

**MINUTES
CITY OF MCKINNEY, TEXAS
WEDNESDAY, DECEMBER 7, 2011, 6:30 P.M.
ROY AND HELEN HALL MEMORIAL LIBRARY, DELANEY ROOM**

The Community Grants Advisory Commission (CGAC) of the City of McKinney, Texas, held a Public Hearing in the Delaney Room, Roy and Helen Hall Memorial, 101 East Hunt Street, December 7, 2011 at 6:30 p.m.

Commission members present included Rachelle Campbell (Chairperson), Brenda Carter, Jeremiah Hammer, Celso Martinez (Co-Chairperson), Myra Taylor, and William Wehunt. Kim Hubbard-Hall was unable to attend. Janay Tieken, Grants Administrator; Shirletta Best, CDBG Administrator; and Christine Lawton, CDBG Coordinator represented City staff.

The meeting was called to order at 6:31 p.m. by Chairperson Campbell.

Chairperson Campbell asked if Commission members had changes or additions to the minutes from the November 17, 2011 CGAC Regular Meeting. With no adjustments from the Commission, she requested a motion for approval of the minutes. Co-Chair Martinez motioned and Ms. Taylor seconded. The vote passed unanimously 6-0.

Next, Chairperson Campbell officially opened the Public Hearing to consider FY 2011-2012 Community Support Grant funding requests. She explained the order of the agency presentations and stated agencies would receive up to 10 minutes for their presentation and the time included questions from Commission members.

The first presenter of the evening was Christine Hockin-Boyd, Executive Director, Community Lifeline Center. Ms. Hockin-Boyd stated the agency requested \$9,000 to provide emergency rental and utility assistance to McKinney residents. Ms. Hockin-Boyd explained households with a median income of fifty (50) percent or less would receive one-time assistance from the agency. Chairperson Campbell asked about the source the agency uses for income determination guidelines and Ms. Hockin-Boyd replied the guidelines come from the U.S. Department of Housing and Urban Development (HUD).

The second presenter was Jennifer Spugnardi, Executive Director of The Turning Point. The agency requested \$8,000 in funds to support their free counseling program for victims of sexual harassment, assault and abuse. Services are offered to clients for as long as necessary to recover from the trauma. Ms. Best asked how the victims learn of their services and Ms. Spugnardi replied the agency is a part of the Rape and Incest National Network which refers clients to Turning Point. Ms. Spugnardi also clarified that clients are referred to them by local hospitals and police departments.

The next presenter was Susan Stambaugh, Director of Quality Management for Health Services of North Texas. Ms. Stambaugh gave a brief overview of the agency and stated the \$11,500 fund request would be used for food and hygiene products for the food pantry and for a portion of personnel costs associated with the delivery of food services to residents living with HIV or AIDS. Ms. Taylor asked how if the agency encountered any transportation issues with getting McKinney residents to the Plano location and Ms. Stambaugh no; the stated the agency provides transportation services free of charge to all its clients.

Next was Celeste Cox, Executive Director of Habitat for Humanity. Ms. Cox stated the agency submitted a request of \$15,000 to fund a portion of a matching salary for the Veteran Corps Program. Ms. Cox stated one month ago, the agency centrally located all of Habitat offices to one 5,500 square foot building, including their administrative and construction departments; The ReStore and supply storage. Co-Chair Martinez asked for clarification regarding the grant request and how the funds will be utilized. Ms. Cox stated the request would fund supportive services for land acquisition and for the Veteran Corps Program and the grant would be used as a match to the AmeriCorps Grant the agency recently received.

The next presenter was Janetta Michaels, Senior Vice President of Operations for Children's Advocacy Center of Collin County. Ms. Michaels gave a brief overview of the agency and stated the agency will celebrate its 20th year anniversary in 2012. Ms. Michaels further stated the agency is requesting \$25,000 to provide McKinney children victimized by abuse and their non-offending family members any assistance with emergency and basic needs such as food and emergency shelter. Chairperson Campbell asked if the counseling services are for a lifetime. Ms. Micheals stated that clients typically receive counseling for twelve months; however they are welcome to return anytime if they feel the need for additional counseling services.

The next presenters were Stephanie Tyson and Melissa Wilmontz representing Community Lifeline Center's program, "Bridges that Unite." Ms. Tyson stated Bridges is an outreach program with a goal to educate and build relationships between all economic classes. The \$16,043 funds request would be used for supplies; curriculum and overhead costs associated with programs designed to mentor and educate families living in poverty. Co-Chair Martinez asked if the agency would serve clientele who do not speak English and Ms. Tyson stated the Getting Ahead Curriculum is written in Spanish, but the agency does not have a bilingual staff person.

Next was Susan Etheridge, Executive Director of Court Appointed Special Advocates of Collin County (CASA). Ms. Etheridge thanked the City for its long standing support of the agency and stated the \$20,000 fund request would be used to provide program staffing and training necessary to recruit, train, and supervise volunteers for children removed from unsafe housing that fostered abuse or neglect. Mr. Wehunt asked about the costs associated to train a

volunteer and Ms. Etheridge stated training and management of a volunteer that serves a child for a year cost almost \$1,800.00.

The next presenter was Sandra Dickey, Executive Director, Children and Community Health Center. Ms. Dickey explained the agency is requesting \$15,000 for nurse practitioner salaries, with related expenses for McKinney Residents only. Ms. Dickey stated the agency is the only free clinic in McKinney that assists clients with no insurance that are seeking medical attention. Co-Chair Martinez asked how many clients the agency served from McKinney and Ms. Dickey stated 74% of the adults and 81% of the children are McKinney Residents.

The last presenter of the evening was Patrice Tosi, Chief Executive Officer for Hope's Door, Inc. Ms. Tosi explained the agency offered emergency counseling and shelter service to victims of domestic violence. The \$21,255 grant request is for Domestic Violence education and awareness classes for women at the McKinney Jail. Ms. Taylor asked how they assist clients once they've left the agency. Ms. Tosi stated the agency only serves as a last resort for a client and once they have left the abuser and sought the agency's services, there is not much of a need to come back.

Chairperson Campbell opened the floor for public questions or comments, of which there were none. She then closed the hearings and asked for a motioned to adjourn. Mr. Hammer made the motion and Ms. Taylor seconded. The vote passed unanimously 6-0.

The meeting was adjourned at 8:09 p.m.

Rachelle Campbell, Chairperson