

**MCKINNEY COMMUNITY DEVELOPMENT CORPORATION**  
**Grant Application**

Fiscal Year 2016

**IMPORTANT:**

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at [www.mckinneycdc.org](http://www.mckinneycdc.org); by calling 214.544.0296 or by emailing [cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org)
- Please call to discuss your plans for submitting an application **in advance** of completing the form. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation  
5900 S. Lake Forest Blvd., Suite 110  
McKinney, TX 75070

- *If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at [www.mckinneycdc.org](http://www.mckinneycdc.org), by calling 214.544.0296 or emailing [cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org).*

***Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.***

**Please indicate the type of funding you are requesting:**

- 
- **Project Grant**  
Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.
- **Promotional or Community Event Grant (maximum \$15,000)**  
Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

## Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 4, 2016	January 2016	February 2016
Cycle II: June 30 2016	July 2016	August 2016

## Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 29, 2016	February 2016	March 2016
Cycle II: April 29, 2016	May 2016	June 2016
Cycle III: July 29, 2016	August 2016	September 2016

## APPLICATION

### ORGANIZATION INFORMATION

Name: **Pecan Grove Memorial Park, Inc.**

Federal Tax I.D.: **75-0717318**

Incorporation Date: **August 4, 1964**

Mailing Address: **P. O. Box 692**

City: **McKinney** ST: **TX** Zip: **75070**

Phone: **972-542-4029** Fax:

Email: **jeffhull55@gmail.com**

Website: **www.pecangrovecemetery.com**

### Check One:

- Nonprofit – 501(c) Attach a copy of IRS Determination Letter
- Governmental entity
- For profit corporation
- Other

Professional affiliations and organizations to which your organization belongs:

**McKinney Chamber of Commerce**

**REPRESENTATIVE COMPLETING APPLICATION:**

Name: **Jeffery Hull**  
Title: **President**  
Mailing Address: **412 Florence**  
City: **McKinney** ST: **TX** Zip: **75069**  
Phone: **469-396-8979** Fax:  
Email: **jeffhull55@gmail.com**

**CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:**

Name: **Jeffery Hull**  
Title: **President**  
Mailing Address: **412 Florence**  
City: **McKinney** ST: **TX** Zip: **75069**  
Phone: **469-396-8979** Fax:  
Email: **jeffhull55@gmail.com**

**FUNDING**

Total amount requested: **\$127,698.00**

Matching Funds Available: **None**

**PROJECT/PROMOTION/COMMUNITY EVENT**

Start Date: **No later than June 1, 2016** Completion Date: **July 2016**

**BOARD OF DIRECTORS** *(may be included as an attachment)*

**See Attached**

**LEADERSHIP STAFF** (*may be included as an attachment*)

**Bobby Hill, Cemetery Superintendent**

**Using the outline below, provide a written narrative no longer than 7 pages in length:**

- **Applying Organization**

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotion/Community Event for which funds are requested.

- **Project or Promotion/Community Event (whichever is applicable)**

- Outline details of the Project/Promotion/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.

- **For Promotional Grants/Community Events** – describe how this initiative will **promote the City of McKinney for the purpose of business development and/or tourism.**

- Describe how the proposed Project/Promotion/Community Event fulfills strategic goals and objectives for your organization.

- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.

- Include the venue/location for Project/Promotion/Community Event?

- Provide a timeline for the Project/Promotion/Community Event.

- Detail goals for growth/expansion in future years.

**Project Grants – please complete the section below:**

- An expansion/improvement?  **Yes**  No
- A replacement/repair?  **Yes**  No
- A multi-phase project?  Yes  **No**
- A new project?  Yes  **No**

**Has a feasibility study or market analysis been completed for this proposed project?** *If so, please attach a copy of the Executive Summary.*

No

**Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:**

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact local dining and shopping has on investment in quality of life improvements in McKinney

**Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:**

This project will advance all above goals.

**Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?**

Yes  No

**• Financial**

- Provide an overview of the organization's financial status including the impact of this grant request on organization mission and goals.
- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

**What is the estimated total cost for this Project/Promotion/Community Event?**

**\$127,698.00**

**(Include a budget for the proposed Project/Promotion/Community Event.)**

**What percentage of Project/Promotion/Community Event funding will be provided by the Applicant?**

None

**Are Matching Funds available?** Yes  No

Cash	\$0	Source	0% of Total
In-Kind	\$0	Source	0% of Total

**Are other sources of funding available?** *If so, please list source and amount.*

No

**Have any other federal, state, or municipal entities or foundations been approached for funding?** *If so, please list entity, date of request and amount requested.*

No

**IV. Marketing and Outreach**

Describe marketing plans and outreach strategies for your organization, for the Project/Promotion/Community Event for which you are requesting funding – and how they are designed to help you achieve current and future goals.

**V. Metrics to Evaluate Success**

Outline the metrics that will be used to evaluate success of the proposed Project/Promotion/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

**Acknowledgements**

***If funding is approved by the MCDC board of directors, Applicant will assure:***

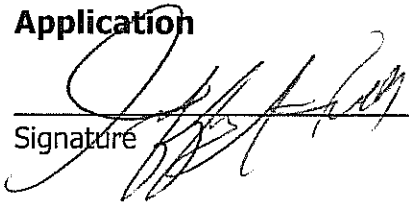
- The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for the purpose described in this application;
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed

- performance agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/ Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120<sup>th</sup> day after the date the MCDC notifies the applicant of the violation.

**We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.**

**Chief Executive Officer  
Application**

Signature



Printed Name **Jeffery Hull**

Date **January 22, 2016**

**Representative Completing**

Signature

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Printed Name

Date

***INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.***

## **CHECKLIST:**

### **Completed Application:**

- ✓ Use the form/format provided
- ✓ Organization Description
- ✓ Outline of Project/Promotion/Community Event; description, goals and objectives
- ✓ Indicate the MCDC goal(s) that will be supported by this Project/Promotion/Community Event
- ✓ Project/Promotion/Community Event timeline and venue
- ✓ Plans for marketing and outreach
- ✓ Evaluation metrics
- ✓ List of board of directors and staff

### **Attachments:**

- ✓ Financials: organization's budget for current fiscal year; Project/Promotion/Community Event budget; audited financial statements
- ✓ Feasibility Study or Market Analysis if completed (Executive Summary)
- ✓ IRS Determination Letter (if applicable)

***A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTION/COMMUNITY EVENT.***

***FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.***

***PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.***





# McKINNEY COMMUNITY DEVELOPMENT CORPORATION

## Final Report

**Organization:**

**Funding Amount:**

**Project/Promotion/Community Event:**

**Start Date:**

**Completion Date:**

**Location of Project/Promotion/Community Event:**

**Please include the following in your report:**

- Narrative report on the Project/Promotion/Community Event
- Identify goals and objectives achieved
- Financial report – budget as proposed and actual expenditures, with explanations for any variance
- Samples of printed marketing and outreach materials
- Screen shots of online promotions
- Photographs, slides, videotapes, etc.
- Performance against metrics outlined in application

**Please submit Final Report no later than 30 days following the completion of the Project/Promotion/Community Event to:**

McKinney Community Development Corporation  
5900 S. Lake Forest Blvd., Suite 110  
McKinney, TX 75070

Attn: Cindy Schneible  
[cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org)

**Pecan Grove Memorial Park, Inc.**  
**McKinney Community Development**  
**Project Grant Application**

***About Pecan Grove Cemetery***

Pecan Grove Memorial Park, Inc., is a non-profit incorporated cemetery charged with providing and maintaining a dignified and respectful final resting place for plot owners. The future financial stability and historical preservation of the property is carried out through the cemetery organization. Pecan Grove Cemetery is the only full service cemetery in McKinney, Texas.

These goals are achieved by regular lot sales, opening and closing of grave sites, regular maintenance of the grounds, and any other services required by the lot owner or funeral home. These tasks are accomplished by two dedicated full-time employees who are governed by policies set forth by a seven member volunteer board of directors. Due to the fluid and unpredictable annual income of the cemetery, it is not possible to create a firm budget. Space sales, fees, and donations dictate what projects above our fixed expenses may be accomplished in any fiscal year.

Pecan Grove Cemetery has become a major attraction to out-of-town guests as McKinney has grown, and the cemetery is recognized as a true local, regional, and state historical treasure to those who visit and discover the rich historical sites of McKinney. It continues to be our goal to encourage tourism, visitors, and anyone who enjoys history in a native natural setting. The investment in road resurfacing will encourage and assist in achieving a more desirable destination that will encourage economic stimulus to surrounding eating establishments, fuel, and unique shopping opportunities in the historic downtown area.

***Project Outline***

The project funds are being requested to resurface all the existing streets in Pecan Grove Cemetery and to complete new paving on five new streets which now have only a crushed rock base. These improvements will create a more comfortable and safe visit to this historical site. The repaved surfaces will also encourage new tourism and increased visitor traffic as access is improved.

### ***Project Goal Alignment***

Sixty years before the horseless carriage appeared as a novelty in McKinney, the Pecan grove just south of town became a cemetery. During this time, simple worn paths led to the different sections. Eventually the paths were framed by the wagon wheel ruts left by the horse drawn hearses of Isaac Crouch and Sam Massie. With the coming of the automobile and the motor coach hearse, the paths of Pecan Grove Cemetery started to become more of an issue as vehicles became stuck in the ruts in wet weather and the rough ride endured in good weather when the roads became dry and bumpy from the wear and tear of increasing traffic.

Finally, in 2002, under the direction of Harry McKillop, Bill Dowdy, and the Board of Directors, the roads of Pecan Grove Cemetery were sealed and paved. Then, as now, the paved roads have served as a foundation to attract tourists and local visitors for many events which benefit the economic health of McKinney, Texas.

The Pecan Grove Cemetery Memorial Day Tribute has a typical average attendance of around 2,000 visitors. Of these attendees, it is estimated that as many as 600 are out-of-town visitors and tourists. During this event, every road in the cemetery is used for travel and parking. Many of the tourists who attend the Memorial Day Tribute stay overnight in our motels, eat in our restaurants, purchase fuel and snacks, and shop the historic downtown square.

Annually local schools will bring busloads of students to study local history, population trends and statistics, and plant biology. The local history studies include researching the early pioneers and settlers of McKinney and Collin County. The grave sites of these people give students a tangible grasp on our past. Mathematic students collect data from specified sections of the cemetery, including dates of birth and death, gender, and other information. This data is taken back to the classroom where analysis, graphs, charts, and other mathematical conclusions can be drawn. In addition, biology students in some schools are required to make a study of a variety of trees and plants, including photographing them. Pecan Grove Cemetery has 28 different tree species and many more native plants that students are welcome to explore and use as examples in their study.

Estimates are hard to formulate for the number of out-of-area genealogists who visit Pecan Grove almost daily. However, this would be a significant number. It is also possible these visitors will remain in the area for several days, returning to the

cemetery a number of times. These tourists rely heavily on the conditions of our roads and patronize motels, restaurants, and filling stations while doing research in the area.

A number of family reunions are held at the cemetery each year. Many simply come to visit ancestor gravesites, others actually hold their reunion on the property or request to gather in the meeting hall. These reunions have an average attendance of 45 people with 60% being from out-of-town. This results in over 300 tourists annually to McKinney who shop, use motels, and visit other areas of the city, including the Craig Ranch Veteran's Memorial.

There are an estimated 900 visitors from out-of-town who attend funerals at Pecan Grove Cemetery. Many of those from out of the area stay in motels, eat some meals out, and frequent the convenient fueling and eating establishments near the cemetery, including visiting the downtown square.

Recently Pecan Grove Cemetery began a project to develop several self-guided tours taking visitors to many points of interest in the cemetery and historic grave sites. The tour brochure is distributed through the cemetery and the McKinney Visitors and Convention Center. The number of visitors participating in the tour is currently estimated to be 60 per calendar year. However, the tour is growing in popularity, and future numbers are expected to grow.

The Harry E. McKillop Memorial Hall (formerly Settler's Hall) also attracts visitors to Pecan Grove Cemetery. There are approximately 300 out-of-town visitors per year to events at the Meeting Hall. These events include Memorial Day, organizational meetings, civic groups, and funeral services. Special ceremonies, including the Wreaths Across America Dedication Ceremony (which in December 2015 drew an estimated 150 people), attract a number of visitors. Memorial services and funerals also bring out-of-town travelers to the cemetery. Most, if not all, of these individuals will tour various parts of the cemetery and experience the current road conditions. These visitors also shop, purchase fuel, and stay in hotels, right here in McKinney.

McKinney Segway Tours is very interested in developing a tour through the older, historic parts of the cemetery. The owners of the tour company believe about 360 tourist annually would take advantage of this service. However, currently they do not consider the quality of the streets sufficient to pursue these plans. We have agreed to meet and formulate an appropriate plan if the new streets are completed.

Pecan Grove Cemetery is actively involved in improving our ability to attract visitors to the cemetery. These efforts include active membership in the McKinney Chamber of Commerce, partnership with the McKinney Convention and Visitor Center, and the promotion and education of the cemetery history to the general public through various local publications.

The street traffic at Pecan Grove Cemetery has come a long way since the first funeral in 1853. Paving the roads nearly 15 years ago was a wise and profitable improvement for visitors and tourists. Streets that were estimated to last five to seven years have now outrun our ability to make temporary repairs and expect adequate results. Ice and thawing, heavy rains, drought conditions, and the age of previous temporary repairs brings us to a true concern for those who drive the roads now and in the future.

### ***Marketing and Outreach***

Pecan Grove Cemetery conducts ongoing marketing to the community and tourists through active participation in the McKinney Chamber of Commerce, the McKinney Convention and Tourism Center, and a number of local publications with regular articles and advertising.

The cemetery consistently reaches out to the community to attend events and ceremonies sponsored by the cemetery and invites groups and organizations to utilize the facilities available, including the meeting hall. The availability of the facilities are publicized through direct contact with groups, the McKinney Chamber and the Visitor Center.

Residential and tourist feedback are continual benchmarks to determine the successful operation of Pecan Grove Cemetery. Those who use the facilities are regularly asked to evaluate their experience through follow-up survey questionnaires. The ultimate success of this project is the increased satisfaction of the visitor experience and the desire of local visitors to visit more often as the quality of their stay is enhanced by a more enjoyable road experience evidenced by the new streets.

### ***Metric Evaluation of Success***

The success of the project will be measured in a number of ways and will be reflected in the final report. Positive feedback from visitors will be an initial indicator of success.

Staff satisfaction with the quality of the new streets will also be an important indicator as daily operations are easier and safer to conduct and work efficiency increases.

It will be crucial that the project come in on or under budget. Pecan Grove Cemetery will work closely on a daily basis with the contractor to insure the contracted services are provided to the satisfaction of the staff and to prevent over-runs or unexpected costs.

It is expected there will be a measurable increase in visitor traffic to the cemetery with improved streets. These visitors will have a positive impact on the city economy as they shop, eat, and utilize hotels and fuel their cars.

### ***Conclusion***

Together we are able to protect and preserve our rich history, while at the same time embracing a very bright future for the City of McKinney and its historic treasures.

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 08 1989

PECAN GROVE MEMORIAL PARK INC  
PO BOX 692 1701 S MCDONALD  
MCKINNEY, TX 75069

Employer Identification Number:  
75-0717318  
DLN:  
17053299033008  
Contact Person:  
D. A. DOWNING  
Contact Telephone Number:  
(877) 829-5500  
Internal Revenue Code  
Section 501(c)(13)  
Accounting Period Ending:  
October 31  
Form 990 Required:  
Yes  
Addendum Applies:  
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

Letter 948 (DO/CG)

PECAN GROVE MEMORIAL PARK INC

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Section 170(c)(5) of the Code provides for the deduction for Federal income tax purposes of contributions to cemetery companies of the type described in section 501(c)(13). To be deductible, the contributions must be voluntary and must be made to or for the use of a nonprofit cemetery whose funds are irrevocably dedicated to the care of the cemetery as a whole. A donor may not deduct a contribution made for the perpetual care of a particular lot or crypt. Furthermore, payments made to a cemetery company as a part of the purchase price of a burial lot or crypt, even though irrevocably dedicated to the perpetual care of the cemetery as a whole, are not deductible.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

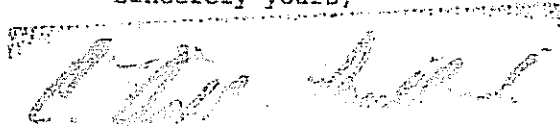
Because this letter could help resolve any questions about your exempt status, you should keep it in your permanent records.



PECAN GROVE MEMORIAL PARK INC

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "L. W. Smith", written over a horizontal dotted line.

District Director

**Pecan Grove Memorial Park, Inc.**  
**P.O. Box 692**  
**1701 S. McDonald Street**  
**McKinney, TX 75069**  
**(972) 542-4029**

**BOARD ROSTER**  
**November 12, 2015**

Mr. Cameron Chandler, Sr.  
2803 Stonepointe  
McKinney, TX 75070  
Home: 972-548-8410  
Cell: 972-489-5082  
E-Mail: [cfchandler@tx.rr.com](mailto:cfchandler@tx.rr.com)

Dr. Mack Hill, Vice-President  
601 Tucker Street  
McKinney, TX 75069-2715  
Home: 972-529-5447  
Cell: 214-957-6328  
E-Mail: [collincomedsoc@aol.com](mailto:collincomedsoc@aol.com)

Sarah R. Duff  
PO Box 543  
McKinney, TX 75070  
Bus.: 972-439-1315  
Cell: 214-274-4878  
Fax: 972-432-5151  
E-Mail: [srduff@thedufflawfirm.com](mailto:srduff@thedufflawfirm.com)

Mr. Jeff Hull, President  
412 Florence St.  
McKinney, TX 75069-3017  
Home: 972-369-7316  
Cell: 469-396-8979  
E-Mail: [machull@yahoo.com](mailto:machull@yahoo.com)

Ms. Barbara J. Hartline, CPA, Treasurer  
PO Box 1769  
McKinney, TX 75070-8158  
Bus.: 972-562-8025  
Cell: 972-658-1660  
Fax: 214-306-7161  
E-Mail: [barbara@hartlinecpa.com](mailto:barbara@hartlinecpa.com)

Mr. Charles Rodgers  
609 W. Lamar St.  
McKinney, TX 75069  
Home: 972-562-2452  
Cell: 214-673-6228  
E-Mail: [charlesr@airmail.net](mailto:charlesr@airmail.net)

Mr. Bobby Hill, Cemetery Manager  
5757 County Road 1114  
Greenville, TX 75401-7626  
Bus.: 972-542-4029  
Cell: 972-832-8387  
E-Mail: [bobbyhillpgmp@yahoo.com](mailto:bobbyhillpgmp@yahoo.com)

## PECAN GROVE MEMORIAL PARK, INC.

## Balance Sheet

01/11/16

As of December 31, 2015

Accrual Basis

	Dec 31, 15
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Independent Bank-6479	1,449.30
Independent Bank-Operating Acct	13,870.43
Wachovia - MMA	0.66
Total Checking/Savings	15,320.39
Total Current Assets	15,320.39
Fixed Assets	
Land Improvements	
Road Signs	987.20
Guard Rail Fence 2014	3,024.00
Improvements 2012/2013	22,952.00
Total Land Improvements	26,963.20
Columbarium	80,849.37
Land Improvement - non deprecia	3,166.31
Auto / Transport Equip	3,412.00
Furniture and Fixtures	3,399.76
Machinery and Equipment	
Kawasaki Engine	1,855.68
Lowering Device	5,788.54
Coffee Brewer	252.09
Machinery and Equipment - Other	85,907.75
Total Machinery and Equipment	93,804.06
Misc Software	249.00
Accumulated Depreciation	-77,907.00
Total Fixed Assets	133,936.70
<b>TOTAL ASSETS</b>	<b>149,257.09</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
Bank of America-0526	449.53
Total Credit Cards	449.53
Other Current Liabilities	
LOC	12,500.00
Payroll Liabilities	
Employment Tax Payable	2,685.42
FUTA Payable	108.81
SUTA payable	7.63
Total Payroll Liabilities	2,801.86
Perpetual Care	1,200.00
Total Other Current Liabilities	16,501.86
Total Current Liabilities	16,951.39
Total Liabilities	16,951.39
Equity	
Opening Bal Equity	-8,852.57
Retained Earnings	145,116.86
Net Income	-3,958.59
Total Equity	132,305.70
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>149,257.09</b>

## PECAN GROVE MEMORIAL PARK, INC.

## Profit &amp; Loss

December 2015

	Dec 15
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Donations	
Unrestricted Donations	50.00
<b>Total Donations</b>	50.00
Interment	5,050.00
Lot Purchase	8,433.50
<b>Total Income</b>	13,533.50
<b>Expense</b>	
Automobile Expense	173.00
Credit Card Fees	245.07
Dues and Subscriptions	625.00
Insurance	
Employee Health	1,267.36
Gen.Liability	429.08
Workers Compensation	379.70
<b>Total Insurance</b>	2,076.14
Interest Expense	
Loan Interest	32.81
<b>Total Interest Expense</b>	32.81
Materials and Supplies	21.63
Office Supplies	177.25
Payroll Expenses	
Payroll Taxes	
FICA Expense	531.02
FUTA Expense	0.00
Medicare Expense	124.19
SUTA Expense	0.00
<b>Total Payroll Taxes</b>	655.21
Salaries and Wages	8,564.83
Payroll Expenses - Other	18.65
<b>Total Payroll Expenses</b>	9,238.69
Postage and Delivery	27.71
Security System	43.30
Telephone	105.96
Utilities	
Gas and Electric	309.69
Water	110.88
<b>Total Utilities</b>	420.57
Website	11.67
<b>Total Expense</b>	13,198.80
<b>Net Ordinary Income</b>	334.70
<b>Other Income/Expense</b>	
<b>Other Income</b>	
Interest Income	
Independent Bank - 6479	0.13
Bank of TX - PPC Trust	3,000.00
<b>Total Interest Income</b>	3,000.13
Meeting Hall	
2. Meeting Hall Expense	-164.87
<b>Total Meeting Hall</b>	-164.87
Other Income	-40.00
<b>Total Other Income</b>	2,795.26
<b>Net Other Income</b>	2,795.26
<b>Net Income</b>	3,129.96

## PECAN GROVE MEMORIAL PARK, INC.

## Balance Sheet

As of October 31, 2014

01/11/16

Accrual Basis

	Oct 31, 14
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Independent Bank-6479	29,433.11
Independent Bank-Operating Acct	21,580.15
Wachovia - MMA	0.66
Total Checking/Savings	51,013.92
Other Current Assets	
Prepaid Security	173.20
Total Other Current Assets	173.20
Total Current Assets	51,187.12
Fixed Assets	
Land Improvements	
Road Signs	987.20
Guard Rail Fence 2014	3,024.00
Improvements 2012/2013	22,952.00
Total Land Improvements	26,963.20
Columbarium	26,407.00
Land Improvement - non deprecia	3,166.31
Auto / Transport Equip	3,412.00
Furniture and Fixtures	3,399.76
Machinery and Equipment	
Lowering Device	5,788.54
Coffee Brewer	252.09
Machinery and Equipment - Other	85,907.75
Total Machinery and Equipment	91,948.38
Misc Software	249.00
Accumulated Depreciation	-77,907.00
Total Fixed Assets	77,638.65
<b>TOTAL ASSETS</b>	<b>128,825.77</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
Bank of America-0526	667.02
Total Credit Cards	667.02
Other Current Liabilities	
Payroll Liabilities	
Employment Tax Payable	2,431.64
FUTA Payable	107.73
Total Payroll Liabilities	2,539.37
Perpetual Care	330.00
Total Other Current Liabilities	2,869.37
Total Current Liabilities	3,536.39
Total Liabilities	3,536.39
Equity	
Opening Bal Equity	-8,852.57
Retained Earnings	100,026.33
Net Income	34,115.62
Total Equity	125,289.38
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>128,825.77</b>

## PECAN GROVE MEMORIAL PARK, INC.

## Profit &amp; Loss

01/11/16

November 2013 through October 2014

Accrual Basis

	Nov '13 - Oct 14
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Donations</b>	
Unrestricted Donations	325.00
Restricted Donations	0.00
<b>Total Donations</b>	325.00
Dues Income	85.00
Interment	46,500.00
Lot Purchase	111,205.00
<b>Total Income</b>	158,115.00
<b>Expense</b>	
Advertising	1,764.00
Automobile Expense	5,585.87
Credit Card Fees	991.11
Depreciation Expense	10,174.00
Flags	274.75
<b>Insurance</b>	
Directors and Officers	679.00
Employee Health	9,038.62
Equipment Insurance	1,682.00
Gen.Liability	4,891.00
Life Insurance	118.80
Workers Compensation	4,743.00
<b>Total Insurance</b>	21,152.42
<b>Interest Expense</b>	
Finance Charge	-1.00
<b>Total Interest Expense</b>	-1.00
Licenses and Permits	2,845.50
Materials and Supplies	3,441.87
Memorial Day Service	1,278.33
Miscellaneous	150.92
Office Supplies	1,081.71
<b>Payroll Expenses</b>	
Payroll Taxes	
FICA Expense	5,142.21
FUTA Expense	107.73
Medicare Expense	1,202.61
SUTA Expense	111.98
<b>Total Payroll Taxes</b>	6,564.53
Salaries and Wages	82,938.89
<b>Total Payroll Expenses</b>	89,503.42
Postage and Delivery	153.46
Printing and Reproduction	524.93
<b>Repairs</b>	
Damaged Fence (7/15/2013)	1,066.01
Parts	3,367.26
Repairs - Other	125.03
<b>Total Repairs</b>	4,558.30
Security System	519.60
Telephone	892.57
<b>Utilities</b>	
Gas and Electric	5,268.47
Waste management	31.00

## PECAN GROVE MEMORIAL PARK, INC.

## Profit &amp; Loss

01/11/16

November 2013 through October 2014

Accrual Basis

	Nov '13 - Oct 14
Water	875.54
Total Utilities	6,175.01
Website	139.02
Total Expense	151,205.79
Net Ordinary Income	6,909.21
Other Income/Expense	
Other Income	
Dividend Income	1,978.14
Interest Income	24,025.25
Meeting Hall	
1. Meeting Hall Revenue	525.00
2. Meeting Hall Expense	-1,770.50
Total Meeting Hall	-1,245.50
Other Income	
Memorial Day Income	950.00
Other Income - Other	1,498.52
Total Other Income	2,448.52
Total Other Income	27,206.41
Net Other Income	27,206.41
Net Income	34,115.62

## PECAN GROVE MEMORIAL PARK, INC.

## Balance Sheet

As of October 31, 2015

01/11/16

Accrual Basis

	Oct 31, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Independent Bank-6479	1,449.05
Independent Bank-Operating Acct	19,236.38
Wachovia - MMA	0.66
<b>Total Checking/Savings</b>	<b>20,686.09</b>
Other Current Assets	
Prepaid Security	173.20
<b>Total Other Current Assets</b>	<b>173.20</b>
<b>Total Current Assets</b>	<b>20,859.29</b>
<b>Fixed Assets</b>	
Land Improvements	
Road Signs	987.20
Guard Rail Fence 2014	3,024.00
Improvements 2012/2013	22,952.00
<b>Total Land Improvements</b>	<b>26,963.20</b>
Columbarium	80,849.37
Land Improvement - non deprecia	3,166.31
Auto / Transport Equip	3,412.00
Furniture and Fixtures	3,399.76
Machinery and Equipment	
Kawasaki Engine	1,855.68
Lowering Device	5,788.54
Coffee Brewer	252.09
Machinery and Equipment - Other	85,907.75
<b>Total Machinery and Equipment</b>	<b>93,804.06</b>
Misc Software	249.00
Accumulated Depreciation	-77,907.00
<b>Total Fixed Assets</b>	<b>133,936.70</b>
<b>TOTAL ASSETS</b>	<b>154,795.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Current Liabilities	
Credit Cards	
Bank of America-0526	79.78
<b>Total Credit Cards</b>	<b>79.78</b>
Other Current Liabilities	
LOC	15,000.00
Payroll Liabilities	
Employment Tax Payable	2,442.16
FUTA Payable	105.06
SUTA payable	4.70
<b>Total Payroll Liabilities</b>	<b>2,551.92</b>
Perpetual Care	900.00
<b>Total Other Current Liabilities</b>	<b>18,451.92</b>
<b>Total Current Liabilities</b>	<b>18,531.70</b>
<b>Total Liabilities</b>	<b>18,531.70</b>
<b>Equity</b>	
Opening Bal Equity	-8,852.57
Retained Earnings	134,141.95
Net Income	10,974.91
<b>Total Equity</b>	<b>136,264.29</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>154,795.99</b>



## PECAN GROVE MEMORIAL PARK, INC.

## Profit &amp; Loss

November 2014 through October 2015

01/11/16

Accrual Basis

	Nov '14 - Oct 15
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Donations</b>	
Unrestricted Donations	375.00
Restricted Donations	
Plaque for Flags	0.00
Flags	0.00
<b>Total Restricted Donations</b>	0.00
Donations - Other	300.00
<b>Total Donations</b>	675.00
Interment	51,050.00
Lot Purchase	83,257.50
<b>Total Income</b>	134,982.50
<b>Expense</b>	
Advertising	1,156.11
Automobile Expense	3,060.99
Contract Labor	1,060.00
Credit Card Fees	1,690.00
Dues and Subscriptions	660.00
Equipment Rental	357.23
Flags	4.60
<b>Insurance</b>	
Directors and Officers	686.00
Employee Health	11,665.20
Equipment Insurance	1,735.00
Gen.Liability	3,854.76
Life Insurance	118.80
Workers Compensation	-852.47
<b>Total Insurance</b>	17,207.29
<b>Interest Expense</b>	
Loan Interest	491.45
<b>Total Interest Expense</b>	491.45
Licenses and Permits	2,522.00
Materials and Supplies	1,942.16
Memorial Day Service	583.78
Miscellaneous	325.39
Office Supplies	607.37
<b>Payroll Expenses</b>	
<b>Payroll Taxes</b>	
FICA Expense	5,020.17
FUTA Expense	105.07
Medicare Expense	1,174.09
SUTA Expense	101.10
<b>Total Payroll Taxes</b>	6,400.43
Salaries and Wages	80,970.50
<b>Total Payroll Expenses</b>	87,370.93
Postage and Delivery	167.59
Printing and Reproduction	572.38
<b>Repairs</b>	
Auto Repairs	122.27
Equipment Repairs	89.59
Parts	1,350.37
<b>Total Repairs</b>	1,562.23

## PECAN GROVE MEMORIAL PARK, INC.

## Profit &amp; Loss

November 2014 through October 2015

	Nov '14 - Oct 15
Security System	519.60
Small Tools	233.55
Telephone	1,234.98
Utilities	
Gas and Electric	5,439.54
Water	943.79
<b>Total Utilities</b>	<b>6,383.33</b>
Website	133.74
<b>Total Expense</b>	<b>129,846.70</b>
<b>Net Ordinary Income</b>	<b>5,135.80</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>Interest Income</b>	
Independent Bank - 6479	15.94
Bank of TX - PPC Trust	155.54
<b>Total Interest Income</b>	<b>171.48</b>
<b>Meeting Hall</b>	
1. Meeting Hall Revenue	300.00
2. Meeting Hall Expense	-1,767.36
<b>Total Meeting Hall</b>	<b>-1,467.36</b>
<b>Other Income</b>	
Memorial Day Income	950.00
Other Income - Other	6,184.99
<b>Total Other Income</b>	<b>7,134.99</b>
<b>Total Other Income</b>	<b>5,839.11</b>
<b>Net Other Income</b>	<b>5,839.11</b>
<b>Net Income</b>	<b>10,974.91</b>

NORTH AMERICAN PAVING, INC.  
P.O. BOX 966  
WEATHERFORD, TX 76086  
OFFICE (817) 426-4469  
FAX (817) 599-8293  
E-MAIL: [napaving@msn.com](mailto:napaving@msn.com)  
[www.northamericanpaving.com](http://www.northamericanpaving.com)

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**BID PROPOSAL**

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DATE: JANUARY 15, 2016

TO: HISTORIC PECAN GROVE CEMETERY  
1701 S. MCDONALD, BOX 692  
MCKINNEY, TX 75069  
(972) 542-4029

E-MAIL: [jeffhull55@gmail.com](mailto:jeffhull55@gmail.com)

ATTN: JEFFERY HULL – (469) 396-8979

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**CHIP & SEAL EXISTING ROADS – 12' WIDE 1 COURSE**

APPLY GRASS KILLER 210,756 SQ. FT.  
MANICURE EDGES W/GRADER  
HAUL OFF DEBRIS TO ON-SITE  
SWEEP & BLOW AREA TO BE PAVED  
INSTALL FLEX BASE WHERE NEEDED  
WATER, ROLL & COMPACT  
INSTALL 1 LAYER OF HOT LIQUID AC/10 ASPHALT  
INSTALL 1 LAYER OF CHIP ROCK  
ROLL & COMPACT  
MANICURE EDGES  
CLEAN UP JOB SITE SALE PRICE: \$105,378.00

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**CHIP & SEAL NEW ROADS – 12' WIDE 2 COURSE**

APPLY GRASS KILLER 22,320 SQ. FT.  
GRADE OUT AREA FOR PAVING  
HAUL OFF DEBRIS TO ON-SITE  
INSTALL FLEX BASE WHERE NEEDED  
WATER, ROLL & COMPACT  
APPLY SS1 PRIME COAT  
INSTALL 2 LAYER'S OF HOT LIQUID AC/10 ASPHALT  
INSTALL 2 LAYER'S OF CHIP ROCK  
ROLL & COMPACT  
MANICURE EDGES  
CLEAN UP JOB SITE SALE PRICE: \$22,320.00

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NOT RESPONSIBLE FOR PERMITS, SURVEYING OR TESTING  
CUSTOMER TO SUPPLY WATER  
1 YR. WARRANTY ON WORKMANSHIP & MATERIALS  
FULL PAYMENT DUE UPON COMPLETION



HWY. 5

INDUSTRIAL BLVD.

PECAN GROVE MEMORIAL PARK, INC.

