

**COMMUNITY GRANTS ADVISORY COMMISSION**

**JANUARY 21, 2021**

The Community Grants Advisory Commission of the City of McKinney, Texas met in regular session in the 2<sup>nd</sup> Floor Conference Room, 222 N. Tennessee St., McKinney, Texas on January 21, 2021 at 6:30 p.m.

Commissioners Present: Donna Loughmiller, Jennifer Mott, William Wehunt, Todd Burton, Dwan Marshall, Jennifer Yeager

Absent: Lent Keeler, DeAndre Hinton

Staff Present: Community Service Administrator Shirletta Best, Community Services Coordinator Camille Smith, Administrative Assistant Lupe Armijo.

Chairperson Loughmiller called the meeting to order at 6:46 p.m. after determining the presence of a quorum. Commissioner Burton walked in at 6:48 p.m.

**21-0057** Commissioners unanimously approved the motion by Commissioner William Wehunt, seconded by Commissioner Jennifer Mott, to have the Minutes of the Community Grants Advisory Commission Meeting of November 5, 2020 tabled to another meeting. The next CGAC is scheduled for April 22, 2021.

**21-0058** Consider / Discuss Consolidated Grants 2021-2022 Grant Review Schedule was discussed by Shirletta Best as she went over the PowerPoint Presentation. Ms. Best detailed the Consolidated Grants process, an annual application process for agencies, consisting of two grant programs: The Community Development Block Grant (CDBG) and Community Support Grant (CSG). The schedule is based on the review grant process. The next grant cycle will begin February 2021 and a non-mandatory application meeting will be held for interested applicants. Program and technical assistance will be available for support and the deadline for submission is in April. The Community Grants Advisory Commission's role will begin in May, when they conduct public hearings to meet with applicants. The Commissioners will hold their meeting in

COMMUNITY GRANTS ADVISORY COMMISSION MINUTES  
01/21/2021  
PAGE 2

June to deliberate and determine recommendations to City Council for approval. The CDBG Action Plan will have a public comment period before submission to City Council; The CDBG Action Plan must be submitted to the U.S. Department of Housing and Urban Development (HUD) no later than August 16 annually for review and final approval. City Council will conduct a public hearing for CDBG funding in August. The Community Support Grant is under the General Fund; the City approves the General Fund in September and the Support Grant recommendations will be approved in October 2021 August 16<sup>th</sup> is the deadline CDBG grants need to be completed.

The City does not yet have confirmation of the allocations to be received by HUD or City Council to fund the programs. Updates will be provided at the next meeting.

- 21-0059** Consider / Discuss Consolidated Grants, program updates were given by Shirletta Best during the PowerPoint Presentation. To help the Advisory Commissioners prepare for their role, Ms. Best shared there will be likely be a ZoomGrants Training held in April for the scheduled meeting.

Commissioners unanimously approved the motion by Commissioner Jennifer Yeager, seconded by Commissioner Todd Burton, to adjourn the meeting. The meeting adjourned at 7:57 p.m.



DONNA LOUGHMILLER  
Chairperson

JENNIFER MOTT  
Co-Chairperson