



7-17-14

## **MEDC President's Report:**

Ladies and Gentlemen, the following is a brief outline of operational issues that are on my radar screen and in the process of being addressed. Again, this is a brief bullet pointed listing and I will be more than happy to answer any questions or go into further detail.

### **Communication:**

- Interim City Manager Muehlenbeck and I are communicating on a regular basis. Although we have not set an actual standing meeting as of yet we are meeting on a regular basis.
- MCDC Executive Director Schneible and I continue to meet regularly to stay up to date on operational issues as well as ways we can best leverage one another.
- MEDC is having weekly staff meetings to ensure that staff has what they need to succeed and that we remain focused as a TEAM.
- MEDC's Cayti Stein is participating regularly in the Joint Marketing Meeting with Coco Good and other stakeholder organizations.
- I continue to attend all City Council Meetings when in town as well as MCDC Board Meetings, Airport Board Meetings, and McKinney Alliance Board Meetings.
- I have been asked by the Chamber of Commerce to serve on the search committee for a new Chamber President. We have had one kick-off meeting to identify some traits to look for etc. It is my understanding that they expect this process to take 3 to 6 months.

### **Staffing:**

- Abby and Cindy Schneible have done first interviews for the Comptroller Position and have narrowed down the field to 3-4 candidates. We plan to have a second round of interviews that I will hold this week and will proceed from there.
- Administrative Assistant: Cindy Schneible has narrowed the field to a final two and I expect the position to be filled quickly.

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## Operational:

- **GATEWAY:** Lincoln Properties has run some budgetary numbers on the first 120K sf. building (this size could increase) and I met with them to start laying some financial parameters. They are going to start putting together a proposal or request of us regarding what they want us to assist with financially ie. Internal roadways, infrastructure extensions, the park area, structured parking. I made it very clear that we need to have a development deal signed sealed and delivered this summer so it's time to start identifying and negotiating all deal points.
- **McKinney National:** There has been a committee created between the City Council, MEDC Board, and Airport Board to work together as a strategic planning committee for McKinney National. MEDC's representatives are Darrell Tate, Lance Lindsey, and Robbie Clark.
- **Operational Policies and Guidelines:** The Board tabled approval of these guidelines at the last board meeting until Mark Houser had time to review and provide some guidance to keep in line with by-laws and articles of Inc.