

**MINUTES
CITY OF MCKINNEY, TEXAS
COMMUNITY GRANTS ADVISORY COMMISSION
THURSDAY, JULY 8, 2010, 6:00 PM
DELANEY ROOM, ROY AND HELEN HALL MEMORIAL LIBRARY**

The Community Grants Advisory Commission (CGAC) of the City of McKinney, Texas, met in regular session in the Delaney Room of the Roy and Helen Hall Memorial Library, 101 East Hunt Street, Thursday, July 8, 2010 at 6:00 p.m.

Commission members present included: Aaron McMahon (*Chairperson*) Rachelle Campbell (*Co-Chairperson*), Brenda Carter, Jeff Dargatz, Ada Simmons, and Kim Hubbard-Hall. Councilwoman and CGAC Council Liaison Geralyn Keever also attended. CDBG Administrator, Shirletta Best and CDBG Coordinator, Christine Lawton represented City staff.

Chairperson McMahon called the meeting to order at 6:14 p.m.

The first item on the agenda was the approval of the minutes. Chairperson McMahon asked if commission members had any changes or additions to minutes from the previous CGAC Regular Meeting held on June 16, 2010. Ms. Carter noted two minor errors. Chairperson McMahon motioned for approval of the minutes pending the corrections and Co-chairperson Campbell seconded. The vote passed unanimously 6-0.

Chairperson McMahon then opened the Community Forum and turned the floor over to Ms. Shirletta Best. The regular meeting of the CGAC was combined with the Community Forum for the Housing and Community Development Consolidated Plan. Ms. Best stated the purpose of the Forum: To receive public input on community needs under the FY 2010-2014 Housing and Community Development Consolidated Plan. This plan is the key document under the city's Community Development Block Grant program and it is revised every five years.

Ms. Best then introduced Rachel Thompson and Jason Stiert, of BBC Research and Consulting, the awarded firm assisting the City of McKinney with preparation of the Consolidated Plan. Ms. Thompson explained in her presentation how the Consolidated Plan will identify McKinney's housing and community development needs, priorities, goals and strategies for the next five years, under the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME). While the City currently only has the CDBG program, it could be eligible for HOME program funding, both allocated under the U.S. Department of Housing and Urban Development. Attendees received a 10-minute PowerPoint presentation detailing the research process and the strategic goals projected for the plan.

Ms. Thompson stated the city was conducting a community development survey online and in hard copy; results from the survey may impact the goals under the draft plan. The public would be able to review the Consolidated Plan draft until August 4, before receipt to City Council for review. A public hearing would be the final opportunity for participants to share written or verbal comments prior to submitting the report to the U.S. Department of Housing and Urban Development no later than August 15. Ms. Thompson then turned the presentation back to Ms. Best.

In final comments, Ms. Best stressed the need for public input from the community. Participants were encouraged to complete a survey on the City's web site, submit written remarks to the CDBG Office; complete a public comment card following the meeting, or speak at the public hearing of the next City Council meeting. Approximately 50 persons attended the forum. Ms. Best then asked if attendees had any questions, comments, or concerns. One of the questions answered by Ms. Best and Ms. Thompson was in regard to Census 2010, and the impact on funding allocations for grant funds. Ms. Best explained the City expected allocations to increase significantly due to the new Census counts, if HUD determines its standard CDBG formula in allocation review. It is projected that announcements for the census numbers would begin in February or March of 2011, but there was no confirmed detail on when HUD would provide its allocation announcement incorporating the Census 2010 population count.

Ms. Best closed her remarks by stating increased funding would allow McKinney to address more public needs on a larger scale that could include areas in public services, housing, transportation, employment, homeless and homeless prevention and other interests of those in attendance. The public would be informed of these outcomes online and members in attendance would also receive updates accordingly.

Next, Chairperson McMahan motioned to accept the draft format of the 2010-2014 Consolidated Plan in which Ms. Carter seconded. The vote passed unanimously 6-0. The Community Forum was closed at 7:01 p.m. *(The plan was originally drafted under the 2011-2015 heading. Since the meeting date, HUD required the heading changed to meet revised administrative requirements. Draft reports were changed and submitted before approval by City Council.)*

Chairperson McMahan thanked everyone for their participation tonight and motioned to close the meeting. Ms. Hubbard-Hall seconded. The meeting was adjourned at 7:05 p.m.

Chairperson