

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION
Grant Application

Fiscal Year 2016

IMPORTANT:

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at www.mckinneycdc.org; by calling 214.544.0296 or by emailing cschneible@mckinneycdc.org
- Please call to discuss your plans for submitting an application **in advance** of completing the form. Completed application and all supporting documents are required to be submitted electronically or on a CD for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

- *If you are interested in a preliminary review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at www.mckinneycdc.org, by calling 214.544.0296 or emailing cschneible@mckinneycdc.org.*

Applications must be completed in full, using this form, and received by MCDC, electronically or on a CD, by 5:00 p.m. on the date indicated in schedule below.

Please indicate the type of funding you are requesting:

-
- **Project Grant**
Quality of Life projects that are eligible for funding in accordance with the Type B sales tax statute (refer to examples in Grant Guidelines) and that advance the mission of MCDC.
- **Promotional or Community Event Grant (maximum \$15,000)**
Initiatives, activities and events that promote the City of McKinney for the purpose of developing new or expanded business opportunities and/or tourism – and enhance quality of life for McKinney residents.

Promotional and Community Event Grants:

| Application Deadline | Presentation to MCDC Board | Board Vote and Award Notification |
|--------------------------|----------------------------|-----------------------------------|
| Cycle I: January 4, 2016 | January 2016 | February 2016 |
| Cycle II: June 30 2016 | July 2016 | August 2016 |

Project Grants:

| Application Deadline | Presentation to MCDC Board | Board Vote and Award Notification |
|---------------------------|----------------------------|-----------------------------------|
| Cycle I: January 29, 2016 | February 2016 | March 2016 |
| Cycle II: April 29, 2016 | May 2016 | June 2016 |
| Cycle III: July 29, 2016 | August 2016 | September 2016 |

APPLICATION

ORGANIZATION INFORMATION

Name: **Pecan Grove Memorial Park, Inc.**

Federal Tax I.D.: **75-0717318**

Incorporation Date: **August 4, 1964**

Mailing Address: **P. O. Box 692**

City: **McKinney** ST: **TX** Zip: **75070**

Phone: **972-542-4029** Fax:

Email: **jeffhull55@gmail.com**

Website: **www.pecangrovecemetery.com**

Check One:

- Nonprofit – 501(c) Attach a copy of IRS Determination Letter
- Governmental entity
- For profit corporation
- Other

Professional affiliations and organizations to which your organization belongs:

McKinney Chamber of Commerce

REPRESENTATIVE COMPLETING APPLICATION:

Name: **Jeffery Hull**
Title: **President**
Mailing Address: **412 Florence**
City: **McKinney** ST: **TX** Zip: **75069**
Phone: **469-396-8979** Fax:
Email: **jeffhull55@gmail.com**

CONTACT FOR COMMUNICATIONS BETWEEN MCDC AND ORGANIZATION:

Name: **Jeffery Hull**
Title: **President**
Mailing Address: **412 Florence**
City: **McKinney** ST: **TX** Zip: **75069**
Phone: **469-396-8979** Fax:
Email: **jeffhull55@gmail.com**

FUNDING

Total amount requested: **\$127,698.00**

Matching Funds Available: **None**

PROJECT/PROMOTION/COMMUNITY EVENT

Start Date: **No later than June 1, 2016** Completion Date: **July 2016**

BOARD OF DIRECTORS (*may be included as an attachment*)

See Attached

LEADERSHIP STAFF (*may be included as an attachment*)

Bobby Hill, Cemetery Superintendent

Using the outline below, provide a written narrative no longer than 7 pages in length:

• **Applying Organization**

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotion/Community Event for which funds are requested.

• **Project or Promotion/Community Event (whichever is applicable)**

- Outline details of the Project/Promotion/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- **For Promotional Grants/Community Events** – describe how this initiative will **promote the City of McKinney for the purpose of business development and/or tourism.**
- Describe how the proposed Project/Promotion/Community Event fulfills strategic goals and objectives for your organization.
- Please also include planned activities, time frame/schedule, and estimated attendance and admission fees if applicable.
- Include the venue/location for Project/Promotion/Community Event?
- Provide a timeline for the Project/Promotion/Community Event.
- Detail goals for growth/expansion in future years.

Project Grants – please complete the section below:

- | | | |
|-----------------------------|--|---|
| • An expansion/improvement? | <input checked="" type="checkbox"/> Yes | No |
| • A replacement/repair? | <input checked="" type="checkbox"/> Yes | No |
| • A multi-phase project? | Yes | <input checked="" type="checkbox"/> No |
| • A new project? | Yes | <input checked="" type="checkbox"/> No |

Has a feasibility study or market analysis been completed for this proposed project? *If so, please attach a copy of the Executive Summary.*

No

Provide specific information to illustrate how this Project/Promotion/Event aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact local dining and shopping has on investment in quality of life improvements in McKinney

Indicate which goal(s) listed above will be supported by the proposed Project/Promotion/Event:

This project will advance all above goals.

Has a request for funding, for this Project/Promotion/Community Event, been submitted to MCDC in the past?

Yes No

• **Financial**

- Provide an overview of the organization's financial status including the impact of this grant request on organization mission and goals.
- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

What is the estimated total cost for this Project/Promotion/Community Event?

\$127,698.00

(Include a budget for the proposed Project/Promotion/Community Event.)

What percentage of Project/Promotion/Community Event funding will be provided by the Applicant?

None

Are Matching Funds available? Yes No

| | | | |
|---------|-----|--------|-------------|
| Cash | \$0 | Source | 0% of Total |
| In-Kind | \$0 | Source | 0% of Total |

Are other sources of funding available? *If so, please list source and amount.*

No

Have any other federal, state, or municipal entities or foundations been approached for funding? *If so, please list entity, date of request and amount requested.*

No

IV. Marketing and Outreach

Describe marketing plans and outreach strategies for your organization, for the Project/Promotion/Community Event for which you are requesting funding – and how they are designed to help you achieve current and future goals.

V. Metrics to Evaluate Success

Outline the metrics that will be used to evaluate success of the proposed Project/Promotion/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant will assure:

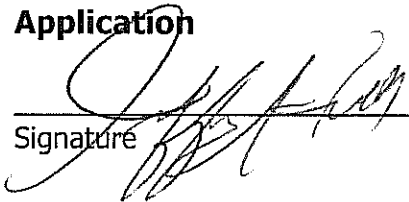
- The Project/Promotion/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for the purpose described in this application;
- MCDC will be recognized in all marketing, outreach, advertising and public relations as a funder of the Project/Promotion/Community Event. Specifics to be agreed upon by applicant and MCDC and included in an executed

- performance agreement;
- Organization's officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Project/Promotion/ Community Event for which funds were received.
- A final report detailing the success of the Project/Promotion/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project/Promotion/Community Event.
- Up to 80% of the approved grant may be provided, on a reimbursement basis, prior to conclusion of the Project/Promotion/Community Event with submission of invoices/receipts to MCDC. The final 20% may be paid following MCDC's receipt of unpaid invoices/receipts; documentation of fulfillment of obligations to MCDC; and final report on the Project/Promotion/Community Event.
- The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

**Chief Executive Officer
Application**

Signature



Printed Name **Jeffery Hull**

Date **January 22, 2016**

Representative Completing

Signature

Printed Name

Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

CHECKLIST:

Completed Application:

- ✓ Use the form/format provided
- ✓ Organization Description
- ✓ Outline of Project/Promotion/Community Event; description, goals and objectives
- ✓ Indicate the MCDC goal(s) that will be supported by this Project/Promotion/Community Event
- ✓ Project/Promotion/Community Event timeline and venue
- ✓ Plans for marketing and outreach
- ✓ Evaluation metrics
- ✓ List of board of directors and staff

Attachments:

- ✓ Financials: organization's budget for current fiscal year; Project/Promotion/Community Event budget; audited financial statements
- ✓ Feasibility Study or Market Analysis if completed (Executive Summary)
- ✓ IRS Determination Letter (if applicable)

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTION/COMMUNITY EVENT.

FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.



McKINNEY COMMUNITY DEVELOPMENT CORPORATION

Final Report

Organization:

Funding Amount:

Project/Promotion/Community Event:

Start Date:

Completion Date:

Location of Project/Promotion/Community Event:

Please include the following in your report:

- Narrative report on the Project/Promotion/Community Event
- Identify goals and objectives achieved
- Financial report – budget as proposed and actual expenditures, with explanations for any variance
- Samples of printed marketing and outreach materials
- Screen shots of online promotions
- Photographs, slides, videotapes, etc.
- Performance against metrics outlined in application

Please submit Final Report no later than 30 days following the completion of the Project/Promotion/Community Event to:

McKinney Community Development Corporation
5900 S. Lake Forest Blvd., Suite 110
McKinney, TX 75070

Attn: Cindy Schneible
cschneible@mckinneycdc.org

Pecan Grove Memorial Park, Inc.
McKinney Community Development
Project Grant Application

About Pecan Grove Cemetery

Pecan Grove Memorial Park, Inc., is a non-profit incorporated cemetery charged with providing and maintaining a dignified and respectful final resting place for plot owners. The future financial stability and historical preservation of the property is carried out through the cemetery organization. Pecan Grove Cemetery is the only full service cemetery in McKinney, Texas.

These goals are achieved by regular lot sales, opening and closing of grave sites, regular maintenance of the grounds, and any other services required by the lot owner or funeral home. These tasks are accomplished by two dedicated full-time employees who are governed by policies set forth by a seven member volunteer board of directors. Due to the fluid and unpredictable annual income of the cemetery, it is not possible to create a firm budget. Space sales, fees, and donations dictate what projects above our fixed expenses may be accomplished in any fiscal year.

Pecan Grove Cemetery has become a major attraction to out-of-town guests as McKinney has grown, and the cemetery is recognized as a true local, regional, and state historical treasure to those who visit and discover the rich historical sites of McKinney. It continues to be our goal to encourage tourism, visitors, and anyone who enjoys history in a native natural setting. The investment in road resurfacing will encourage and assist in achieving a more desirable destination that will encourage economic stimulus to surrounding eating establishments, fuel, and unique shopping opportunities in the historic downtown area.

Project Outline

The project funds are being requested to resurface all the existing streets in Pecan Grove Cemetery and to complete new paving on five new streets which now have only a crushed rock base. These improvements will create a more comfortable and safe visit to this historical site. The repaved surfaces will also encourage new tourism and increased visitor traffic as access is improved.

Project Goal Alignment

Sixty years before the horseless carriage appeared as a novelty in McKinney, the Pecan grove just south of town became a cemetery. During this time, simple worn paths led to the different sections. Eventually the paths were framed by the wagon wheel ruts left by the horse drawn hearses of Isaac Crouch and Sam Massie. With the coming of the automobile and the motor coach hearse, the paths of Pecan Grove Cemetery started to become more of an issue as vehicles became stuck in the ruts in wet weather and the rough ride endured in good weather when the roads became dry and bumpy from the wear and tear of increasing traffic.

Finally, in 2002, under the direction of Harry McKillop, Bill Dowdy, and the Board of Directors, the roads of Pecan Grove Cemetery were sealed and paved. Then, as now, the paved roads have served as a foundation to attract tourists and local visitors for many events which benefit the economic health of McKinney, Texas.

The Pecan Grove Cemetery Memorial Day Tribute has a typical average attendance of around 2,000 visitors. Of these attendees, it is estimated that as many as 600 are out-of-town visitors and tourists. During this event, every road in the cemetery is used for travel and parking. Many of the tourists who attend the Memorial Day Tribute stay overnight in our motels, eat in our restaurants, purchase fuel and snacks, and shop the historic downtown square.

Annually local schools will bring busloads of students to study local history, population trends and statistics, and plant biology. The local history studies include researching the early pioneers and settlers of McKinney and Collin County. The grave sites of these people give students a tangible grasp on our past. Mathematic students collect data from specified sections of the cemetery, including dates of birth and death, gender, and other information. This data is taken back to the classroom where analysis, graphs, charts, and other mathematical conclusions can be drawn. In addition, biology students in some schools are required to make a study of a variety of trees and plants, including photographing them. Pecan Grove Cemetery has 28 different tree species and many more native plants that students are welcome to explore and use as examples in their study.

Estimates are hard to formulate for the number of out-of-area genealogists who visit Pecan Grove almost daily. However, this would be a significant number. It is also possible these visitors will remain in the area for several days, returning to the

cemetery a number of times. These tourists rely heavily on the conditions of our roads and patronize motels, restaurants, and filling stations while doing research in the area.

A number of family reunions are held at the cemetery each year. Many simply come to visit ancestor gravesites, others actually hold their reunion on the property or request to gather in the meeting hall. These reunions have an average attendance of 45 people with 60% being from out-of-town. This results in over 300 tourists annually to McKinney who shop, use motels, and visit other areas of the city, including the Craig Ranch Veteran's Memorial.

There are an estimated 900 visitors from out-of-town who attend funerals at Pecan Grove Cemetery. Many of those from out of the area stay in motels, eat some meals out, and frequent the convenient fueling and eating establishments near the cemetery, including visiting the downtown square.

Recently Pecan Grove Cemetery began a project to develop several self-guided tours taking visitors to many points of interest in the cemetery and historic grave sites. The tour brochure is distributed through the cemetery and the McKinney Visitors and Convention Center. The number of visitors participating in the tour is currently estimated to be 60 per calendar year. However, the tour is growing in popularity, and future numbers are expected to grow.

The Harry E. McKillop Memorial Hall (formerly Settler's Hall) also attracts visitors to Pecan Grove Cemetery. There are approximately 300 out-of-town visitors per year to events at the Meeting Hall. These events include Memorial Day, organizational meetings, civic groups, and funeral services. Special ceremonies, including the Wreaths Across America Dedication Ceremony (which in December 2015 drew an estimated 150 people), attract a number of visitors. Memorial services and funerals also bring out-of-town travelers to the cemetery. Most, if not all, of these individuals will tour various parts of the cemetery and experience the current road conditions. These visitors also shop, purchase fuel, and stay in hotels, right here in McKinney.

McKinney Segway Tours is very interested in developing a tour through the older, historic parts of the cemetery. The owners of the tour company believe about 360 tourist annually would take advantage of this service. However, currently they do not consider the quality of the streets sufficient to pursue these plans. We have agreed to meet and formulate an appropriate plan if the new streets are completed.

Pecan Grove Cemetery is actively involved in improving our ability to attract visitors to the cemetery. These efforts include active membership in the McKinney Chamber of Commerce, partnership with the McKinney Convention and Visitor Center, and the promotion and education of the cemetery history to the general public through various local publications.

The street traffic at Pecan Grove Cemetery has come a long way since the first funeral in 1853. Paving the roads nearly 15 years ago was a wise and profitable improvement for visitors and tourists. Streets that were estimated to last five to seven years have now outrun our ability to make temporary repairs and expect adequate results. Ice and thawing, heavy rains, drought conditions, and the age of previous temporary repairs brings us to a true concern for those who drive the roads now and in the future.

Marketing and Outreach

Pecan Grove Cemetery conducts ongoing marketing to the community and tourists through active participation in the McKinney Chamber of Commerce, the McKinney Convention and Tourism Center, and a number of local publications with regular articles and advertising.

The cemetery consistently reaches out to the community to attend events and ceremonies sponsored by the cemetery and invites groups and organizations to utilize the facilities available, including the meeting hall. The availability of the facilities are publicized through direct contact with groups, the McKinney Chamber and the Visitor Center.

Residential and tourist feedback are continual benchmarks to determine the successful operation of Pecan Grove Cemetery. Those who use the facilities are regularly asked to evaluate their experience through follow-up survey questionnaires. The ultimate success of this project is the increased satisfaction of the visitor experience and the desire of local visitors to visit more often as the quality of their stay is enhanced by a more enjoyable road experience evidenced by the new streets.

Metric Evaluation of Success

The success of the project will be measured in a number of ways and will be reflected in the final report. Positive feedback from visitors will be an initial indicator of success.

Staff satisfaction with the quality of the new streets will also be an important indicator as daily operations are easier and safer to conduct and work efficiency increases.

It will be crucial that the project come in on or under budget. Pecan Grove Cemetery will work closely on a daily basis with the contractor to insure the contracted services are provided to the satisfaction of the staff and to prevent over-runs or unexpected costs.

It is expected there will be a measurable increase in visitor traffic to the cemetery with improved streets. These visitors will have a positive impact on the city economy as they shop, eat, and utilize hotels and fuel their cars.

Conclusion

Together we are able to protect and preserve our rich history, while at the same time embracing a very bright future for the City of McKinney and its historic treasures.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 08 1989

PECAN GROVE MEMORIAL PARK INC
PO BOX 692 1701 S MCDONALD
MCKINNEY, TX 75069

Employer Identification Number:
75-0717318
DLN:
17053299033008
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(877) 829-5500
Internal Revenue Code
Section 501(c)(13)
Accounting Period Ending:
October 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

Letter 948 (DO/CG)

PECAN GROVE MEMORIAL PARK INC

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Section 170(c)(5) of the Code provides for the deduction for Federal income tax purposes of contributions to cemetery companies of the type described in section 501(c)(13). To be deductible, the contributions must be voluntary and must be made to or for the use of a nonprofit cemetery whose funds are irrevocably dedicated to the care of the cemetery as a whole. A donor may not deduct a contribution made for the perpetual care of a particular lot or crypt. Furthermore, payments made to a cemetery company as a part of the purchase price of a burial lot or crypt, even though irrevocably dedicated to the perpetual care of the cemetery as a whole, are not deductible.

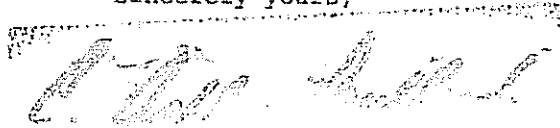
If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status, you should keep it in your permanent records.

PECAN GROVE MEMORIAL PARK INC

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "L. W. Smith", written over a horizontal dotted line.

District Director

Pecan Grove Memorial Park, Inc.
P.O. Box 692
1701 S. McDonald Street
McKinney, TX 75069
(972) 542-4029

BOARD ROSTER
November 12, 2015

Mr. Cameron Chandler, Sr.
2803 Stonepointe
McKinney, TX 75070
Home: 972-548-8410
Cell: 972-489-5082
E-Mail: cfchandler@tx.rr.com

Dr. Mack Hill, Vice-President
601 Tucker Street
McKinney, TX 75069-2715
Home: 972-529-5447
Cell: 214-957-6328
E-Mail: collincomedsoc@aol.com

Sarah R. Duff
PO Box 543
McKinney, TX 75070
Bus.: 972-439-1315
Cell: 214-274-4878
Fax: 972-432-5151
E-Mail: srduff@thedufflawfirm.com

Mr. Jeff Hull, President
412 Florence St.
McKinney, TX 75069-3017
Home: 972-369-7316
Cell: 469-396-8979
E-Mail: machull@yahoo.com

Ms. Barbara J. Hartline, CPA, Treasurer
PO Box 1769
McKinney, TX 75070-8158
Bus.: 972-562-8025
Cell: 972-658-1660
Fax: 214-306-7161
E-Mail: barbara@hartlinecpa.com

Mr. Charles Rodgers
609 W. Lamar St.
McKinney, TX 75069
Home: 972-562-2452
Cell: 214-673-6228
E-Mail: charlesr@airmail.net

Mr. Bobby Hill, Cemetery Manager
5757 County Road 1114
Greenville, TX 75401-7626
Bus.: 972-542-4029
Cell: 972-832-8387
E-Mail: bobbyhillpgmp@yahoo.com

PECAN GROVE MEMORIAL PARK, INC.

Balance Sheet

01/11/16

As of December 31, 2015

Accrual Basis

| | Dec 31, 15 |
|---------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Independent Bank-6479 | 1,449.30 |
| Independent Bank-Operating Acct | 13,870.43 |
| Wachovia - MMA | 0.66 |
| Total Checking/Savings | 15,320.39 |
| Total Current Assets | 15,320.39 |
| Fixed Assets | |
| Land Improvements | |
| Road Signs | 987.20 |
| Guard Rail Fence 2014 | 3,024.00 |
| Improvements 2012/2013 | 22,952.00 |
| Total Land Improvements | 26,963.20 |
| Columbarium | 80,849.37 |
| Land Improvement - non deprecia | 3,166.31 |
| Auto / Transport Equip | 3,412.00 |
| Furniture and Fixtures | 3,399.76 |
| Machinery and Equipment | |
| Kawasaki Engine | 1,855.68 |
| Lowering Device | 5,788.54 |
| Coffee Brewer | 252.09 |
| Machinery and Equipment - Other | 85,907.75 |
| Total Machinery and Equipment | 93,804.06 |
| Misc Software | 249.00 |
| Accumulated Depreciation | -77,907.00 |
| Total Fixed Assets | 133,936.70 |
| TOTAL ASSETS | 149,257.09 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| Bank of America-0526 | 449.53 |
| Total Credit Cards | 449.53 |
| Other Current Liabilities | |
| LOC | 12,500.00 |
| Payroll Liabilities | |
| Employment Tax Payable | 2,685.42 |
| FUTA Payable | 108.81 |
| SUTA payable | 7.63 |
| Total Payroll Liabilities | 2,801.86 |
| Perpetual Care | 1,200.00 |
| Total Other Current Liabilities | 16,501.86 |
| Total Current Liabilities | 16,951.39 |
| Total Liabilities | 16,951.39 |
| Equity | |
| Opening Bal Equity | -8,852.57 |
| Retained Earnings | 145,116.86 |
| Net Income | -3,958.59 |
| Total Equity | 132,305.70 |
| TOTAL LIABILITIES & EQUITY | 149,257.09 |

PECAN GROVE MEMORIAL PARK, INC.

Profit & Loss

December 2015

| | Dec 15 |
|--------------------------------|-----------|
| Ordinary Income/Expense | |
| Income | |
| Donations | |
| Unrestricted Donations | 50.00 |
| Total Donations | 50.00 |
| Interment | 5,050.00 |
| Lot Purchase | 8,433.50 |
| Total Income | 13,533.50 |
| Expense | |
| Automobile Expense | 173.00 |
| Credit Card Fees | 245.07 |
| Dues and Subscriptions | 625.00 |
| Insurance | |
| Employee Health | 1,267.36 |
| Gen.Liability | 429.08 |
| Workers Compensation | 379.70 |
| Total Insurance | 2,076.14 |
| Interest Expense | |
| Loan Interest | 32.81 |
| Total Interest Expense | 32.81 |
| Materials and Supplies | 21.63 |
| Office Supplies | 177.25 |
| Payroll Expenses | |
| Payroll Taxes | |
| FICA Expense | 531.02 |
| FUTA Expense | 0.00 |
| Medicare Expense | 124.19 |
| SUTA Expense | 0.00 |
| Total Payroll Taxes | 655.21 |
| Salaries and Wages | 8,564.83 |
| Payroll Expenses - Other | 18.65 |
| Total Payroll Expenses | 9,238.69 |
| Postage and Delivery | 27.71 |
| Security System | 43.30 |
| Telephone | 105.96 |
| Utilities | |
| Gas and Electric | 309.69 |
| Water | 110.88 |
| Total Utilities | 420.57 |
| Website | 11.67 |
| Total Expense | 13,198.80 |
| Net Ordinary Income | 334.70 |
| Other Income/Expense | |
| Other Income | |
| Interest Income | |
| Independent Bank - 6479 | 0.13 |
| Bank of TX - PPC Trust | 3,000.00 |
| Total Interest Income | 3,000.13 |
| Meeting Hall | |
| 2. Meeting Hall Expense | -164.87 |
| Total Meeting Hall | -164.87 |
| Other Income | -40.00 |
| Total Other Income | 2,795.26 |
| Net Other Income | 2,795.26 |
| Net Income | 3,129.96 |

PECAN GROVE MEMORIAL PARK, INC.

Balance Sheet

As of October 31, 2014

01/11/16

Accrual Basis

| | Oct 31, 14 |
|---------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Independent Bank-6479 | 29,433.11 |
| Independent Bank-Operating Acct | 21,580.15 |
| Wachovia - MMA | 0.66 |
| Total Checking/Savings | 51,013.92 |
| Other Current Assets | |
| Prepaid Security | 173.20 |
| Total Other Current Assets | 173.20 |
| Total Current Assets | 51,187.12 |
| Fixed Assets | |
| Land Improvements | |
| Road Signs | 987.20 |
| Guard Rail Fence 2014 | 3,024.00 |
| Improvements 2012/2013 | 22,952.00 |
| Total Land Improvements | 26,963.20 |
| Columbarium | 26,407.00 |
| Land Improvement - non deprecia | 3,166.31 |
| Auto / Transport Equip | 3,412.00 |
| Furniture and Fixtures | 3,399.76 |
| Machinery and Equipment | |
| Lowering Device | 5,788.54 |
| Coffee Brewer | 252.09 |
| Machinery and Equipment - Other | 85,907.75 |
| Total Machinery and Equipment | 91,948.38 |
| Misc Software | 249.00 |
| Accumulated Depreciation | -77,907.00 |
| Total Fixed Assets | 77,638.65 |
| TOTAL ASSETS | 128,825.77 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| Bank of America-0526 | 667.02 |
| Total Credit Cards | 667.02 |
| Other Current Liabilities | |
| Payroll Liabilities | |
| Employment Tax Payable | 2,431.64 |
| FUTA Payable | 107.73 |
| Total Payroll Liabilities | 2,539.37 |
| Perpetual Care | 330.00 |
| Total Other Current Liabilities | 2,869.37 |
| Total Current Liabilities | 3,536.39 |
| Total Liabilities | 3,536.39 |
| Equity | |
| Opening Bal Equity | -8,852.57 |
| Retained Earnings | 100,026.33 |
| Net Income | 34,115.62 |
| Total Equity | 125,289.38 |
| TOTAL LIABILITIES & EQUITY | 128,825.77 |

PECAN GROVE MEMORIAL PARK, INC.

Profit & Loss

01/11/16

November 2013 through October 2014

Accrual Basis

| | Nov '13 - Oct 14 |
|--------------------------------|------------------|
| Ordinary Income/Expense | |
| Income | |
| Donations | |
| Unrestricted Donations | 325.00 |
| Restricted Donations | 0.00 |
| Total Donations | 325.00 |
| Dues Income | 85.00 |
| Interment | 46,500.00 |
| Lot Purchase | 111,205.00 |
| Total Income | 158,115.00 |
| Expense | |
| Advertising | 1,764.00 |
| Automobile Expense | 5,585.87 |
| Credit Card Fees | 991.11 |
| Depreciation Expense | 10,174.00 |
| Flags | 274.75 |
| Insurance | |
| Directors and Officers | 679.00 |
| Employee Health | 9,038.62 |
| Equipment Insurance | 1,682.00 |
| Gen.Liability | 4,891.00 |
| Life Insurance | 118.80 |
| Workers Compensation | 4,743.00 |
| Total Insurance | 21,152.42 |
| Interest Expense | |
| Finance Charge | -1.00 |
| Total Interest Expense | -1.00 |
| Licenses and Permits | 2,845.50 |
| Materials and Supplies | 3,441.87 |
| Memorial Day Service | 1,278.33 |
| Miscellaneous | 150.92 |
| Office Supplies | 1,081.71 |
| Payroll Expenses | |
| Payroll Taxes | |
| FICA Expense | 5,142.21 |
| FUTA Expense | 107.73 |
| Medicare Expense | 1,202.61 |
| SUTA Expense | 111.98 |
| Total Payroll Taxes | 6,564.53 |
| Salaries and Wages | 82,938.89 |
| Total Payroll Expenses | 89,503.42 |
| Postage and Delivery | 153.46 |
| Printing and Reproduction | 524.93 |
| Repairs | |
| Damaged Fence (7/15/2013) | 1,066.01 |
| Parts | 3,367.26 |
| Repairs - Other | 125.03 |
| Total Repairs | 4,558.30 |
| Security System | 519.60 |
| Telephone | 892.57 |
| Utilities | |
| Gas and Electric | 5,268.47 |
| Waste management | 31.00 |

PECAN GROVE MEMORIAL PARK, INC.

Profit & Loss

01/11/16

November 2013 through October 2014

Accrual Basis

| | Nov '13 - Oct 14 |
|-------------------------|------------------|
| Water | 875.54 |
| Total Utilities | 6,175.01 |
| Website | 139.02 |
| Total Expense | 151,205.79 |
| Net Ordinary Income | 6,909.21 |
| Other Income/Expense | |
| Other Income | |
| Dividend Income | 1,978.14 |
| Interest Income | 24,025.25 |
| Meeting Hall | |
| 1. Meeting Hall Revenue | 525.00 |
| 2. Meeting Hall Expense | -1,770.50 |
| Total Meeting Hall | -1,245.50 |
| Other Income | |
| Memorial Day Income | 950.00 |
| Other Income - Other | 1,498.52 |
| Total Other Income | 2,448.52 |
| Total Other Income | 27,206.41 |
| Net Other Income | 27,206.41 |
| Net Income | 34,115.62 |

PECAN GROVE MEMORIAL PARK, INC.

Balance Sheet

As of October 31, 2015

01/11/16

Accrual Basis

| | Oct 31, 15 |
|--|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Independent Bank-6479 | 1,449.05 |
| Independent Bank-Operating Acct | 19,236.38 |
| Wachovia - MMA | 0.66 |
| Total Checking/Savings | 20,686.09 |
| Other Current Assets | |
| Prepaid Security | 173.20 |
| Total Other Current Assets | 173.20 |
| Total Current Assets | 20,859.29 |
| Fixed Assets | |
| Land Improvements | |
| Road Signs | 987.20 |
| Guard Rail Fence 2014 | 3,024.00 |
| Improvements 2012/2013 | 22,952.00 |
| Total Land Improvements | 26,963.20 |
| Columbarium | 80,849.37 |
| Land Improvement - non deprecia | 3,166.31 |
| Auto / Transport Equip | 3,412.00 |
| Furniture and Fixtures | 3,399.76 |
| Machinery and Equipment | |
| Kawasaki Engine | 1,855.68 |
| Lowering Device | 5,788.54 |
| Coffee Brewer | 252.09 |
| Machinery and Equipment - Other | 85,907.75 |
| Total Machinery and Equipment | 93,804.06 |
| Misc Software | 249.00 |
| Accumulated Depreciation | -77,907.00 |
| Total Fixed Assets | 133,936.70 |
| TOTAL ASSETS | 154,795.99 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| Bank of America-0526 | 79.78 |
| Total Credit Cards | 79.78 |
| Other Current Liabilities | |
| LOC | 15,000.00 |
| Payroll Liabilities | |
| Employment Tax Payable | 2,442.16 |
| FUTA Payable | 105.06 |
| SUTA payable | 4.70 |
| Total Payroll Liabilities | 2,551.92 |
| Perpetual Care | 900.00 |
| Total Other Current Liabilities | 18,451.92 |
| Total Current Liabilities | 18,531.70 |
| Total Liabilities | 18,531.70 |
| Equity | |
| Opening Bal Equity | -8,852.57 |
| Retained Earnings | 134,141.95 |
| Net Income | 10,974.91 |
| Total Equity | 136,264.29 |
| TOTAL LIABILITIES & EQUITY | 154,795.99 |

PECAN GROVE MEMORIAL PARK, INC.

Profit & Loss

01/11/16

November 2014 through October 2015

Accrual Basis

| | Nov '14 - Oct 15 |
|-----------------------------------|------------------|
| Ordinary Income/Expense | |
| Income | |
| Donations | |
| Unrestricted Donations | 375.00 |
| Restricted Donations | |
| Plaque for Flags | 0.00 |
| Flags | 0.00 |
| Total Restricted Donations | 0.00 |
| Donations - Other | 300.00 |
| Total Donations | 675.00 |
| Interment | 51,050.00 |
| Lot Purchase | 83,257.50 |
| Total Income | 134,982.50 |
| Expense | |
| Advertising | 1,156.11 |
| Automobile Expense | 3,060.99 |
| Contract Labor | 1,060.00 |
| Credit Card Fees | 1,690.00 |
| Dues and Subscriptions | 660.00 |
| Equipment Rental | 357.23 |
| Flags | 4.60 |
| Insurance | |
| Directors and Officers | 686.00 |
| Employee Health | 11,665.20 |
| Equipment Insurance | 1,735.00 |
| Gen.Liability | 3,854.76 |
| Life Insurance | 118.80 |
| Workers Compensation | -852.47 |
| Total Insurance | 17,207.29 |
| Interest Expense | |
| Loan Interest | 491.45 |
| Total Interest Expense | 491.45 |
| Licenses and Permits | 2,522.00 |
| Materials and Supplies | 1,942.16 |
| Memorial Day Service | 583.78 |
| Miscellaneous | 325.39 |
| Office Supplies | 607.37 |
| Payroll Expenses | |
| Payroll Taxes | |
| FICA Expense | 5,020.17 |
| FUTA Expense | 105.07 |
| Medicare Expense | 1,174.09 |
| SUTA Expense | 101.10 |
| Total Payroll Taxes | 6,400.43 |
| Salaries and Wages | 80,970.50 |
| Total Payroll Expenses | 87,370.93 |
| Postage and Delivery | 167.59 |
| Printing and Reproduction | 572.38 |
| Repairs | |
| Auto Repairs | 122.27 |
| Equipment Repairs | 89.59 |
| Parts | 1,350.37 |
| Total Repairs | 1,562.23 |

PECAN GROVE MEMORIAL PARK, INC.

Profit & Loss

November 2014 through October 2015

01/11/16

Accrual Basis

| | Nov '14 - Oct 15 |
|------------------------------|-------------------|
| Security System | 519.60 |
| Small Tools | 233.55 |
| Telephone | 1,234.98 |
| Utilities | |
| Gas and Electric | 5,439.54 |
| Water | 943.79 |
| Total Utilities | 6,383.33 |
| Website | 133.74 |
| Total Expense | 129,846.70 |
| Net Ordinary Income | 5,135.80 |
| Other Income/Expense | |
| Other Income | |
| Interest Income | |
| Independent Bank - 6479 | 15.94 |
| Bank of TX - PPC Trust | 155.54 |
| Total Interest Income | 171.48 |
| Meeting Hall | |
| 1. Meeting Hall Revenue | 300.00 |
| 2. Meeting Hall Expense | -1,767.36 |
| Total Meeting Hall | -1,467.36 |
| Other Income | |
| Memorial Day Income | 950.00 |
| Other Income - Other | 6,184.99 |
| Total Other Income | 7,134.99 |
| Total Other Income | 5,839.11 |
| Net Other Income | 5,839.11 |
| Net Income | 10,974.91 |

NORTH AMERICAN PAVING, INC.
P.O. BOX 966
WEATHERFORD, TX 76086
OFFICE (817) 426-4469
FAX (817) 599-8293
E-MAIL: napaving@msn.com
www.northamericanpaving.com

BID PROPOSAL

DATE: JANUARY 15, 2016

TO: HISTORIC PECAN GROVE CEMETERY
1701 S. MCDONALD, BOX 692
MCKINNEY, TX 75069
(972) 542-4029

E-MAIL: jeffhull55@gmail.com

ATTN: JEFFERY HULL – (469) 396-8979

CHIP & SEAL EXISTING ROADS – 12' WIDE 1 COURSE

APPLY GRASS KILLER 210,756 SQ. FT.
MANICURE EDGES W/GRADER
HAUL OFF DEBRIS TO ON-SITE
SWEEP & BLOW AREA TO BE PAVED
INSTALL FLEX BASE WHERE NEEDED
WATER, ROLL & COMPACT
INSTALL 1 LAYER OF HOT LIQUID AC/10 ASPHALT
INSTALL 1 LAYER OF CHIP ROCK
ROLL & COMPACT
MANICURE EDGES
CLEAN UP JOB SITE SALE PRICE: \$105,378.00

CHIP & SEAL NEW ROADS – 12' WIDE 2 COURSE

APPLY GRASS KILLER 22,320 SQ. FT.
GRADE OUT AREA FOR PAVING
HAUL OFF DEBRIS TO ON-SITE
INSTALL FLEX BASE WHERE NEEDED
WATER, ROLL & COMPACT
APPLY SS1 PRIME COAT
INSTALL 2 LAYER'S OF HOT LIQUID AC/10 ASPHALT
INSTALL 2 LAYER'S OF CHIP ROCK
ROLL & COMPACT
MANICURE EDGES
CLEAN UP JOB SITE SALE PRICE: \$22,320.00

NOT RESPONSIBLE FOR PERMITS, SURVEYING OR TESTING
CUSTOMER TO SUPPLY WATER
1 YR. WARRANTY ON WORKMANSHIP & MATERIALS
FULL PAYMENT DUE UPON COMPLETION



HWY. 5

INDUSTRIAL BLVD.

PECAN GROVE MEMORIAL PARK, INC.

