

**MINUTES OF THE  
BOARD OF COMMISSIONERS MEETING  
HOUSING AUTHORITY OF THE CITY OF MCKINNEY**

The regular meeting of the Housing Authority of the City of McKinney was held on November 29, 2016 at 5:30pm.

Chairman Justin Beller called the meeting to order at 5:31pm

The following Commissioners were present.

Evans  
Hammer  
Beller  
Carter

The following staff was present.

Elinor Williams  
Layne Killingsworth  
Connie Crosby  
Bethany Shaulis

The following members of the public were present.

Pamela Scott  
Margaret Coverson  
Jay Oji  
Darnell Harris  
Connie Abrams  
Tekeyne Okolorah  
Sandy Escamilla  
Nacole Tate  
Larry Crosby  
Nicole Taylor  
Uganda Noble

Commissioner Gloria Evans gave the invocation.

Comments from the public – Rick Johnston asked whether or not the Newsome Homes property would have its own Resident Council. Staff advised that this was certainly an option and that it would be addressed at the Resident Council meeting.

Client Review Request – client failed to attend, no action was taken.

Consider/Discuss/Act on Old Business – the following items was tabled from previous meetings.

July 2016 Financial Reports (08.23.16.04)

August 2016 Financial Reports (09.27.16.03)

September 2016 Financial Reports (10.25.16.02)

Commissioner Hammer motioned to approve all the items as they had been satisfactorily presented. Commissioner Carter seconded the motion. A vote was taken with the following results.

Ayes: Evans  
Hammer  
Beller  
Carter  
Nays: None

Consider/Discuss/Act on the minutes of the meeting held on October 25, 2016 (11.29.16.01). Commissioner Hammer motioned to approve the item. Commissioner Carter seconded the motion. A vote was taken with the following results.

Ayes: Evans  
Hammer  
Beller  
Carter  
Nays: None

Consider/Discuss/Act on Development Updates – the staff provided monthly owners update for Newsome and an update of the Merritt Homes Redevelopment. City of McKinney Housing and Community Development Director, Janay Tieken gave a presentation of the Cities affordable housing development evaluation process. Ms. Tieken also introduced the Sphinx at Throckmorton project, gave opportunity for the developer to present and then asked the MHA Board for a vote of support. As this was not an action item, the MHA board did not take any action but tabled the matter for consultation with its counsel.

Consider/Discuss/Act on Financials – staff presented the tenant account receivable write-offs (11.29.16.02) and monthly bank statements. Commissioner Hammer motioned to approve the write-offs as presented. Commissioner Carter seconded the motion. A vote was taken with the following results.

Ayes: Evans  
Hammer  
Beller  
Carter  
Nays: None

Consider/Discuss/Act on Overview of PHA Programs – staff presented the monthly operation reports. In addition, an amendment to the Administrative Plan and Admissions and Occupancy Policy – Homeless Verification (11.29.16.03) was submitted. Commissioner Carter motioned to approve the amendment. Commissioner Hammer seconded the matter. A vote was taken with the following results.

Ayes:  
Hammer  
Beller  
Carter  
Nays: None

Consider/Discuss/Act on RFP for Legal Services (11.29.16.04) – staff presented the responses for legal services and recommendations for approval. Commissioner Hammer motioned to approve the vendors determined by the bid process. Commissioner Carter seconded the motion. A vote was taken with the following results.

Ayes:  
Hammer  
Beller  
Carter  
Nays: None

Executive Director’s Report – Ms. Miller presented an update of the regional AFFH committee and the memorandum of understanding (11.29.16.04) for participation. Commissioner Carter motioned to approve the item. Commissioner Hammer seconded. A vote was taken with the following results.

Ayes:  
Hammer  
Beller  
Carter  
Nays: None

Chairman’s Report – The Chairman thanked the staff and guest for their participation. The Chair reminded everyone of the annual Commissioners Breakfast.

The Chairman called for a motion to adjourn to executive session.

The board returned from executive session at 8:27pm. The Chairman called for a motion to act on the matter discussed in executive session. (11.29.16.06) A motion of No Objection to the City of McKinney Housing & Community Development Corporations request for the MHA boards position on the Sphinx at Throckmorton development. Commissioner Carter motioned. Commissioner Hammer seconded.

The Chairman called for a motion to adjourn. Commissioner Hammer motioned. Commissioner Carter seconded. The meeting ended at 8:28pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary