

McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD

JULY 16, 2015

The McKinney Public Library System Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library, 101 East Hunt Street, McKinney, Texas on July 16, 2015 at 5p.m.

Board members Present: Coretta Lule, Jonathan Perera, Nancy Montgomery-Warren, Amanda Frady

Absent: Lisa Huang, Janet Farr

Staff Members present: Janet Cox, Library Systems Coordinator, Beth Bormann, Interim Library Director, and Brenda Romero, Library Administrative Assistant, as transcriber.

15-660 Minutes of the Library Advisory Board Meeting of May 21, 2015

Board members unanimously approved the motion by Board member Amanda Frady, seconded by Board member Coretta Lule, to approve the minutes as presented.

15-661 Discuss Tech Services Report

This past February Susie Pointer, Cataloging Library Technician, retired after twenty eight years of service (longest serving staff member) with the library system. Hummel was hired cataloging library technician. John came to us from the IRS, completed a library internship with the libraries in 2008 and has been volunteering for the library on a weekly basis since that time. We were thrilled to have John become part of our library team. Earlier in the fiscal year, Janet Cox, Tech Services Coordinator, applied for the Edge Reimbursement Program. This program was supported by the Texas State Library and Gates Foundation; helping libraries assess their technology needs by identifying ways libraries can strengthen and enhance public technology access. Last year Janet Cox completed the Edge assessment and was able to immediately identify several areas of improvement; scanning was determined to be top priority. Library customers were asking daily for scanning abilities and we had not been

able to find an affordable solution to this need. The Edge Reimbursement made scanning a possibility for the library system. The Library received a grant for \$10,000 to purchase two Library Documents Stations from Enivisionware.

The library has worked with Envisionware for a number of years. In the past we purchased Envisionware's print release and reservation software for the library system's computer labs. The Document Stations include a touchscreen computer that enables customers to print, make computer reservations, and scan materials to e-mail or a USB drive, and fax via the public network.

We went live with the Document Stations in mid-March and the response has been great. Janet Cox is currently working with IT on several new projects and is hoping to institute mobile printing within the next few months. This will allow library customers to send print requests over the public network from their laptops, tablets, and/or smartphones to the print release station in the computer lab. We hear requests for this capability several times a week and are pleased to be moving toward this request. Another project Janet is working on is implementing a Polaris' web-based product called LEAP. LEAP will allow staff the freedom of using a tablet to access the library catalog when assisting patrons searching for materials at the shelves and eliminating staff from having to run back and forth to a computer. LEAP will also travel with us when we do outreach allowing staff the ability to issue library cards outside of the library. The possibilities of library outreach are endless and we are excited to have LEAP to help enhance our outreach opportunities.

We were pleased to have the OverDrive Digital Bookmobile include the John and Judy Gay Library as a point place during their National Tour that made its way through McKinney; we had 131 individuals visit the bookmobile. The Friends of the Library took this opportunity to sell summer reading t-shirts, Friends of the Library bags, and membership

donations. Several Library Board members visited the OverDrive bookmobile on July 13.

Previously patrons could only place holds on items not on the shelves, we have now revamped this policy. Patrons can now place holds on all items and still have up to seven days to pick up their holds. This has required us to refresh the pending list and pull HOLDS multiple times throughout the day. Staff has been using tablets to pull the pending items and really prefer this method versus printing out a report each time. We will also begin a new best seller's addition to our collection titled "Hot off the Press" these items cannot be placed on hold and cannot be renewed.

15-662 Discuss Director's Report

Spencer Smith will begin his role as Director of Libraries on August 10 and will join the next Board meeting held on August 20. Johnathan Perera, Library Advisory Board Chair, shared the hiring process with the Board and the excitement of the Library team involved in the hiring process of the new Library Director. Beth Bormann and Spencer will work collaboratively for a smooth transition; her end date has not been finalized.

Interviews for Library Advisory Board Members will be held August 10 at 5:30 p.m. at City Council Chambers; Spencer will be in attendance as a resource for the council members conducting the interviews. We will have a Bond Committee Presentation during October's Board Meeting. The Parks and Recreation team has included the Library in the Master Planning Process Meetings for the Gabe Nesbitt Park to ensure working partnership that will meet future needs for the John and Judy Gay Library.

Summer Reading Program numbers have grown this year with children still asking for reading logs; currently we have handed out 1,075 Pre-K, 2,563 School Age, and 770 Teen logs for a current total of 4,408 reading logs. This month's children's programming included a Magician and a

Fancy Nancy Tea Party program developed by staff that was an absolute success and raved about by the families who attended. Brenda Romero, Library Administrative Assistant, coordinated a Summer Reading Program Club to the Youth enrolled at the Old Settler's Recreation Center; Reading logs, a snack pack, and prizes were brought and distributed to children. The Recreation Center also plans to bring the children to the library by van to tour the library and attend a coordinated program for them with the children's department staff. We hope to continue this outreach with the Recreation Center during summer programming and in the future year around.

The Friends of the Library has grown with seven current members and full complement of officers. This year the Friends of the Library purchased Summer Reading Program t-shirts that were a big hit with children and adults; the Library Board members were each provided a complimentary t-shirt. The Friends of the Library are currently exploring the possibility of connecting with McKinney Community College's fall author program.

In addition to the change in holds we are piloting "auto-renewal" features of Polaris. Originally items had to be personally renewed online or by calling in to the library. We now have our operating system set to automatically renew patron's items up to three times. We will continue to monitor the reduction of renewal calls, changes in circulation patterns, and the impact to revenue. Plano and Frisco have implemented this service, with Plano offering ten auto-renewals.

Board members unanimously approved the motion by Board member Coretta Lule, seconded by Board member Nancy Montgomery-Warren, to adjourn at 5:35 p.m.

JONATHAN PERERA
Chair

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