

**MINUTES OF THE
BOARD OF COMMISSIONERS MEETING
HOUSING AUTHORITY OF THE CITY OF MCKINNEY**

The regular meeting of the Housing Authority of the City of McKinney was held on August 23, 2016 at 5:30pm.

Chairman Justin Beller called the meeting to order at 5:36pm.

The following Commissioners were present.

Smith
Hammer
Beller
Jackson

The following staff was present.

Sandy Escamilla
Elinor Williams
Layne Killingsworth
Bethany Shaulis
Gary Kesler
Nacole Tate
Oscar Flores
Roslyn Miller

The following members of the public were present.

Nicki Leeks
Debbie Roberts
Tracy Rath
Mayor Brian Loughmiller

Commissioner Jeremiah Hammer gave the invocation.

Chairman Beller called for comments from the public. There was none.

The next agenda item was to consider/discuss/act on old business. There was none.

The Chairman called for the next item on the agenda to consider/discuss/act on minutes of June 28, 2016 (08.23.16.01). Commissioner Smith motioned to approve the minutes as presented. Commissioner Hammer seconded the motion. A vote was taken with the following results.

Ayes:
Beller
Jackson
Hammer
Smith
Nays: None

The next item was to consider/discuss the MHA Resident Council minutes/update. The Resident Council provided a written summary of the meeting.

Consider/Discuss/Act on Development Updates – staff provided documentation of the progress of the Newsome Homes redevelopment. A poll of the current landlord listing with available unit status along with a guide to community revitalization was provided. Staff requested permission to make application to HUD for the VASH voucher set aside for veterans. Commissioner Hammer motioned to approve. Commissioner Smith seconded the motion. A vote was taken with the following results.

Ayes:
Beller
Jackson
Hammer
Smith

Nays: None

Consider/Discuss/Act on Financials – June 2016 (08.23.16.03) – Commissioner Smith motioned to accept the financials as presented. Commissioner Hammer seconded the motion. A vote was taken with the following results.

Ayes: Smith
Beller
Hammer
Jackson
Nays: None

July Financials – As the Fee Accountant had not submitted the July financials at the time of the meeting, staff requested to table the item. Commissioner Smith motioned to table to the next meeting. Commissioner Jackson seconded the motion. A vote was taken with the following results.

Ayes: Smith
Jackson
Hammer
Beller
Nays: None

Consider/Discuss/Act on Low Rent Pledge Authorization (08.23.16.05) – Per staff request the item was tabled. Commissioner Hammer made the motion. Commissioner Smith seconded it. A vote was taken with the following results.

Ayes: Jackson
Beller
Hammer
Smith
Nays: None

Tenant Account Receivable Write-Offs (08.23.16.06) – the staff presented the tenant account receivable write-offs and bank statements for the month. Commissioner Smith motioned to approve the write offs. Commissioner Jackson seconded the motion. A vote was taken with the following results.

Ayes: Beller
Smith
Hammer
Jackson
Nays: None

Consider/Discuss/Act on PHA Program Overview - the staff presented the monthly compliance reports and statistics. The staff submitted the Section Eight Management Assessment Program Certification for approval. Commissioner Hammer motioned to approve the certification. Commissioner Smith seconded it. A vote was taken with the following results.

Ayes: Hammer
Beller
Smith
Jackson
Nays: None

Executive Directors' report – Ms. Miller gave a brief overview of the following.

- TML Insurance Annual Enrollments (08.23.16.08) – Commissioner Smith motioned to approve the item. Commissioner Hammer seconded it.
- Request For Proposal – Audit Services (08.23.16.09) – Commissioner Smith motioned to approve Brown & Graham proposal.
- Request For Proposal – Accounting Services – Commissioner Smith motioned to approve the BDO proposal. A vote was taken with the following results for the three items submitted with the following results.

Ayes: Beller
Smith
Hammer
Jackson
Nays: None

- Summer Feeding Program Recognition – the staff acknowledged the volunteers from Community Garden Kitchen and their service to the Merritt Home community children for the summer 2016.
- Legacy Texas Grant Recognition – the agency acknowledged the grant award from Legacy Bank.
- HUD Policy Update – staff gave a brief overview of new policy updates.

Chairman’s report – No additional comments were made.

The Chairman called for a motion to adjourn the meeting. Commissioner Hammer motioned to adjourn. Commissioner Smith seconded the motion. The meeting adjourned at 6:40pm.

Chairman

Date

Secretary