

McKinney Public Library System

MINUTES

LIBRARY ADVISORY BOARD MEETING

April 19, 2012

The MPLS Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library on April 19, 2012. Board Members present were: Kevin Magavern, Amanda Frady, Andrew Hudson and Brandi Price. Absent were Jo Dell'Antonia, David Patterson and Judy Gay. Also in attendance were Janet Cox, Systems Coordinator & Facilitator, Steven Sexton, Circulation Supervisor at John & Judy Gay Library and Linda Long, Library Administrative Assistant as transcriber.

Kevin called the meeting to order at 5 p.m.

APPROVAL OF MINUTES

Brandi Price moved that the February 16, 2012 minutes be approved and Andrew Hudson seconded the motion. Motion carried and approved.

4-12

INFORMATION SHARING

Mrs. Cox introduced Steven Sexton, Circulation Supervisor, who presented the John and Judy Gay Library report.

Discussion on John and Judy Gay Library Report

Steven Sexton, Circulation Supervisor, reported that the large meeting room which has the capacity of 91 is being utilized with more frequency since it was opened to the public on October 1, 2011. Much interest was expressed for the use of the meeting room from nonprofit organizations, Girl Scouts and women's clubs. Prior to October 1, 2012 it was being used by City departments for meetings and programs and later by the Youth Services Departments for teen and after school programs. Patrons are very pleased with this meeting room with hi-tech equipment. There are a couple of drawbacks: the hours of operation and the small tables. The fee was set at \$20.00 an hour, with a minimum of two hours, the same rate as the Dulaney Room at the Hall Library.

Mr. Sexton distributed pictures of the large meeting room.

Reservations for the large meeting room have increased. The Parks, Recreation, and Open Spaces Department held public hearings in the room several times. The City's Office of Environmental Services hosts public programs. Several home owners' associations host their annual meetings here.

We do not rent our meeting rooms for social events as outlined in the Library's Meeting Room Use Policy.

In addition to the large meeting room, there is one study room which includes a table and chairs. It is available for use on a first come, first served basis for one hour or longer as long as no one has requested the use of the room.

There is also a conference room which has not been available to the public. It opens into the staff area and the room is used for both scheduled and impromptu staff meetings, meetings with library sales representatives, interviews and teen volunteer orientation meeting.

The small meeting room is very popular as well. Often, there is a waiting line.

In October, 2010, the meeting room was used by the Collin County election officials as an early voting location for one day only. There was much confusion on the part of the public concerning the actual voting dates at JJGL. This year, Collin County officials requested that JJGL be a voting site again. The meeting room will be a voting location in May and in November, including all early voting days and scheduled voting days. A paid performer had been contracted for our big Summer Reading Program so JJGL was excused from holding a runoff election in July.

Our Facilities Maintenance staff will be assisting during times of voting by unlocking the building or locking it up when City public meetings begin.

None of the meeting rooms are appropriate for taking shelter during a tornado. During tornadic weather, an alarm goes off and Lisa Bailey, Library Manager, is contacted. An announcement is made listing the rooms with the most interior walls and the least amount of glass. Staff guides patrons into safe rooms or, if the patron does not want to stay at the library, asks them to leave. We use our rest rooms and the pantry behind the large meeting room for shelter.

There were not many patrons in the library during the last tornado warning.

Library System Update

The parking lot at JJGL is moving along and slated to be completed by June 1st in time for our Summer Reading Program.

The re-upholstery of the chairs at Hall is almost complete. We have freshened our look and have appropriated some teen furniture from JJGL to give the Hall teen area a new look.

The Friends of the Library are transitioning the Read Across McKinney program into an annual event, starting in the Fall of 2013. The committee received a list of 30 books from which they must select their top five. Friends bags are selling briskly and they are in the process of ordering more. Beth attended the Richardson Public Library's Reveal Event and found it to be quite informative.

New RFID equipment has been coming in which should be transparent to the public and a huge improvement for library functionality.

ANNOUNCEMENTS

April 16-20, Texas Library Association Conference, Houston
Thursday, May 17, 2012 Library Advisory Board Meeting

ADJOURNMENT

There being no further business relating to the agenda, Brandi Price moved and Andrew Hudson seconded the motion to adjourn at 5:17 p.m.

Kevin Magavern, Chair