

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION

Grant Application

Fiscal Year 2016

IMPORTANT:

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at www.mckinneycdc.org; by calling 214.544.0296 or by emailing cschneible@mckinneycdc.org
- Please call to discuss your plans for submitting an application in advance of completing the form. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

- *If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at www.mckinneycdc.org, by calling 214.544.0296 or emailing cschneible@mckinneycdc.org.*

Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.

Please indicate the type of funding you are requesting:

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><input type="checkbox"/> Project Grant
Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.</p> | <p><input checked="" type="checkbox"/> Promotional or Community vent Grant (maximum \$15,000)
Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Promotional and Community Event Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 4, 2016	January 2016	February 2016
Cycle II: June 30 2016	July 2016	August 2016

Project Grants:

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: January 29, 2016	February 2016	March 2016
Cycle II: April 29, 2016	May 2016	June 2016

Cycle III: July 29, 2016	August 2016	September 2016
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APPLICATION

ORGANIZATION INFORMATION

Name: Jamie St.Clair

Federal Tax I.D.: 75-1447168

Incorporation Date: 12/27/2007

Mailing Address: 511 Foote St.

City McKinney

ST: TX

Zip: 75069

Phone: 972-562-1166

Fax:

Email: jstclair@stpetersmckinney.com

Website: www.stpetersmckinney.com

Check One:

- Nonprofit – 501(c) Attach a copy of IRS Determination Letter
- Governmental entity
- For profit corporation
- Other

Professional affiliations and organizations to which your organization belongs: Episcopal Diocese of Dallas, McKinney Chamber of Commerce, 3e McKinney

REPRESENTATIVE COMPLETING APPLICATION:

Name: Jamie St.Clair

Title: Outreach Coordinator

Mailing Address: 511 Foote St.

City: McKinney

ST: TX

Zip: 75069

Phone: 972-896-5086

Fax:

Email: jstclair@stpetersmckinney.com

CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: Jamie St.Clair

Title: Outreach Coordinator

Mailing Address: 511 Foote St.

City: McKinney

ST: TX

Zip: 75069

Phone: 972-896-5086

Fax:

Email: jstclair@stpetersmckinney.com

FUNDING

Total amount requested: \$7500.00

Matching Funds Available: \$0

PROJECT/PROMOTION/COMMUNITY EVENT

Start Date: 4/27/2017

Completion Date: 4/27/2017

BOARD OF DIRECTORS *(may be included as an attachment)***Bobby Apple****Kaye Moreno****Michele Bernard****Sy Shahid****Curtis Burlbaw****Julie Smith****Mike McClesky****Johnnie Sorrells****Sue McNaughton****Eric Williams****Molly Mitchell****Bob Wood****LEADERSHIP STAFF** *(may be included as an attachment)***Rev. Michael Hoffman, Rector****Jamie St.Clair, Outreach Coordinator****Rev. Kathy Garrett, Assoc. Rector****Mariana Pearson, Parish Administrator****Rev. Betty Breyfogle, Deacon****Sharon Childers, Clergy Secretary****Glenn Stroh, Music Ministries****Lauren Stroh, Children's Music****Georgia Thompson, Children's Ministries** **Tony Hewitt, Sexton**

Using the outline below, provide a written narrative no longer than 7 pages in length:

I. Applying Organization

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotion/Community Event for which funds are requested.

II. Project or Promotion/Community Event (whichever is applicable)

- Outline details of the Project/Promotion/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- **For Promotional Grants/Community Events** – describe how this initiative will **promote the City of McKinney for the purpose of business development and/or tourism.**
- Describe how the proposed Project/Promotion/Community Event fulfills strategic goals and objectives for your organization.
- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.
- Include the venue/location for Project/Promotion/Community Event?
- Provide a timeline for the Project/Promotion/Community Event.
- Detail goals for growth/expansion in future years.

Project Grants – please complete the section below:

- | | | |
|-----------------------------|------------------------------|-----------------------------|
| • An expansion/improvement? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • A replacement/repair? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • A multi-phase project? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • A new project? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Has a feasibility study or market analysis been completed for this proposed project? *If so, please attach a copy of the Executive Summary.*

Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney

- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact local dining and shopping has on investment in quality of life improvements in McKinney

Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

Yes No

III. Financial

- Provide an overview of the organization’s financial status including the impact of this grant request on organization mission and goals.
- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

What is the estimated total cost for this Project/Promotion/Community Event?

\$20,800

(Include a budget for the proposed Project/Promotion/Community Event.)

What percentage of Project/Promotion/Community Event funding will be provided by the Applicant? 85% of the funding will come from additional sponsorships & proceeds of the event.

Are Matching Funds available? Yes No

Cash \$	Source	% of Total
In-Kind \$	Source	% of Total

Are other sources of funding available? *If so, please list source and amount.*

I plan to seek \$15,000 in additional sponsorships.

Have any other federal, state, or municipal entities or foundations been approached for funding? *If so, please list entity, date of request and amount requested.* **No.**

IV. Marketing and Outreach

Describe marketing plans and outreach strategies for your organization, for the Project/Promotion/Community Event for which you are requesting funding – and how they are designed to help you achieve current and future goals.

V. Metrics to Evaluate Success

Outline the metrics that will be used to evaluate success of the proposed Project/Promotion/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for the purpose described in this application;
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

Chief Executive Officer

Signature

The Rev. Michael Hoffman
Printed Name

Date

6/30/16

Representative Completing Application

Signature

Jamie St.Clair
Printed Name

Date

6/30/16

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

CHECKLIST:

Completed Application:

- Use the form/format provided
- Organization Description
- Outline of Project/Promotion/Community Event; description, goals and objectives
- Indicate the MCDC goal(s) that will be supported by this Project/Promotion/Community Event
- Project/Promotion/Community Event timeline and venue
- Plans for marketing and outreach
- Evaluation metrics
- List of board of directors and staff

Attachments:

- Financials: organization's budget for current fiscal year; Project/Promotion/Community Event budget; audited financial statements
- Feasibility Study or Market Analysis if completed (Executive Summary)
- IRS Determination Letter (if applicable)

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTION/COMMUNITY EVENT.

FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.

St. Peter's Episcopal Church

Empty Bowls McKinney 2016 Grant Narrative

I. Applying Organization

St. Peter's Episcopal Church is one of three Episcopal churches in McKinney and is a member of the Episcopal Diocese of Dallas. We are a thriving congregation of people who are passionate about reaching out to those in need in our community. We have nine paid staff members and untold number of volunteers.

We created our Empty Bowls McKinney event in 2012 to raise money to combat hunger in our community. The event supports hunger initiatives at Community Lifeline Center.

II. Community Event

a. **Event Overview:**

In 2012, St. Peter's Episcopal Church joined Empty Bowls events around the world and Empty Bowls McKinney was established. Each local group that organizes an Empty Bowls event designs the event to address the needs of the hungry and food insecure residents of their community. Empty Bowls is a concept created by The Imagine Render Group (www.emptybowls.net) as an international grassroots effort to fight hunger. The basic premise is simple: "Potters and other craftspeople, educators and others work with the community to create handcrafted bowls. Guests are invited to a simple meal of soup and bread. In exchange for a cash donation, guests are asked to keep a bowl as a reminder of all the empty bowls in the world. The money raised is donated to an organization working to end hunger and food insecurity."

On April 27, 2017, we will hold our 6th annual event from 5:30 to 7:30pm. Whole Foods Market in Fairview has already signed on again to be our presenting sponsor. We expect to increase our attendance to 1000 people. McKinney's Community Lifeline Center (CLC) is the beneficiary of our event. In 2012, our event grossed \$4,500. Last year, our fifth year, we grossed over \$45,000.

In 2017, the cost for tickets will be \$25 with a limited number of Collector's Club tickets for \$75. Collector's Club ticket holders get early access to the event and are entered into a drawing for a piece of original artwork supporting the Empty Bowls theme. Children ages 12 and under can attend for free when accompanied by a paying adult (we want to be affordable to young families).

Our event promotes local artists from McKinney and surrounding communities. We have grown from 2 participating artists in 2012 to over 40 artists in 2016. Artists who donate to the silent auction have their pieces displayed for the month prior to the event in the gallery of Orisons Art and Framing. A "Silent Auction Kick-off" is held at the gallery on the 2nd Saturday of March. Their pieces are also promoted on our website – www.EmptyBowlsMcKinney.com and through our social media. We provide great exposure for our participating artists. We are also working with the art programs of

St. Peter's Episcopal Church

Empty Bowls McKinney 2016 Grant Narrative

local high schools to give their students an opportunity to participate – Allen and McKinney participated in 2016. We hope to include Lovejoy, Prosper,

We also impact the business development of local restaurants. We have 14 McKinney Square restaurants participating in Empty Bowls McKinney, each with a booth providing samples of soup or sweets. We had prominent signage on each booth displaying the restaurant name and soup type. Restaurants have the option to provide advertising flyers and/or coupons. Several restaurants had event attendees visit their establishment after the event.

We have had groups from other communities reach out to us for help in starting their own event. We happily mentor them to increase the impact of Empty Bowls events in North Texas and the world.

b. Supporting MCDC Goals:

- Empty Bowls McKinney will promote the City of McKinney for the purpose of business development and/or tourism by providing an annual, entertaining, experience to people living in the North Texas area who appreciate art and want to contribute to fight hunger in our local area. It is an event that attracts McKinney resident and visitor participation. Our attendance has increased each year as the word spreads about the event. Last year, our fifth year, we had 800 people!
- Empty Bowls McKinney will continue to increase McKinney tourism. In 2016, over 25% of attendees lived outside of McKinney.
- The money we raise impacts the quality of life in McKinney through the hunger initiatives of Community Lifeline Center. CLC Executive Director, Brian Marques, shared that "We were amazed by the outpouring of support from the community. Food insecurity is a hidden epidemic in Collin County and addressing this challenge is an important part of Community Lifeline Center's mission. Our hats go off to Jamie St. Clair and all of the volunteers from St. Peter's who made this event a huge success. Because of their efforts, far fewer families will have to worry about where they're getting their next meal in the coming months."
- We promote McKinney artists and help the art community to grow. We have grown from 2 participating artists to over 40.
- We promote the participating restaurants and increase their business. They have the opportunity at the event to bring promotional material and/or incentives to the event. We will bring 1000 people to the Square on a Thursday night in April 2017. There will definitely be a financial impact. Robert Lyford,

St. Peter's Episcopal Church

Empty Bowls McKinney 2016 Grant Narrative

Market Chef at Patina Green Home and Market, says, "I have been a proud participant of the Empty Bowls event in McKinney for the past five years. I have watched it grow from a small neighborhood event into a valued community fundraiser. As a chef, it is very inspiring to watch my local community come together to raise funds for families in need, by way of art and food. I look forward to the future growth of Empty Bowls."

- Empty Bowls McKinney is a self-sustaining annual event that has demonstrated increased attendance and revenue each year. In 5 years, gross revenue has grown from \$4,500 at the first event to \$45,000 in its fifth year. Financial success of the event depends not only on attendance, but also on the sponsorships and contributions of businesses, churches and service organizations from McKinney and other Collin County Communities. Whole Foods Market of Fairview was the presenting sponsor for the 2016 event, and has committed to be the 2017 presenting sponsor. Blount Foods, a new McKinney food manufacturer became a sponsor last year, prior to opening their McKinney facility.

St. Peter's Episcopal Church

Empty Bowls McKinney 2016 Grant Narrative

III. **Financial:** St. Peter's has just begun the process of auditing our 2015 financials. I will provide you a copy when the audit has been completed.

a. **Proposed Budget**

Projected Event Income	2017 Budget
Item	
MCDC Community Event Grant	\$7,500.00
Sponsorships	\$15,000.00
Donations	\$1,000.00
Bowl Making Classes	\$600.00
Admissions	\$16,000.00
Silent Auction Proceeds	\$4,000.00
Raffle Proceeds	\$2,750.00
Merchandise Sales	\$500.00
Extra Bowl Sales	\$1,500.00
After Event Sales	\$2,000.00
TOTAL	\$50,850.00

Projected Event Expenses	2017 Budget
Item	
Supplies	\$3,000.00
MPAC rental	\$1,000.00
Sponsor Appreciation	\$1,000.00
T-Shirts (for volunteers, artists & vendors)	\$2,500.00
Benefit Bidding - online silent auction	\$500.00
Bowl Making Classes	\$1,000.00
Security at event	\$300.00
PayPal + Eventbrite	\$1,500.00
Advertising:	\$8,000.00
Signs	\$2,000.00
TOTAL	\$20,800.00

NET INCOME	\$30,050.00
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St. Peter's Episcopal Church

Empty Bowls McKinney 2016 Grant Narrative

V. Marketing and Outreach:

a. Our advertising for past events has included:

- Empty Bowls cards provided to artists for MAST (McKinney Art Studio Tour)
- Posters put up in shops by retailers around McKinney
- Visits to professional groups (Rotary, Kiwanis & Lions) in McKinney
- Email through Historic Homes Association
- Email to Orisons Art & Framing email list
- Event listed on Bubblelife – McKinney & Allen
- Active Facebook page
- Facebook postings by MCDC, MPAC, Orisons Art & Framing & participating vendors
- MPAC advertised event on their website, emails & marquee
- Banners on church property
- Advertising in our church bulletins and emails (St. Peter's, FUMC & The Parks Church)
- Ad for 3 months in the Stonebridge Ranch HOA Newsletter
- Ad for 3 months in the Twin Creeks News (HOA Newsletter) - Allen
- Ad for 3 months in McKinney Image magazine, and one article included
- Ad for 3 months in Allen Image Magazine
- Ad in Community Impact Newspaper – McKinney edition
- Story submitted to community info at KLAK radio, KRLD radio & KERA radio
- Articles in the McKinney Courier-Gazette
- Advertise on billboard along Central Expwy in McKinney (Hobson Signs)

b. With a grant from MCDC, we hope to utilize the following advertising vehicles to help us reach our attendance goals (within and without McKinney):

- Advertise on billboard along Central Expwy in McKinney (Hobson Signs)
- Advertise in McKinney Magazine
- Advertise in Allen Image
- Advertise in the Stonebridge Ranch HOA Newsletter
- Advertise in the Twin Creeks News (HOA Newsletter) – Allen
- Advertise in Community Impact Newspaper, multiple editions
- Increase traffic to event website – www.EmptyBowlsMcKinney.com – with additional content

St. Peter's Episcopal Church

Empty Bowls McKinney 2016 Grant Narrative

VII. Metrics to Evaluate Success:

- a. **Attendance:** We expect to bring 1000 people to the McKinney Square on a Thursday night in April 2017 and positively impact the businesses who participate in our event and/or are located nearby.
- b. **Non-McKinney Attendance:** We expect to maintain our non-McKinney participation at more than 20% of the participants in 2017.
- c. **Monetary Impact:** We expect to raise at least \$50,000 in gross proceeds and contribute \$30,000 to Community Lifeline Center.

St. Peter's Episcopal Church
Statement of Revenue and Expenses - Summary View
Comparative View of 2015 & 2014 Results and 2016 Budget

	2015		2014		2016 Budget	
	Actual	Budget	Actual	2015 vs. 2014	Budget	2016 Vs 2015
Revenue						
Operating Offerings	\$ 625,150	\$ 626,577	\$ 635,848	\$ (10,698)	\$ 664,215	\$ 39,065
Net Assets Released/Donor	\$ 6,238	\$ -	\$ 18,342	\$ (12,104)	\$ -	\$ -
Other Revenue	\$ 10,246	\$ 5,200	\$ 13,405	\$ (3,160)	\$ 4,100	\$ (6,146)
Total Revenue	\$ 641,633	\$ 631,777	\$ 667,595	\$ (25,962)	\$ 668,315	\$ 26,682
Expenses						
Diocesan Assessment & Outreach						
Personnel	\$ 96,033	\$ 95,795	\$ 93,143	\$ (2,889)	\$ 103,589	\$ (7,556)
Insurance	\$ 373,270	\$ 362,910	\$ 395,687	\$ 22,418	\$ 379,239	\$ (5,969)
Maintenance & Utilities	\$ 12,533	\$ 12,265	\$ 11,966	\$ (567)	\$ 12,747	\$ (214)
Office Services (including Audit Expense)	\$ 26,326	\$ 26,704	\$ 25,019	\$ (1,307)	\$ 28,550	\$ (2,224)
Music Ministries	\$ 20,398	\$ 22,619	\$ 21,705	\$ 1,307	\$ 27,228	\$ (6,830)
Children & Family Ministries	\$ 13,269	\$ 12,540	\$ 11,766	\$ (1,503)	\$ 20,000	\$ (6,731)
Youth Ministries	\$ 8,879	\$ 8,000	\$ 6,692	\$ (2,187)	\$ 8,380	\$ 499
Other Congregational Life	\$ 7,963	\$ 8,000	\$ 8,154	\$ 192	\$ 8,500	\$ (537)
Property Expense	\$ 11,868	\$ 14,990	\$ 13,147	\$ 1,279	\$ 19,578	\$ (7,710)
Total Operating Expenses	\$ 29,372	\$ 14,247	\$ 23,608	\$ (5,764)	\$ 31,959	\$ (2,587)
Operating Income Before Depreciation	\$ 599,910	\$ 578,071	\$ 610,887	\$ 10,977	\$ 639,770	\$ (39,860)
Net on Rental Property	\$ 41,723	\$ 53,706	\$ 56,708	\$ (14,985)	\$ 28,545	\$ (13,178)
Non Income Statement Expenditures						
Principal on Loans-Operating Budget	\$ 5,324	\$ 5,211	\$ 4,230	\$ 1,094	\$ 5,169	\$ (155)
Donor Specified-Fixed Assets & Loan Repayments	\$ 25,297	\$ 25,030	\$ 29,445	\$ 4,148	\$ 25,974	\$ (677)
Special Vestry Actions	\$ 6,238	\$ -	\$ 18,342	\$ 12,104	\$ -	\$ 6,238
Repayment of Capital Improvement Fund	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Fixed Asset Additions-Operating Budget	\$ 6,009	\$ 5,500	\$ 5,976	\$ (33)	\$ 2,500	\$ (2,500)
Total Non Income Statement Expenditures	\$ 37,544	\$ 50,530	\$ 53,763	\$ (33)	\$ 5,000	\$ 1,009
Net Surplus (Deficit)	\$ 9,503	\$ 8,387	\$ 7,175	\$ 2,328	\$ 239	\$ (9,264)
Less: Depreciation						
Add: Non Income Statement Expenditures						
Net Income	\$ 69,796	NA	\$ 68,051	\$ (1,745)	NA	\$ (4,069)
	\$ 37,544	\$ 50,530	\$ 53,763	\$ (16,219)	\$ 33,475	\$ (4,069)
	(22,749)	NA	(7,113)	(15,637)	NA	NA

St. Peter's Episcopal Church
Statement of Financial Position
As of December 31, 2015 and December 31, 2014

	<u>12/31/2015</u>	<u>12/31/2014</u>
Assets		
Cash - Operating Account	\$ 86,918	\$ 102,526
Cash - Capital Improvement Account	\$ 25,000	NA
Cash - Total Unrestricted	\$ 111,918	\$ 102,526
Cash - Restricted	120,683	73,729
Land & Depreciable Assets - Net	1,481,956	1,541,038
Foundation & Designated Funds	185,242	154,972
Other Assets	6,468	7,300
Total Assets	<u><u>\$ 1,906,267</u></u>	<u><u>\$ 1,879,566</u></u>
Liabilities		
Note payable	44,553	58,376
Mortgage on Lamar Street House	123,648	131,208
Affiliate Loans	11,499	16,613
Other Liabilities	1,316	2,766
Total Liabilities	<u><u>181,016</u></u>	<u><u>208,963</u></u>
Net Assets		
Unrestricted Net Assets:	\$ 1,419,326	\$ 1,441,901
Restricted Assets	305,926	228,702
Total Liabilities, Fund Principal & Restricted Funds	<u><u>\$ 1,906,267</u></u>	<u><u>\$ 1,879,566</u></u>



THE EPISCOPAL CHURCH

THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY
OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA

FOUNDED 1821 ■ INCORPORATED 1846

January 18, 2008

To whom it may concern:

The Protestant Episcopal Church in the United States of America, also known as the Episcopal Church, whose federal tax identification number is 31-1629166, is an unincorporated association that has since the 1940s continuously enjoyed an explicit federal “group” tax-exemption under the Internal Revenue Code. The Church’s status is currently reflected in its listing in the IRS Cumulative List of Tax Exempt Organizations, p. 2538 (2003 ed.) (note the Code “1” in the listing denoting group exemption).

The Church’s Group Exemption Number is GEN. No. 3741.

This exemption covers the Episcopal Church and those of its “Dioceses in the U.S. and Institutions Thereof” that elect to come under the group exemption, even though the latter are not separately listed in the Cumulative List.

According to our records, the following organization is covered by this exemption since May 2001: The Episcopal Diocese of Dallas – 1630 North Garrett Avenue, Dallas, TX 75206 – EIN #75-0800638.

Sincerely yours,

N. Kurt Barnes
Treasurer

THE EPISCOPAL CHURCH CENTER

815 SECOND AVENUE NEW YORK, NY 10017-4503 USA ■ 212-716-6000 ■ 800 334-7626 ■ www.episcopalchurch.org

Internal Revenue Service

**Department of the Treasury
P.O. Box 2508
Cincinnati, OH 45201**

Date: August 5, 2003

Person to Contact:

Ms. Smith #31-07262
Contact Representative

Protestant Episcopal Church in the
United States of America
Episcopal Church
815 2nd Ave.
New York, NY 10017-4503

Toll Free Telephone Number:

8:00 A.M. to 6:30 P.M. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

31-1629166

Group Exemption Number:

3741

Dear Sir or Madam:

This is in response to your request of August 5, 2003 regarding a copy of your organization's group exemption letter.

In January 1940 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information submitted, we recognized the subordinates named on the list your organization supplied as exempt from federal income tax under section 501(c)(3) of the Code. Also, we classified those subordinates as organizations that are not private foundations because they are organizations of the type described in sections 509(a)(1) and 170(b)(1)(A)(i) of the Code.

Donors may deduct contributions to your organization's subordinates as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to the subordinates or for their use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization and its subordinates are not required to file federal income tax returns unless subject to the tax on unrelated business income under section 511 of the Code. If subject to this tax, the organization must file an income tax return on Form 990-T, *Exempt Organization Business Income Tax Return*. In this letter, we are not determining whether any of your organization or its subordinates' present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Unless specifically excepted, your organization and its subordinates are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid each employee during a calendar year. This does not apply, however, if your organization makes or has made a timely election under section 3121(w) of the Code to be exempt from such tax. Your organization and its subordinates are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).