

PLANNING DEPARTMENT	
CONVEYANCE PLAT CHECKLIST (Sec. 142-81)	
Not Met	Item Description
X	<b>Sec. 142-76 via Sec. 142-81(d)</b> Two (2) Points tied to State Plane Coordinate System, Texas North Central, FIPS 4202
X	<b>Sec. 142-76 via Sec. 142-81(d)</b> Existing Features outside the Subject Property are Ghosted
X	<b>Sec. 142-76 via Sec. 142-81(d)</b> Proposed Subdivision Plan showing: <ul style="list-style-type: none"> <li>• Lots designating Lot Numbers and Blocks and Dimensions</li> <li>• Rights-of-Way and Dimensions</li> <li>• Easements and Dimensions (existing easements must include filing information)</li> <li>• Floodplain</li> <li>• Proposed Street Names</li> </ul>
X	<b>Sec. 142-81(d)</b> Property within City Limits includes the following note on each page: <ul style="list-style-type: none"> <li>• "CONVEYANCE PLAT ONLY: NOT FOR DEVELOPMENT"</li> <li>• "A conveyance plat is a map of property approved by the city for the purpose of sale or conveyance in its entirety or interests thereon defined. Lots created by conveyance plat may not all the necessary public utilities available for immediate use. No certificate of occupancy shall be issued nor permanent public utility service provided to any lot(s) created by a conveyance plat until all required public improvements have been constructed and accepted and a record plat is filed for record with the county clerk. Selling a portion of property by metes and bounds, except as shown on an approved, filed, and accepted conveyance plat, record plat, minor plat or minor replat is a violation of the city's Code of Ordinances and State Law."</li> </ul>
X	<b>Sec. 142-76 via Sec. 142-81(d)</b> Owner's Certificate showing the Legal Description for the Property
X	<b>Sec. 142-76 via Sec. 142-81(d)</b> Owner's Dedication and Signature Block with Name of Owner Printed
X	<b>Sec. 142-76 via Sec. 142-81(d)</b> Approval Certificate with Signature Block for the Planning and Zoning Commission Chairman

**ENGINEERING DEPARTMENT PLAT CHECKLIST**

<b>Not Met</b>	<b>Item Description</b>	
<input checked="" type="checkbox"/>	EDM 4.1.J	Drainage easements shall have a minimum width of 15 feet.
<input checked="" type="checkbox"/>	EDM 4.1.I	No improvements shall be constructed within an Erosion Hazard Setback Easement.