

**AGREEMENT BETWEEN THE CITY OF PLANO, TEXAS,
AND THE CITY OF MCKINNEY, TEXAS, AND THE CITY OF FRISCO, TEXAS
FOR HOMEBUYER EDUCATION CLASSES**

This Agreement is made between the CITY OF PLANO, TEXAS, a home-rule municipal corporation (hereinafter referred to as “Plano”), the CITY OF MCKINNEY, TEXAS, a home-rule municipal corporation (hereinafter referred to as “McKinney”), and the CITY OF FRISCO, TEXAS, a home-rule municipal corporation (hereinafter referred to as “Frisco”), as follows:

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as amended, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof; and

WHEREAS, Plano, McKinney and Frisco (hereinafter each individually referred to as “Party” and collectively referred to as “Parties”) are political subdivisions within the State of Texas and are all engaged in the provision of governmental services for the benefit of their citizens; and

WHEREAS, the Parties desire to enter into an interlocal agreement for the purpose of providing a joint Homebuyer Education Class (the “Class”); and

WHEREAS, the Parties have current funds available to satisfy any fees and costs required pursuant to this Agreement.

NOW, THEREFORE, the Parties, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

I. PURPOSE

The purpose of the Agreement is to state the terms and conditions under which the Parties will jointly provide a homebuyer educational class for households attempting to purchase homes within each Party’s territorial jurisdiction. This Agreement addresses the obligation of each Party, the class requirements, and distribution of class cost for each Party.

II. TERM

This Agreement shall be in effect from January 1, 2017 through November 30, 2017, unless terminated earlier as provided herein. Provided however, that Plano shall have the right and option to extend the term hereof by an additional two (2) renewals of one (1) year terms by giving written notice to McKinney and Frisco of Plano’s election to so renew the term hereof, such notice to be given not more than ninety (90) days prior to the expiration of term.

III. TERMINATION

Either Party may, at its option, with or without cause, and without penalty or prejudice to any other remedy it may be entitled to at law, or in equity or otherwise under this Agreement, terminate further work under this Agreement, in whole or in part by giving at least thirty (30) days prior written notice thereof to the other Party with the understanding that all services being terminated shall cease upon the date such notice is received.

IV. OBLIGATIONS OF THE PARTIES

A. CITY OF PLANO:

Plano will be responsible for maintaining the agreement with the Class Instructor, as hereinafter defined, and Transformance, Inc., as hereinafter described.

Plano will be responsible for satisfying any obligations for private grants received for the Class.

Plano will be responsible for advertising and promoting the Class within the City of Plano.

Plano will produce and create all advertising materials for the Class.

Plano will register all Class participants and disseminate all Class information.

Plano will be responsible for providing Class location and security, including coordination of Class dates and room availability.

Plano will provide a list of Class attendees to McKinney and Frisco within one week of the Class date.

Plano will collect and analyze end-of-year Class attendance and schedule a status update between the Parties.

B. CITY OF MCKINNEY:

McKinney will be responsible for referring potential McKinney homebuyers to Plano city staff for Class registration.

McKinney will be responsible for explaining and providing all material and information regarding the City of McKinney's Down Payment Assistance Program to their Class participants.

McKinney will be responsible for advertising and promoting the Class within the corporate limits of the City of McKinney.

C. CITY OF FRISCO:

Frisco will be responsible for referring potential Frisco homebuyers to Plano city staff for Class registration.

Frisco will be responsible for explaining and providing all material and information regarding the City of Frisco's Down Payment Assistance Program to their Class participants.

Frisco will be responsible for advertising and promoting the Class within the corporate limits of the City of Frisco.

V. CLASS REQUIREMENTS

The Parties agree the Class will continue to operate under the HUD-Approved Counseling Agency of Transformance, Inc. in accordance with the Agreement between Transformance, Inc. and the City of Plano, a copy of which is attached hereto and incorporated herein as **Exhibit "A"**.

The Parties agree that classes will be instructed by a state certified trainer (the "Class Instructor").

The Parties further agree that each class will include a minimum of eight (8) hours of instruction, and each homebuyer will be required to attend all eight (8) hours in order to receive a certificate of completion. The curriculum for each class will be taken from the NeighborWorks workbook entitled "Realizing the American Dream" and each homebuyer will receive a copy of the workbook.

The standard date for each class will be the third Saturday of each month during the term of this Agreement.

VI. CLASS DATES

The 2017 class dates are as follows:

January 21	February 18	March 18
April 22	May 20	June 17
July 15	August 19	September 16
October 21	November 18	

The parties agree Plano has the right to change the above Class dates by giving at least a five (5) business day prior written notice thereof to McKinney and Frisco.

VII. PAYMENT

All payments for expenses incurred as a result of the performance of this Agreement shall be made only from current revenues legally available to each respective Party. Each Party agrees to pay the following amounts:

The City of McKinney agrees to pay a total sum of **TWO THOUSAND TWO HUNDRED THREE AND 00/100 DOLLARS (\$2,203.00)** to Plano for their shared cost of the Class.

The City of Frisco agrees to pay a total sum of **TWO THOUSAND TWO HUNDRED THREE AND 00/100 DOLLARS (\$2,203.00)** to Plano for their shared cost of the Class.

The City of Plano agrees to pay a total sum of **SIX THOUSAND SIX HUNDRED AND 00/100 (\$6,600.00)** for their shared cost of the Class.

The total cost of the 2017 Class budget to be paid by all three cities for class instruction materials and professional services shall not exceed \$11,006.00.

Plano may accept sponsorships to cover expenses such as food, supplies, advertising and promotional items.

Plano will invoice the other Parties for payments due at which time payment must be remitted within thirty (30) days of receipt of invoice. Any donations received during the term of the contract will reduce each Party's cost and refunds will be based on each Party's percent of total expenses.

The Parties herein recognize that the continuation of any contract after the close of any given fiscal year, which fiscal year ends on September 30th of each year, shall be subject to each Party's City Council approval. In the event that any of the Parties' City Councils do not approve the appropriation of funds for this Agreement, the Agreement shall terminate at the end of the fiscal year for which funds were appropriated and the Parties shall have no further obligations hereunder.

VIII. GOVERNMENTAL FUNCTION

The Parties have determined by their execution of this Agreement that this Agreement and the obligations of the Parties contained herein are in discharge of a governmental function as set forth in the Interlocal Cooperation Act, and participation in this Agreement by one Party shall not be construed as creating any kind of agency relationship, partnership, or joint enterprise between the Parties.

XIV. RELEASE AND HOLD HARMLESS

TO THE EXTENT PERMITTED BY LAW, EACH PARTY AGREES TO WAIVE ALL CLAIMS AGAINST, TO RELEASE, AND TO HOLD HARMLESS THE OTHER PARTY AND ITS RESPECTIVE OFFICIALS, OFFICERS, AGENTS, EMPLOYEES, IN BOTH THEIR PUBLIC AND PRIVATE CAPACITIES, FROM ANY AND ALL LIABILITY, CLAIMS, SUITS, DEMANDS, LOSSES, DAMAGES, ATTORNEYS FEES, INCLUDING ALL EXPENSES OF LITIGATION OR SETTLEMENT, OR CAUSES OF ACTION WHICH MAY ARISE BY REASON OR INJURY TO OR DEATH OF ANY PERSON OR FOR LOSS OF, DAMAGE TO, OR LOSS OF USE OF ANY PROPERTY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT. IN THE EVENT THAT A CLAIM IS FILED, EACH PARTY SHALL BE RESPONSIBLE FOR ITS PROPORTIONATE SHARE OF LIABILITY.

X. IMMUNITY

In the execution of this Agreement, none of the Parties waive, nor shall be deemed hereby to have waived any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in parties who are not signatories to this Agreement.

XI. ASSIGNMENT AND SUBLETTING

The Parties shall give their full attention to the fulfillment of this Agreement, that this Agreement will not be assigned or sublet without the prior written consent of the other Parties, and no part or feature of the work will be sublet to anyone objectionable to any of the Parties. McKinney and Frisco further agree that the performance of this Agreement shall not relieve McKinney and Frisco from its full obligations to Plano as provided by this Agreement.

XII. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations and/or agreements, either written or oral between the Parties. This Agreement may be amended only by written instrument signed by the Parties.

XIII. AUTHORITY TO SIGN

The undersigned officers and/or agents of the Parties hereto are the properly authorized officials or representatives and have the necessary authority to execute this Agreement on behalf of the Parties hereto.

XIV. SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement. However, upon the occurrence of such event, any Party may terminate this Agreement by giving the other Parties thirty (30) days written notice.

XV. VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the Parties hereto, shall be governed by the laws of the State of Texas. The Parties agree that this Agreement shall be enforceable in Collin County, Texas, and if legal and necessary, exclusive venue shall lie in Collin County, Texas.

XVI. INTERPRETATION OF AGREEMENT

Although this Agreement is drafted by Plano, this is a negotiated document. Should any part of this Agreement be in dispute, the Parties agree that the Agreement shall not be constructed more favorably for any of the Parties.

XVII. REMEDIES

No right or remedy granted herein or reserved to the Parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the Parties.

XVIII. SUCCESSORS AND ASSIGNS

The Parties each bind themselves, their respective successors, executors, administrators, and assigns to the other Party to this contract. No Party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other Parties. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of all Parties.

XIX. NOTICE

Official notice shall be by written notice and delivery to all of the Parties to this Agreement. Delivery shall be by fax or deposit with the United States Postal Service, certified mail, return receipt requested to:

Plano Representative:	McKinney Representative:	Frisco Representative:
Aida Villa	Cristel Todd	Stacy Brown
Housing and Community	Housing Services	Housing and Grants
Services Coordinator, Sr.	Administrator	Administrator
7501-A Independence Pkwy.	222 N. Tennessee St.	6101 Frisco Square Blvd.
Plano, Texas 75025	McKinney, Texas 75069	Frisco, Texas 75034

XX. HEADINGS

The titles which are used following the number of each paragraph are only for convenience in locating various provisions of this Agreement and shall not be deemed to affect the interpretation or construction of such provision.

EXECUTED on the dates indicated below:

CITY OF MCKINNEY, TEXAS

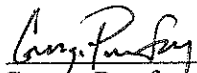
DATE _____

BY: _____
Paul Grimes
City Manager

APPROVED AS TO FORM:

CITY OF FRISCO, TEXAS

DATE 1-18-17

BY: 
George Purefoy
City Manager

APPROVED AS TO FORM:

