

**MINUTES
CITY OF MCKINNEY, TEXAS
COMMUNITY GRANTS ADVISORY COMMISSION
THURSDAY, MARCH 17, 2011 AT 6:30 PM
COMMUNITY SERVICES CONFERENCE ROOM**

The Community Grants Advisory Commission (CGAC) of the City of McKinney, Texas, met in regular session in the Community Services Conference Room, 314 S. Chestnut, Suite 101, Thursday, March 17, 2011 at 6:30 p.m.

Commission members present included: Aaron McMahon (*Chairperson*), Rachele Campbell (*Co-Chairperson*), William Wehunt, and Kim Hubbard-Hall. Ada Simmons, Celso Martinez and Brenda Carter were unable to attend. CDBG Administrator, Shirletta Best and CDBG Coordinator, Christine Lawton represented City staff.

Chairperson McMahon called the meeting to order at 6:41 p.m.

The first item on the agenda was the approval of the minutes from the January 27, 2011 Meeting. Chairperson McMahon asked if members had changes or additions to the minutes, in which there were none. Chairperson McMahon motioned for approval of the minutes and Co-Chair Campbell seconded. The vote passed unanimously 4-0.

The next agenda item included the Discussion and Review of FY 2010-2011 CDBG Application Process and Public Hearings. Ms. Best provided the members with the PowerPoint presentation viewed by attendees at the non-mandatory Pre-Application Information Meeting on March 16 and summarized the questions, concerns and expectations expressed by applicants at the meeting. Ms Best then reviewed guidelines Commissioners will use to consider and allocate funding requests. Another reminder of the revised Public Hearings and Deliberations schedule was also provided as follows:

- Wednesday, May 11, 2011. Wednesday Night at 6:30 p.m. in City Hall Council Chambers, 222 N. Tennessee Street.
- Thursday, May 12, 2011. Thursday Night at 6:30 p.m. in City Hall Council Chambers, 222 N. Tennessee Street.
- Thursday, May 26, 2011 at 6:30 p.m. will be the Deliberations meeting, held in the Community Services Conference Room, Suite 101, 314 S. Chestnut

The last item on the agenda was the review and discussion of program and department updates. Ms. Best updated members on the Community Services Department's move from their original space, to the space previously occupied by the Human Resources Department. Ms. Best also informed the Commission that the City of McKinney has a new City Manager, Jason Gray, who will start his position on March 21, 2011.

Chairperson McMahon thanked everyone for their participation tonight and motioned to close the meeting. Co-Chair Campbell seconded. The meeting was adjourned at 7:00 p.m.

Chairperson McMahon