excellent shelver who also happens to be in library school, will be leaving June 26 and we've started the process for filling this position as quickly as possible, given the high summer demand for library materials and the resulting shelving workload.
- A recent enhancement to the shelving procedure has the JJGL check-in staff keeping the sorting carts in order immediately after checking materials in, instead of leaving unorganized carts that shelvers or other staff must sort before wheeling out to the stacks. Thus we can concentrate forty-five hours a week of shelver time (each of the three working fifteen hours a week) on actual shelving, as opposed to first sorting and then shelving.
- The downside is that this takes more time for the check-in staff, and to this end we've shortened the check-in process by not mandating deep inspection of returned books, though true damage still gets sent to Steve Sexton, our Circulation Supervisor, for later patron contact. In addition, we plan to pull phone answering duties from the check-in staff by obtaining a cell or wireless phone which we can assign to other staff. We are working with City IT on this project.