

## **McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD**

**DECEMBER 15, 2016**

The McKinney Public Library System Advisory Board met in regular session in the Meeting Room of the John and Judy Gay Library, 6861 W. Eldorado Parkway, McKinney, Texas, on December 15, 2016 at 5:00 p.m.

Board members Present: Coretta Lule, Joann Pond, Amanda Hamilton, Peter Samsury, Joseph Closs, Cheryl Darveaux, Lauren Smith-Carter.

Board members Absent: None

Staff Present: Library Director Spencer Smith, Administrative Assistant Alicia Quiroz.

There was one guest present.

The meeting was called to order at 5:00 p.m. after determining a quorum was present.

**16-1216** Minutes of the Library Advisory Board Meeting of November 17, 2016

Board members unanimously approved the motion by Board member Cheryl Darveaux, seconded by Board member Joann Pond, to approve the Minutes of the Library Advisory Board Meeting of November 17, 2016 as presented.

**16-1217** Chairman Samsury called for the Director's Report. Director Spencer Smith presented his report: I will start with the update on the new card design. I took the feedback about incorporating the City of McKinney tree logo to the Communications department. They were pretty firm in the fact that they didn't think it would incorporate on the front of the card, but they did add it to the back of the card. We are removing the requirement to sign the library card. We have discussed this with legal and the usage language is on the card and we will be adding the usage language to the website when they are agreeing to use it. Realistically signatures don't stay. The difference you will receive with the adult card is the keychain and the card will both have the same number. The friends of the library chose a winner from the design contest and

Communications created a new children's card. Children will receive only a card and the adults will receive the card and keychain combo. We have placed an order for 10,000 adult cards and 5,000 children's cards. We are making about 600 – 700 new cards a month and this new supply should last us a while. Quick updates: Koha has had a couple of updates and now you can see your priority where you are on the holds list. It will also tell you as of today, how many holds are on an item when you searched it and if you are on hold for that item, it will have your priority if you are logged in as well. Now, moving on to the November numbers: We did have a 10% increase over November 2015. Both locations showed an increase with the largest increase showing at John and Judy Gay Library. Our November of this year was similar to our October of last year in numbers, with over 137,217 items checked out which we are proud of. We have had a 17% increase in visits. Again both locations showed an increase. We had a 3% increase of computer usage. At our Hall location we have noticed specifically that our computer lab is fuller much more than it was this time last year. We averaged over 22 new cards a day that we were open in November giving us an 11% increase over November 2015. There were 361 hours volunteered at the libraries, a 229% increase over November 2015. We are still wanting to grow this number. Volunteers are helping us shelve and are helping with programs. It's one of the increases I am most proud of. Volunteers are able to walk-in, call and we have postings on our website for specifically on what we need. The Human Resources department is investigating an online system which will allow more shift postings so people can sign up online. We anticipate this number will greatly increase. We have provided 154 interlibrary loans to other libraries – a 258% increase over November 2015. Some other changes recently, in the past if someone has lost a book we charge the replacement cost of the book and a \$5.00 processing fee. We have

made it to where the \$5.00 processing fee isn't rolled into the replacement cost of the book. Patrons are not seeing two separate charges. It's not going to impact much. This is where we are today.

Chairman Samsury called for Citizen Comments and there were none.

Chairman Samsury called for Board or Commissioner Comments: Chairman Samsury stated that the next Library Advisory Board Meeting will be held on January 19, 2017 in the Dulaney Room at the Roy and Helen Hall Library, 101 E. Hunt Street, McKinney, Texas.

Board members unanimously approved the motion by Board member Coretta Lule, seconded by Board member Cheryl Darveaux, to adjourn. Chairman Samsury adjourned the meeting at 5:15 p.m.

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PETER SAMSURY  
Chairman