

McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD

FEBRUARY 21, 2019

The McKinney Public Library System Advisory Board met in regular session in the Conference Room of the John and Judy Gay Library, 6861 W. Eldorado Parkway, McKinney, Texas on February 21, 2019 at 5:00 p.m.

Board members Present: Amanda Hamilton, Peter Samsury, Joseph Closs, Lauren Smith-Carter, Amber Douzart. Absent: Joann Pond, Cheryl Darveaux.

Staff Present: Director of Libraries, Spencer Smith, Library Manager, Lisa Bailey, Librarians, Ed Veal and Tamara Biggio and Administrative Assistant, Alicia Quiroz.

There was one guest present.

Chairman Samsury called the meeting to order at 5:00 p.m. after determining a quorum was present.

19-0151 Minutes of the Library Advisory Board Meeting of January 17, 2019

Board members unanimously approved the motion by Board member Joseph Closs, seconded by Board member Lauren Smith-Carter, to approve the Minutes of the Library Advisory Board Meeting of January 17, 2019.

19-0148 Chairman Samsury called for the discussion of the John and Judy Gay Library Public Services Report. Library Branch Manager, Lisa Bailey gave a brief recap of the John and Judy Gay Library public services report. Lisa reported to the Board regarding new staffing, library programming, community services, and what's new on the floor.

19-0149 Chairman Samsury called for the discussion of Training and Onboarding Team Presentation. Librarians, Ed Veal and Tamara Biggio presented their report. Ed and Tamara gave a brief recap of their report indicating what would be utilized for training of new and current staff. There will be an employee manual that contains information such as their job description, contact information, organizational chart, emergency procedures, and KOHA training. A training checklist with recommended

timelines for completion of tasks would be included as well as Universal Class course recommendations for training of individual staff positions.

19-0150 Chairman Samsury called for the discussion of the Director's Report. Library Director, Spencer Smith presented his report in a PDF format that lists updates on circulation of materials, programming, computer usage, and library visits for the month of January 2019. Spencer presented the library's new mission and vision statement and the board gave us their approval for usage.

The next regular meeting will take place on Thursday, March 21, 2019 at the Roy and Helen Hall Library.

Board members unanimously approved the motion by Board member Lauren Smith-Carter, seconded by Board member Amanda Hamilton, to adjourn. Chairman Peter Samsury adjourned the meeting at 5:45 p.m.

PETER SAMSURY
Chairman