

## Director's Board Report- April 2017

### Ongoing Library Projects

#### 1) John and Judy Gay Expansion

- a. Architect selected- Hidell Associates.
- b. \$7mm construction budget (\$9.5mm total)
  - i. I've talked to Quint about making sure we have some sort of interface for people to access development services info in an easy and interesting way.
- c. Kickoff meeting held, regular meetings scheduled, anticipated completion timeline December 2018.
- d. Anticipated asking for increase in staff in FY 19 budget.

#### 2) Summer Reading

- a. See attached flyer. This is our busiest time of the year by far and we are fully scheduled and ready to go.

#### 3) Hall minor renovations

- a. We will soon be replacing the large checkout desk at Hall with 2 smaller custom made desks.
- b. The cost for this is covered by the donations fund.
- c. Construction/tear down should take place at the end of the months.

#### 4) Library outreach Vehicle

- a. We are working with purchasing to finalize the details to go out for bid on the customization.
- b. All in, this is an estimated cost of \$55-\$60k
- c. The Library Donations fund will cover this.

#### 5) Next year's budget requests

- a. We asked for a change in the fee structure to eliminate late fines and fees and library card replacement fees from the fee schedule.
- b. This is anticipated reduction in revenue of \$35,000.
- c. There were no other requests this year.

#### 6) Long Range Plan

- a. Library is developing a long range (5 year) plan internally.

#### 7) IT Projects

- a. The City IT department has worked on a project that will increase public internet bandwidth availability by 6 times- from 50x5 mbps to 300x20.
- b. JJGL staff is working with IT to get a mobile work phone to provide better customer service by eliminating the majority of times callers are sent to voicemail.

#### 8) Fall Programs

- a. Youth Department has proposed a slate of continuing and new programming for the fall- including an expansion of Teen Programs at JJGL.
- b. Public Services has proposed an increase of adult programming, including an expansion of the Veterans' Day program and the addition of an 80's cult classic movies series.