

| CITY OF MCKINNEY, BUDGET FY 2014-2015 LINE ITEM DETAIL | | | | | | Do not change purple cells | Enter FY15 changes below | Difference | |
|--|--------------------------------------|-------------------|------------------|------------------|------------------|----------------------------|--------------------------|----------------------|--------------------|
| Account Number | Account | Actual FY 10-11 | Actual FY 11-12 | Actual FY 12-13 | Adopted FY13-14 | Revised FY13-14 | Y-T-D 4/30/14 | Continuation FY14-15 | Rev 14/ Bud 15 |
| MCKINNEY ECONOMIC DEVELOPMENT CORPORATION | | | | | | | | | |
| Economic Development Revenues | | | | | | | | | |
| 059-0000-313-1001 | Sales Taxes | 8,101,418 | 8,759,753 | 9,700,659 | 9,450,000 | 9,450,000 | 5,636,198 | 9,450,000 | 0 |
| 059-0000-361-1000 | Interest Income | 14,377 | 30,245 | 13,634 | 11,981 | 11,981 | 3,975 | 11,981 | 0 |
| 059-0000-365-4001 | Donations/Contributions | 0 | 0 | 3,000 | 0 | 0 | 0 | 0 | 0 |
| 059-0000-366-1000 | Contribution Principal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-0000-366-2000 | Contribution Interest | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-0000-369-1001 | Other Income | 537,128 | 0 | 76 | 0 | 0 | 2,916,619 | 500,000 | (2,416,619) |
| 059-0000-369-1004 | Prior Years Expense | 595 | 127,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-0000-391-4600 | Transfer from MEDC Debt Service Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-0000-392-2000 | Sale of Land | 0 | 0 | 0 | 0 | 0 | 393,129 | 0 | (393,129) |
| 059-0000-393-1000 | Bond Issuance | 14,880,120 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MEDC Revenue Total | | 23,533,638 | 8,916,998 | 9,717,369 | 9,461,981 | 9,461,981 | 8,949,921 | 9,961,981 | (2,809,748) |
| z MEDC Revenues | | | | | | | | | |
| CAFR | | | | | | | | | |
| Economic Development Expenditures | | | | | | | | | |
| Personnel / Administrative | | | | | | | | | |
| 059-1255-461-8001 | Administrative | 393,971 | 272,369 | 364,344 | 506,358 | 506,358 | 226,869 | 534,570 | 75,624 |
| 059-1255-461-8002 | Clerical | 50,017 | 0 | 21,017 | 84,337 | 84,337 | 17,578 | 82,709 | 32,211 |
| 059-1255-461-8005 | Part-Time | 0 | 2,750 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-461-8006 | Car Allowance | 4,900 | 0 | 6,050 | 6,600 | 6,600 | 3,850 | 6,600 | 0 |
| Continuation: | | | | | | | | | |
| | Wehemeier | | 6,600 | | | | | | |
| 059-1255-461-8007 | Bonus / Incentive | 0 | 0 | 0 | 20,000 | 20,000 | 20,000 | 0 | (20,000) |
| 059-1255-461-8008 | Cell Phone Allowance | 0 | 0 | 4,933 | 1,200 | 4,800 | 2,950 | 6,000 | 1,200 |
| Continuation: | | | | | | | | | |
| | Wehemeier | | 1,200 | | | | | | |
| | Liu | | 1,200 | | | | | | |
| | Valencia | | 1,200 | | | | | | |
| | Stein | | 1,200 | | | | | | |
| | Walker | | 1,200 | | | | | | |
| | | | 6,000 | | | | | | |
| 059-1255-461-8010 | Overtime | 0 | 0 | 508 | 0 | 0 | 2,843 | 0 | 0 |
| 059-1255-461-8011 | Stability | 3,725 | 905 | 2,128 | 1,570 | 1,570 | 380 | 1,990 | 420 |
| 059-1255-461-8012 | Vacation | 46,475 | 14,095 | 16,285 | 0 | 0 | 8,796 | 0 | (9,496) |
| 059-1255-461-8013 | Sick | 7,174 | 189 | 1,550 | 0 | 0 | 6,187 | 0 | (6,187) |
| 059-1255-461-8015 | Holiday | 17,748 | 10,031 | 14,261 | 0 | 0 | 10,127 | 0 | (10,127) |
| 059-1255-461-8016 | Bereavement | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-461-8019 | Bilingual Pay | 300 | 600 | 600 | 600 | 600 | 350 | 600 | 0 |
| 059-1255-461-8020 | FICA | 35,983 | 21,501 | 30,413 | 47,436 | 47,436 | 19,200 | 48,338 | 902 |
| 059-1255-461-8021 | TMRS | 67,532 | 41,171 | 62,206 | 96,855 | 96,855 | 45,302 | 99,962 | 3,107 |
| 059-1255-461-8022 | Hospital & Life Ins | 52,391 | 32,639 | 49,532 | 91,133 | 91,133 | 68,350 | 93,268 | 2,135 |
| 059-1255-461-8023 | Workers Compensation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-461-8024 | Wellness Dollars | 2,085 | 1,138 | 2,400 | 4,200 | 4,200 | 3,150 | 4,200 | 0 |
| 059-1255-461-8080 | Adjustments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Personnel / Administrative | | 682,301 | 397,388 | 576,227 | 860,289 | 863,889 | 435,932 | 878,237 | 69,789 |
| OPERATIONS | | | | | | | | | |
| 059-1255-463-8101 | Office Supplies | 2,870 | 2,724 | 2,615 | 6,500 | 6,500 | 769 | 5,000 | (1,500) |
| 059-1255-463-8103 | Food (non-travel) | 5,158 | 3,347 | 12,921 | 8,500 | 13,500 | 14,275 | 15,000 | 1,500 |

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| Account Number | Account | Actual FY 10-11 | Actual FY 11-12 | Actual FY 12-13 | Adopted FY13-14 | Revised FY13-14 | Y-T-D 4/30/14 | Continuation FY14-15 | Rev 14/ Bud 15 |
| 059-1255-463-8106 | Minor Tools & Equipment | 6,168 | 11,305 | 17,349 | 15,000 | 15,000 | 3,430 | 15,000 | 0 |
| 059-1255-463-8115 | Postage | 693 | 193 | 695 | 2,500 | 2,500 | 666 | 2,000 | (500) |
| 059-1255-463-8140 | Computer Hardware/Software | 2,228 | 555 | 3,585 | 6,125 | 6,125 | 2,063 | 5,000 | (1,125) |
| 059-1255-463-8144 | Communications Supplies | 0 | 2,291 | 0 | 906 | 906 | 0 | 1,000 | 94 |
| 059-1255-463-8301 | Maintenance-Buildings & Structures | 0 | 8,266 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-463-8314 | Maintenance-Miscellaneous | 3,801 | 50 | 24 | 2,260 | 2,260 | 0 | 2,000 | (260) |
| Subtotal: Supplies | | 20,918 | 28,731 | 37,189 | 41,791 | 46,791 | 21,203 | 45,000 | (1,791) |
| 059-1255-463-8420 | Maintenance-Computer Software | 49 | 186 | 1,240 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| Subtotal: Maintenance | | 49 | 186 | 1,240 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 059-1255-463-8501 | Communications Services | 7,052 | 7,531 | 5,121 | 6,600 | 11,000 | 7,173 | 6,600 | (4,400) |
| 059-1255-463-8502 | Mileage | 639 | 1,904 | 1,586 | 7,000 | 7,000 | 3,808 | 7,000 | 0 |
| 059-1255-463-8503 | Insurance for Office Lease | 1,034 | 885 | 829 | 1,000 | 1,000 | 884 | 1,000 | 0 |
| 059-1255-463-8504 | Office Rental | 66,500 | 46,722 | 56,452 | 58,000 | 58,000 | 58,302 | 61,000 | 3,000 |
| | Continuation: | | | | | | | | |
| | Office Rent 61,000 | | | | | | | | |
| 059-1255-463-8506 | Travel/Training (Associations & Education Only) | 5,723 | 2,191 | 26,558 | 10,000 | 10,000 | 10,321 | 10,000 | 0 |
| 059-1255-463-8507 | Publications | 850 | 1,056 | 678 | 1,500 | 1,500 | 804 | 1,000 | (500) |
| 059-1255-463-8508 | Utilities-Electric | 0 | 5,294 | 5,207 | 6,600 | 6,600 | 6,500 | 6,600 | 0 |
| 059-1255-463-8510 | Other | 2,992 | 5,590 | 5,133 | 6,500 | 6,500 | 2,496 | 6,500 | 0 |
| 059-1255-463-8511 | Associations | 29,748 | 27,598 | 39,382 | 61,000 | 61,000 | 58,604 | 30,000 | (31,000) |
| 059-1255-463-8515 | Equipment Rental | 8,103 | 7,805 | 8,231 | 7,000 | 7,000 | 8,797 | 10,000 | 3,000 |
| 059-1255-463-8516 | Ret Fee/Prof Service | 89,268 | 151,649 | 25,566 | 60,000 | 100,000 | 80,762 | 50,000 | (50,000) |
| | Continuation: | | | | | | | | |
| 059-1255-463-8526 | Auditing / Accounting Fee | 2,660 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-463-8528 | Recruitment | 0 | 0 | 10,911 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-463-8538 | Temporary Personnel Services | 4,509 | 11,589 | 0 | 0 | 0 | 257 | 1,000 | 1,000 |
| 059-1255-463-8539 | Other Legal Fees | 21,042 | 23,839 | 8,959 | 0 | 0 | 16,308 | 40,000 | 40,000 |
| 059-1255-463-8547 | Airport Marketing | 1,139 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Services/Sundry | | 241,259 | 293,653 | 194,613 | 225,200 | 269,600 | 255,016 | 230,700 | (38,900) |
| 059-1255-466-9001 | Land Acquisition | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1255-466-9201 | Furniture/Fixtures | 0 | 0 | 5,380 | 16,000 | 16,000 | 0 | 0 | (16,000) |
| Subtotal: Operating | | 0 | 0 | 5,380 | 16,000 | 16,000 | 0 | 0 | (16,000) |
| 1255 Economic Development Administrative - Operations Total | | 944,527 | 719,958 | 814,649 | 1,145,280 | 1,198,280 | 712,151 | 1,155,937 | 13,098 |
| 1256 MARKETING / PROMOTIONAL | | | | | | | | | |
| 059-1256-463-8177 | Printed Material | 6,522 | 15,194 | 11,271 | 50,000 | 50,000 | 3,813 | 15,000 | (35,000) |
| Subtotal: Supplies | | 6,522 | 15,194 | 11,271 | 50,000 | 50,000 | 3,813 | 15,000 | (35,000) |
| 059-1256-463-8420 | Maintenance-Computer Software | 0 | 4,204 | 2,596 | 10,000 | 10,000 | 3,016 | 10,000 | 0 |
| Subtotal: Maintenance | | 0 | 4,204 | 2,596 | 10,000 | 10,000 | 3,016 | 10,000 | 0 |
| 059-1256-463-8506 | Marketing Travel | 29,384 | 8,134 | 14,747 | 35,000 | 35,000 | 6,899 | 35,000 | 0 |
| 059-1256-463-8510 | Community Relations | 895 | 5,040 | 4,425 | 5,000 | 10,000 | 22,486 | 10,000 | 0 |
| 059-1256-463-8516 | Ret Fee/Prof Service | 5,155 | 35,154 | 29,018 | 30,000 | 30,000 | 210 | 120,000 | 90,000 |
| 059-1256-463-8517 | Promotional items | 5,225 | 6,990 | 14,154 | 18,000 | 18,000 | 8,278 | 18,000 | 0 |
| 059-1256-463-8520 | Advertising/PR/Research | 114,632 | 83,962 | 148,405 | 150,000 | 146,400 | 97,970 | 150,000 | 3,600 |
| 059-1256-463-8547 | Airport Marketing | 51,392 | 35,433 | 35,620 | 62,000 | 62,000 | 41,671 | 62,000 | 0 |
| Subtotal: Services/Sundry | | 206,683 | 174,713 | 246,369 | 300,000 | 301,400 | 177,514 | 395,000 | 93,600 |
| 059-1256-463-9201 | Furniture/Fixtures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Capital | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1256 Promotional Total | | 213,205 | 194,111 | 260,236 | 360,000 | 361,400 | 184,343 | 420,000 | 58,600 |

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|--|---------------------------|-----------------|-----------------|-----------------|-----------------|----------------------------|---------------|--------------------------|----------------|
| Account Number | Account | Actual FY 10-11 | Actual FY 11-12 | Actual FY 12-13 | Adopted FY13-14 | Revised FY13-14 | Y-T-D 4/30/14 | Continuation FY14-15 | Rev 14/ Bud 15 |
| 1271 International Marketing | | | | | | | | | |
| 059-1271-463-8101 | Office | 2,315 | 541 | 196 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8103 | Food (non-travel) | 670 | 1,369 | 1,816 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8115 | Postage | 46 | 1,295 | 28 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8177 | Printed Material | 2,882 | 1,168 | 162 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Supplies | | 5,913 | 4,373 | 2,202 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8501 | Communications Services | 0 | 38 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8502 | Mileage | 0 | 1,343 | 1,098 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8506 | Travel/Training | 21,175 | 25,529 | 15,594 | 65,000 | 65,000 | 7,348 | 65,000 | 0 |
| 059-1271-463-8510 | Other | 0 | 56 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8511 | Associations | 0 | 950 | 950 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 059-1271-463-8515 | Equipment Rental | 119 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1271-463-8516 | Ret Fee/Prof Service | 901 | 120 | 140 | 0 | 0 | 110 | 2,000 | 2,000 |
| Continuation: | | | | | | | | | |
| 059-1271-463-8517 | Promotional | 4,943 | 2,160 | 4,082 | 42,000 | 37,000 | 2,393 | 10,000 | (27,000) |
| 059-1271-463-8520 | Advertising | 2,102 | 380 | 1,600 | 0 | 0 | 700 | 30,000 | 30,000 |
| Subtotal: Services/Sundry | | 29,240 | 30,576 | 23,464 | 109,000 | 104,000 | 10,551 | 109,000 | 5,000 |
| 1271 International Marketing Total | | 35,153 | 34,949 | 25,666 | 109,000 | 104,000 | 10,551 | 109,000 | 5,000 |
| Marketing and Promotional Total | | | | | | | | 529,000 | |
| 1257 PROJECTS | | | | | | | | | |
| 059-1257-463-8103 | Food | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Supplies | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1257-463-8201 | Maintenance-Land | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Maintenance | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-1257-463-8504 | Office Rental | 0 | 0 | 12,143 | 0 | 0 | 0 | 0 | 0 |
| 059-1257-463-8508 | Utilities-Electric | 0 | 0 | 715 | 0 | 0 | 46,622 | 0 | 0 |
| 059-1257-463-8510 | Committed Projects | 9,577,053 | 150,476 | 4,617,315 | 3,719,889 | 7,798,166 | 3,540,925 | 4,031,072 | (3,767,094) |
| Continuation: | | | | | | | | | |
| | Emerging Technology | 360,000 | | | | | | | |
| | Wistron | 240,000 | | | | | | | |
| | Traxxas | 400,000 | | | | | | | |
| | Hisun | 36,000 | | | | | | | |
| | O'Hara | 56,000 | | | | | | | |
| | Perfectly Green | 170,000 | | | | | | | |
| | Popular Ink | 65,000 | | | | | | | |
| | Experian | 951,572 | | | | | | | |
| | Project Heat | 400,000 | | | | | | | |
| | Lawton | 32,500 | | | | | | | |
| | Project Brown | 300,000 | | | | | | | |
| | Project Geo | 20,000 | | | | | | | |
| | TBD | 1,000,000 | | | | | | | |
| | | 4,031,072 | | | | | | | |
| 059-1257-463-8516 | Ret Fee/Prof Service | 43,901 | 17,890 | 22,415 | 100,000 | 60,000 | 2,260 | 100,000 | 40,000 |
| Continuation: | | | | | | | | | |
| 059-1257-463-8526 | Auditing / Accounting Fee | 0 | 0 | 0 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 059-1257-463-8539 | Other Legal Fees | 108,207 | 44,949 | 46,081 | 100,000 | 100,000 | 44,406 | 100,000 | 0 |

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|--|--|------------------|------------------|------------------|------------------|----------------------------|------------------|--------------------------|--------------------|
| Account Number | Account | Actual FY 10-11 | Actual FY 11-12 | Actual FY 12-13 | Adopted FY13-14 | Revised FY13-14 | Y-T-D 4/30/14 | Continuation FY14-15 | Rev 14/ Bud 15 |
| 059-1257-463-8558 | Utilities-Gas | 0 | 0 | 0 | 0 | 0 | 3,720 | 0 | 0 |
| 059-1257-463-8568 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 3,809 | 0 | 0 |
| Subtotal: Services/Sundry | | 9,729,161 | 213,315 | 4,698,669 | 3,929,889 | 7,968,166 | 3,641,742 | 4,241,072 | (3,727,094) |
| 1257 Projects Total | | 9,729,161 | 213,315 | 4,698,669 | 3,929,889 | 7,968,166 | 3,641,742 | 4,241,072 | (3,727,094) |
| 1272 BREP - Emerging Technology | | | | | | | | | |
| 059-1272-463-8101 | Office | 0 | 71 | 40 | 0 | 0 | 174 | 0 | 0 |
| 059-1272-463-8103 | Food (non-travel) | 464 | 1,020 | 3,969 | 0 | 6,000 | 2,531 | 0 | (6,000) |
| 059-1272-463-8115 | Postage | 0 | 55 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Supplies | | 464 | 1,146 | 4,009 | 0 | 6,000 | 2,705 | 0 | (6,000) |
| 059-1272-463-8501 | Communications | 0 | 0 | 0 | 0 | 0 | 3,602 | 0 | 0 |
| 059-1272-463-8502 | Mileage | 0 | 1,636 | 3,305 | 0 | 0 | 206 | 0 | 0 |
| 059-1272-463-8504 | Office Rental | 0 | 0 | 0 | 35,000 | 35,000 | 20,959 | 0 | (35,000) |
| 059-1272-463-8506 | Travel/Training | 1,920 | 2,062 | 874 | 8,000 | 8,000 | 0 | 5,000 | (3,000) |
| 059-1272-463-8508 | Utilities-Electric | 0 | 0 | 0 | 0 | 3,000 | 1,946 | 0 | 0 |
| 059-1272-463-8510 | Other / Industry Appreciation | 0 | 400 | 0 | 5,000 | 5,000 | 1,532 | 10,000 | 5,000 |
| 059-1272-463-8515 | Rental Fee | 0 | 0 | 172 | 0 | 0 | 0 | 0 | 0 |
| 059-1272-463-8516 | Ret Fee/Prof Service | 0 | 0 | 0 | 0 | 20,000 | 45,654 | 140,000 | 120,000 |
| Continuation: | | | | | | | | | |
| 059-1272-463-8517 | Promotional | 1,250 | 872 | 684 | 0 | 0 | 0 | 0 | 0 |
| Subtotal: Services/Sundry | | 3,170 | 4,970 | 5,035 | 48,000 | 71,000 | 73,899 | 155,000 | 87,000 |
| 1272 BREP - Emerging Technology Total | | 3,634 | 6,116 | 9,044 | 48,000 | 77,000 | 76,604 | 155,000 | 81,000 |
| 9999 MEDC Non-Departmental | | | | | | | | | |
| 059-9999-463-8510 | Other (Administrative fee to General Fund) | 74,197 | 74,197 | 74,197 | 94,614 | 94,614 | 55,192 | 94,614 | 0 |
| 059-9999-463-8549 | Bond Issuance Costs | 175,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-9999-463-8821 | Transfer to Street Construction Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-9999-463-8854 | Central Business District Marketing Initiative | 0 | 0 | 25,000 | 25,000 | 25,000 | 14,583 | 25,000 | 0 |
| 059-9999-463-8861 | Transfer to Airport Construction Fund | 3,000,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-9999-463-8816 | Transfer to Main Street Program | 25,000 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 059-9999-463-8845 | Transfer to MEDC I&S Fund | 1,607,819 | 2,809,220 | 3,242,747 | 3,154,228 | 3,154,228 | 1,839,966 | 2,396,737 | (757,491) |
| Continuation: | | | | | | | | | |
| | Loan NonTaxable (University Park F | 824,159 | | | | | | | |
| | Sales Tax 2011 | 941,965 | | | | | | | |
| | Sales Tax 2012 Tax Exempt | 630,613 | | | | | | | |
| | | 2,396,737 | | | | | | | |
| Subtotal: Services/Sundry | | 4,882,016 | 2,908,417 | 3,341,944 | 3,273,842 | 3,273,842 | 1,909,741 | 2,516,351 | (757,491) |
| 9999 MEDC Non-Departmental Total | | 4,882,016 | 2,908,417 | 3,341,944 | 3,273,842 | 3,273,842 | 1,909,741 | 2,516,351 | (757,491) |
| MEDC Total Expenditures | | 15,807,696 | 4,076,866 | 9,150,208 | 8,866,011 | 12,982,688 | 6,535,132 | 8,773,693 | (4,326,887) |
| MEDC Surplus/(Deficits) | | 7,725,942 | 4,840,132 | 567,161 | 595,970 | (3,520,707) | 2,414,789 | 1,188,288 | 1,517,139 |
| MEDC Undesignated Projects | | | | | 6,806,120 | | | 6,806,120 | 6,806,120 |
| MEDC CAFR | | | | | | | | | |
| z | | | | | | | | | |

VEHICLE REQUEST

FY 2014-15

All budget requests for fleet items must be **approved in advance** by Fleet Services.

Completed by Department (one vehicle per request form):

Date Submitted: Annual Budget Grant Funded
Fiscal Year: Mid-Year Request Other Funding
Department: Fund #:
Submitted By: Phone:

Supplemental Request Name:

Replacement Vehicle? Y/N Vehicle #: (Refer to Fleet Replacement Schedule)

Vehicle Options: Police & Fire Vehicles

Request one type of vehicle per form. Chevrolet Tahoe # Motorcycle #
 E-One Engine E-One Ladder Ambulance

4-Door Staff Vehicles

- Ford Explorer
 Ford Escape

Pick-Up & Utility Trucks

- Ford F-150 Ford F-250 w/Extra Cab
 Ford F-350 Ford F-450 w/Lift Gate
 w/Utility Body
 w/Flat Bed

Other Vehicle (Not Listed):

Off-Road Equipment:

Completed by Fleet Services:

Type of Vehicle: Make: Model:
Funding Amount: Initial: Adjusted:
Account Funded: Capital:

I.T. EQUIPMENT REQUEST

FY 2014-15

All budget requests for I.T. items must be **approved in advance** by the Information Technology Department.

Department:

Fund/Division #:

Supplemental Request Name:

| Account # | Standard Items | Qty | Unit Price | Extended Price | Connections Exist (Y/N) |
|-----------|---|-----|------------|----------------|-------------------------|
| 8140 | Standard Laptop* <i>(Please include the port replicator)</i> | | \$ 783.00 | \$ - | |
| 8140 | Standard Laptop* <i>(docking station)</i> | | \$ 96.00 | | |
| 8140 | Power User Laptop* ZBook15 <i>(recommended Conf)</i> | | 2,360.00 | - | |
| 8140 | Power User Laptop* ZBook15 <i>(docking station)</i> | | 240.00 | | |
| 8140 | Professional Carrying Case | | 40.00 | - | |
| 8140 | USB Mouse | | 10.00 | - | |
| 8140 | Keyboard | | 16.00 | - | |
| 8140 | Power User Desktop Computer* <i>(keyboard and Mouse Incl)</i> | | 1,170.00 | - | |
| 8140 | All in One Standard Desktop Computer* 19.5 Non Touch <i>(Keyboard and Mouse Incl)</i> | | 730.00 | - | |
| 8140 | Optional 24" monitor upgrade | | 325.00 | - | |
| 8140 | Optional 27" monitor upgrade | | 590.00 | - | |
| 8140 | CF 19 Panasonic Toughbook / Wireless Card*** | | 3,850.00 | - | |
| 8140 | CF 53 Panasonic Toughbook / Wireless Card*** | | 3,490.00 | - | |
| 8140 | Microsoft Office Professional Suite | | 400.00 | - | |
| 8140 | Microsoft Projects | | 500.00 | - | |
| 8140 | Adobe Professional | | 265.00 | - | |
| 8140 | Crystal Report License | | 420.00 | - | |
| 8140 | Microsoft Visio | | 450.00 | - | |
| 8140 | 4G Apple iPad Air | | 530.00 | - | |
| 8144 | MIFI Device | | 50.00 | - | |
| 8501 | iPad/MIFI Service <i>(Monthly rate)</i> | | 38.00 | - | |
| 8144 | Desk Phone <i>(Standard)**</i> | | 300.00 | - | |
| 8144 | Desk Phone <i>(Administrative)**</i> | | 350.00 | - | |
| 8501 | Telephone – Monthly Rate <i>(Average, provided by Finance)</i> | | 12.00 | - | |
| 8408 | Network Connection <i>(Required for Printers, Computers, & Laptops)</i> | | 481.00 | - | |
| TOTAL | | | | - | |

If new employee, MS Office cost is not included with computers and laptops.
 If current employee, MS Office cost is included w/computers and laptops (transfer of suite).
 * Requires network connection
 ** Requires network connection AND monthly rate
 *** Requires wireless airtime

| Account # | Miscellaneous Items <i>Please list items <u>separately</u> & give <u>detailed</u> descriptions (list additional items on page 2)</i> | Model # | Qty | For IT Use Only | | | Approved / Disapproved by (Init) |
|-----------|---|---------|-----|--------------------|----------------|-------------------------|----------------------------------|
| | | | | Quote (Unit Price) | Extended Price | IT Approval (Yes or No) | |
| 8140 | NetMotion* <i>(for CF19, CF53, Laptops only this is required)</i> | | | 300.00 | - | | |
| 8140 | Verizon Card* <i>(for CF19, CF53 only this is required)</i> | | | 460.00 | - | | |
| 8140 | WatchGuard Maintenance** | | | 116.00 | - | | |
| 8140 | WatchGuard Camera Kit | | | 5,370.00 | - | | |
| | | | | - | - | | |
| | | | | - | - | | |
| | | | | - | - | | |
| TOTAL | | | | | - | | |

* New Fire Employee
 ** New Police Employee

Please contact IT by email for assistance with special hardware and/or software items.

Submitted By:

Date:

IT Approver:

Date:

GRANT BUDGET DETAIL

FY 2014-15

All budget requests for grants must be **approved in advance** by the Grants Administrator. Please ensure that Grant requests are not duplicated in department's budget

Department: Grantor:

Grant Number: Grant Title:

New Grant?

Existing Grant?

Grant Description:

Grant/Application Amount:

City Match: (If required in terms of match)

Additional Budget: (Needed to implement project)

Total: \$ -

Explanation of Additional Budget Required:

Items Needed to Carry Out Program:

| Expense Category | Expense Description | FY 2014-15 Expense Amount | Funding Source * (G, M, A) | Notes or Comments |
|------------------|---------------------|---------------------------|----------------------------|-------------------|
| Salaries | | | | |
| Benefits | | | | |
| Supplies/Equip | | | | |
| Travel/Training | | | | |
| Services/Misc | | | | |
| Capital | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

* Funding Source: G=Grant, M=Match or A=Additional

Expense Total: \$ -

Personnel Details:

| # Positions (FTE) | Title | Grade | Annual Salary | Part-time Hourly Rate | # PT Hrs (Annually) |
|-------------------|-------|-------|---------------|-----------------------|---------------------|
| | | | | | |
| | | | | | |
| | | | | | |

Save file to: <X:\Finance and Admin Services\Budget\Budget FY2015\Dept Files>

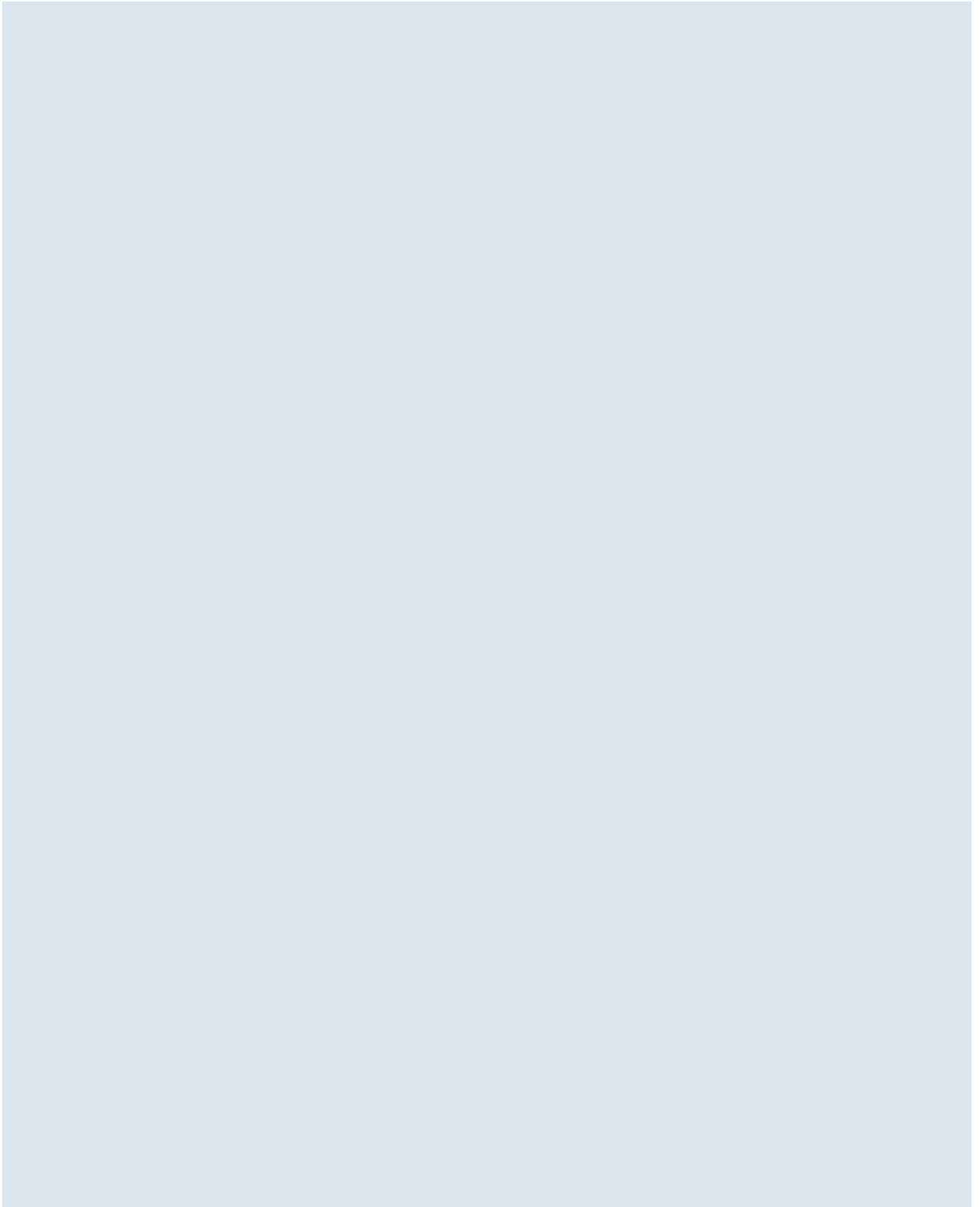
Department Staffing

| STAFFING | Grade | Actual FY 10-11 | Actual FY 11-12 | Actual FY 12-13 | Adopted FY 13-14 | Revised FY 13-14 | EOY Est FY 13-14 | Proposed FY 14-15 |
|--|-------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|----------------------|
| MEDC President | Z | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| MEDC Vice President | Z | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| MEDC Director of BREP & Emerg Tech. | Z | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Director of Marketing | Z | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 |
| Director of Economic Development ** | 015 | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| Comptroller ** | Z | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| MEDC Marketing and Research Specialist * | L | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| Consultant (Ends 6/30/13) | H | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Administrative Assistant | H | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| Director of Business Development** | Z | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 |
| * Position(s) added in FY 12-13. | | | | | | | | |
| ** Position(s) added in FY 13-14. | | | | | | | | |
| Total | | 5.0 | 5.0 | 5.0 | 7.0 | 7.0 | 7.0 | 6.0 |

Department Performance Measurements

| | | | verify | estimate | estimate |
|----------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| PERFORMANCE MEASURES | FY 2011 Actual | FY 2012 Actual | FY 2013 Actual | FY 2014 Estimate | FY 2015 Target |

Department Organizational Chart



PROGRAM/SERVICE LEVEL REDUCTION RANKING

FY 2014-15

Department:

| Rank * | Division | PSL Name | Type ** | # FTE's | Filled/ Vacant | PSL Reduction Total |
|--------|----------|----------|---------|---------|-------------------|------------------------|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| 15 | | | | | | |
| 16 | | | | | | |
| 17 | | | | | | |
| 18 | | | | | | |
| 19 | | | | | | |
| 20 | | | | | | |

| | | | | |
|-----------------------------------|---|--|----|---|
| Department Total Reduction | - | | \$ | - |
|-----------------------------------|---|--|----|---|

** 1 = Highest Priority*

PROGRAM/SERVICE LEVEL REDUCTION

FY 2014-15

Department/Div:

PSL Name:

Proposal Type:
(E=Elimination, R=Reduction)

PSL Reduction Total: \$

Personnel Impact?

Number FTE's Reduced: Filled/Vacant:
(F=Filled, V=Vacant)

Program Description:

Revenue Impact:

| Revenue Account Number | Revenue Item Description | Current Estimated Revenue | PSL Impact* (+/-) | Net |
|------------------------|--------------------------|---------------------------|-------------------|------|
| | | | | \$ - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| Revenue Total | | \$ - | \$ - | \$ - |

* Negative represents decrease in revenue

Expenses:

| Expense Account Number | Expense Item Description | Current Estimated Expense | Estimated Reduction* | Net |
|------------------------|--------------------------|---------------------------|----------------------|------|
| | | | | \$ - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| Expense Total | | \$ - | \$ - | \$ - |

* Negative represents decrease in expenses