

PARKS, RECREATION AND OPEN SPACE ADVISORY BOARD

NOVEMBER 14, 2019

The Parks, Recreation, and Open Space Board met in regular session at the Parks, Recreation, and Open Space Conference Room, 1611 North Stonebridge Drive, McKinney, Texas on November 14, 2019 at 5:02 pm.

Board members Present: Chairman Kip Dixon, Vice Chair Melanie Butler, James Delozier, Sean Nance, Kelvin Thomas, Alternate Samuel Franklin, and Alternate Leslie Warren

Absent: Eric Wolfe and Boyd Pelley

Liaisons Present: Councilman Frederick Frazier, Councilman La'Shadion Shemwell, and MDCDC Board member Rick Glew

Staff Present: Director of Parks and Recreation Michael Kowski, Assistant Director of Parks and Recreation Ryan Mullins, Parks Planning and Development Manager Jenny Baker, Parks Planning Manager Jill Yount, Parks Planner Michael Duree, Parks and Recreation APEX Centre Manager Teresa Thomason, Environmental Education Coordinator Martha Cavazos-Fipps, and Parks Executive Assistant Flora Ray.

19-0953 Board members unanimously approved the motion by Board member Butler, seconded by Board member Nance to approve the Minutes of the Parks, Recreation, and Open Space Advisory Board Meeting of October 10, 2019.

19-0954 Director Kowski updated the Board on the completion of the upgrades to both disc golf courses discussed during the October 10th PROS Board meeting. New baskets were purchased by Parks and Recreation then installed with the help of the Professional Disc Golf Association. New signage for both courses were also installed. Next, Environmental Education Coordinator Martha Cavazos-Fipps was introduced and spoke about the programs she runs that partner with Parks & Recreation to Keep McKinney Beautiful through awareness and education. Programs such as the Monarch Initiative, Trinity Trash Bash/Texas Trash-Off, and

the UPlantIt Program have successfully taken place at parks and recreation centers.

19-0955 Parks and Recreation APEX Centre Manager Teresa Thomason gave a report on the Apex Centre Programming and Operational Highlights. To date, twenty-two thousand households have utilized the APEX Centre over a span of eighty-five thousand hours. Recently, the staff won the Excellence in Programming and Maintenance award from the Texas Recreation and Parks Society (TRAPS) at the North Region Conference. Membership continues to peak and the expansion planning is in progress in order to provide the space, programming, and special events families enjoy. Lastly, an update on the Christmas event “Wonder” explained the progress of the planning and purpose of the event. In addition to family fun, the event will raise money for the scholarship fund.

19-0956 Board members unanimously approved the motion by Board member Delozier, seconded by Alternate Board member Warren to approve making a recommendation to the McKinney Community Development Corporation to Reallocate Existing Funds in order to Complete Substantial Renovations to the Senior Recreation Center, Improvements to Various Neighborhood Parks, the Purchase of a Parks & Recreation Bus, and the Purchase of Outdoor Workout Equipment.

19-0957 Board members unanimously approved the motion by Board member Thomas, seconded by Board member Warren, to approve the recommendation to City Council authorizing the City Manager to Execute a Professional Services Contract with Dunaway Associates, L.P., of Fort Worth, Texas, for Professional Planning and Landscape Architectural Services for an Update to the Parks, Recreation and Open Space Master Plan and Hike and Bike Trails Plan.

19-0958 Board members unanimously approved the motion by Board member Thomas, seconded by Board member Butler to approve the recommendation to City Council Authorizing the City Manager to Execute

a Professional Services Contract with Kimley - Horn and Associates, Inc., of McKinney, Texas, for Landscape Architectural and Engineering Services Related to the AI Ruschhaupt Master Plan.

Chairman Dixon called for any citizen comments and there were none.

Chairman Dixon called for any Board, MCDC Liaison, or Director Comments: MCDC Board member Rick Glew asked about signage for the athletics fields. Director Kowski responded that signage is in the works along with a Request for Proposal for businesses to become a sponsor which is a great way for them to support the City and expose residents to their brand.

Board members unanimously approved the motion by Board member Dixon, seconded by Board member Butler to adjourn at 6:52 pm.

KIP DIXON
Chairman