



March 25, 2013

Planning Department
City of McKinney
221 North Tennessee
McKinney, Texas 75069

Re: Site Plan Letter of Intent
Lot 15, Virginia Parkway Professional Center South
Office Building for Mike Baird

To Whom It May Concern:

The above reference site is being developed as a proposed office building.

- The proposed foot print of the building will be 5,248 S.F.
- The construction will be in one (1) phase. The office will operate as a single use facility.
- The property is 0.704 acres
- It is located near the southeast corner of Jordan and Virginia Parkway.
- The office will utilize rollaway containers in lieu of a dumpster. There will also be a small storage area for a golf cart.
- This site is currently zoned PD for office uses.

It is our understanding that this site plan can be approved administratively and will not require submittal to the Planning and Zoning Commission.

Sincerely,

GLENN ENGINEERING CORPORATION

A handwritten signature in blue ink that reads 'Cheralyn Armijo'.

Cheralyn Armijo, P.E.

Project Manager

jg

