



TITLE: Consider/Discuss/Act on a Resolution Authorizing a Contract to Wage Works/AFLAC for Flexible Spending Account Benefits

MEETING DATE: September 4, 2012

DEPARTMENT: Human Resources Department
Purchasing Department

CONTACT: Tadd Phillips, Director of Human Resources
Erin Boddie, Contract Administrator, Purchasing Department

RECOMMENDED CITY COUNCIL ACTION:

- Approval of the attached Resolution.

ITEM SUMMARY:

- Bid opening of 12-37RFP was held on July 12, 2012.
- Invitation to bid was advertised and specifications were made available via the internet.
- Total of five (5) bids were received.
- An evaluation committee comprised of six (6) members evaluated the proposals based on specific criteria outlined in the RFP.
- Recommended as best evaluated bid with highest weighted score is Wage Works/AFLAC of Leawood, KS

BACKGROUND INFORMATION:

- Contract shall commence on January 1, 2013 and continue for a three (3) year period.

FINANCIAL SUMMARY:

- Funds will be encumbered as needed from the Human Resources account 015-2110-413-8516 during this contract period.

BOARD OR COMMISSION RECOMMENDATION:

- N/A