

## **McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD**

**NOVEMBER 15, 2018**

The McKinney Public Library System Advisory Board met in regular session in the Dulaney Room of the Roy and Helen Hall Library, 101 East Hunt Street, McKinney, Texas on November 15, 2018 at 5:00 p.m.

Board members Present: Joann Pond, Amanda Hamilton, Peter Samsury, Cheryl Darveaux, Lauren Smith-Carter, Amber Douzart. Absent: Joseph Closs.

Staff present: Director of Libraries, Spencer Smith, Tech Services Supervisor, Marci Chen, Librarian, Stephanie Harrison, and Administrative Assistant, Alicia Quiroz.

There was one guest present.

Chairman Peter Samsury called the meeting to order at 5:00 p.m. after determining a quorum was present.

**18-997** Minutes of the Library Advisory Board Meeting of October 18, 2018.

Board members unanimously approved the motion by Board member Darveaux, seconded by Board member Smith-Carter, to approve the minutes of the Library Advisory Board meeting of October 18, 2018.

**18-998** Chairman Samsury called for the Roy and Helen Hall Library's Tech Services Report. Marci Chen delivered the Roy and Helen Hall Library's Tech Services Report: Since our material budget remained the same in FY17 and FY18, our number of records and items added was relatively stable. We continue to weed and withdraw at a steady pace. The huge uptick in the number of items deleted was a result of the migration to Koha. Because fines and lost materials lost the live hyperlink between a patron's account and the item record, we were able to delete old lost, missing or damaged items no longer linked with patron charges. This improved search results on the staff side as we no longer have to sort through items which are no longer available. We have some staffing changes, Kristy Tebbetts, formerly a Library Assistant, joined our Acquisitions staff to fill the position vacated by Monica Almonte. Kristy's background in bookkeeping and leadership skills have been invaluable to

our department. Laura Compton, formerly a Youth Services Librarian, was assigned to Tech Services in the most recent staffing reorganization. Laura's deep understanding of the Juvenile collections will be helpful in realizing some of the goals in our 5-year plan such as creating a Middle Zone collection and providing in-house leveling for our Easy Readers.

Pamela Dutro joined us as a volunteer to catalog Genealogy donations, index Tax Rolls, and assist with other genealogy projects. Marci Chen gave FY18 highlights to the Board as well as goals and challenges coming in FY19.

**18-999** Chairman Samsury called for the Director's Report. Library Director, Spencer Smith, delivered his report: Library Director, Spencer Smith presented the Director's Report for October 2018. October found us refocused on adult and youth programming at both library locations and around town. Library visits increased by 42% which lead to a 10% increase in checkouts of physical materials and a 37% increase in digital checkouts. Volunteer hours decreased by 32% which will lead us to have added attention to volunteer recruitment and maintenance. The library offered 125 programs, and we registered 781 new members during the month of October.

Due to the upcoming Christmas holiday, The regular meeting of the LAB scheduled for Thursday, December 20th 2018 has been canceled. The next regular meeting will take place on Thursday, January 17th, 2019 at the Roy and Helen Hall Library.

Board members unanimously approved the motion by Board member Smith-Carter, seconded by Board member Darveaux, to adjourn. Chairman Samsury adjourned the meeting at 5:32 p.m.

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PETER SAMSURY  
Chair