

Cindy Schneible

From: noreply@civicplus.com
Sent: Monday, May 29, 2017 6:18 PM
To: Cindy Schneible
Subject: Online Form Submittal: Grant Application

Grant Application

Step 1

Important Information

Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.

The Grant Guidelines are available on this website, or can be obtained by calling 214-544-0296.

Please call to discuss your plans for submitting an application in advance of completing this form.

Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the McKinney Community Development Corporation (MCDC) board. Please submit physical applications with CDs to:

*McKinney Community Development Corporation
5900 South Lake Forest Boulevard, Suite 110
McKinney, TX 75070*

If you are interested in a preliminary review of your project proposal or idea, please complete and submit the Letter of Inquiry form which is available on this website, or by calling 214-544-0296.

Applications must be completed in full, using this form electronically (or physically with the requested CD by mail), and received by MCDC by 5 p.m. on the application deadline indicated on the "Grants" page of this website.

Organization Information

Name	Mission Regan
Federal Tax ID Number	80-0860021
Incorporation Date	11/26/2013
Mailing Address	330 Industrial Blvd. Ste 111
City	McKinney

State	TX
Zip Code	75069
Phone Number	4697125380
Fax Number	4697125380
Email Address	missionregan@gmail.com
Organization Type	Nonprofit - 501(c) (Attach a copy of IRS Determination Letter)
IRS Determination Letter	<u>MR 501c3 LOD.pdf</u>

Representative & Contact Information

Representative Completing Application:

Name	Courtney Willis
Title	Board VP/Co-founder
Address	1207 Motley Drive
City	Melissa
State	TX
Zip Code	75454
Phone Number	2145771561
Fax Number	2145771561
Email Address	courtney.willis@missionregan.org

(Section Break)

Contact for Communications Between MCDL and Organization:

Name	Courtney Willis
Title	Board VP/Co-founder
Address	1207 Motley Drive
City	Melissa
State	TX
Zip Code	75454

Phone Number 2145771561
Fax Number 2145771561
Email Address courtney.willis@missionregan.org

Project Information

Funding - Total Amount Requested 5,000
Matching Funds Available: 0
Community Event/Project/Promotion: Start and Completion Dates 10/6/2017 - 10/7/2017
Board of Directors See attached
Leadership Staff Josh Willis - Executive Director and Co-founder Courtney Willis - Board VP and Co-founder Brent Armstrong - Board President and Medical Director
Board of Directors Attachment [Board of Directors 2017.pages.zip](#)
Leadership Staff Attachment *Field not completed.*

(Section Break)

Using the outline below, provide a narrative:

1: Applying Organization

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotion/Community Event for which funds are requested.

2: Project or Promotion/Community Event (whichever is applicable)

- *Outline details of the Project/Promotion/Community Event for which funds are requested. Include information regarding scope, goals, objectives, and target audience.*
- **For Promotional Grants/Community Events** - *describe how this initiative will promote the City of McKinney for the purpose of business development and/or tourism.*
- *Describe how the proposed Project/Promotion/Community Event fulfills the strategic goals and objectives for your organization.*
- *Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.*
- *Include the venue/location for the Project/Promotion/Community Event.*
- *Provide a timeline for the Project/Promotion/Community Event.*

- Detail goals for growth/expansion in future years.

Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact local dining and shopping has on investment in quality of life Improvements in McKinney

3: Financial

- Provide an overview of the organization’s financial status including the impact of this grant request on organization mission and goals.
- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

4: Marketing and Outreach

Describe marketing plans and outreach strategies for your organization, for the Project/Promotion/Community Event for which you are requesting funding, and how they are designed to help you achieve current and future goals.

5: Metrics to Evaluate Success

Outline the metrics that will be used to evaluate success of the proposed Project/Promotion/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

Indicate which of the goals listed in the narrative instructions will be supported by the proposed Project/Promotion/Community Event:	501c3 Organization, support community projects and events that attract and contribute to quality of life and business growth, highlight and promote McKinney as a unique destination for residents and visitors alike, and meet citizens needs for quality of life improvements.
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Funding & Sources

Project Grants	A new project
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Has a request for funding for this Project/Promotion/Community Event been submitted to MCDC in the past?	No
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Has a feasibility study or market analysis been completed for this proposal?	No
What is the estimated total cost for this Project/Promotion/Community Event?	5,000
Budget/Financial Statements	<u>2016 Golf Tournament.xlsx</u>
What percentage of the Project/Promotion/Community Event funding will be provided by the Applicant?	0 - event is paid for by sponsorsevent is paid for by sponsors
Are Matching Funds available?	No
Cash	<i>Field not completed.</i>
Source	<i>Field not completed.</i>
Percent of Total	<i>Field not completed.</i>
In-Kind	<i>Field not completed.</i>
Source	<i>Field not completed.</i>
Percentage of Total	<i>Field not completed.</i>
Are other sources of funding available?	This event will be funded by local businesses.
Have any other federal, state, or municipal entities or foundations been approached for funding?	No

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant will assure:

- *The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;*
- *All funds awarded will be used exclusively for the purpose described in this application;*
- *MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement;*

- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

Incomplete applications or those received after the deadline listed in the application guidelines will not be considered.

(Section Break)

Applicant Electronic Signature	Selecting this option indicates your agreement with the above statement.
Chief Executive Officer	Josh Willis
Representative Completing Application	Courtney Willis
Completed Narrative	MCDC Grant.pages.zip
Date	5/29/2017

Email not displaying correctly? [View it in your browser.](#)

MCDC Grant Application Narrative

1: Applying Organization

Mission Regan exists to bridge the chasm between people who have too much and people who struggle to survive. We collect supplies, medication, and medical equipment, then send them to those who are in desperate need – locally and globally. We focus on what we can learn from the people we are giving to, rather than what we are doing for them, and aim to sustain and continue relationships with the people we help. We believe that we can all help each other, regardless of our status.

Due to the unique nature of our operations, Mission Regan is able to provide a service to all parties involved - helping medical facilities dispose of a product they are no longer needing then providing those in need with these same supplies. Mission Regan gives to people, organizations, and teams based on one requirement: That there be a need.

Mission Regan partners with multiple free/discounted clinics in McKinney and surrounding cities (Questcare Watermark, Community Health Clinic, upcoming Parks Clinic), other local non-profit organizations (Samaritan Inn, Hope's Door, Faith In Action, We Care Haiti, American Red Cross Disaster Relief), DFW hospitals (Medical City Hospitals, Wysong Rehab, Medical City Dallas, Legacy ER, McKinney Allergy and Asthma), local churches (First McKinney, Elevate Life, First United Methodist McKinney, The Parks, Hope Fellowship, Richardson UMC), Finch Elementary School, McKinney animal rescue organizations (Collin County Animal Rescue and Mane Gait), and countless individuals living in DFW. Through these partnerships, we are able to provide medication, medical supplies, and medical equipment to those who do not have the ability to purchase them completely free of charge. Another exciting aspect to our mission is that we are able to aid other organizations making a difference - helping them help others!

Josh Willis is the Executive Director and sole paid employee for Mission Regan. Some of his job duties include creating and sustaining financial donor relationships, tracking supplies going in and out, managing the warehouse, managing volunteers, managing budget and expenditures, managing and facilitating supply pick ups and drop offs, ensures community involvement, and maintains donor and recipient relationships. His wife, Courtney Willis, manages all social media accounts, manages our website, plans events, organizes fundraisers and maintains supporter relationships as a volunteer. In addition, Mission Regan has regular volunteers who help keep the organization running smoothly through their

help with sorting and organizing medical supplies in the warehouse, picking up and dropping off medical supplies, as well as some administrative duties. Mission Regan also has a volunteer who gives her time to manage payroll, keep all funds organized and meticulously tracked, and completes all necessary accounting practices.

2: Project or Promotion/Community Event

Mission Regan is requesting promotional funds for our 3rd annual golf tournament. As a 501c3 organization, we believe that MCDC funds would benefit our event greatly, and as a result, our community will benefit greatly. We believe this based on the following:

- Mission Regan is a unique organization that provides a service to our citizens that those in other areas do not receive. We are able to provide for the needs of our citizens in a way that proves we care for everyone who lives in our city limits, making our city attractive to those both in need and with the ability to help others.
- Mission Regan is a great example of an organization that is meeting the quality of life needs of McKinney residents - and at a time when they need it most. Through providing a wheelchair, walker, nebulizer, we are enhancing the life of our residents in the most vital way.
- Mission Regan is developing it's local businesses through partnerships by providing them the opportunity to give to those in need in their own community and in the world.
- Mission Regan is aiding in sustaining economical growth in local area clinics and hospitals by providing a service and freeing them of spending funds to dispose of medical equipment.
- Mission Regan connects local organizations, hospitals, and clinics to McKinney residents in need growing partnerships between both parties.

Our golf tournament is our biggest fundraising event each year and the funds raised at it will keep our organization operating and will allow us to continue to serve those in need in our community. The tournament will take place on October 6th at Westridge Golf Course in McKinney, and will begin at 8:00am. We will provide breakfast for our golfers before they get started during registration, and we will provide lunch to our golfers after they play, at which time we will give a presentation on our organization and the work we do. The cost of \$100 per golfer includes all green and GPS cart fees, driving range services, ability to win prizes and contests, and a free month of Westridge

Golf membership. We anticipate approximately 120 golfers this year, and would like to see approximately 10 sponsors for the event.

3: Financial

As indicated by our 2017 budget document (will send upon request), Mission Regan will need to bring in a minimum of \$19,000 from our golf tournament. 2016 financial statements are not audited due to the size of our organization, as our board has unanimously agreed that is not needed at this time. These statements can be sent upon request - there was not a location for them on the application.

4: Marketing and Outreach

With the funds given by MCDC to Mission Regan, we plan to increase our profit from the golf tournament through the following objectives:

- Advertisement of our tournament on KLAK - \$3,000
- Advertisement of our tournament through Facebook and Instagram - \$500
- Print material for sponsor packets and day of flyers - \$500
- Banners for tournament - \$500
- Mission Regan Swag merchandise for golfers - \$500

Our greatest source of income from the tournament will be from obtaining sponsors for our event. This has been our challenge in previous years, as we have had less sponsorship than what we hoped for. We believe that we have struggled with this because we do not currently have the funds needed to invest in marketing of this event. We know that if we can spread the word about the tournament, our local business owners will come forward to support our event and our organization. We just need them to know about the opportunity, and we find that social networking and local radio are the best ways to spread the word to this group of people. We also appreciate the opportunity to maintain a professional appearance through well done print materials, items to send home with our golfers so we stay on the forefront of their minds, and by providing our sponsors with attractive and carefully designed banners/boards at our event. These same strategies will bring in golfers, which is our second main source of income for this event.

5: Metrics to Evaluate Success

Our use of all grant funds and a summary of our success at this event will be carefully tracked by our accounting volunteer and board treasurer. Mission Regan has always kept detailed record of incoming and outgoing funds for all

events and will easily be able to provide MCDC with documentation of all funds received and spent for this event. This will allow us the ability to accurately measure the increase in funds raised due to our partnership with MCDC.

MCDC Grant Application Narrative

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Mission Regan 2017 Board of Directors

Board President and Medical Director: Dr. Brent Armstrong

- Email: brent.armstrong@missionregan.org
- Cell: 214-450-9454

Board Vice President: Courtney Willis

- Email: courtney.willis@missionregan.org
- Cell: 214-577-1561

Board Treasurer: Robert Camp

- Email: rcamp@ibtx.com
- Cell: 214-662-7496

Board Secretary: Kristal Mantyh

- Email: kristalmantyh@gmail.com
- Cell: 972-955-7193

Board Member and Executive Director: Josh Willis

- Email: josh.willis@missionregan.org
- Cell: 214-577-5662

Board Member: Carl Hanna

- Email: carlton.hanna@bbva.com
- Cell: 214-425-8787

Board Member: Stewart Hayes

- Email: stewart.w.hayes@wellsfargo.com
- Cell: 972-361-7222

Board Member: Tyler Richardson

- Email: tyler.richardson@missionregan.org
- Cell: 214-901-2914

Board Member: Monica Evers

- Email: evers_family@verizon.net
- Cell: 214-263-7180

Board Member: John Economidis

- Email: John.Economidis@northstaranesthesia.com
- Cell: 214-687-0486

Mission Regan Inc
2016 Golf Tournament
January 1 - November 9, 2016

Amount

Total Revenue for Tournament	\$	17,947.07
Total Exepenses for Tournament	\$	<u>4,595.80</u>
Net Total	\$	13,351.27

Wednesday, Nov 09, 2016 11:52:20 AM GMT-8 - Cash Basis

Mission Regan Inc
2016 Golf Tournament Revenue
 January 1 - November 9, 2016

Transaction		Date	Type	Num	Name	Memo/Description	Account	Split	Amount	Balance
Fundraiser										
2016 Golf Tournament										
Golf Tournament										
	Sales Receipt	09/07/2016	1922	IndependentBank	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	1,500.00	1,500.00	
	Deposit	09/13/2016			Brian Kaelin	Fundraiser:2016 Golf Tournament	Checking	100.00	1,600.00	
	Sales Receipt	09/14/2016	1923	Lauren Standefer	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	350.00	1,950.00	
	Sales Receipt	10/03/2016	1918	Insurica	Fundraiser- 2016 Golf Tournament HOLE SPONSOR/TEAM	Fundraiser:2016 Golf Tournament	Undeposited Funds	650.00	2,600.00	
	Sales Receipt	10/03/2016	1919	KB Access Solutions	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	350.00	2,950.00	
	Deposit	10/06/2016		Golfer	Brian Audia	Fundraiser:2016 Golf Tournament	Checking	400.00	3,350.00	
	Sales Receipt	10/07/2016	1972	McKinney Community Development Corp	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	750.00	4,100.00	
	Sales Receipt	10/07/2016	1973	Chris Madrid	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	250.00	4,350.00	
	Sales Receipt	10/07/2016	1989	Little Elm Fire Fighters	GOLF SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	650.00	5,000.00	
	Deposit	10/07/2016		Golfer	Square Inc PPD Mission Regan 161007P2	Fundraiser:2016 Golf Tournament	Checking	241.10	5,241.10	
	Sales Receipt	10/12/2016	1966	Chuck Miller	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	2,000.00	7,241.10	
	Sales Receipt	10/12/2016	1968	Jessica Hewitt	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	500.00	7,741.10	
	Sales Receipt	10/12/2016	1967	Suzanne Taylor	Fundraiser- 2016 Golf Tournament	Fundraiser:2016 Golf Tournament	Undeposited Funds	1.00	7,742.10	
	Sales Receipt	10/12/2016	1967	Suzanne Taylor	Fundraiser- 2016 Golf Tournament	Fundraiser:2016 Golf Tournament	Undeposited Funds	1.00	7,743.10	
	Sales Receipt	10/13/2016	1971	Preferred Medical Holdings LLC	Fundraiser- 2016 Golf Tournament SPONSOR	Fundraiser:2016 Golf Tournament	Undeposited Funds	750.00	8,493.10	
	Deposit	10/17/2016		Golfer	Square Inc PPD Mission Regan 161015P2	Fundraiser:2016 Golf Tournament	Checking	3,640.97	12,134.07	
	Sales Receipt	10/19/2016	1965	Kaizen Development Partners	Fundraiser- 2016 Golf Tournament	Fundraiser:2016 Golf Tournament	Undeposited Funds	2,000.00	14,134.07	
	Deposit	10/20/2016				Fundraiser:2016 Golf Tournament	Checking	1,713.00	15,847.07	
	Deposit	10/20/2016		Lance Taylor		Fundraiser:2016 Golf Tournament	Checking	100.00	15,947.07	
	Deposit	10/20/2016		Brian Hazelwood		Fundraiser:2016 Golf Tournament	Checking	100.00	16,047.07	
	Deposit	10/20/2016		John Cozad		Fundraiser:2016 Golf Tournament	Checking	125.00	16,172.07	
	Deposit	11/08/2016				Fundraiser:2016 Golf Tournament	Checking	1,775.00	17,947.07	
Total for Golf Tournament									\$ 17,947.07	
Total for 2016 Golf Tournament									\$ 17,947.07	
Total for Fundraiser									\$ 17,947.07	
TOTAL									\$ 17,947.07	

Mission Regan Inc
2016 Golf Tournament Expenses
 January 1 - November 9, 2016

Date	Transaction Type	Num	Name	Memo/Description	Account	Split	Amount	Balance
Fundraisers								
2016 Golf Tournament								
09/21/2016	Expense		Office Depot	OFFICE DEPOT 00 POS DEB 1310 09/21/16 00045181	Fundraisers:2016 Golf Tournament	Checking	112.04	112.04
10/03/2016	Check	183	Westridge Golf	Golf Tournament- Deposit	Fundraisers:2016 Golf Tournament	Checking	250.00	362.04
10/03/2016	Expense		Home Depot	NST THE HOME DEPOT 960095 POS DEB 1108 10/03/16 50413001	Fundraisers:2016 Golf Tournament	Checking	164.85	526.89
10/03/2016	Check	182	Advantage Hole in One	Hole in One	Fundraisers:2016 Golf Tournament	Checking	195.00	721.89
10/04/2016	Check	184	Craig's Cajun Bread	Breakfast rolls	Fundraisers:2016 Golf Tournament	Checking	326.25	1,048.14
10/14/2016	Expense		Bank of America	ATM WID 0710 10/14/16 62884895 *HIGHWAY 380 AND CENTRA	Fundraisers:2016 Golf Tournament	Checking	103.00	1,151.14
10/14/2016	Check	128	Westridge Golf	CASH FOR CHANGE	Fundraisers:2016 Golf Tournament	Checking	3,247.40	4,398.54
10/17/2016	Expense		Donut Station	Golf Tournament- Final Payment	Fundraisers:2016 Golf Tournament	Checking	43.24	4,441.78
10/17/2016	Expense		All About Stitches and Awards	DONUT STATION #3 DBT CRD 2203 10/14/16 25980000 Donuts for Golf Tournament	Fundraisers:2016 Golf Tournament	Checking	142.02	4,583.80
10/17/2016	Expense		Westridge Golf	SQ *ALL ABOUT STITCHES DBT CRD 2119 10/14/16 23000637 Trophies	Fundraisers:2016 Golf Tournament	Checking	12.00	4,595.80
				WESTRIDGE GOLF COURSE DBT CRD 1115 10/16/16 29900011 Food- Josh Willis	Fundraisers:2016 Golf Tournament	Checking	\$ 4,595.80	
							\$ 4,595.80	
							\$ 4,595.80	
							\$ 4,595.80	

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2017 Proposed Mission Regan Budget

Expenses	2017 Monthly Proposed	2017 Annual Proposed	Notes
Rent	\$ 1,800	\$ 21,600	Current monthly Rent
Utilities	\$ 225	\$ 2,700	No change from 2016
Auto	\$ 200	\$ 2,400	Repairs, insurance, registration.
Auto Fuel	\$ 285	\$ 3,420	No change from 2016
Auto Insurance	\$ 81	\$ 972	includes trailer
Food/Hospitality	\$ 110	\$ 1,320	No change from 2016
Marketing	\$ 150	\$ 1,800	Increased from \$100 in 2016
Merchant Services	\$ 105	\$ 1,260	Fees for monthly support payment web site (Corduro.)
Merchandise	\$ 105	\$ 1,260	Swag
Professional Training	\$ 50	\$ 600	
Salary	\$ 4,425	\$ 53,100	Executive Director (\$3825) + Warehouse Assistant (\$600). \$200/month raise for ED approved 1/24/17
Withholding Taxes	\$ 345	\$ 4,140	Executive Director (\$295) + Warehouse Assistant (\$50)
QuickBooks /Payroll	\$ 94	\$ 1,128	Fixed monthly amount, added the payroll component 1/17
Office Supplies	\$ 120	\$ 1,440	Includes postage
Warehouse	\$ 125	\$ 1,500	New Category for 2016 (Combined Repaires and Mis. Supplies). Warehouse maintenance, repairs, cleaning supplies. Not office supplies.
Total Expenses	\$ 9,720.00	\$ 117,900.00	
Projected Income			
Monthly Support	\$ 4,600.00	\$ 55,200.00	Based on projections through October 2016 and terminating 25 Project's lease
One Time Donations		\$ 24,000.00	\$17,679 in 2015, about \$29,000 thru November 2016
Fundraisers (Net)		\$ 19,000.00	5K: \$4,000. Golf Tourney: \$15,000.
Merchandise (Net)		\$ 500.00	Reduced from \$2500 in 2016 based on projections
Total Income		\$ 98,700.00	
Budget Surplus		\$ 6,880.00	

Potential One Time Purchases	Month	Amount
Accountant Taxes	June	\$ 400.00
Annual Budget		\$ 99,000.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 26 2013**

MISSION REGAN INC
C/O JOSHUA WILLIS
9816 THOMAS JEFFERSON DR
MCKINNEY, TX 75070

Employer Identification Number:
80-0860021
DLN:
17053022328013
Contact Person:
JACOB A MCDONALD ID# 31649
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 3, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC